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ABSTRACT

This comprehensive volume of innovative continuing education programs contains complete descriptions of some 750 cross-indexed projects in four general areas--human resource development, natural resource development, economic development, and community development--directed at community problems that can benefit from adult education. It brings together summaries of recent (1979) continuing education activities funded by Title I, Higher Education Act, which were implemented in all fifty states, the District of Columbia, Puerto Rico, and the Virgin Islands. A table of contents and state index facilitate selection of community service and continuing education activities by program categories, clientele, and geographic areas. Exemplary projects, as designated by the Title I State Administrators, have also been identified. The format for each abstract is as follows: project title: duration: participants: number served: project summary: methods and resources: institutionalization, spin offs, and future plans: materials developed: project director and address: and Title I Higher Education Act State Administrator. (YLB)

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COMMUNITY SERVICE AND CONTINUING EDUCATION

Program Abstracts

Developed by Institutions of Higher Education and
Funded by the Title I, of the Higher Education Act
with programs located in all 50 States, the District
of Columbia, Guam, American Samoa, Puerto Rico and
the Virgin Islands.

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TABLE OF CONTENTS

	Page
Foreword	1
Guidelines for Abstract Use	11
Directory of State Agencies	111-x
Section I Human Resource Development	(1- 1) - (11-412)
1. Family	1- 27
2. Handicapped	28- 45
3. Older Adult	46-150
4. Minority Issues	151-179
5. Women	180-243
6. Consumer Issues	244-257
7. Legal Issues	258-269
8. Education Counseling	270-292
9. Career Counseling	293-328
10. Human Resource Education	329-398
11. Worker Education	399-412
Section II Natural Resource Development	(12-413) - (16-462)
12. Energy	413-439
13. Environment	440-450
14. Land Use	451-455
15. Water	456-459
16. Rural, Urban, Regional Planning	460-462
Section III Economic Development	(17-463) - (21-542)
17. Business	463-486
18. Recreation Development	487-488
19. Employment	489-526
20. Housing	527-540
21. Transportation	541-542
Section IV Community Development	(22-543) - (28-753)
22. Citizen Participation	543-568
23. Government Official Training	569-611
24. Neighborhood Revitalization	612-621
25. Cultural Resource Development	622-631
26. Education Planning	632-667
27. Education Media	668-713
28. Community Health	714-753
Appendices	(A-754) - (A-758)
Department of Education CSCE Staff	754
National Advisory Council on Extension and Continuing Education	755
National CSCE Steering Committee	756-758

FOREWORD

The Community Service and Continuing Education Program Abstracts contained in this document address community problems which can benefit from adult education in the general areas of Human Resource Development, Natural Resource Development, Economic Development and Community Development.

Supported by Title I, HEA funds, with matching institutional resources, the projects conducted by institutions of higher education across the country utilize a variety of approaches to link the unique and indispensable resources of higher education with those of other agencies and programs to improve the quality of life in our cities and towns.

Using the Abstracts as a means of sharing the community service and continuing education programs, the document is designed to provide a quick, inexpensive way to distribute these innovative program ideas to state and local agencies, institutions of higher education and volunteer organizations for possible replication. It also promotes the development of nationwide, professional linkages between faculty of institutions of higher education for the possible sharing of expertise in the subject areas represented by these abstracts.

Appreciation is expressed to the project directors from institutions of higher education who provided the descriptions of their projects and to the state administrators of the CSCE -- Title I of the Higher Education Act who assisted in the collection of the Abstracts.

Appreciation is also expressed to J. Gary Linn for providing editorial assistance and Terry Wedel, Flo Bowen, and Kay Geib for their typing assistance.

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GUIDELINES FOR ABSTRACT USE

A special effort has been made to organize the 1980 edition of the CSCE Abstract document for easy access, categorizing the programs by subject content, special clientele and geographic area. Exemplary projects, as designated by state directors, have also been identified.

1. The program category number followed by the page number appears in the upper right hand corner of each abstract.
2. Within each program area, states have been alphabetized.
3. Under each state on the Program Directory of State Agencies page numbers for projects are listed sequentially.
4. When appropriate, projects have been cross referenced by program categories.
5. Exemplary projects designated by state directors are identified with a special notation appearing at the top of the abstract.

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(307) 766-5198

(Section numbers are in parentheses.)

HUMAN RESOURCE DEVELOPMENT

SECTION I



Community Continuing Service & Education

1-1

A Higher Education Act, Title I Program Abstract
Family

Project Title: The Reinvestment of the Family as an Approach to Drug Prevention

Project Duration: 10 Months

Participants: PTA Leaders, Junior League of Women, Little League, Athletic Associations, National Council of Women, Mental

Number Served: 200

Project Summary: Health Personnel

The purpose of this project is to provide training to parents to enable them to form the major bulwark against drug involvement of their children. Through small parent friendship groups, based upon their respective child's friendship circle, parents can combat the trend of drug abuse entering into the adolescent age population. The training provided in this project will enable parents to organize and effectively implement the groups.

Methods & Resources:

The project is composed of a series of workshops and meetings to be conducted over a 32 week period. Initially two general conferences are to be conducted to orient the various parent groups to the purpose and method of the training. A second phase will provide for instruction through workshops and allow for on-site supervision.

Institutionalization, Spin Offs, Future Plans:

This project is part of a series of programs designed by the grant institution to assist local education associations/organizations.

Materials Developed:

Materials for the training of parent groups are to be developed by the institution.

Project Director:

Name Dr. Thomas J. Gleaton, Jr.

Title Associate Professor

Department Health Education

Address Atlanta, Georgia 30303

Institution Georgia State University

Telephone (404) 658-2000

GEORGIA

Title I HEA State Administrator ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION, ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family / Legal Issues

Project Title: Domestic Violence in the Home with Focus
on Spouse Abuse

Project Duration: 4 Months

Participants: Law Enforcement Personnel, Ministers,
Counselors, Social Workers, Medical
Personnel

Number Served: 250

Project Summary:

This project is designed to be a demonstration project to assist local communities in dealing with the problem spouse abuse. A specific community is to be selected from among several requesting this type of assistance. Upon determination of which community is to be directly served, a series of workshops and conferences is to be conducted in an effort to integrate the roles and responsibilities of agencies represented by the project participants with regard to spouse abuse.

Methods & Resources:

Workshops and conferences designed to enhance and upgrade the skills of the participants will be conducted. An assessment of the pilot community's existing services and of its community awareness and commitment is to be conducted. It is intended that a community program providing services and a referral system for those involved in spouse abuse will be developed.

Institutionalization, Spin Offs, Future Plans:

It is intended for this project to serve as a pilot program to serve other communities with similar needs.

Materials Developed:

Both commercially prepared materials and materials developed by the grant institution are to be used.

Project Director:

Name Ms. Trudy Cain

Title Coordinator

Address Athens, Georgia 30606

Telephone (404) 542-5654

Department Home Economics and
Institution Continuing Education Pgms.
University of Georgia

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Community-Based Parent Education

Family

7/79 - 5/80

Project Duration:

Participants:

Communities in School District #25

Number Served:

1,500 parents

Project Summary:

Parent Education is a means of incorporating new insights, knowledge, and communication, cooperative interactions, and more democratic relationships in the home. This assessment stresses the need for more communication between parent/teacher, parent/student, and teacher/student to maintain maximum emotional, mental, and social growth of the student.

Methods & Resources:

The project is presently making use of the existing Idaho State University Parent Education Center and its staff as a training facility and support resource. Parents are being trained to lead Parent Study groups in a Parent Education format based on the principles of Alfred Adler and Rudolf Dreikurs. Rudolf Dreikurs' Children: The Challenge, is the major text. During the fall of 1979, the Project Coordinator will institute a training program for Parent Educators who, having become skilled in working with parents, are ready to become trainers of Parent Educators. This training will insure that the project will become self-sustaining.

Institutionalization, Spin Offs, Future Plans:

It is the major purpose of this project to extend the expertise and the knowledge acquired over the years and to make the training available on a much broader scale to families in the community in an autonomous and self-renewing system which will be financially, educationally, and administratively sound upon the termination of this project.

Materials Developed: Materials, information, and trained personnel from this project will be shared with other entities in the state requesting the same. The costs of resource sharing will be reasonable, i.e., xeroxing and mailing costs, phone costs, and travel expenses.

Project Director:

Name Mary Grisco

Title Coordinator, Parent Education Project
Box 8059

Address Pocatello, Idaho 83209

Telephone (208) 236-3216

Department

Institution Idaho State University

Title I HEA State Administrator CLIFFORD TRUMP
STATE BOARD OF EDUCATION

IDAHO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education/Family

Project Title: Parent Education of Gifted/Talented Children

Project Duration: One Year

Participants:

Parents of gifted & talented children in Northern Idaho

Number Served: 25-50 initially

Project Summary:

The workshop will provide basic information pertinent to parenting and educating gifted children, including 1) efforts currently being made to meet the special needs of these children through legislation and special educational programming, 2) procedures for getting in touch with available resources and programs, and 3) issues and problems needing to be resolved. Workshop participants will be led to assess their own strengths and needs as persons attempting to have a positive influence on gifted children. They will also evaluate the resources and deficits in their home communities as places for nurturing giftedness.

Methods & Resources:

Parents and other participants would be trained to assess the resources of their own communities; they will be put in touch with parents and programs in other communities, and a university-based network will be established to expand and disseminate ideas and information.

Institutionalization, Spin Offs, Future Plans:

This program is new to Idaho. However, it is complimentary to the SAGE program in the Special Education Department and other Special Education Programs in the SDE which involve parents in the education of their children. It may also provide some opportunity for coordination with the Early Periodic Screening program and the university's newly-established parent-cooperative pre-school program and older child development in the Home Economics Department.

Materials Developed:

The evaluation report and any other materials or information developed will be shared with the State Office of Gifted Education, with SAGE Training Design Panel members, and with the directors of the three state Model Centers for Gifted Education. Information and expertise gained by the staff will be shared when requested by University, school or community persons. A report will also be submitted to the National Clearinghouse for Gifted Children, to be placed in the ERIC Computer file.

Project Director:

Name Dr. Janice Taylor
Title Postdoctoral Fellow

Department Special Education Dept.
Institution College of Education
University of Idaho

Address Moscow, Idaho 83843

Telephone (208) 885-6159

IDAHO

Title I HEA State Administrator

CLIFFORD TRUMP, State Board of Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family/Human Resource Education

Project Title:

Parent Facilitator Training Program
for Parent Education

Project Duration: 7/1/79 - 6/30/80

Participants:

Communities served by BSU
Treasure Valley - Magic Valley

Number Served: 542

Project Summary:

This project proposes to continue a sound and comprehensive parent education program by training parents to act as facilitators in other Parent Study Groups. The program will consist of 15 hours classroom instruction, role playing, experiential activities, and critique. It will include 20 hours practical experience co-facilitating a Parent Study Group with another trainee. The practical experience portion of the training will be supervised by process consultants, i.e., Boise Schools Elementary counselors and/or trained persons who have demonstrated skill in the area of group process and facilitation.

Methods & Resources: Boise area parents selected for training went through the following sequence: Sessions one, two and three were classroom instruction by consulting instructor. These sessions utilized Video Tape Recording (VTR) equipment Sessions one and two (two hours each) stressing facilitation techniques and focused on planning and organizational details for starting Parent Study Groups. Session three (1 1/2 hours) stressed facilitation techniques and immediate concerns of facilitators relative to groups. Session four (two hours) was a workshop designed for all persons involved in facilitating or consulting with groups. The emphasis was on Adlerian concepts, experiential activities and open discussion of concerns relative to parent groups. This workshop was designed and constructed as on-going training for experienced facilitators and consultants. For the remaining five weeks there was one and one-half hours each week of classroom instruction at Boise State University. These sessions stressed facilitation and process techniques. In addition to, and coterminous with, the above sessions, teams comprised of two parent facilitators co-facilitated the **Institutionalization, Spin Offs, Future Plans:** Parent Study Groups. Immediately following each group session, the parent facilitators debriefed with the process consultants assigned to their group.

The debriefing lists were turned in to the Parent Education Center for the purpose of providing feedback on effectiveness of training procedures. At the conclusion of each ten-week Parent Study Group class, exceptionally well qualified parents were identified and encouraged to take facilitator training in the future. The entire process then recycles. Anticipation of funding is expected from various sources.

Materials Developed: It is intended that the Survey of Opinions About Parenting, and additional instruments to be designed, will be shared with ISU for evaluation of their parenting program. The material resources, i.e., the facilitation training curriculum for Parent Study Group facilitation, hand outs, organizational forms, booklets and handbooks will be shared with at least ten Idaho communities or agencies in the state in 1979-80.

Project Director:

Name Dr. John Jensen
Title Project Coordinator
Address 1910 University Drive
Boise, ID 83725
Telephone (208) 385-3602

Department Chairman, Dept. of
Teacher Education &
Institution Library Science
Boise State University
IDAHO

CLIFFORD TRUMP, State Board of Education

Title I HEA State Administrator

-6 Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: Parent Education Program

Project Duration: 7/79 - 6/80

Participants: Parents in Western Cook County

Number Served: 500

Project Summary:

The family unit is considered the basis for the development of healthy and responsible human beings. But this responsibility does not often come easily for parents. In each family, children grow, intra-family relationships shift, and members come and go. Flexibility and adjustments are required during the child-rearing cycle. Developing healthy children requires confidence and skill; parents need training and support. The Parent Education Program offers such training opportunities throughout the Triton College district in community based locations. Parents with children of all ages and developmental levels benefit from the program.

Methods & Resources:

Many parents have a desire to discuss common family concerns with other parents and to develop specific skills in dealing with children. On-going courses and one-session seminars are initiated by the Parent Education Program in response to this need. Courses cover a six to ten week period. Parents explore their own feelings and experiences. As parents begin to understand their child's mental and physical development, the expectations for their child become more realistic.

Institutionalization, Spin Offs, Future Plans:

Communication and understanding between parent and child (and between the parents) are strengthened. Many parents have developed their own support groups which have continued to meet long after the class formally ended.

Materials Developed:

Courses in Parenting: Parent Effectiveness Training, Systematic Training for Effective Parenting and Single Parenting.

Project Director:

Name Lynn S. Parker

Title

Department

Address 2000 Fifth Avenue
River Grove, IL 60171

Institution Triton College

Telephone (312) 456-0300

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

1-7

A Higher Education Act, Title I Program Abstract
Family

Project Title: Parent Education for Very Young Parents
(78-002-007)

Project Duration: 7/1/78 - 6/30/79

Participants: Young parents

Number Served: 60

Project Summary: This project for very young parents was a response to the social reality that more and more infants are born to adolescent parents each year. Project objectives centered on the personal growth and development of the very young parent, education for parenting, and maximum use of available community resources. Approximately nine months of contact was maintained by paraprofessional aides with sixty very young parents residing in Union, Clarke and Decatur counties of Iowa during the project duration. The one-to-one relationship between the paraprofessional aide and the very young parent proved to be an effective learning environment. Clientele response to the activity was positive. At the conclusion of the project, attempts were made to involve the clients in the on-going parent education programs in the counties.

Methods & Resources: The paraprofessional aides were involved in a training program at the outset of their employment as well as training at regular intervals throughout the project. The aides were encouraged to contact each client at least twice each month. Visits were made more frequently during crisis times in the life patterns of the clients. During the teaching/learning visits, the aides offered lots of personal empathy and reassurance to the clients. Information was imparted using a wide variety of University Extension publications, H.E.W. publications, and Public Affairs pamphlets. Each aide also prepared a directory of health, educational and social service agency resources in the respective counties.

Institutionalization, Spin Offs, Future Plans: As a result of this project, information is now available for other Extension Home Economists about the clientele of the very young parent. The results of these experiences will be made available to others in the Extension Service of Iowa State University through personal conferences and a seminar. The experience will provide a base for further expansion of programming with adolescent parents. As a result of work in this project, plans are underway for the establishment of a Child Care Center in Lamoni, Iowa. Evidence is also available of the increased interaction between agencies stimulated by the activity of the paraprofessional aides.

Materials Developed: Proposal materials applicable to the clientele were developed.

Project Director:

Dr. Elizabeth A. Elliott
Name Assistant Dean & State Leader, Home Ec. Programs
Ames, Iowa 50011

Title (505) 294-7244

Judith S. Carlson
Address Extension Human Development Specialist

Creston, Iowa 50801
Telephone (515) 782-7066

University Extension
Department Cooperative Extension
Service
Institution Iowa State University

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

-8 Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: A Program to Impact Social Forces
Affecting Child Rearing in Dubuque (78-016-008)

Project Duration: 7/1/78 - 6/30/79

Participants: Parents between ages of 21 and 50

Number Served: 175

Project Summary: This parenting education project focused on the rearing of pre-adolescents, adolescents, and the development of moral thinking and behavior. The project consisted of a series of six 5-session (1½ hrs/session) workshops conducted in different geographic location within the city of Dubuque. Local churches, schools and neighborhood associations were involved. The project reached a broad group of people geographically, at various educational levels, a wide range of occupations, and concentrated at the ages where people are involved in childrearing. At the conclusion of the project participants had moved from viewing parenting as simple, authoritarian, rigid, unintegrated, and involving one-way communication to viewing parenting as complex, requiring cooperation, flexibility, exchange of meanings and an integrated perspective.

Methods & Resources: Four members of the Loras College faculty conducted the workshops. Participants received input from the workshop presenters, by means of film strip/ audio cassette presentations, films, and from each other during group discussions. A small collection of carefully selected books and pamphlets were available for loan to participants desiring further information about topics discussed in the sessions.

Institutionalization, Spin Offs, Future Plans: The enthusiastic response to this project indicates that there is a public interested in projects such as this which the institution can serve. It has created a climate where it is now possible to continue more readily with such community related projects with non-federal funds. A workshop dealing specifically with the concerns of 12-15 year olds is already scheduled for Oct. 9 and 16, 1979 as a result of this new climate and a need identified by the project's participants. Tentative plans are being made for another such offering in the Spring, 1980, at a different location in Dubuque.

Materials Developed: No specific curriculum materials or films, etc. were produced by this project. Existing materials were utilized in the project.

Project Director:

Name	Bernard R. Dansart, Ed.D	Department	Center for Human Development
Title	Assistant Professor	Institution	Loras College
Address	Director, Center for Human Development Dubuque, Iowa 52001		
Telephone	(319) 588-7161 or (319) 588 7157		

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: The Family Deals With Challenges
(78-003-009)

Project Duration: 6/1/78 - 5/31/79

Participants: Professionals and lay people

Number Served: 1,000

Project Summary: The family, a changing American institution, was explored through three intensive conferences under the umbrella of "The Family Deals With Challenges". A look at the effects the forces of economic and social change have had on the family due to the increased divorce rate; changes in family structures; increased number of women entering the work force due to economic need; and the ever-increasing importance of instilling a sense of self-worth, self respect and positive values in our children. The project was considered highly successful and was due to the credibility of the nationally known experts, the timeliness of the topics, the following of the Center, and the effort to increase the professionalism and quality of human service providers in the area.

Methods & Resources: The uniqueness of the project format was that the first two conferences implemented a "training day" for professionals utilizing the keynote speakers as a trainer, followed on the second day by a public conference with keynoter and selected workshops. The training sessions were developed to train professionals who deal in the areas of marriage and family. It was the goal of the sessions to increase the professionalism and quality of human service providers. The third conference "Generations: A Day for Families", offered a day for children as well as for adults. University students and faculty served as resource persons for the children's conference, while selected workshops on parenting were held for the adults.

Institutionalization, Spin Offs, Future Plans: This project served as an educational resource for a number of academic departments on campus. Students and faculty attended the sessions (both the professional training session and the public conference) for instructional purposes. A potential spin off may include an annual "Family Day on Campus" which could expand upon the concept of providing a "mini conference" for the children as well as for adults.

Materials Developed: There were handouts for the majority of the workshops.

Project Director:

Name Elaine Pfalzgraf

Title Director

Department Women's Center at UNI

Address Cedar Falls, Iowa 50613

Institution University of
Northern Iowa

Telephone (319) 273-2121

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

-10

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Family / Human Resource Education

Project Title: Developing Priorities, Materials and Procedures for Program of Statewide Family Life Education

Project Duration: One year

Participants: Representatives of helping professions located in rural areas.

Number Served: 39 professionals

Project Summary: The specific aims of the project were 1) to equip the participants (minister, social worker, educator) with rationale which they in turn can share with their organizations concerning the need for family life education and parent-child relationships for parents in middle years relating both to their elderly parents and their adult children; 2) to provide a briefing for the professionals so they feel knowledgeable on the basic issues in this topic area; and 3) to provide experiential instruction on how to organize and conduct a family life education program and educational series on this topic. The pilot project was to provide an example for the kind of prepared materials, guidelines, consultation services and training of local leaders that would be needed for the local programs of family life education. The participants completed the initial plans for a future educational activity in their own setting during the project.

Methods & Resources:

The mode of instruction and service included 1) individual consultation by telephone and mail, 2) a Fall and Spring workshop, 3) newsletter, and 4) preparing packaged models of programs, also bibliographies and access to other resource materials.

Institutionalization, Spin Offs, Future Plans:

The project has stimulated new awareness between the University and human service organizations throughout the state, particularly in terms of family life education. It has also resulted in a closer cooperation with cooperative Extension personnel working in the area of Quality of Living.

Materials Developed:

Two sets of packaged program materials were developed. One set of eight sessions is designed to be used intergenerationally dealing with issues from a personal perspective. The second model is a set of six sessions to be used with persons in the middle years.

Project Director:

Name Dr. Elnora T. Huyck

Title Associate Dean

Department College of Home Economics

Address Manhattan, Kansas 66506

Institution Kansas State University

Telephone (913) 532-5500

KANSAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Family

Project Duration: 8/78 - 9/79

Number Served: N/A

Project Title: Life -Span Family Education: A Technical Assistance Project for Agency Action

Participants: Some 14 different academic departments, centers, etc. at different colleges and universities located within Maryland

Project Summary:

The project addressed needs of human services community agencies at both professional and para-professional levels, providing the means for better understanding the nature of human services community agency clients, bridging the gap between theoretical academia and practical human services community service, developing a brokerage of expertise related to family awareness and human development, assisting the agency worker to become a more effective human services provider.

Methods & Resources:

The project supplied technical assistance to para-professionals and professionals working in human development. The project compiled a list of human development resources, both personnel and materials.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Dr. Edward Ansello

Title Associate Director

Address Francis Scott Key Hall
College Park, MD 20742

Telephone (301) 454-5856

Department Center on Aging

Institution University of Maryland

MARYLAND

Title I HEA State Administrator: Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Family

Project Title: Retirement Education and Family Development

Project Duration: 8/78 - 9/79

Participants: Potential retirees at large public employment centers in the Baltimore, Maryland region.

Number Served: N/A

Project Summary:

Seminars on retirement were conducted by the Community College of Baltimore for soon-to-be-retired employees of several large Baltimore area employers. The seminars were conducted jointly with the Baltimore City Commission on Age and Retirement Education and the University of Maryland at Baltimore. The project also spoke on pre-retirement education before churches and social clubs and conducted a 12 hour course for personnel and program directors of industries and agencies.

Methods & Resources:

The project conducted pre-retirement education seminars at various installations in cooperation with other agencies. Spouses were invited to ensure full family participation. The purpose of the seminars was to:

1. emphasize how the family is affected by retirement
2. provide technical assistance to business groups, private and public agencies in developing retirement programs
3. provide specific preretirement counseling directly to individuals, personnel, directors and families.

Institutionalization, Spin Offs, Future Plans:

Former project personnel continue to conduct five-session pre-retirement education programs for community people at a local hospital, and also act as consultants for private companies as they establish their own pre-retirement programs.

Materials Developed:

Project Director:

Name	A. Paul Moss	Department	Continuing Education and Community Service
Title	Coordinator of Retirement Education	Institution	Community College of Baltimore
Address	2901 Liberty Heights Avenue		
Telephone	(301) 396-7846		

MARYLAND

Title I HEA State Administrator : Tom Basil, Federal/State Programs Administrator

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Family

Project Title: Family Day Care Training

Project Duration: One Year

Participants: Females: 60% were low income, 40%
had a high school diploma or less

Number Served: 46

Project Summary:

This project provided low income parents with marketable skills as family day care providers, thus improving the day care service of low income pre-schoolers and increasing the number of homes available for day care. Participants received 90 clock hours of training on site in a specially equipped van. A second weekly meeting was held in the evenings at the Massachusetts Bay Community College campus where participants became familiar with, and had the use of the library, learning laboratory, and the audiovisual laboratory.

Methods & Resources:

Participants were involved in training sessions. Each session had a particular set of objectives, selected materials and appropriate format. Students from Massachusetts Bay Community College Early Childhood Program provided childcare during the on-site sessions. All the facilities of the college were available for use by the participants. Community service capability of existing agencies has been increased.

Institutionalization, Spin Offs, Future Plans:

A Family Day Care Resource Center was developed for use of all participants with special consideration to their roles and current potential family day care providers.

Materials Developed:

Two curriculums were developed: one for potential family day care providers and the other for current family day care providers, a videotape and slide presentation on training for family day care.

Project Director:

Name Louise S. Waring

Title Staff Associate

Address 50 Oakland St., Wellesley Hills,
Massachusetts 02181

Telephone (617) 237-1100

Department Division of Continuing
Education
Institution Massachusetts Bay
Community College

MASSACHUSETTS

Title I HEA State Administrator : Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: The Community Connection

Project Duration: One year

Participants: Single parent heads of households,
welfare recipients and social service
agencies people

Number Served: 203

Project Summary:

This project was designed to train and educate parents of special needs children regarding resources and services. The program emphasized the role of parents in determining the direction of services for their children and the community. Quinsigamond Community College offered a three part educational program: 1) ten sessions to build sharing and support among parents, 2) fifteen sessions to educate the parents regarding their child's special needs, 3) a base of support and encouragement for parents with state or community organizations.

Methods & Resources:

The project offered 71 workshops on personal growth and self development, parent skills training, and community education and organization.

Institutionalization, Spin Offs, Future Plans:

Workshops on educational, employment and training programs for parent groups were provided from Quinsigamond Community College, the Manpower Consortium of Worcester and the Young Men's Christian Association.

Materials Developed:

Flyers were distributed in each of the areas served.

Project Director:

Name Iris M. Egan

Title Director of Community Services

Department

Address 670 West Boylston Street
Worcester, MA 01606

Institution Quinsigamond Community
College

Telephone (617) 853-2300

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

1-15

A Higher Education Act, Title I Program Abstract
Family

Project Title: Contemporary Parenting: A Community Approach (Phase II)

Project Duration: 78-79

Participants: Single parents, step-parents, adoptive parents, etc.

Number Served: 1,200

Project Summary:

The second year program continues to impact on (1) parents by improving their skills in raising their children, (2) each of four communities (Jackson, Grand Rapids, Saginaw-Bay City, and western Wayne County) by increasing the integration of effort of organizations, agencies, and groups concerned about parenting, and (3) the state by attempting to provide a system for meeting parent education needs on an ongoing basis.

Methods:

The program provides parenting classes for parents or other family caretakers who are responsible for caring for children whose condition puts them at risk. Efforts are directed at parents whose children's status or condition makes problematic achievement of optimal growth and development without specific intervention. Adoptive children, step-children, foster children, children of working parents, and the children of single parents exemplify the first category. Mentally, physically and emotionally impaired children would be included in the second.

Institutionalization, Spin Offs, Future Plans:

In April, 1980 project staff sponsored a two day statewide parenting education workshop. Over 300 parent educators attended and represented educational institutions at all levels as well as volunteer community based organizations, social service agencies, churches and court systems. In 1980-81, a statewide parent education clearinghouse information systems is to be developed whereby assistance will be provided in terms of materials dissemination, staff training and program development.

Materials Developed:

Course outlines and suggested activities for six, eight week courses, a comprehensive bibliography and study guide for books written for children that parents might use for family discussion and content specific materials on adoptive children, step-children, foster children, children of working parents, and the children of single parents.

Project Director: Bruce Warren

Title Director

Department Institute for the Study of Children and Families

Address Ypsilanti, Michigan 48197

Institution Eastern Michigan University

Telephone (313) 487-0182

Title I HEA State Administrator

RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: Parent Education Expansion Project

Project Duration: 78-79

Participants: Parents

Number Served: 600

Project Summary:

The Merrill-Palmer Parent-Child Development Center (PCDC) represents an early intervention model which (1) presents low income mothers with alternative problem solving strategies around issues of child rearing, (2) presents information and practical applications from child development family studies research, (3) provides greater access to health and social service resources, and (4) encourages parents to exploit both formal and informal social resources for information, advice and support.

Methods & Resources:

This project established a "mobile" parent training staff to provide direct service to several community institutions and agencies. The expansion of PCDC project will be accomplished by offering parent education to new groups of parents who will represent a wider range of income levels and more varied community backgrounds than those presently being served at the Merrill-Palmer based project. All newly recruited parents (approximately 300) will be served at community based institutions or agencies close to their homes.

Institutionalization, Spin Offs, Future Plans:

It is anticipated that Merrill-Palmer Institute will be seeking foundation funding to implement to a greater extent, outreach parent education programming. The needs of Wayne County, community based agencies and families regarding parent education is substantive. Their Title I pilot project has demonstrated that the institution has strengthened its capability to extend services to these organizations.

Materials Developed:

Need assessment formats, bibliographies and an implied research model will be developed for distribution by September 30, 1980.

Project Director: Dorothy Kispert

Name Director

Title Detroit, Michigan 48202

Address

Telephone (313) 875-7450

Department Parent-Child Development
Center
Institution Merrill-Palmer Institute

MICHIGAN

Title I HEA State Administrator

RICHARD SMITH, Department of Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: Programs in Community Service

Project Duration: 9/1/78 - 9/30/79

Participants: Parents, teachers, and adults
interested in the Mississippi Delta

Number Served: 540

Project Summary:

Programs on child-abuse and Parent-Child Relationships were developed and presented to interested groups in the Mississippi Delta.

The program on Child-Abuse was done in a two-part series and was designed to stimulate greater public awareness of the cause and nature of child abuse and to provide information about authorities and service organizations to whom referrals could be made when abuse or neglect is suspected. The Parent-Child Relationship program was done in a four to six part series. This program was designed to give parents, teachers, and other adults, the opportunity to learn specific communication skills which would help them deal more effectively with children as well as other adults.

Methods & Resources:

These programs were developed and directed by two well qualified persons from the Division of Behavioral Sciences: Dr. Roger Wilde and Mrs. Mary Alice Cates. Other professionals such as physicians, social workers, and attorneys were utilized in the child abuse workshop. Filmstrips and printed materials were also used to help accomplish the workshop objectives.

Institutionalization, Spin Offs, Future Plans:

Workshops were originally planned for interested organizations in Cleveland, Greenville, Clarksdale, and Greenwood. In addition to these sites, workshops were also conducted in Leland, Natchez, Tie Plant, Grenada, Drew, and Coffeeville.

Materials Developed:

The resource materials used were developed by Counseling and Testing Center personnel.

Project Director:

Name Dr. Daisy Howell

Title Dean, Continuing Education

Department Division of Continuing
Education

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Institution Delta State University

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Title I HEA State Administrator THOMAS C. MEREDITH, BOARD OF TRUSTEES OF STATE INSTITUTIONS
OF HIGHER LEARNING OF THE STATE OF MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family / Education Media

Project Title: A Child Abuse and Neglect Information Center for Nebraska School Personnel

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: School Teachers, Counselors and Administrators

Number Served: 989 plus an estimate of 1500 reached through mass media

Project Summary: A Child Abuse and Neglect Information Center was established for the purpose of providing services and information to school personnel who come into contact with cases of child abuse and neglect. In addition, a directory of agencies and institutions providing assistance in this area was prepared and workshops were conducted to help school personnel become familiar with the identification of problems related to, and resources available for instances of child abuse and neglect.

Methods & Resources: Superintendents and principals of Nebraska schools were surveyed to determine their needs for information regarding child abuse and neglect; an informational center was established at the University of Nebraska Medical Center, workshops and consultative services were offered for those school personnel who need information and assistance regarding cases of child abuse and neglect.

Institutionalization, Spin Offs, Future Plans: The Resource Information Center will continue to respond to requests for materials and referrals. Additional workshops are planned.

Materials Developed: A number of materials were assembled for the Resource Information Center for Child Abuse and Neglect. Specifically prepared for the Project were: "Child Abuse & Neglect Resource Manual", "Child Abuse & Neglect: A Manual for School Personnel", "Child Abuse & Neglect Instructors Manual".

Project Director:

Name Susan Ogborn

Title Staff Psychologist

Address Omaha, Nebraska 68105

Telephone (402) 541-4452

Department Department of Pediatrics

Institution University of Nebraska
Medical Center

NEBRASKA

Title I HEA State Administrator

John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Family

Project Title: Impact of Aging on the Family Unit

Project Duration: One year

Participants: Employees of social service agencies
who deal with the elderly

Number Served: 90

Project Summary:

This project had the following objectives:

1. To aid in the understanding of the impact of aging on the family unit.
2. To promote greater awareness of the aging process through the course of life.
3. To assist personnel working with families of the elderly in exploring practical services available to them.

Methods & Resources:

Two two-day workshops were held, one in Bismarck and one in Williston. The project related to the State priorities by enhancing the background of public and quasi-public officials to better serve the elderly in western North Dakota.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Sister Gerard Wald

Title

Department

Address Bismarck, ND 58501

Institution Mary College

Telephone

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, Title I, HEA, Division of Continued Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: A Program to Train Social Workers to Provide Family Life Education

Family - Human Resource Education

Project Duration: April 1, 1978 - March 31, 1979

Participants: Franklin County Children Services

Number Served: 38

Project Summary: The goal of the project was to prepare a selected group of Franklin County Children Service caseworkers to become trainers who could teach other agency service workers how to instruct parents in their homes in the subject areas of family life education such as child-rearing, home economics, human relation skills, and self-esteem, to reduce the incidence of family breakdown, child neglect and abuse, and institutional placement in foster homes and residential treatment centers for children.

Methods & Resources: A home instruction curriculum consisting of five modules was developed and delivered to 38 caseworkers who then immediately field-tested it with a group of clients/parents. The curriculum was developed by FCCS personnel and grantee institution consultants specializing in family life education.

Institutionalization, Spin Offs, Future Plans: The project produced materials and methods now in use by caseworkers in their daily consultation with client families in crisis. With some updating in the future, these methods and materials can be useful for many years.

Materials Developed: A five-module curriculum in family life education for home instruction use has been developed in the areas of: (1) Self-esteem; (2) Communication; (3) Child-rearing; (4) Homemaking; and (5) Family Management.

Project Director:

Name Douglas B. Bailey

Title Director, Parent & Family Life Educ.
Franklin County Children Services

Department

Address

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Institution

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Grove City, Ohio 43123
(614) 275-2571

35

OHIO

Title I HEA State Administrator Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education / Family

Project Title: Family Resource Management for Single Parents - Professional Training
Project Duration: One Year

Participants: Professionals serving families in Oklahoma through mental health centers, churches, DISRS, schools; single parents; students preparing for family service occupations. **Number Served:** 149
Project Summary: to 65. 71% of participants were women; 29% men. Ages ranged from 20

The overall goal of this project was to enhance the ability of professionals working with single parent families to help these families be more effective in the management of their resources and to promote public understanding of the problems faced by single parent families. An innovative aspect of the project was the use of the Talkback Television System to deliver the seminar on Resource Management for One-Parent Families. A demonstration group of single parents was featured in the seminar in order to provide a model for community support groups.

Methods & Resources:

To accomplish the goals, five community forums were held throughout Oklahoma in order that single parents could express their major concerns. On the basis of information gathered at the forums, a seminar was designed for professionals serving families. The seminar was delivered during March and April, 1979, via Oklahoma Talkback Television System. Reference notebooks were prepared for seminar participants and a printed summary of the project was prepared which includes a topic outline of seminar sessions.

Institutionalization, Spin Offs, Future Plans:

As a result of training through the Talkback Television Seminar, several participants indicated they will institute support groups, advisory councils, or educational programs for single parents in their local communities. Because follow-up of these plans was not a part of the project, it is not possible to know the degree to which these plans were implemented.

Materials Developed:

Reference notebook, "Resource Management for One Parent Families," included readings from a cross-section of professional journals, pamphlets and list of human services agencies. All copies were distributed to program participants. "Resource Management for One Parent Families: A Project Summary" gives overview of project and syllabus for community education program for single parent families. Copies available for distribution.

Project Director: Videotape summary of project, 35 minutes.

Name	Dr. Sharon Y. Nickols		
Title	Assistant Professor	Department	Housing, Design and Consumer Resources
Address	444 Home Economics West	Institution	Oklahoma State University
Telephone	Oklahoma State, Stillwater OK 74074		
	(405) 624-5048		

OKLAHOMA

JERRY HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION,
OKLAHOMA CITY, OK

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Family

Project Title: Adolescence and Parenthood

Project Duration: Three months

Participants: School-age mothers from nine communities

Number Served: 20

Project Summary: This project encompasses a series of group counseling sessions to assist school-age mothers to emerge from their experience with a sense of growth and with hope for the future. The groups meet to discuss common issues determined jointly by the group and leaders, and include the following: managing one's life and environment; family living; anger and anxiety -- alternatives to striking out; planning for the future -- decision-making skills and vocational issues; communication skills, babies -- individual emotional growth. Adolescent girls in the crisis of unplanned pregnancy require focused and flexible approaches to meet their wide range of medical, educational, emotional and social needs. The Young Parents Program is responsible for providing and facilitating a broad array of these services. The goal is to help the girls, their families, and the young fathers get through the pregnancy satisfactorily and to provide an opportunity to heighten self-esteem, enhance ego-functioning, and increase potential for emotional, intellectual, and social growth.

Methods & Resources:

Education counseling, administration of self-concept tests, and transitional support group services.

Institutionalization, Spin Offs, Future Plans:

Project is seeking other funding sources.

Materials Developed:

None.

Project Director:

Name Mimi G. Frank

Title Instructor

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Kingston, RI 02881

Telephone (401) 792-2360

Department Human Development, Counseling and Family Studies
Institution University of Rhode Island

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family

Project Title: Parent-Family Life Center

Project Duration:

Participants: Students, faculty, home-based Child
Care Workers, community. Parents of
low to middle income, limited educational background.

Number Served: 200

Project Summary:

The PFLC serves as a catalyst for developing and coordinating parent educational activities with other agencies and organizations in the Austin Community.

We design and provide activities and experiences which will promote understanding and teach skills in parenting techniques for parents, prospective parents, guardians, grandparents, and child care workers of limited background (educational).

Methods & Resources:

Parents and participants will have opportunities to choose what seems most useful to them.

- Workshops (homemaking skills, new games, storytelling)
- Seminars (nutrition, discipline, helping with homework, etc.)
- Child development (coordinate with college classes when possible)
- Special sessions (for working parents, i.e. job search 7 preparation)
- Problem solving (personal development and communications)
- Resource sharing (information exchange & coordination with other agencies)
- Conferences (participation)

Institutionalization, Spin Offs, Future Plans:

The Parent-Family Life Center has been able to bring resources onto the campus--often persons who had not been familiar with the college. Opportunities granted for faculty members to participate in community events, conferences or programs. Use of Learning Skills Lab and increase student participation in the Center's planning. Need for Day Care Program is identified.

Materials Developed:

Some curriculum materials and ideas for Parent Education will be developed and collected during the year 1979-80. Study on Discipline and materials to assist the working parent.

Project Director:

Name Suzy Lindeman

Title Project Coordinator

Department

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Austin, TX 78702

Institution Huston-Tillotson College

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Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

1-24 Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family

Project Title: Training for Parenthood Among Parents and Community Workers (Parents Plus)

Project Duration: One Year

Participants: Low income parents ages 18-44, mostly female and with less than high school education; community workers including teachers, nurses, social workers, and probation officers.

Number Served: 62 parents
125 community workers

Project Summary: Three major activities were conducted under the auspices of this project:
(a) The provision of parent education groups of both short and long term duration were provided to parents who wanted the service and were referred from any of several social services agencies. (b) Education in the form of inservice training sessions were provided to several agencies and several presentations were made at large conferences. (c) Evaluation of the project as well as the investigation of related topics were undertaken.

Methods & Resources: (1) Direct parent education involved several parent education groups lasting from three weeks to six months depending on the need of the individuals involved. Free babysitting and transportation were provided whenever feasible. Many home visits were made to all the parents. (2) Education for community workers involved the development of four two hour workshops conducted four times at various community agencies as a form of in-service training. A workshop on parent education was presented at the Virginia Commonwealth Social Workers Conference for over 100 persons. Assistance was also provided to interested agencies for developing and assessing their own parent groups, including training volunteers.

Institutionalization, Spin Offs, Future Plans: Several agencies are now running parent education groups. Over 25 community workers have indicated that they are making use of the information gleaned from the workshops in their daily work with clients. Several undergraduate students at the University of Virginia who worked on this project have indicated that it has influenced them in their decision to pursue a career in human services. Representatives from various community agencies have continued to meet with the goal of trying to develop resources that might provide a more permanent solution to the issue of parent education in Charlottesville and the surrounding counties. Parent groups are currently being run by at least one of the social service agencies.

Materials Developed: Several papers which we hope might be useful to the professional community have either been completed or are in the process of completion. These papers have been or will be presented at various national and/or regional conferences and some will be prepared for publication. This type of dissemination should provide impact that far exceeds the direct service component of the project. Copies of these papers will be distributed to the local community agencies that participated in the project.

Project Director:

Name N. Dickon Reppucci, Ph.D.

Title Professor of Psychology

Department Psychology

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University of Virginia,

Institution University of Virginia

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804-924-3546

VIRGINIA

39

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Project Title: Family Support Center

Family

Project Duration: August '78 - June '79**Participants:** Families in distress; batterers, victims, child abusers**Number Served:** 144**Project Summary:**

Many people in a north central Washington County have increasingly become aware of the need for a support system for women and families in crisis. When surveying the community agencies already in existence, it was found that there was no place for women in crisis to go. Several agencies pointed out that there was a need for preventive support and training for parents who are concerned that they might abuse their children, for victims of abuse, and for homemakers and mothers in need of a support group but not necessarily in need of professional help. The Family Support Center was created by the Wenatchee Valley College to meet the needs of families in crisis through a inter-related program of prevention, intervention, and especially reeducation.

Methods & Resources: The Center established a 24 hour telephone crisis line as the basis for establishing care structures and educational activities. Battered/abused women were provided with a caring person with whom to talk, police intervention, rape counseling, a temporary place to stay within volunteer homes, sources of legal aid, and information about a volunteer self-help group. Those who came in to be served by the program became with training, a resource to enable others to attain new growth. People were also sponsored to attend self-help classes. The Center also educated & sensitized the community as to the problems associated with battering & abuse, presentations were made to community groups by both staff & participants in order to increase their overall understanding of the problem.

Institutionalization, Spin Offs, Future Plans:

On the public level, there are more people coming forward to report abuse resulting in an increased awareness which brought a multitude of community resources into the ongoing solutions for the problem of violence. The Colville Tribal Council has provided CETA positions for the counsellors, and is planning to include many of the services into their mental health program to serve Indian persons. The College will continue the classes on parenting and family living. Law enforcement will incorporate training in family violence into its regular curricula.

Materials Developed:

Course content for several classes designed to serve either victims, volunteers or staff of police or social service agencies.

Project Director:

Name	Laura Edwards	Department	Okanogan Education Center North Campus
Title	Project Director	Institution	Wenatchee Valley Community College
Address	P.O. Box 2058 Omak, Washington 98841		
Telephone	(509)662-1651 (Ext. 269)		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Family

Project Title: Advocacy for Chronic Mentally Ill
Persons: Building a Nationwide Network

Project Duration: 2/15/79 - 9/30/79

Participants: Friends, relatives and family members
of persons with long-term forms of mental illness

Number Served: 500

Project Summary:

The conference was intended for members of mutual help/advocacy groups who were interested in creating a national citizens' movement related to chronic mental illness. Its primary goals were: 1) to foster learning about federal legislation, current research and recent developments in the treatment of chronic mental illness, 2) to stimulate sharing what citizens can do through mutual help/advocacy groups to improve the situation of chronic mentally ill persons and their families, and 3) to explore the need for a federation or coalition of advocacy groups at the national level. A secondary goal was that of sensitizing professionals -- through the conference and follow-up proceedings -- to the unique problems faced by chronic mentally ill persons and their families.

Methods & Resources:

The major thrust of the project was a three day conference held September 7-9, 1979 at the Wisconsin Center in Madison, Wisconsin. There were two separate, yet related thrusts to the conference. The first was educational and involved several topics and resource persons. The second thrust was organizational in nature. It involved two periods where program participants met in workgroups to discuss some of the major issues involved in forming a nationwide coalition of advocacy groups.

Institutionalization, Spin Offs, Future Plans:

The Conference served as a catalyst for the organization of the National Alliance for the Mentally Ill.

It is expected that University of Wisconsin-Extension, Mental Health will continue to have a programming interest related to "chronic mental illness" and "advocacy" for various disability groups in the mental health arena.

Materials Developed:

The essence of the conference is captured in a 120 page set of conference proceedings. Included are presentations of all the major speakers, summaries of conference workshops, and minutes of the Landmark organizational meeting aimed at forming a national coalition of advocacy groups. The proceedings are being made available to conference participants and to other interested citizens and professionals.

Project Director:

Name	Roger T. Williams	Department	UW-Extension Mental Health
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41

WISCONSIN

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Human Resource Education/Family

Project Title: Improving Skills of Day Care Center Staff

Project Duration: One year

Participants: Day care center administrators, program directors, head teachers, other teachers, aides, parents, others such as cooks from La Crosse, Vernon, Trempealeau, Crawford, Monroe and Jackson counties. **Number Served:** 208
Project Summary: Approximately 75% female, age range 18 - over 55.

Educational activities and consultation were undertaken with 10 day care centers to upgrade the skills of staff members.

Viterbo College provided a specialist in Early Childhood Education who served as a visiting consultant for a one-week period in each day care center working with staff to provide feedback and improve the program, teaching skills and interaction. Workshops were held for teachers and administrators. A Parent's Night was held at each center to promote parent-staff interaction.

Methods & Resources: A needs assessment questionnaire was used to determine the particular needs of each day care center. The visiting consultant taught demonstration lessons, observed individual teachers, held lecture-discussions, videotaped and critiqued teaching sessions, and suggested materials. She also observed the entire program and provided feedback and suggestions. During Parent's Night, techniques to improve parent-child interaction were demonstrated and the film Cipher in the Snow was used to promote discussion. A workshop on music and rhythm was held for teachers and a communication workshop for administrators was presented.

Institutionalization, Spin Offs, Future Plans:

Day care administrators have continued to meet to promote communication and to work together as day care advocates on a regional basis. A materials center is planned and will be available for loan to the centers, thereby providing the centers with additional resources and promoting continued interaction with Viterbo College.

Materials Developed:

A list of activities for using newspapers for educational and interactive activities with pre-schoolers was developed.

A bibliography of materials useful to day care center staff is being prepared.

Project Director:

Name	Darrell Pofahl	Department	Sociology
Title	Associate Professor	Institution	Viterbo College
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Telephone	(608) 784-0040		WISCONSIN

Title I HEA State Administrator: LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

HANDICAPPED



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped

Project Title: Project Independence

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The disabled benefitted by this
program.

Number Served: 128

Project Summary:

The project provided specialized and individualized career and vocational counseling. Disabled students were provided with job placement information and academic or vocational training programs. In addition, in-service training was provided for staff and faculty regarding the disabled.

Methods & Resources:

Students were provided skills assessment tests, counseling, job placement information, and frequency and duration of session.

Institutionalization, Spin Offs, Future Plans:

On the program level, work evaluation was offered as a credit class. In addition it has been added to the program at Ventura and Oxnard Colleges. Spin-off projects included the work evaluation and Eureka provisions to all students in the Ventura County Community College District that offered these services as part of the regular vocational education and counseling programs.

Materials Developed:

Eight information sheets were produced by project staff. The information sheets were used as an inservicetool and were distributed to all staff on campus, including certified and classified personnel.

Project Director:

Name Jan Zaboski
Title Coordinator of Special Education
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Telephone

Department
Institution Moorpark College

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Television Services Brokering
Facility for the Disabled - "Bob and Dennis Run
the Stanislaus"

Education Media/Handicapped

Project Duration: October 1, 1978 -
September 30, 1979

Participants: This project targeted disabled people
in the San Francisco Bay Area.

Number Served: 20,740

Project Summary:

The objectives of this project were to produce a half-hour videotape about two disabled University of California, Berkeley, graduate students who work together to raft white water rivers, and to show this tape to 1,000 people.

Methods & Resources:

This project produced a Super-8 film and videotape about the two students rafting the Stanislaus River, and a videotape about one of them, who is blind, mountain climbing at the Pinnacles National Monument. The film has been shown in theaters and the videotapes were shown on television.

Institutionalization, Spin Offs, Future Plans:

The success of this project influenced the college district board to invest in a cable television station at Laney College. Also, a new expanded program involving television services for the disabled in Berkeley, funded through Title I-A is researching and scripting new video projects. A disabled publicist took a copy of the Super-8 film on tour and as a result, the two disabled rafters were featured on a local CBS news program and were given a three minute time slot on Walter Cronkite's news show.

Materials Developed:

The project produced a Super-8 film and two videotapes.

Project Director:

Name Gerald Long

Title

Department

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2020 Milvia Street

Institution Vista College
Peralta Community
College District

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CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

2-30

A Higher Education Act, Title I Program Abstract

Handicapped

Project Title: Continuing Education for Physical and Occupational Therapists Working with Handicapped Children

Participants: Physical and Occupational Therapists, Speech Pathologists, Special Educators

Project Summary:

Project Duration: 12 Months

Number Served: 180

This project is designed to provide occupational training for physical and occupational therapists who work with handicapped children. The emphasis of the training is to be placed upon enabling the therapists to effectively evaluate and treat handicapped children. Topics of instruction include: (1) oral motor control (development and intervention), (2) environmental adaptations for handicapped children, and (3) formal evaluation of motor development.

Methods & Resources:

It is anticipated that approximately one hundred eighty (180) therapists will participate in the project. Instruction is to be delivered in a series of three (3) 1 1/2 - 2 1/2 training sessions. Endorsement of the training program has been made by the state chapter of the American Physical Therapy Association, the state chapter of the American Occupational Therapy Association, and the Georgia Alliance of Physical and Occupational Therapists in School Systems.

Institutionalization, Spin Offs, Future Plans:

This project is a part of an on-going effort on the part of the Department of Physical Therapy of the host institution to meet the needs of their community.

Materials Developed:

Commercially available materials are to be utilized.

Project Director:

Name Ms. Susan Effgen

Title Assistant Professor

Address Atlanta, Georgia 30303

Telephone (404) 658-3075

Department Department of Physical
Institution Therapy

Georgia State University

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

2-31

Project Title: Community Education Services

A Higher Education Act, Title I Program Abstract

Human Resource Education /

Older Adults - Handicapped

Project Duration: 78-79

Participants: Community agency personnel, community professionals, senior citizens, handicapped, adults on assistance

Number Served: 2,800

Project Summary:

The first year of the Title I project brought forth various problem areas that presently hinder a community service delivery system within Saginaw, Bay and Midland counties. These include (1) no adequate mechanism for cooperative planning and programming, (2) no adequate communication linkage among the community resources, (3) little or no identification of the services provided to community groups at Delta College, and (4) a lack of community development expertise within the community education network.

Methods:

This second year grant addresses itself to providing professional development skills that would help network personnel (30 community education leaders) to identify and mobilize community leadership to general citizen input. A resource inventory of community agencies and organizations was developed. A resource sharing workshop involving over 150 community service agency heads was undertaken and an institutional resource sharing system was developed.

Institutionalization, Spin Offs, Future Plans:

By September 30, 1980, Delta College will have established a resource sharing system which identifies over 150 community agencies and their continuing education needs with a reciprocal benefit that community agency heads could input the educational institutions as to programming needs and development.

Materials Developed:

Inventory resource document, workshop formats and community planning and development skill manuals.

Project Director: DeNell Borrello

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Title I HEA State Administrator

RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped

Project Title: Project AWARE

Project Duration: One year

Participants: Developmentally disabled adults.

Number Served: 100

Project Summary: This project had the following objectives:

1. Increased Public Awareness and community support for the Deinstitutionalization program and the client population involved.
2. Expansion of the Region III Advocacy Program for the developmentally disabled.
3. Expanded informational/educational advocacy outreach to the regional communities in the eleven counties of Region III.

Methods & Resources:

Accomplishing the project objectives necessitated two broad areas of concentration. The first and most significant involved direct advocacy for clients to obtain, access, or develop services that would meet the standard of appropriate services. This effort required receiving the referral; meeting directly with the client, and when possible parents; acquiring the necessary information -- a case history; contacting the other agencies providing services; and resolution of the problem. This procedure often entailed a great deal of time, effort and diplomacy.

Institutionalization, Spin Offs, Future Plans:

Increasing public awareness of the developmentally disabled, and expanding educational information throughout the region were accomplished in a variety of ways.

Materials Developed:

The training packets for community contact people and parent were used as permanent resource materials, and in conjunction with the Advocacy Training Workshop.

Project Director:

Name	Dr. Ron Reitz	Department	Institute for Rehabilitation Services
Title	Associate Professor of Special Education	Institution	Eastern Montana College
Address	Eastern Montana College Billings, MT 59101		
Telephone			

MONTANA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped

Project Title: Seminars on Construction of Facilities Accessible to the Handicapped
Project Duration: June, 1978 to September 30, 1979
Participants: Educators, Architects, Construction Personnel, and Handicapped, about 1/3 women - no primary ethnic minority.
Number Served: 38 Reno and 82 Las Vegas

Project Summary:
 Seminars were held in both Reno and Las Vegas to educate architects, engineers, contractors and planners with problems faced by the handicapped. Federal regulations implementing Section 504 of the Rehabilitation Act were interpreted. Panels of handicapped shared their frustrations. Manufacturers of special equipment shared the advantages for accessibility and mobility features. Seminar lasted a day and a half in each center. Personnel from the Governor's Committee on the Employment of the Handicapped chaired each seminar.

Methods & Resources:

Panels, slides and speakers. Blue prints were analyzed and participants shared ways to provide access for the handicapped.

Institutionalization, Spin Offs, Future Plans:

College of Engineering faculty are utilizing ideas as the basis of special problems for current students. At present, no future plans. The facilities constructed will represent the educational services rendered by these seminars.

Materials Developed:

No material developed.

Attached is the analysis of the evaluations by participants in the Reno Barrier Free Design Workshop.

Project Director:

Name	Arleen C. Otto	Department	School of Home Economics
Title	Professor of Home Economics	Institution	University of Nevada - Reno
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Telephone	(702) 784-6805		

DR. ADELE SOMERS, UNIVERSITY OF NEVADA

NEVADA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped

Project Title: Public Education Services to
The Handicapped

Participants: Handicapped men, women (all ages)

Project Duration: January 1, 1978 to
September 30, 1979

Number Served: 850-900

Project Summary: A committee of nine Community representatives recognized that professionals working with the handicapped and the handicapped themselves did not have information on services they needed. These volunteers collected information for Northern Nevada residents, (all counties except Clark County), this project hired secretarial service, paid for materials printing, distribution costs to provide a directory of services to all agencies, libraries and citizens in Northern Nevada. 1000 copies were produced, approximately 100 left.

May 28-31, 1979 Directories were distributed at the National Rehabilitation Association Pacific Regional Conference.

A leaflet of information on services for the deaf was developed and printed; this information was distributed through the Deaf Resources Center at UNR, through Deaf clubs in Nevada and through the Vocational Rehabilitation District offices in the state. Deaf people are a segment of the population difficult to reach.

Methods & Resources:

Volunteer Community Committee organized and directed the collection of information. The direction for implementation came from the project director. Distribution possible through Community Volunteer Action Center, School of Home Economics and Nevada District Rehabilitation Centers.

Institutionalization, Spin Offs, Future Plans:

Interest generated the additional faculty of School of Home Economics to develop courses, survey campus barriers and conduct Agricultural Extension Service programs by State Home Economics Specialist in counties of Nevada.

One up-date has been accomplished.

Materials Developed:

Northern Nevada Directory of Handicapped Services and a Supplement of 1979-80 Services. Brochure of Services of the Deaf.

Project Director:

Name Arleen C. Otto

Title Professor of Home Economics

Address Reno, Nevada 89557

Telephone (702) 784-6805

Department School of Home Economics

Institution University of Nevada-Reno

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Public Awareness - "Access Reno"**Handicapped** / **Employment****Project Duration:** January 1, 1978 to
Sept. 30, 1979

Participants: Staff of the Governor's Committee on Employment
of the Handicapped, Students and faculty **Number Served:** 3,500
of School of Home Economics - Distribution to
all interested handicapped and their families

Project Summary:

The problem was to provide the typical handicapped person using the public facilities of Nevada with information on the accessibility of Motel-Hotels, Parks, Shopping Centers, Libraries, Restaurants, Churches and other public buildings. Distribution was made through the Chamber of Commerce, offices of the three communities, the Handicapped Fair, the State Fair and the Governor's Committee on the Employment of the Handicapped.

Methods & Resources:

Surveys were conducted on the accessibility of public facilities in Carson City, Reno and Sparks including the University of Nevada-Reno campus. This information was printed and distributed.

Institutionalization, Spin Offs, Future Plans:

A presentation was made to Chancellor, President of UNR, Director of Plant Services, Special Services representatives and faculty of the School of Home Economics.

Materials Developed:

1. Slides on UNR Campus barrier problems
2. Access-Reno-Sparks-Carson City-A Guide book for the Handicapped Traveler

Project Director: Arleen C. Otto**Name** Prof. of Home Economics**Title** **Department** School of Home Economics**Address** Reno, Nevada 89557 **Institution** University of Nevada-Reno**Telephone** (702) 784-6805

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped / Older Adults

Project Title: Center for Independent Living: Aging Handicapped (CILAH)

Project Duration: Three Years

Participants: Handicapped senior adults who are 60 years and over. (100 women - 33 men)

Number Served: Direct: 133

Project Summary: Handicapped senior adults who are 60 years and over. Establish skills in independence and interdependence in every day tasks and human relations.

Enable individuals to function independently for daily living, to increase feelings of self esteem through learning effective ways of personal and household management, and to develop an understanding of aging processes. Clients learned how to simplify work, conserve their energy, use self-help aids, learn proper nutrition, and care for their health needs and problems. Clients received individual and group counseling. Undergraduate students at the college enrolled in the course and participated in the client sessions to learn to work with the aged handicapped.

Methods & Resources: The Department of Home Economics established a barrier-free center in the home management house for the aged handicapped. Faculty and students from various departments: Sociology, Education, Psychology, Home Economics, Music and English comprised the staff for the center. Community agency members are represented as well as a nursing staff. The center operates its own hydraulic lift van for transporting the handicapped clients.

Institutionalization, Spin Offs, Future Plans: CILAH has achieved a strong community awareness as a result of referrals both to and from the program. The center is promised further funding from the Fannie E. Rippel Foundation based on continual operational funds which are anticipated from the Morris County Department on Aging. The College of Saint Elizabeth supports the program through contributive services. The gerontology program, with federal funding, established at the college is using the center for field placement. Seton Hall University, Drew University, and various nursing homes send both students and personnel to the center.

Materials Developed: As a result of Title I funding, the center has gathered a comprehensive collection of self-help aids, maintains a scrap book, and has produced educational materials related to lessons and demonstrations presented at client sessions. The center and the college library hold a wide collection of readings related to the aging handicapped.

Project Director:

Name Dr. May Daniels Gold
Title Director/Lecturer

Department Home Economics

Address Convent Station, New Jersey 07961

Institution College of
St. Elizabeth

Telephone 539-1949

CENTER FOR INDEPENDENT LIVING AGING HANDICAPPED, COLLEGE OF SAINT ELIZABETH

Title I HEA State Administrator Mr. Robert C. Holmes

NEW JERSEY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped

Project Title: Center for Independent Living:
Aging Handicapped

Project Duration: 1976-78

Participants: Department of Home Economics, College
of Saint Elizabeth; handicapped people age 60 and over

Number Served: Direct Service: 64-84
Additional Services:
100-200

Project Summary:

Project to provide instruction in independent living, for the aging handicapped. Areas covered: architectural and transportation barriers, clothing for handicapped, self-help equipment, bathroom safety, work simplification, self-care, cleaning, laundry, nutrition and energy conservation.

Methods & Resources:

In addition to the rehabilitation course, clients received group counseling, family counseling, referrals, home visits, leisure time instruction, lectures from community speakers, crisis intervention and follow-up. Project also provided workshops to community interest groups in techniques in independent living. Staff consisted of college students, volunteers, director-home economist.

Institutionalization, Spin Offs, Future Plans:

The Center, while funded through County and State sources, is institutionalized to the extent that it is an on-going part of the course offerings for the Department of Home Economics at the College of Saint Elizabeth. The practicum offered by the department has student majors from other departments and recruitment will continue to further develop the interdisciplinary competences of staff helpers. A possible spin-off of the current program might be off-campus training sessions for clients families, police officers, emergency vehicle personnel, in various parts of the county and state if funding permits at some future time.

Materials Developed:

Clients Materials Notebook is on file and available for review at CILAH. Photo essay is available. Display Book containing the history, numerous public relations releases, and photographs of activities at the Center is available for review.

Project Director:

Name Dr. May Daniels Gold

Title Director/Home Economist

Department Department of Home Economics

Address Center for Independent Living Aging
Handicapped, Convent Station, NJ 07961

Institution College of Saint Elizabeth

Telephone (201) 539-1949

NEW JERSEY

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped / Older Adult

Project Title: Paraprofessional Training for Senior Citizens to Work with the Handicapped**Project Duration:** 1978-79**Participants:** Retired older persons**Number Served:** 20**Project Summary:**

Increasing efforts are made by parents, organizations, and the legislature to provide handicapped citizens with educational, therapeutic experiences equal in quality to those provided the non-handicapped. This project was designed to train senior citizens 55 years of age and over as paraprofessionals in the education and training of handicapped. They are then available as volunteers or employees in public and private schools, hospitals, nursing homes, home care agencies, and sheltered workshop settings.

Methods & Resources:

Methodology included lectures, visual aides, seminars, guest presentations, individual problem-solving sessions, and role playing.

Institutionalization, Spin Offs, Future Plans:

This is the second institution in New Mexico to successfully operate this type of project. It is in its second and final year of Title I funding at New Mexico State University. Certain aspects of the project will probably be continued by the institution as needed.

Materials Developed:

The curriculum design is available along with some of the visual aides mentioned above. Contact project director for more information.

Project Director:**Name** Elizabeth Gillette**Title** Coordinator, Non-traditional Programs**Department** College of Human and
Community Services**Address** Las Cruces, NM 88003**Institution** New Mexico State University**Telephone**

NEW MEXICO

Title I HEA State Administrator : Thomas Wilson, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped

Project Title: Increasing the Accessibility of Hearing Impaired Adults of Continuing Education Programs Within CUNY

Project Duration: '79 - '80

Participants: Deaf Individuals
Consortium Participants

Number Served: 675

Project Summary:

The project developed, implemented, and demonstrated a model consortium program which increased accessibility for hearing impaired adults into Continuing Education Programs within the City University of New York and in Metropolitan New York. The model program was implemented by a team of deafness specialists who performed outreach, liaison assessment, preparatory education and consultation.

Methods & Resources:

- 1) Maintained at LaGuardia Community College a Center with specialized staff to coordinate programs and services within the college and in participating consortium programs.
- 2) Developed ongoing liaison, interaction referral and resource sharing capabilities with consortium members.
- 3) Established an Advisory Committee.
- 4) Provided both direct and indirect services to the deaf adult population in New York City.

Institutionalization, Spin Offs, Future Plans:

LaGuardia's Program for Deaf Adults will incorporate aspects of the project into its ongoing operation.

Materials Developed:

- 1) Consortium brochure
- 2) Year end project report

Project Director:

Name	Fern J. Khan		
Title	Professor and Director Community and Social Services Programs	Department	Continuing Education
Address	31-10 Thomson Ave., Long Island City, New York 11101	Institution	LaGuardia Community College
Telephone	(212) 626-2705/6		

NEW YORK

Title I HEA State Administrator : Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped

Project Title: Title I, WISE
Workshops in Special Education

Project Duration: 14 months

Human Resource Education

Participants: Teachers, Teacher Aides,
Administrators

Number Served: 2,000

Project Summary: Workshops designed to increase the skills and knowledge of professionals working with handicapped students in the Tennessee schools. The workshops provided professionals with an improved understanding of the implications of handicapping conditions by heightening their skills in developing and using individual instruction for specific and or multiple handicapping conditions.

Methods & Resources:

Workshops involved teachers and outside consultants from the 10 school systems in the Southwest Tennessee Development District. Supervisors from each School System, the State Department of Education for the Southwest Tennessee Development District, and Jackson State Community College Office of Continuing Education were involved in the planning of the workshops.

Institutionalization, Spin Offs, Future Plans:

Continual planning with school systems for future joint workshops.

Materials Developed:

Teacher made materials for use in the individual classroom (idea sharing).

Project Director:

Name	Mrs. Jo Evelyn Alred	Department	Continuing Education
Title	Director of Continuing Education & Community Services	Institution	Jackson State Community College
Address	N. Parkway East Jackson, TN 38301		
Telephone	(901)424-3520 Ext. 227		

YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

TENNESSEE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education/Handicapped

Project Title: Training for Mainstream Teachers & Staff with Handicapped Students

Project Duration: One Year

Participants: Public School Teachers and Administrators, Public School Bus Operators

Number Served: 528

Project Summary:

An inservice program for mainstream teachers working with handicapped students was conducted at Austin Peay State University, Clarksville, Tennessee, and at Dickson, Tennessee, from September, 1978 to September, 1979. Each participant followed an individualized program of needs assessment, practical orientation, materials production, curriculum design, and implementation of materials and methods acquired in the program. The program concluded with an evaluation phase and materials fair. General sessions consisted of determining needs of the exceptional child, complying with the law, and adapting curricula to individual needs. Special sessions included techniques for assessment and methods for compliance and adaptation. One group of public school teachers learned to teach handicapped students to drive automobiles.

Methods & Resources:

A variety of methods and resources was utilized to achieve goals of the project including lectures, simulations, materials development, discussion groups, audiovisual presentations, consultants and participant packets. Qualified members of the faculty of APSU, working in concert with staff members of the State Department of Education, utilizing the Media Center of APSU, constituted the major resource for the project.

Institutionalization, Spin Offs, Future Plans: (1) Greater awareness of the problems and needs of the handicapped were created among public school teachers, administrators and bus drivers. (2) The program acted as a catalyst for cooperative programs among APSU, staff of the State Department of Education and local vocational rehabilitation group; e.g., APSU now possesses a driver training range for the handicapped rather than sending them to sites away from the county for training. (3) The prepared audio-visual presentation for training bus drivers working with the handicapped is made available through the Department of Education for all operators of school buses throughout the state, and (4) a graduate class to instruct the handicapped in driver education was conceived and is now offered as a part of two different graduate programs at APSU.

A variety of classroom materials was developed by individual teachers for training the handicapped enrolled in their classes. Course syllabi were developed for training driving instructors of the handicapped. An audiovisual slide presentation to inform public school bus operators of the needs of the handicapped, complete with instructor's manuals and participant manuals, was developed.

Project Director:

Name	Dr. Wayne Chaffin		
Title	Coordinator, Traffic Safety Education & Driver License Center	Department	Health & Physical Education
Address	8th Street	Institution	Austin Peay State University
Telephone	(615) 648-7186		
			TENNESSEE

Title I HEA State Administrator

YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped

Project Title: College for Living: Continuing Education
for the Handicapped

Project Duration: 14 months

Participants: Volunteers from Northern Virginia: all
with at least high school education, 37% with graduate or professional training: 72%
women: 21-55 age bracket.

Number Served: 115

Project Summary: This project was designed to train 100 volunteer instructors to conduct survival and socialization courses for developmentally disabled, and visually, hearing, and orthopedically impaired adults. Through active publicity, 115 volunteers were recruited. Trained by experts through weekend seminars, the volunteers conducted classes for the handicapped at four of the five Northern Virginia Community College campuses.

Methods & Resources: Initially, a two day seminar was held to orient volunteers to the College for Living program, to give them a basic understanding of the disabilities their students might have, and to explain the Federal legislation pertaining to the handicapped. The seminar included a workshop on Section 504 of the Rehabilitation Act of 1973, and a session on techniques of presenting an effective program for adults. Area specialists also conducted workshops on the developmentally disabled, the hearing impaired, the visually impaired, and the orthopedically impaired.

Institutionalization, Spin Offs, Future Plans: The five cooperating institutions of higher education and the 36 cooperating community agencies and organizations have benefited from the increased sharing of information and activities and by a heightened sensitivity to the handicapped and by an increased awareness of the provisions of Section 504 of the Rehabilitation Act of 1973. Not only will the College for Living be continued in the future but may expand to offer a limited vocational program and to provide classes for the severely developmentally disabled.

Materials Developed: The project produced a three-volume Workshop Manual, a five-volume Instructors Manual, and a Reference Manual of resources and bibliographic materials as permanent aids to the volunteer instructors.

Project Director:

Name Dr. Hercules Pinkney

Title Community Services Program Director

Department Continuing Education

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Annandale, Virginia 22003

Institution Northern Virginia Community
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Telephone (703) 323-3168

VIRGINIA

Title I HEA State Administrator: Dr. M. Howard Bryant, Program Dir., State Council of Higher Education

Community & Continuing Service Education

2-43

A Higher Education Act, Title I Program Abstract

Handicapped / Housing

Project Title: Barrier Free Environments: the Family and the Community

Project Duration: July 1, 1978 - September 30, 1979

Participants: State, district, and local leaders concerned with the needs of the aged and the adult handicapped; 21-55 age range; male and female all with Baccalaureate education.

Number Served: 220

Project Summary:

This project was devoted to providing basic information in the areas of architectural design and family resource needs of persons with disabilities. In order to deal with the wide spectrum of disabilities and the creation of greater awareness of the needs of the disabled in the community, the project was divided into two workshop groups. Workshop A focused on the technical, economic, and political means for implementation and compliance with the standards set forth in Section 504 of the Rehabilitation Act of 1973. Workshop B included information in the areas of clothing, housing, food and nutrition, family development and family management for persons with disabilities.

Methods & Resources: Each workshop included videotapes, audio-visual slide presentations, and discussion groups ending with a question-answer period for all participants at the end of each session. The session started off with an attitudinal video session and discussion followed by video demonstration of functional abilities of different classifications of disabled. Special emphasis was then placed upon the common problems of the elderly. The afternoon sessions were information specific to Workshop A and Workshop B as described above.

Institutionalization, Spin Offs, Future Plans:

- (1) Institutionalization includes special classes for understanding the process of design for the disabled and for understanding the family resource needs of the disabled.
- (2) One spin off has been the educational television appearances of project staff to present information on the workshops and future needs of the disabled. Also presented materials to the Virginia Municipal League.
- (3) Future plans include distribution of workshop handouts to state extension agents, and the providing of service to individuals and groups who have specific needs in the state.

Materials Developed:

Several videotapes were made showing functional capabilities of a range of disabled. Slide presentations were developed for specific purposes in showing family resource needs and design requirements and alternatives. The handouts at each workshop included a synopsis of medical background, functional capability, and specific needs of disabled of all ages; a comparison between state standards and the new American National Standards, ANSI-A117.1; and family resource materials in all the areas mentioned above.

Project Director:

Name Alan G. Winslow, Professor and Chairman
Rebecca M. Mullis, Assistant Professor

Title Professor and Chairman

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Wallace Annex Basement

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(703) 961-5778

Department Landscape Architecture
Human Nutrition and Foods
Institution Virginia Polytechnic
Institute and State
University

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing / Handicapped

Project Title: Housing for the Handicapped

Project Duration: One year

Participants: Realtors, builders and architects
from West Virginia.

Number Served: 1,200

Project Summary:

This project had the following objectives:

1. To develop a series of seminars and/or workshops on Housing for the Handicapped.
2. To present to professionals in Housing information on the special needs of the handicapped in area of housing.
3. To deliver these programs for members of professional groups in West Virginia that are responsible for planning, constructing and locating housing for the handicapped.

Methods & Resources:

A thorough search of literature was done to evaluate materials already available for distribution. Out of all information gathered a guide for program content was constructed. When conflicting measurements were found in literature, actual measurements were done with clients at West Virginia Rehabilitation Center. From this background seminar content, slides and brochures were developed.

Institutionalization, Spin Offs, Future Plans:

Slides and brochures are available for further distribution.

Materials Developed:

Materials developed and distributed:

1. slides -- shown to 662 professionals and 539 home owners.
2. Brochures -- developed and distributed to trade groups.

Project Director:

Name Joann Gutherie

Title Assistant Professor

Department

Address 704 Allen Hall, WVU
Morgantown, WV 26506

Institution West Virginia University

Telephone

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped / Human Resource Education

Project Title: Continuing New Directions for Adults

Project Duration: 1978-79

Participants: Handicapped Adults; social service agency personnel.

Number Served: 661

Project Summary:

The project consisted of continuing education in the area of personal growth and development. Four specific subject areas were addressed:

1. Recreational opportunities for the handicapped.
2. Emotional support systems for women.
3. Educational and career counseling for the out-of-school adult.
4. Personal adjustment for the older American.

Methods & Resources: A guide for recreational programs for the handicapped was developed. Thirty-four community agencies and organizations were involved in the development and design. Specialists in special education and handicapped services advised the College in the format and content of the guide. A model program of outdoor camping experiences for the handicapped was outlined with students involved in teaching recreational skills. Throughout the year, the College, in cooperation with the Shenandoah Women's Center in Martinsburg and other agencies, presented twelve (12) programs for 253 women in the region.

Institutionalization, Spin Offs, Future Plans:

The College established two geographically accessible educational resource centers in Petersburg and Shepherdstown. These centers, which served as administrative headquarters and housed program resources materials, were continued. In addition to these functions, the College provided educational and career counseling for 45 out-of-school adults.

Materials Developed:

Recreation Guide for the Handicapped in Eastern West Virginia: a directory of recreation and related services for handicapped persons, Model Camp and Camping Program for the Handicapped, and Interagency Certificate in Aging Services: A Model.

Project Director:

Name Linda Dunn

Title Director

Department Continuing Education

Address Shepherdstown, WV 25443

Institution Shepherd College

Telephone

WEST VIRGINIA

Title I HEA State Administrator : Board of Regents

OLDER ADULT



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Rights of the Elderly

Project Duration: 15½ Months

Participants: 162 males; 438 females, Age 36-55: 100 over 55; 500. Of the 600 immediate beneficiaries, 500 were elderly Arkansans. The remaining 100 were individuals responsible for serving the elderly, both professionally and
Project Summary: semi-professionally.

The project was designed to provide information and educational materials on the myriad of federal and state programs available to the elderly citizens of Arkansas, comprising 13.2% of the state population. The materials are necessary to assist the elderly with many legal and bureaucratic problems entitled by law. An equally important need is to ensure the elderly become knowledgeable as to the many assistance programs available to them.

Methods & Resources: A one-day conference was jointly sponsored by the Division of Community Affairs and Continuing Education, University of Arkansas and the Attorney General of Arkansas (Governor-Elect). The conference served as a public hearing for elderly citizens and individuals working with the elderly from throughout the state. The Governor-Elect conducted the hearings assisted by representatives of the National Attorney General's Association. A number of state legislators serving on the Select Committee for Aging attended and provided testimony. The conference was eminently successful in terms of attendance and identification of problems and information needs of the elderly concerning assistance programs available. Based on the results of the conference, research and development activities leading to publication of topical brochures were undertaken.

Institutionalization, Spin Offs, Future Plans:

This project, together with other Title I projects, executed jointly with the Office of the Governor, other Constitutional State offices and state agencies has enhanced the reputation of the University in the public/community service area. As a result of these projects, the University is increasingly called upon to assist in other community service/continuing education projects. Because of this Rights of the Elderly project, a long-range commitment to the purposes of this project has been publicly articulated by the Governor. Funding sources, other than Title I will be utilized for this continuing effort.

Materials Developed:

A series of topical brochures, which collectively comprise a loose-leaf handbook were developed. The titles are: "How to Shop for a Nursing Home", "How to Qualify for Homestead Property Tax Relief", "A Guide to Basic Resources for the Aging", "Insurance - Don't Buy More Than You Need", and "A Guide to Agencies and Groups Serving the Elderly".

Project Director: Dr. H. W. Stephens

Name Research Associate

Title 346 W. Avenue, Fayetteville, AR

Department Division of
Community Affairs

Address (501) 575-3458

Institution University of
Arkansas

Telephone

ARKANSAS

ROBERTA CARTER, University of Arkansas

Title I HEA State Administrator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Older Adult / Human Resource Education

Project Title: North Arkansas Community College
Adult Right to Read Program

Project Duration: 10 Months

Participants: 62 males; 38 females. Average participant age was 29.4 years, representing a range from 16-68 years.

Number Served: 100

Project Summary: The overall goal of this project was to provide free individualized instruction for 100 functionally illiterate adults in six counties in North Arkansas. Two task forces were formed to serve as an advisory board for the program and offered suggestions on how to serve more adults in the community. Volunteer tutors were recruited in the communities and were given 12 hours of workshop training in the methods and materials used in the program.

Methods & Resources: Students were recruited through radio and newspaper ads, while others were referred through public service agencies. Each student was pre-tested to determine his/her reading skills. The program supervisors then recommended an individualized program to the tutor. The supervisors reviewed the monthly reports submitted by the tutors, and made periodic visits to the tutoring sessions to ensure that each student received adequate remediation. The Right to Read Program allowed each of the 100 student to progress at his/her own speed. Maximum flexibility and convenience in scheduling was available since only the student and tutor were meeting together.

Institutionalization, Spin Offs, Future Plans:

New funding for the 1979/80 Right to Read Program included a grant from the Arkansas Department of Adult Education, Boone County United Way, the U.S. Department of H.E.W. and the North Arkansas Community College. Organizationally, the Right to Read Program is now a part of North Arkansas Community College's Department of Community Service and Continuing Education.

Materials Developed: A quarterly newsletter was published and mailed to all students, tutors, Task Force members and interested or potentially helpful members of the community. A Right To Read Procedures Manual was developed; it includes copies of the reading inventories, sample radio and newspaper ads, and other helpful suggestions or directions for developing a similar literacy program.

Project Director:

Name	Berta Dargen	Department	Adult Education
Title	Director	Institution	North Arkansas Community College
Address	Pioneer Ridge, Harrison AR 72601		
Telephone	(501) 743-3000		

Title I HEA State Administrator

ROBERTA CARTER
UNIVERSITY OF ARKANSAS

ARKANSAS

3-48 Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Reaching the Difficult-to-Reach
Elderly of Maricopa County

Project Duration: Two years

Participants: Elderly citizens of Maricopa
County who lack transportation

Number Served: 13,000

Project Summary:

Goal: To provide to elderly citizens who do not have transportation available to them planned programs in food, nutrition, consumer concerns and related areas.

This program used senior citizens to teach senior citizens as peers about the ways they can make their lives richer and fuller in a number of areas that are of special concern, interest and importance to them.

Methods & Resources:

Seven senior citizens acted as peer group aides for this program. Each received training from the project director in each phase of the program and then went to mobile home parks, retirement centers, nursing homes and similar locations to teach the subject matter to groups of 20 to 100 people. Service groups for the elderly provided valuable assistance throughout.

Institutionalization, Spin Offs, Future Plans:

A number of spin off courses will be presented as a result of the success of this program. These include the University of Arizona which will continue this specific program; Arizona State University and Rio Salado Community College, as well as church organizations, YWCA and YMCA, and community centers.

Materials Developed:

Aides used printed materials obtained from many sources, slide shows, movies, brochures and tapes, most of which were developed and produced by the project director and the aides.

Project Director:

Name Dr. Ruth C. Brunton

Title Extension Agent - Home Economics
Maricopa County Office

Address 4341 E. Broadway
Phoenix, Arizona 85040

Telephone (602) 255-3355

Department Cooperative Extension
Service

Institution University of Arizona

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Elderly Political Participation
Project

Project Duration: Two years

Participants: Senior citizens throughout Arizona

Number Served: 1,511

Project Summary:

Goal: Present continuing education programs for elderly citizens concerning the state's political processes. This program presented seminars, lectures and workshops to senior citizen groups all over the state to teach them how the political process operates in Arizona's state, county and municipal governmental units; how they can be effective in affecting these processes; and developing a cadre of elderly trainers.

Methods & Resources:

The training was done using one- and two-day seminars, workshops and conferences lasting seven hours each day. Instructors were faculty members, legislators, government officials and community leaders. Special programs were conducted for elderly women.

Institutionalization, Spin Offs, Future Plans:

Continued training in this area will be conducted on a small scale by the university, and extensive future training will be done by some of the senior citizen groups whose members participated in this program.

Materials Developed:

None.

Project Director:

Name Mr. Ray Everett

Title Assistant Director

Address 1717 E. Speedway, #3205
Tucson, Arizona 85719

Telephone (602) 626-3235

Department Community Services,
Continuing Education Division
Institution University of Arizona

ARIZONA

Title I HEA State Administrator

DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resources Education / Older Adult

Project Title: Recruiting, Training and Placing
Senior Citizens and Adult Handicapped as Social
Service Volunteers

Project Duration: Two years

Participants: Senior citizens, handicapped, students and personnel of social service
agencies in the Glendale, Sun City and Northwest Phoenix area.

Number Served: 85

Project Summary:

Goal: To make better use of the talents and desires of the senior and handicapped citizens by teaching them about volunteer work and letting them use that knowledge to help the social service agencies in that area. Weekly classes were held to teach volunteer work methods and to counsel participants. Each was then matched and placed with a social service agency which needed his or her help.

Methods & Resources:

Twenty-two weekly class sessions were held each of four semesters. In addition, the director met individually with each student. They were placed in one of the 34 participating agencies and were evaluated by the director and the agency head.

Institutionalization, Spin Offs, Future Plans:

Glendale Community College plans to continue this program. The impact on both the institution and the participating social service agencies has been very worthwhile. Everyone involved has been enriched and the long range results are expected to be significant.

Materials Developed:

1. A listing of community service agencies and job descriptions of needed volunteer workers was developed.
2. An illustrated flyer was developed to use in recruiting.
3. A color slide presentation was developed to show program results.
4. A program fact sheet was produced and widely distributed.

Project Director:

Name	Mrs. Jane Werneken	
Title	Director, Senior Citizen & Handicapped Program	Department
Address	Glendale Community College Glendale, Arizona 85302	Institution Glendale Community College
Telephone	(602) 934-2211	

ARIZONA

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: New Age for Learning

Project Duration: October 1, 1978 -
September 30, 1979

Participants: Older adults are encouraged to participate in this program.

Number Served: 317

Project Summary:

This program provided an opportunity for intellectual growth to senior adults who are unable to participate in educational programs on campus. Off-campus locations and short-term credit-free classes were also used to facilitate the program.

Methods & Resources:

Working with university deans and chairpersons, the project coordinator (a senior adult) developed three sets of classes around specific themes. These themes were designed to fit the educational needs of older adults seeking a university-level educational experience. One set of classes was "Religions of the World" and "Economic Hopes of the World." The second set of classes focused on "The Patterns of Nature" and "The Artistic Mystique." The third set updated information on "The Frontiers of Health" and the "Voice of the People, Democracy Through the Ages."

Institutionalization, Spin Offs, Future Plans:

A task force has been formed to develop possible support mechanisms to attract and assist the older student. Another positive aspect of the "New Age" project has been the addition of two new facilities for the use of senior related educational programs.

Materials Developed:

As a result of limited funds the program was able to produce a product in terms of a manual. However, course outlines indicated the variety of topics and the faculty talent that was made available by San Diego State University to the project.

Project Director:

Name Margaret A. Covert

Title Director
College of Extended Studies

Department

Address San Diego State University
San Diego, CA 92182

Institution San Diego State University

Telephone

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Advocacy Skills for Senior Adult Action Teams **Project Duration:** October 1, 1978 - September 30, 1979

Participants: This project focused on older adults in **Number Served:** 2,027

Los Angeles, Orange, Riverside, San Bernardino, Ventura, Santa Barbara, and San Luis Obispo Counties.

Project Summary:

This project was developed to train senior citizens and relevant staff to be effective change agents by providing skills in planning community change. An intended result of the project was to improve self-selected services for senior citizens and enhance communication between various agencies involved in the aging network in Southern California. Each of the four components of the consortium had a different approach to implementing the program's objectives. The goals of the project were achieved in varying degrees. Some aspects of the program will continue beyond the funding period.

Methods & Resources:

The four campuses developed their own activities after input from respective Area Agencies on Aging. They collaborated on a one-day regional event, the Older Americans Act Amendments of 1978: Their Intent and Implementation. An orientation kit, including audio visual materials, was developed last year with funding from a mini-grant. The kit is the basis for a program providing orientation to Area Agencies on Aging, and their advisory councils. Aside from total consortium activities, local differences in agencies and organizations dictated very different approaches in each campus service area.

Institutionalization, Spin Offs, Future Plans:

Aspects of the training and orientation programs of three of the four components will be ongoing. Networking will continue between senior citizen community groups and social service organizations. In addition, the materials developed by the project have the potential of being utilized for years to come.

Materials Developed:

The orientation kit consists of slide-sound presentations; manual, guidebook for use of the materials, and brochures. The package is available for other agencies.

Materials for the workshops, training programs, and other events were developed.

Proceedings of the regional conference were printed and distributed. The Report of the Orange County Senior Citizens Council-UCI Study Team will be published and distributed.

Project Director:

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University of California, Riverside
Telephone Riverside, CA 92521

Department

Institution University of California

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Coping With Government - A Senior
Perspective - Phase II

Project Duration: October 1, 1978 -
September 30, 1979

Participants:

Number Served: 522

Project Summary:

The program was designed to reduce the level of misinformation and increase the knowledge of older adults in their understanding of how government works. Emphasis was placed on areas of critical concern to the older population.

Methods & Resources:

The second year of the "Coping With Government" program achieved the following: eight seniors received 40 hours (20 of which were problem-area specialization) of updated training about government, senior issues, and how to effectively coordinate classes in "Coping With Government;" twelve seniors participated in the "Training Senior Leaders" program (40 hours), four advanced classes were held; fifteen other classes were conducted (three in Spanish); seven mini-sessions were presented; four seminars on how to "Make Yourself Heard" were conducted.

Institutionalization, Spin Offs, Future Plans:

The project has been funded for the third year.

Materials Developed:

Not available.

Project Director:

Name Margaret A. Covert
Title Director, Educational
Programs for Retired Adults
Address College of Extended Studies
San Diego State University
Telephone San Diego, CA 92182

Department

Institution San Diego State University

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Retirement Enrichment Program for People over 50

Project Duration: October 1, 1978 to September 30, 1979

Participants: Older adults are the primary clients of this program.

Number Served: 49

Project Summary:

The intent of the project was to inform employers and individuals in the community of the need for ongoing programs in retirement planning. The project coordinated major community resources and retirement enrichment series to stimulate interest in a second career.

Methods & Resources:

Information about the need and purposes of pre-retirement planning was made available through media presentations. Two appearances on local television stations, a 10-minute interview on the local Public Broadcasting affiliate, and an interview with a reporter from the local ABC affiliate, helped inform persons within the area of the need for pre-retirement planning. Various letters and press releases were used to inform people of the Pre-Retirement Series.

Institutionalization, Spin Offs, Future Plans:

Since the project demonstrated the need for pre-retirement planning and the ability of community resources to deliver the same, additional support has been investigated. The pending combination of the administration of community services and continuing education has enhanced the possibility of the college mounting more efforts directed at the older adult clientele in the area.

Materials Developed:

The major activity of the project involved two-10-week courses on pre-retirement. This component involved weekly meetings using materials developed by the Action for Independent Maturity Organization (AIM)

Project Director:

Name Larry Kavanaugh
Director of Community Services
Title Fresno City College
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Address Fresno, CA 93741
Telephone

Department

Institution Fresno City College

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract

Older Adult / Minority

Project Title: Compton Community College Program
for the Elderly

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The seniors who composed the target popu- **Number Served:** 239

lation for this project were members of ethnic minorities and economically disadvantaged.

Project Summary: Some were physically disabled.

This program provided learning opportunities to seniors in subjects relating to gerontology and provided learning opportunities to handicapped seniors in convalescent homes through mobile units. The purposes of their efforts were to enrich the lives of the elderly by maximizing the use of leisure time and to draw the seniors to the college campus.

Methods & Resources:

Instruction was on the basis of three eight-week classes meeting once per week. There were usually four class choices per session. Classes offered included seniors and the law, business correspondence, Afro-American studies, first aid, psychology, and others with qualified instructors being selected with the assistance of local campuses and social service agencies. Mobile instruction was less structured and offered additional personalized library "shopping" services.

Institutionalization, Spin Offs, Future Plans:

It is hoped that the project will result in increased efforts to move seniors into the Compton Community College education system. For most seniors, however, the pre-college educational gap is too wide to bridge.

Materials Developed:

N/A

Project Director:

Name Ullis Williams

Title Director of Community Services
Compton Community College

Address 1111 East Artesia Boulevard

Telephone Compton, CA 90221

Department

Institution Compton Community College

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Institute for Gerontological Services

Project Duration: 12 Months

Participants: Senior Citizens - all over age
55: two-thirds women

Number Served: 1,413

Project Summary:

The Institute was established to provide for educational needs of older citizens, to coordinate services of community programs for the elderly, and to develop public understanding of issues and problems concerning the elderly.

Fifty-one short courses were offered; a fair, called "Senior Flair," (sic) involved 24 agencies providing exhibits and free health services for 300 persons; a lecture series was initiated; and the Gerontological Education Council was re-established.

Methods & Resources:

A part-time program director and an assistant, both seniors, were employed. Support and cooperation were provided by many community agencies. Courses and lectures and cooperative efforts, and coordination were the methods used. Volunteers, professional consultants, agency personnel, and the College itself were all resources.

Institutionalization, Spin Offs, Future Plans:

The relationships among agencies, senior citizens, and the College have been enhanced. The Gerontological Education Council has been revived and is continuing.

Materials Developed:

Materials developed include descriptive brochures on programs and courses for senior citizens and an evaluation form for the elderly students to use to evaluate the courses and programs.

Project Director:

Name Robert A. Peterson

Title Director of Continuing Education

Department Continuing Education

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Littleton, Colorado 80120

Institution Arapahoe Community
College

Telephone (303) 794-1550

73

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Senior Citizen Exchange Program**Project Duration:** One Year

Participants: Elderly, over age 55 residing in six counties in rural Colorado; majority had less than high school education; 56% women.

Number Served: 889**Project Summary:**

The project was established to increase the limited opportunities for recreation and education and to coordinate the various services available to elderly citizens in six counties in rural northeastern Colorado.

Recreational, educational, and social programs were conducted. Special instruction was given on topics of specific interest and concern to older persons. A home visitation project among elderly persons in the area was initiated.

Methods & Resources:

Five local assistants were used to set up the visitation program and local coordinators were employed to establish educational and recreational programs.

Institutionalization, Spin Offs, Future Plans:

Local responsibility for similar educational and recreational programs has been assumed, using the model established. Local councils have been established to continue the visitation project. Some older persons have enrolled at Morgan Community College as regular students as a result of their experience. Northeastern Junior College initiated an Elderhostel program as a result of the Title I-funded project.

Materials Developed:

Local and regional service agencies have been cataloged and published. A "flow chart" for the establishment of visitation projects has been developed.

Project Director:

Dick Gritz

Name

Dean of Community Service

Title**Department** Community Service**Address**

Sterling Colorado 80751

Institution

Northeastern Junior College

Telephone

(303) 522-660 Ext. 683

COLORADO

Title I HEA State Administrator

DR. TIMOTHY M. GRIEDER, Colorado Commission on Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education / Older Adult

Project Title: Training Program for Workers With the Elderly

Project Duration: 16 months

Participants: Managers, directors, and other personnel of nursing homes and elder centers

Number Served: 250

Project Summary:

Training appropriate service providers working with the elderly to conduct a broad range of music activities that would prove therapeutic and beneficial to senior citizens in centers and housing units.

Methods & Resources:

Participants received instruction on recreational music and were given information on the use of music in the therapeutic and recreational activity of the elderly.

Institutionalization, Spin Offs, Future Plans:

This project was greatly appreciated by the elder center and nursing home personnel because few of them have been trained in the recreational needs of the elderly.

Materials Developed:

Materials were provided to the participants in the form of a kit of instruments and 60 pages of instructional materials

Project Director:

Name Phyllis Gilaneau

Title Professor

Department Music

Address New Haven, Connecticut

Institution Southern Connecticut State College

Telephone 203/397-4557

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: As Parents Grow Older

Project Duration: 1978-79

Participants: Adult children of elderly persons

Number Served: 79

Project Summary:

The primary goals and objectives of this program were 1) to enable the adult children of the elderly to gain a better understanding of the emotional and physical conditions of their aged parents, and 2) to acquaint adult children of the elderly with resources available to them. The response of both enrolling participants and inquiries for additional program models was in fact sufficient to merit a collaborative effort with the administration of Saint Mary Home in offering a program geared to the specialized needs and interests of families of institutionalized older adults.

Methods & Resources:

In addition to four project workshops, consultative services were provided by staff of the project who received and responded to requests from approximately 15 service agencies. These inquiries included requests for assistance in developing and implementing programs similar to As Parents Grow Older within agencies and institutions.

Institutionalization, Spin Offs, Future Plans:

Saint Joseph College will offer the As Parents Grow Older Program as a non-credit Continuing Education Program during the Fall and Spring semesters, 1979-80.

In addition, the workshop will be offered to staff of service agencies and the families which they serve.

Four service agencies in the Greater Hartford area have expressed interest in duplicating this model workshop to provide an educational service to their clients.

Materials Developed:

NA

Project Director:

Name Sister Mary Elizabeth Deliee

Title Director

Department Community Interest Programs

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Institution St. Joseph College

Telephone (203) 232-4571

CONNECTICUT

Title I HEA State Administrator : Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults / Cultural Development

Project Title: Alleviation of Ethnic and Elderly Problems Through Music and Dance

Project Duration: 1978-79

Participants: Music and dance educators, recreation directors and volunteer human service workers

Number Served: 1,100

Project Summary:

This project consisted of two components: 1) Ethnic Music and Dance Institute which was designed to train personnel working with all ages in educational, human services and other community agencies in skills and techniques related to the use of ethnic music and dance as a tool for improving cultural sensitivity and multi-cultural relations; and, 2) Music for the Elderly, a series of workshops to train appropriate service providers working with the elderly to conduct a broad range of music activities that would prove therapeutic and beneficial to senior citizens in health care facilities, senior citizen centers and other locations where the elderly gather or are housed together. Participants were from four states.

Methods & Resources:

The activities of the two components consisted of: 1) an Ethnic Music and Dance held on the campus of Southern Connecticut State College in the summer of 1978. It went for one week for a period of four hours a day, and 2) Music for the Elderly, a series of intensive one day workshops held at various regional locations in Connecticut, New Hampshire and Maine during the fall of 1978 and the spring of 1979.

Institutionalization, Spin Offs, Future Plans:

In the fall of 1979, a concentration in Arts for the Handicapped was made available to students and includes a Music for the Handicapped component. This concentration is an outcome of a leadership conference held at SCSC by the National Committee, Arts for the Handicapped at which time the Project Director and other SCSC faculty members in the arts were invited to present a training session in each of their specialities to the conference participants.

Materials Developed:

Video and audio tapes of presentations by the various specialists at the Ethnic Music and Dance Institute as well as the printed materials developed are available to individuals, schools, community agencies and other institutions of higher education. The Project Director is presently preparing a summary of the Project to two national publications, "Music Educators Journal" and "Journal of Recreation".

Project Director:

Name R. Phyllis Gelineau

Title Director

Department Music

Address New Haven, CT

Institution Southern Connecticut State College

Telephone

CONNECTICUT

77

Title I HEA State Administrator: Clifford De Baptiste, Department of Higher Education

Community Continuing Service & Education

3-61

A Higher Education Act, Title I Program Abstract
Education Media / Older Adult

Project Title: Valley Video Forum

Project Duration: One year

Participants: Elderly Poor, handicapped

Number Served: 800
Media : 19,950

Project Summary:

The objective of this project was to increase the awareness and communication skills of 2,000 elderly poor and handicapped citizens living in the Lower Naugatuck Valley so they would have the ability to identify and communicate their needs to appropriate assisting agencies in the areas of health, law, and crime resistance.

Methods & Resources:

- Phase 1 Development of Multi-media Presentations
- Phase 2 Recruitment, Organization and Orientation of Student Volunteers
- Phase 3 Presentation of Video Tapes via Cable Television
- Phase 4 Evaluation and Technical Assistance

Institutionalization, Spin Offs, Future Plans:

Based on the results of this project, it is our hope to incorporate the resulting television program in the regular Human Services curriculum and in special community service programs continued for agencies in the Greater Bridgeport Area.

Another very beneficial outcome of the project was the collaborative work of the three cooperating institutions of higher education: Housatonic Community College, University of Bridgeport, and Sacred Heart University.

Materials Developed:

The television programs are available on video tape for additional replication by Valley agencies at any time. In addition to TV, the project also disseminated brochures describing project activities and press releases concerning our program.

Project Director:

Name Edward C. Keane, Ph.D.

Title Chairman

Department Human Services

Address 510 Barnum Ave., Bridgeport, CT

Institution Housatonic Community College

Telephone

CONNECTICUT

Title I HEA State Administrator : Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Closing the Generation Gap**Project Duration:****Participants:** 75 Retired residents of the
District of Columbia ages 55-82**Number Served:** 2,533

Project Summary: The primary goal of the project was to establish meaningful rewarding roles for older persons in the District of Columbia through volunteer opportunities in public elementary schools. As a result, the seven participating schools were able to provide individualized attention and care to their pupils. Approximately 2,533 public elementary school children benefited from the services of the volunteer. Teachers were able to devote more time to tasks which required their expertise while volunteers performed non-instructional tasks. The volunteers were pleased with their assignments, roles, job performance, and contributions which they made.

Methods & Resources: A series of meetings were held with the six regional superintendents to solicit their support and cooperation in implementing the project. Project staff held meetings with each principal of the designated schools. Recruitment campaigns were conducted throughout the duration of the project. Letters and flyers were distributed to heavily frequented public places. Stories were featured in newspaper, radio, and television. Special presentations were made at schools, and to other community and governmental organizations. Training sessions were conducted in November, April, and June.

Institutionalization, Spin Offs, Future Plans:

Because of the nature of this project, changes did not occur or are not anticipated in the organization, curriculum, budget, continuing education and/or community service programs. No "spin-off" involving additional funds or activities were generated. Yet, this project provided a needed service for elderly residents which would not have been available otherwise. Moreover, the project increased the effectiveness of educational service in seven elementary schools through the creation of new roles, responsibilities and contacts for older persons.

Materials Developed: Pictorial brochures, recruitment brochures, and flyers.

Project Director: Calvin Fields

Name

Title Director**Department** Institute of Gerontology**Address** 425 2nd Street, N.W., Rm. 1134
Washington, DC 20001**Institution** University of the
District of Columbia**Telephone** (202) 625-7523

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Center for the Continuing Education
of Senior Adults

Project Duration: 18 months

Participants: Senior Citizens

Number Served: 4,000

Project Summary:

The project sought to help senior citizens meet their educational needs. The project also established a Resource Center and served as a referral and information center to help senior adults clarify, select and implement individual learning goals. Extensive outreach has been done to reach the target population.

Methods & Resources:

Workshops, conferences, seminars, course offerings were used, Community and Florida Junior College resource materials were made available to clients and staff. Fifty books relevant to issues and educational programs for persons over 60 were made available to interested persons. Tapes have been made to various agency and community locations. With the cooperation of Southern Bell, Internal Revenue Service and Duval County Teachers, pre-training seminars were conducted for those soon to retire.

Institutionalization, Spin Offs, Future Plans:

The Southern Regional Conference on Older Americans as a resource was planned and implemented in Jacksonville. Twenty new instructors were hired for the center; two new courses have been written and approved for the Fall term, "Understanding, Your Aging Parent" and "World of Work and Older People".

Materials Developed:

Learning Options Quarterly (2 issues)

College Courses: World of Work for Older People, and Understanding Your Aging Parent.

Project Director:

Name Margaret R. Abel

Title Director of Continuing Education

Department Continuing Education

Address 101 West State Street
Jacksonville, FL

Institution Florida Junior College
at Jacksonville

Telephone (904) 633-8312

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Human Development Outreach Project

Project Duration: 7/1/78 - 6/30/79

Participants: Primarily residents of the three county area (Citrus, Levy, & Marion) served by the Central Florida Community College (83.9% were over 55 years of age; 85.7% were women).

Project Summary:

This project seeks to provide senior adults with accessible opportunities for acquiring the necessary information and skills to deal with their environment. The objective has been reached through the establishment of 23 mini-outreach centers in major communities within the college district. These outreach centers offer programs in knowledge areas such as consumer economics, health, community resources, and government and law, and also provide guidance and referral services to other agencies and programs. In addition, cooperative linkages were developed to meet the needs of older (55+) citizens. Meetings, co-sponsored programs, and a weekly newspaper column are some of the on-going results of these efforts.

Methods & Resources:

Resource Coordination: agencies and resources which have an impact on the lives of older citizens are drawn together to meet their needs. Educational Programs: designed for the over 55, these programs are from 2-4 hours in length, meeting once or twice a week for 10 or 12 weeks. Instructors frequently come from the community and use such teaching methods as audio-visual, field trips, group discussion, and guest speakers. Guidance and Referral Services: trained peer counselors are integrated with the educational program. A weekly question and answer column in the local newspaper is prepared by the HDOP staff.

Institutionalization, Spin Offs, Future Plans:

This program has increased the visibility of the community college to the three counties it serves as well as demonstrating its community-based commitment. Spinoffs include the formation of three new groups: Older Americans Council of Citrus County (CCOAC), Learn to Read Program of Citrus County, and Senior Citizens Clubs located in several cities, and the development of educational programs to increase the performance levels of personnel serving older citizens.

Materials Developed:

Curriculum materials based on a modified APL have been developed using locally relevant materials. Resource directories and program brochures have also been produced and disseminated.

Project Director:

Name Dr. Wally Hamrick

Title Director, Division of Comm. Service

Department

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Ocala, FL 32670

Telephone (904) 237-2111

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Senior Volunteers in Education

Project Duration: 22 months

Participants: Senior Adults

Number Served: 4,000

Project Summary:

The project developed a cadre of volunteers specifically prepared in roles to assist teachers in meeting cognitive and affective learning needs of junior and senior high school students. Periodic educational workshops were held for staff and senior volunteers and inservice training was provided for school staff who worked with senior adults. Basically this project utilized skills of older adults to help in educational settings.

Methods & Resources:

Workshops were utilized to train all persons involved in the projects. Senior citizens involved in making educational material had workshops in their homes.

Institutionalization, Spin Offs, Future Plans:

College of Extended Studies helped coordinate efforts among faculty members to establish an Institute on Aging which may be involved in providing para-professional training for HRS staff, service providers and other interested persons and becoming cogninant of grant possibilities in the area of aging. The College of Extended Studies has initiated an assessment of community needs of the elderly.

Materials Developed:

A resource handbook for teachers, The Idea Book, was developed in cooperation with UNF, UCF, and UNF.

Project Director:

Name Jennie L. Loudermilk

Title Acting Director

Address University of Central Florida
P.O. Box 25000, Orlando, FL 32816

Telephone

Department College of Extended
Studies
Institution University of Central
Florida

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Senior Citizen School Volunteer
Project: Escambia County

Project Duration: 1/15/78 - 12/31/78

Participants: All of the participants were retired though two did some part-time work. Most of the women had been homemakers while most of the men had held a variety of jobs. 81% of the participants were women.
Project Summary:

This program's goals were to develop a program to train and place senior adults in public school classrooms where there was a need for individualized help with school work and to train teachers in how to best utilize the services of volunteers.

Volunteers were recruited by the staff of the Retired Senior Volunteer Program (RSVP) using radio, TV, newspapers, and personal speaking opportunities. Each volunteer was interviewed to determine the extent of his/her need for training in order to become a school volunteer. Teachers who would be supervising the volunteers were asked to take 3 hours of in-service training.

Methods & Resources:

Seniors were provided orientation sessions of approximately two hours by project staff and personnel. This was done individually or in small groups at the school in which the volunteer was to serve. The Handbook for Senior Adult School Volunteers, prepared by Dr. Joyce Jones of UNF was used as the guide for volunteer orientation.

Institutionalization, Spin Offs, Future Plans: This program has been helpful in intergrating the university with community agencies in order to develop training to assist the senior adult in becoming or continuing to be a contributing member of the community. It has also stimulated interest in providing more educational services related to the interest and needs of senior adults by the university.

This program has been assisted by the staff of RSVP, the Escambia County Council on Aging, and the Escambia County Schools. Partially as a result of this program there has been an increased interest by school personnel in establishing a coordinated, county-wide program for enlisting community school volunteers.

Materials Developed:

1. The Handbook for Senior Adult School Volunteers, by Dr. Joyce Jones
2. Teacher in-service program design and handouts.

Project Director:

Name	Dr. W. Lee Umphlett	Department	Continuing Education
Title	Director, Extension Credit Instruction		Institution, UWF
Address	Pensacola, FL 32504	Institution	University of West Florida
Telephone	(904) 476-9500		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Education Counseling

Project Title: Senior Volunteers for Education

Project Duration: 2/1/78 - 6/30/79

Participants: Persons in Duval County 55+ interested in identifying and pursuing educational goals to meet both practical and humanistic needs.

Project Summary:

The focus of this program is to provide senior adults (55+) with the opportunity to participate in meaningful educational activities and affording them the opportunity to help others.

Participants work as peer contacts, peer counselors, and school volunteers. School volunteers have the opportunity to contribute to the education of children and a practical reason for continuing to learn themselves.

Methods & Resources:

One-to-one and small group interaction are the primary instructional methods utilized by the project. The specific training format varies depending upon the volunteer's background and volunteer task. Periodic workshops are held to maintain competence and introduce skills. In-service training sessions were conducted for participating teachers at the beginning of the school year.

Institutionalization, Spin Offs, Future Plans:

The project continues to increase the community awareness of UNF's outreach functions in general. It has also demonstrated to the various public agencies concerned with aging the UNF is committed to the development of programs which meet the educational needs of older adults.

Materials Developed:

During this funding period the following materials were developed. 1) Peer Contact Brochure, and 2) Curriculum for Floor Advisors to Teach them Communication Skills (leadership, effective listening, assertive behavior).

Project Director:

Name	Dr. Joyce Thomas Jones	
Title	Director, Ctr. for Aging & Adult Studies	Department Office of the Vice President for Academic Affairs
Address	P.O. Box 17074, Jacksonville, FL 32216	Institution University of North Florida
Telephone	(904) 646-2720	

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Training Program for Workers Who Work With the Elderly

Project Duration: 12 Months

Participants: Professional and Paraprofessional Staff Who Work With The Elderly

Number Served: 70

Project Summary:

This project is designed to train human service providers who serve the elderly within a seven county area of N.W. Georgia.

Eight three-hour workshops/seminars will be conducted during the course of this project. The training sessions cover a variety of topics pertinent to human service providers of the elderly; these topics include: (1) how to relate to the elderly, (2) communicating with the elderly, (3) sexuality, (4) "how to" set up a program to meet the needs of the elderly, and (5) knowledge about the aging process.

Methods & Resources:

This project is intended to meet the diversity of needs found in the many and various services available to the elderly. All but one of the workshops will be conducted off-campus. Role play and group processes are emphasized in the instruction format. Two classes will be conducted for each topic session with class size limited to approximately 30 individuals.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Readily available materials are to be used in this project.

Project Director:

Name Gene B. Clark

Title Director of Continuing Education and
Community Service

Department

Address Mount Berry, Georgia

Institution Berry College

Telephone (404) 232-5374

85

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA.

Community Continuing Service & Education

3-69

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Leadership and Fellowship Skills
Development in Task Oriented Group Settings

Project Duration: 12 Months

Participants: Elderly Nursing Home and Community
Residents, Staff Working with the Elderly

Number Served: 90

Project Summary:

This project is designed to assist the elderly in helping themselves through self-advocacy. Many elderly people do not possess the skills and methods required to determine and achieve group goals. This project will function to enhance self esteem and life satisfaction of the elderly through self-advocacy.

Methods & Resources:

A series of forty (40) meetings/workshops/seminars are to be conducted for the elderly residing in a one-county area. Training involving leadership and fellowship group skills are to be conducted over a forty-week period. Techniques of instruction include role playing, lecture, skills practice, and films.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program sponsored by the grant institution to serve the elderly residing within their service area.

Materials Developed:

Instructional materials are to be developed by the grant institution specifically for the project participants.

Project Director:

Name Ms. Paula Bingham

Title Assistant Professor

Department Gerontology

Address Dahlonega, GA 30533

Institution North Georgia College

Telephone (404) 864-3391

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Human Service Education/Older Adult

Project Title: Assisting Service Providers to Meet the Personal Care and Self-Actualization Needs of Older Adults: A Holistic Approach

Project Duration: 12 Months

Participants: Directors and Staff of Nursing Homes,
Directors and Staff of Social Service Agencies

Number Served: 650

Project Summary:

This statewide consortia project involving seven institutions of higher education is designed to develop the knowledge and skills of human service providers who work with the elderly. The training is intended to improve the personal care and enhance the self-actualization of older people. It is expected that approximately 650 participants representing directors and staff of nursing homes and social service agencies, council on aging staff, nurses and nurse aides, professional staff of churches, and geriatric mental health personnel will attend the training sessions.

Methods & Resources:

A combination of twenty (20) workshops, seminars, conferences, and clinics are to be conducted during the course of a year. Topics of instruction include basic gerontology, drug use, sex, creative activities, and family counseling. Instructional methods include lecture-discussions, demonstrations, role playing, and case studies.

Institutionalization, Spin Offs, Future Plans:

This project is a part of a series of programs in gerontology offered by the grant institution. It is felt that the consortia effort will strengthen and coordinate more effectively training for professionals and paraprofessionals who serve older people.

Materials Developed:

Materials are to be developed by each of the participating institutions for their respective part of the project. Of particular note is a video-tape training program developed by the project director which received a national award from the Gerontology Society.

Project Director:

Name Dr. Brad Courtenay

Title Specialist in Gerontology

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Institution Ga. Center for Cont. Educ.

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GEORGIA

87

Community Continuing & Education Service

3-71

A Higher Education Act, Title I Program Abstract
Older Adult / Human Resource Education

Project Title: Senior Counselor-Education Program
(78-001-001)

Project Duration: 1 year

Participants: Over-55 citizens of Honolulu,
mixed ethnic backgrounds, retirees

Number Served: 28

Project Summary:

The general objective was to retrain senior citizens for vital and necessary human service activities by building upon their lifetime of knowledge and wisdom. Upon completion of the program, the trainees were placed in public schools to serve as counselor-educators, and at senior centers throughout the island to provide services for other senior citizens.

Methods & Resources:

In Phase I of the project, selected senior citizens were given a course designed to "enhance self-awareness and develop communication and interpersonal relation skills." In Phase II, they were given additional training specifically relating to the role they would be performing (i.e., training in counselling techniques for work with youngsters in public schools; leadership training for service at senior centers). In Phase III, the senior citizen trainees were placed at public schools where they were involved in counselling and guidance work; and at senior centers where they applied their leadership training. Training was given by institutional personnel and by senior center staff. Courses were given on UH campus and at selected field sites.

Institutionalization, Spin Offs, Future Plans:

Addressing the issue of the senior citizen as a neglected resource, the project developed a model training program for the utilization of the talents, knowledge, and wisdom of the senior citizen that can be replicated by other institutions. It established a working relationship with the Hawaii Senior Center and the Gerontology Center which will serve as the basis for future cooperative work.

Materials Developed:

Project Director:

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Title Professor of Education

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Department Dept. of Educational
Foundations, College of
Institution Education
University of Hawaii at
Manoa

Title I HEA State Administrator

MARY ISA, STATE POSTSECONDARY EDUC. COMM., HAWAII

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Career Counseling

Project Title: Institute of Adult Planning

Project Duration: 7/79 - 6/80

Participants: Individuals 55 years of age and older, especially those in semi-skilled or unskilled occupations. **Number Served:** 1,000

Project Summary:

The goal of the Adult Life Planning Institute of Central YMCA Community College is to assist those nearing retirement to plan for their later years in order to enjoy productive and meaningful lifestyles.

Methods & Resources:

Candidates for the institute are accepted at 55 years of age and older and specialized attention is directed toward individuals employed in unskilled or semi-skilled occupations. It is hoped their potential for learning, volunteer service or alternate modes of employment will be realized through their participation in the Institute workshops. Other members of the family are invited to attend the eight-session course.

Institutionalization, Spin Offs, Future Plans:

Another facet of the project involves training professionals to duplicate the program within their own human service agencies, business establishments or religious organizations. They participate simultaneously with the pre-retirement enrollees, thereby becoming sensitive to the problems of the older adult and learning some of the solutions.

Materials Developed:

Project Director:

Name Ruth Gallinot

Title

Department

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Chicago, IL 60606

Institution

Central YMCA
Community College

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Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Career Counseling

Project Title: Educational Choices for Older Adults

Project Duration: 7/79 - 6/80

Participants: Older Adults in the Chicago Metropolitan area

Number Served: 1,000

Project Summary:

Educational Choices for Older Adults, a Title I-A funded project and a subsidiary of DePaul University's School For New Learning, is working to develop a metropolitan area center for educational planning and decision-making for older adults, which will become a central agency for dealing with the issues facing the returning older student.

The concept of the project is essentially to assist older adults returning to formal educational settings.

Methods & Resources:

The Discovery Workshop, developed by the School for New Learning, is a highly innovative approach to deal with the problem of making educational choices. This two and one-half day educational experience offers opportunities for self discovery, goal setting, educational decision-making, and planning. A modified version of this workshop is geared to meet the generic needs of older adult students and features intensive, life transition, and decision-making strategies. The workshops are supported by individual and small group counseling available through the project center.

Institutionalization, Spin Off, Future Plans:

The project includes: continuing professional education seminars for providers of older adult educational programs; an advisory council, representing education, business and community agencies to establish coordinated, education policy for older adults; and development of materials to be used in educational decision-making for older adults. These methods bring ideas, seeded in this project, to greater fruition, both regionally and nationally.

Materials Developed:

The center includes a library of catalogues and other descriptive materials on all Chicago metropolitan area educational opportunities for adults and older adults. This resource bank includes program materials, application and cost data and additional information on basic education opportunities and many non-academic educational offerings.

Project Director:

Name Marilyn J. Stocker

Title **Department**

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ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Consumer / Older Adults

Project Title: "Consumer Education"

Project Duration: One year

Participants: Senior citizens and low income residents of Madison County

Number Served: 1,227

Project Summary:

This was a general consumer education project aimed at elderly and low income. Topics covered included health, Social Security, retirement income, housing, and nutrition.

Methods & Resources:

Sessions were offered in Golden Gourmet Nutrition sites (serving the elderly), churches and social service agencies. Each session lasted two hours, and was divided into a one-hour formal presentation and another hour of discussion and audience participation.

Institutionalization, Spin Offs, Future Plans:

This project was Anderson College's first excursion into consumer education community service programs. The college will continue to offer the course to senior citizens in the future.

Materials Developed:

None useful for dissemination.

Project Director:

Name J. Douglas Nelson

Title Director

Department Center for Public Service

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Institution Anderson College

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INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults/Govt. Official Training

Project Title: "Senior Citizens and City Hall"

Project Duration: Nine months

Participants: Representatives of city governments
and senior citizens

Number Served: 124

Project Summary:

Workshops designed to enable city employees to increase their awareness of the needs of the elderly in their communities were offered in Beech Grove, Bloomington, Evansville, South Bend, Terre Haute, and Valparaiso.

The objectives of the programs were to develop a working definition of aging, to examine societal values towards the aging process, to identify the special needs of the elderly in their communities, and to increase dialogue and interaction with older persons.

Methods & Resources:

One-day workshops were offered in six cities, under the direction of Indiana University staff and faculty. In planning and developing the project, Area Agency on Aging directors and city officials were consulted. The workshop format included a panel discussion with leaders from the local community and social service agencies.

Institutionalization, Spin Offs, Future Plans:

There were no spin-offs at Indiana University as a result of the project, but there has been continued impact in the communities served. For example, additional monies were allotted to senior citizens activities in one community as a result of the program. Another community has instituted sensitivity training for bus drivers, as a result of the recommendations of the workshop participants.

Materials Developed:

A resource packet -- "Senior Citizens and City Hall" -- was developed by project personnel and handed out to all workshop participants. Resource packets are available from the Indiana University Center on Aging and the Aged.

Project Director:

Name Leo Burke

Title Assistant Director, External Program
Services

Department School of Public and
Environmental Affairs

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INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Iowa ELDERHOSTEL (#8-004-006)

Project Duration: 3/1/78 - 3/31/79

Participants: Men and women over 60 years of age
from all walks of life.

Number Served: 884

Project Summary: The over-riding objective of ELDERHOSTEL is to stimulate the individual to solve the personal problems of aging for oneself--to become one's own agent of change. Iowa ELDERHOSTEL '78 provided thirty week-long hostels at twenty-five colleges and universities representing both the private and public sectors. The courses offered by ELDERHOSTEL host institutions covered an enormous range of subjects. The Elderhostelers are the ultimate in Liberal Arts students. Their sole reason for attending classes is the love of learning. Living in standard dormitory accommodations, mingling with the younger "regular" students, and participating in on-campus cultural events provided an impact on the lives of the elders and the schools they attend that appears to be a great value to society as a whole.

Methods & Resources: Participating colleges offered at least three non-credit courses each week that ELDERHOSTEL was in session. Courses were scheduled at different times during the day so that participants could, in fact, make a real choice from among the offerings. All courses met daily, Monday through Friday, for a minimum of one and a maximum of two hours, depending on material and methodology, for a total of 22-30 instructional hours per week. Instructors for all courses were selected from among existing college faculty where possible, or in any event had successful experience teaching similar courses. All courses were of an informal nature without assignments, examinations or grades.

Institutionalization, Spin Offs, Future Plans: This project has brought together the largest consortium of colleges and universities to date in this state. The community service aspect coupled with the broadening of continuing education programs for a segment of the population which was previously largely neglected has culminated in a program which promises to expand within its perimeters and beyond. A growth in continuing education offerings for adults has been noted in all areas of the country as a result of increasing demand. The ELDERHOSTEL program in Iowa will be continued with non-Federal funds.

Materials Developed: A report summarizing the ELDERHOSTEL activities of the past two years has been published and is available for dissemination.

Project Director:

Name Peggy Houston

Title Program Associate

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Telephone (319) 353-3714

Department Division of
Continuing Education

Institution The University of Iowa

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Service Education / Older Adult

Project Title: Educational Programs on Aging:
Social Gerontology

Project Duration: 2 years

Participants: Persons interested and involved in professional relationships with the elderly

Number Served: 233

Project Summary:

Much about human aging and the social forces in later life is not known, but infinitely more is known than is applied. This project was designed to assist educators, human service workers and all who are interested in social gerontology understand and explore ageism, aging and society. Fifteen workshops were developed and implemented to pre-test materials utilizing diverse resources in four topical areas: 1) Societal Structure and Its Relationship to the Aged; 2) Gerontological Mental Health; 3) Physical Aspects of Aging; and 4) Cultural Values and Their Impact on Older Kansans.

Methods & Resources:

Workshops offered on a weekly basis using resource personnel from the University with specific expertise in each content area.

Institutionalization, Spin Offs, Future Plans:

Currently continued as a part of the on-going University program.

Materials Developed:

A training manual and audio and video tapes were developed to be utilized by educational institutions, gerontological organizations and individuals interested in social gerontology. Printed resources include sample training workshop agendas, objectives, condensed lectures, examples of audio-visual aides and bibliographies.

Project Director:

Name Mrs. Jeanne Tucker

Title Director

Department Gerontology Institute

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Institution Washburn University

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KANSAS

Title I HEA State Administrator : Extension Officer, Board of Regents, Topeka, KS 66612

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Emeritus College

Project Duration: Two Semesters
'79 - '80

Participants: 20 Senior Citizens (14 women, 6 men)
varying educational backgrounds. Four college classes
of 9, 10, 11 -- 10 members each.

Number Served: 20 different persons

Project Summary:

College credit bearing courses of particular interest to the retired citizens were offered in places of easy access to the retired such as a Senior Citizen Housing complex in Covington and an established Meal Site as in Erlanger Senior Center.

Courses tailored to the needs and interests of retired persons, taught by professors emeriti at convenient locations and times made possible their participation in a sound educational program (e.g. the 30 hour Certificate in Community Services) to give them an increased sense of self worth, self esteem and renewed purpose of living.

Methods & Resources:

Since transportation is one of the major difficulties of the retired, we do not ask all class participants to go to the college for the classes; we bring the professor to them. This adaptation is a boon to students in times of snow and ice. Elsewhere, scheduling 9 to 12 and 1 to 4 o'clock classes where regular full dinners are served daily by the Government Nutrition Program ensures proper nourishment as part of the study program.

Institutionalization, Spin Offs, Future Plans:

Since courses are regular college courses participants must be registered students; therefore, all must qualify with a high school diploma. Many had never completed high school. We engaged an instructor who for years had coached under-qualified potential college freshman to achieve an alternative high school diploma. The effect on these retirees when they gain their high school diploma is unbelievable. Life becomes worth living. Now they can officially serve many community needs -- part time volunteers in social agencies etd., positions formerly denied them because of lack of high school diploma.

Materials Developed: Establishment of a curriculum enabling formerly educationally handicapped retirees to return to the main stream of active living. One example is the development of a course in Sociology of paramount service to the retired: weekly for 14 weeks class is taught by Director of a Social Agency whose work revolves particularly about needs of and services to the elderly. Each week the Director of a different department of social service explains the area of assistance provided by his particular department.

Project Director:

Name Virginia Lee Duston

Title Director of Emeritus College

Department Continuing Education

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Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: The Pre-retirement Planning Program

Project Duration: One Year

Participants: Citizens of the Bluegrass Development District which is composed of 11 counties; participant ages range from 20 to over 70.

Number Served: 229

Project Summary:

The program was designed to enhance the ability of older people to make satisfactory adjustment to a retirement way of life. This goal was realized by exposing participants to lectures, discussions, practical exercises, research experiences and didactic information.

Methods & Resources:

Five pre-retirement programs were offered. Each program consisted of six sessions. These sessions were about two hours each. The session leaders were composed of persons from the University of Kentucky, Kentucky State University and professionals from the various communities. Topics included were: Challenges of Retirement, Comprehensive Financial Planning, Health, Social Security and Medicare Rights, Meaningful Time Away From Work and Living Arrangements. The Programs were held in various sites within the Bluegrass Development District.

Institutionalization, Spin Offs, Future Plans:

The program is located at Kentucky State University and is in its second year of funding. The program is presently seeking avenues for continued funding. This program has been successful in serving as a vehicle for community and university linkage. It has allowed faculty to become sensitized to the needs of the elderly.

Materials Developed:

A manual on curriculum development for pre-retirement programs has been completed. Also, a manual on How to Set-up Programs is being prepared.

Project Director:

Name	Philip Booker	
Title	Instructor	Department
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KENTUCKY

Title I HEA State Administrator : DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: "Nutrition Education for Senior Kentuckians"

Project Duration: One Year

Participants: Senior Citizens attending the Title III Nutrition Centers in 15 Eastern Kentucky counties. 95% of the participants were women; participant's ages were 80% over 55, 15% 36-55, and 5% 21-35.

Project Summary:

Training was undertaken to provide reliable and relevant nutrition information to Senior adults living in Eastern Kentucky and attending the Title III Nutrition Centers.

A notebook of nutrition education materials and activities specifically suited for Senior citizens in Eastern Kentucky was developed. The content was chosen to assist the elderly in adapting to the changes in their lives and environment that affect food selection and meal preparation. Twenty-four Title III participants attended 5 training workshops at Morehead State University. These Senior "Nutrition Aides" each presented a total of 15, 20 - 30 minute lessons for interested Seniors at their individual Nutrition Centers.

Methods & Resources:

Five workshops, each about four hours, were held at Morehead State University to train the "Senior Nutrition Aides" so that they could confidently present the lessons at their individual sites. The workshops were held at the beginning of March, April, May, June, and July. Training was presented by the project coordinator, a registered dietitian. Site evaluative visits by the project coordinator in order to observe actual implementation of the lessons followed.

Institutionalization, Spin Offs, Future Plans:

It is anticipated that the resource manual that was developed, and the evaluation of teaching method, will be shared with other interested ADD's in Eastern Kentucky as well as state wide.

Materials Developed:

A manual in notebook form of resource materials, lesson plans and suggested activities was developed. The 15 lessons were designed to involve the participants in learning activities, discussion or problem sharing, and last 20-30 minutes. The materials were designed with a particular sensitivity to the cultural food habits of Eastern Kentuckian Senior Citizens.

Project Director:

Name Dr. Charlotte Bennett

Title Department Head
UPO 889

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Morehead, KY 40351

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Department Home Economics

Institution Morehead State University

Project Coordinator:

Cathy Peterjohn, M.S., R.D.
Instructor of Nutrition
Morehead State University

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION, KENTUCKY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Educational Assistance to Programs for Senior Citizens in Harlan County

Project Duration: One Year

Participants: Citizens of Harlan County; 90% are senior citizens over age 60, 8% Civic Organization members, 2% Service Agency Personnel.

Number Served: 2,214 as of 3/25/80

Project Summary:

The objectives for target group I are: to impart knowledge of health care services, provide social activities and give information about agency services.

Approximately three seminars per week have been held in seven county locations to fulfill the objectives.

The objectives for target group II and III are as above plus: act as a catalyst in providing inter-communications and organize recreational and social activities.

Organizations are working with us in most of the endeavors, with church groups and Cumberland River Comprehensive Care doing so on a regular basis.

Methods & Resources:

Methods are to take seminars and programs to the various locations in the county since lack of transportation prevents the groups from traveling. There are combinations of educational and social programs in each of the established centers on a regular basis. Agency personnel, faculty members of Southeast Community College, community leaders, and the elderly, themselves, take part in presentation of programs.

Institutionalization, Spin Offs, Future Plans:

The expectations are that, as a result of participation in the programs, citizens will continue to participate in the numerous Continuing Education Programs that are planned for the next few years. It is also expected that the various agencies who have participated will continue to offer programs and services on a regular basis at the different centers.

Materials Developed:

A combination cook-book, meals for two, and nutritional information book is being developed.

Hand outs on various informational subjects have been developed.

Project Director:

Name Lillian F. Simpson

Title Associate Professor

Department Psychology & Sociology

Address 316 Golf Course Road
Cumberland, KY

Institution Southeast Community
College

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(606) 589-2145

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Cultural Development

Project Title: Continuing Education for the Cultural Enrichment of Older Americans in the Scott County area.

Project Duration: One Year

Participants: Senior Citizens, primarily in Scott County and surrounding Bluegrass Area Counties.

Number Served: 450

Project Summary:

This project has initiated a community-wide continuing education program, designed primarily for the cultural enrichment of the aging themselves, but also meeting needs of gerontological service delivery professionals. Based on the identification of immediate needs and interests, first through a community forum, and subsequently through close and on-going contacts with active, local groups of senior citizens, Georgetown College serves as a knowledge broker, bringing together qualified teachers and senior citizen students in a wide variety of subject areas. All classes are free, whether taken as full-semester college courses, or as particularized learning experiences of shorter duration.

Methods & Resources:

A "town meeting", grass-roots, community forum approach has been taken in the development of this project. The College continues to work closely with voluntary, community organizations of senior citizens, such as Georgetown-Scott County Senior Citizens, Inc., in providing continuing education experiences which meet directly the expressed needs and interests of the participants.

Institutionalization, Spin Offs, Future Plans:

The provision of free college courses for senior citizens over 60 years of age will continue as a permanent aspect of the Georgetown College curriculum. A network of relationships has been established that will assure area senior citizens of continuing education opportunities long after this project has been completed. Agency coordination has also been enhanced, as represented by the new Scott County Agency Council.

Materials Developed:

Few permanent materials will be developed, other than mimeographed hand-outs provided in the various classes. Several taped radio programs, on WAXU, Georgetown, will be available for future use.

Project Director:

Name Robert D. Bryant

Title Professor of Sociology, Chairperson
Georgetown College

Department Sociology and Social Work

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Georgetown, KY 40324

Institution Georgetown College

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KENTUCKY

Title I HEA State Administrator : DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

3-83

A Higher Education Act, Title I Program Abstract

Older Adult / Community Health

Project Title: Multidisciplinary Continuing Education
in Applied Gerontology for Health Personnel

Project Duration: One Year

Participants: All health personnel providing care
to the elderly in south central and western Kentucky.

Number Served: 150 on campus --
Unlimited off campus

Project Summary:

The overall goal of the project was to attempt to improve health care provided the elderly through a comprehensive, multidisciplinary program of continuing education in applied gerontology for all health personnel. Three full-day workshops were conducted on the following topics: Psychological and Sociological Aspects of Aging; Physical Activity, Leisure, Education and the Elderly, and Therapeutic Relationships and Aging. All proceedings were taped for later distribution to health care personnel in the field who could not attend the one-day workshops.

Methods & Resources: Each workshop was conducted by an individual or individuals who specialized or were well trained in the topic. The full day experiences included a variety of activities: lecture, discussion, small group work, films, slides, participant involvement, role playing and panel discussions. Each workshop was audio-taped or video-taped. A large amount of prepared materials were distributed to participants which were designed to facilitate application of the contents of the workshops. In addition, the distributed materials could be shared with colleagues who were unable to attend the full-day workshops. The taped materials were edited and each workshop leader developed a work-study guide to distribute with the tapes.

Institutionalization, Spin Offs, Future Plans:

Duplication of the audio- and video-tapes and work-study guides will enable health care personnel who work with the elderly to obtain ongoing training and continuing education credit in the areas covered by the three workshops. The tapes and study guides will also be available for loan to health care facilities or agencies for use as training materials for personnel who will work with the elderly.

Materials Developed:

Audio and video-tapes on the identified topics, as well as work-study guides will be available for use as a unit or comprehensive training and educational program for individuals who work with the elderly.

Project Director:

Name Louella Fong

Title Coordinator, Family Studies Center
Western Kentucky University

Department

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Institution Western Kentucky
University

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KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Citizen Participation

Project Title: Citizen Participation Training For
Older Adults

Project Duration: 14 months

Participants: Older persons and professionals who are working for the elderly in Kentucky. 50% - older volunteers, 50% professionals and paraprofessionals, 50% black, 80% females.

Number Served: 139

Project Summary:

This program was developed to provide training in effective citizen participation, 1) to older persons serving on boards of directors and advisory committees of organizations involved in working with/for the elderly and 2) to older persons interested in but not currently serving in these capacities.

This program provided participants with an overview of current developments in the field of aging and information and training in effective methods of serving in decision making positions focusing on 1) the effects of the changing population on older people, 2) the laws, with emphasis on groups and local community resources, and 3) techniques of working in organizations with programs for older persons.

Methods & Resources:

Two training workshops were offered -- the first totaling 20 hours, the second reduced to 17 hours. The format included: didactic presentations by guest lecturers, large group discussions led by the presenters or the project coordinator, small group work led by facilitators, demonstrations of skills and information, experiential activities designed to allow trainees to practice skills. A workbook was developed and a Community Resource Directory and the AARP manual on legislation were utilized. Data bases were ERIC, KWIC and Kentucky Elderly Needs Assessment (KENA).

Institutionalization, Spin Offs, Future Plans:

Linkages were strengthened among the University of Louisville, the elderly population and community service agencies in the Louisville area. Eleven of the participants (non-traditional students) registered for other continuing education workshops. Training formats and materials have been developed for the purpose of providing future training to appropriate agencies. Graduate students were involved in the project in order to develop their skills in training.

Materials Developed: A workbook was developed entitled "Citizens for Older Persons". It includes the major topics? 1) The Changing Population, 2) What's Being Done, 3) Working in Organizations, 4) Working in Groups, 5) Meeting the Needs of Older Persons Through Planning, 6) Resource Development, 7) Taking Action: Advocacy and Lobbying, and 8) Understanding the Language. A script was written to demonstrate negotiation skills.

Project Director:

Name	Barbara Bradshaw, PhD. (deceased)	Mary Weathers University College	
Title	Director, Gerontology Center University of Louisville	University of Louisville	Department Gerontology Center
Address	Gerontology Center Louisville, KY 40208	Louisville, KY 40208	Institution Kent School of Social Work University of Louisville
Telephone	(502) 588-6134	(502) 588-6061	

Elizabeth Ferguson, M.S.S.W., Associate Director, Gerontology Center
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KENTUCKY

Title I HEA State Administrator : DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Family

Project Title: Life -Span Family Education: A Technical Assistance Project for Agency Action

Project Duration: 8/78 - 9/79

Participants: Some 14 different academic departments, centers, etc. at different colleges and universities located within Maryland

Number Served: N/A

Project Summary:

The project addressed needs of human services community agencies at both professional and para-professional levels, providing the means for better understanding the nature of human services community agency clients, bridging the gap between theoretical academia and practical human services community service, developing a brokerage of expertise related to family awareness and human development, assisting the agency worker to become a more effective human services provider.

Methods & Resources:

The project supplied technical assistance to para-professionals and professionals working in human development. The project compiled a list of human development resources, both personnel and materials.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Dr. Edward Ansello

Title Associate Director

Department Center on Aging

Address Francis Scott Key Hall
College Park, MD 20742

Institution University of Maryland

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MARYLAND

Title, HEA State Administrator: Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Family

Project Title: Retirement Education and Family Development

Project Duration: 8/78 - 9/79

Participants: Potential retirees at large public employment centers in the Baltimore, Maryland region.

Number Served: N/A

Project Summary:

Seminars on retirement were conducted by the Community College of Baltimore for soon-to-be-retired employees of several large Baltimore area employers. The seminars were conducted jointly with the Baltimore City Commission on Age and Retirement Education and the University of Maryland at Baltimore. The project also spoke on pre-retirement education before churches and social clubs and conducted a 12 hour course for personnel and program directors of industries and agencies.

Methods & Resources:

The project conducted pre-retirement education seminars at various installations in cooperation with other agencies. Spouses were invited to ensure full family participation. The purpose of the seminars was to:

1. emphasize how the family is affected by retirement
2. provide technical assistance to business groups, private and public agencies in developing retirement programs
3. provide specific preretirement counseling directly to individuals, personnel, directors and families.

Institutionalization, Spin Offs, Future Plans:

Former project personnel continue to conduct five-session pre-retirement education programs for community people at a local hospital, and also act as consultants for private companies as they establish their own pre-retirement programs.

Materials Developed:

Project Director:

Name A. Paul Moss

Title Coordinator of Retirement Education

Address 2901 Liberty Heights Avenue

Telephone (301) 396-7846

Department Continuing Education and Community Service
Institution Community College of Baltimore

MARYLAND

Title I HEA State Administrator : Tom Basil, Federal/State Programs Administrator

Community Continuing & Service Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Senior Citizen Resource Institute

Project Duration: 7/78 - 9/79

Participants: Senior citizens residing in rural/sub-urban, Harford County in Maryland

Number Served: N/A

Project Summary:

The Insitutte harnesses the resources of local Senior Citizens to contribute to the community their expertise based on a lifetime of learning and experience. The project sought to develop an increasingly self-governing organization of Senior Citizens who improve the productivity and quality of life for their members and other Senior Citizens through serving as consultants to other organizations in the community. The project makes available to the community at large a bank of volunteers with skills for meeting community needs, in the form of a "Consultants' Directory of Senior Adults in Harford County."

Methods & Resources:

Senior Citizens Resource Institute (SCRI) has extensively reviewed local employment and volunteer resources and needs. SCRI has then assessed both need for employers and demand from Senior Adults for volunteer and paid positions. SCRI has held joint meetings with the county's Council on Aging throughout the life of the project to facilitate close cooperation between the two groups.

Institutionalization, Spin Offs, Future Plans:

SCRI has become a completely self-governing organization formally independent of Harford Community College. However, close cooperation with the College continues especially regarding programs and courses which improve the productivity and quality of life for Senior Citizens of Harford County. SCRI developed a Statement of Proposed Goals for Senior Citizens of Harford County which has been made available to community heads and agencies.

Materials Developed:

A Guide Manual has been developed and has been made available to other organizations. A list of successful techniques for reaching the rural elderly has also been developed. Also, the Consultant's Directory mentioned under "Project Summary" has been prepared.

Project Director:

Name	Mrs. Lillian Butkiewicz	
Title	Director of Adult General Education	Department
Address	401 Thomas Run Rd., Bel Air, MD 21014	Institution Harford Community College
Telephone	(301) 836-4176	

MARYLAND

Title I HEA State Administrator : Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education/
Older Adults - Handicapped

Project Title: Community Education Services

Project Duration: 78-79

Participants: Community agency personnel, community professionals, senior citizens, handicapped, adults on assistance

Number Served: 2,800

Project Summary:

The first year of the Title I project brought forth various problem areas that presently hinder a community service delivery system within Saginaw, Bay and Midland counties. These include (1) no adequate mechanism for cooperative planning and programming, (2) no adequate communication linkage among the community resources, (3) little or no identification of the services provided to community groups at Delta College, and (4) a lack of community development expertise within the community education network.

Methods & Resources:

This second year grant addresses itself to providing professional development skills that would help network personnel (30 community education leaders) to identify and mobilize community leadership to general citizen input. A resource inventory of community agencies and organizations was developed. A resource sharing workshop involving over 150 community service agency heads was undertaken and an institutional resource sharing system was developed.

Institutionalization, Spin Offs, Future Plans:

By September 30, 1980, Delta College will have established a resource sharing system which identifies over 150 community agencies and their continuing education needs with a reciprocal benefit that community agency heads could input the educational institutions as to programming needs and development.

Materials Developed:

Inventory resource document, workshop formats and community planning and development skill manuals.

Project Director: DeNell Borrello

Name Coordinator

Title Community Education Services

Department

Address University Center, Michigan 48710

Institution Delta College

Telephone (517) 686-9000

Richard Smith, Department of Education

MICHIGAN

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Lifetime Involvement in Finance and Employment

Project Duration: One year

Participants: Older citizens

Number Served: 200

Project Summary:

Information for older citizens about vocational opportunities and personal finance.

Methods & Resources:

One to one counseling; seminars for skill and interest assessment; seminars on employment opportunities; seminars on education and social services; seminars on volunteer opportunities; weekly support groups; forums on financial planning and awareness.

Institutionalization, Spin Offs, Future Plans:

Three businesses have been developed by participants; the social service and finance communities have become involved and are supporting continuation of the project; Title I funding for a second year has been approved.

Materials Developed:

Project Director:

Name Vicki Bacal

Title Director

Department Older Adult Program

Address 7411 85th Ave. No., Brooklyn Park, MN 55445

Institution North Hennepin Community College

Telephone (612) 425-4541

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Weston, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult/Women

Project Title: Older but Wiser**Project Duration:** One year**Participants:** Elderly women, not employed**Number Served:** 50**Project Summary:**

Services to aid women in becoming productive after having been out of the work force.

Methods & Resources:

Education needs assessments; seminars to discuss topics based on the needs assessment resource cooperation with other support and resource agencies; conference to deliver and share results of the project.

Institutionalization, Spin Offs, Future Plans:

Continuation of program by offering continuing education seminars and courses to meet the identified needs. Development of a network of services which can meet the needs of older women.

Materials Developed:**Project Director:**

Name	Beverly Ferguson	Department	Career Clinic
Title	Director	Institution	Normandale Community College
Address	9700 France Ave., So. Bloomington, MN 55431		
Telephone	(612) 830-9300		

MINNESOTA

Title I HEA State Administrator : Mr. Leslie Westin, Director, Comm. Service & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Education Planning

Project Title: Minnesota Elderhostel**Project Duration:** Two years**Participants:** Older Adults**Number Served:** 900**Project Summary:**

Integration of adults over 60 into 19 Minnesota colleges and universities during special on-campus summer programs.

Methods & Resources:

Participating institutions will offer 1-2 weeks of instruction and provide residential facilities for students. Volunteers were used to aid in recruitment efforts particularly geared towards those who have not attended post-secondary education previously.

Institutionalization, Spin Offs, Future Plans:**Materials Developed:****Project Director:****Name** Carol Daly**Title** Director**Department** Community Programs**Address** 206 Westbrook Hall, U of M
Minneapolis, MN 55455**Institution** University of Minnesota**Telephone** (612) 376-2705

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Senior to Senior**Project Duration:** One year**Participants:** Retired pharmacists and older adults**Number Served:****Project Summary:**

Training of retired pharmacists as medication counselors for the elderly and sessions on medication management for the elderly in the twin cities area.

Methods & Resources:

Meetings and individual consultations for older adults in high-rise living environments. Training sessions for retired pharmacists to learn how to enhance their counseling skills.

Institutionalization, Spin Offs, Future Plans:

The project is expanding statewide during its second year and has been approved for a second year of Title I funding.

Materials Developed:**Project Director:****Name** Bart Galle**Title** Assistant Director**Department** Continuing Education in
Pharmacy**Address** 150 Westbrook Hall, U of M
Minneapolis, MN 55455**Institution** University of Minnesota**Telephone** (612) 376-5314

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Education Media

Project Title: Senior Citizens Radio Project

Project Duration: One year

Participants: Duluth area senior citizens

Number Served:

Project Summary:

Providing opportunities for involvement in radio production by Duluth area senior citizens. Radio programs produced will feature discussions on subjects of interest to the senior citizen population in particular.

Methods & Resources:

Development of a production center at the Senior Citizens Coalition offices. Training of volunteers to produce the program to be aired one half hour weekly on the university based radio station.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Thomas Livingston

Title Station Manager

Department WDTN Radio

Address 130 Humanities Bldg., U of M, Duluth
Duluth, MN 55812

Institution University of Minnesota,
Duluth

Telephone (218) 726-7181

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Determining the Needs of the Elderly

Project Duration: 9/1/78 - 9/1/79

Participants: Persons 60 years or older who live in
the 11 counties that Northwest Ms. serves;
60% were women; ages ranged from 60 to 91

Number Served: 548

Project Summary:

A needs assesment survey has been tabulated and completed to find out what the elderly, 60 and over, need.

The needs assesment survey has shown that the elderly, 60 and over, in the Northwest Mississippi district had three serious areas of concern. The areas were income (not enough), health care, and transportation. A meeting was held to evaluate the surveys and to see if these problems could be solved.

Methods & Resources:

One workshop was held which lasted for two hours. Four of the district aging councils were represented. They were North Central, North Delta, Northeastern, and Trace Regional. The workshop discussed various aspects of doing surveys.

Institutionalization, Spin Offs, Future Plans:

Future activities include the dissemination of the information discovered in the surveys. This information will help the elderly satisfy some questions about their problems. Another aspect is the setting up of classes to educate the elderly (free of charge) on ways to help themselves.

Materials Developed:

A newsletter was developed that is sent out quarterly to let the elderly in our district know what's happening.

Project Director:

Name George A. Hertl

Title Project Director

Department

Address Drawer JJ, Senatobia, Mississippi

Institution Northwest Miss. Junior College

Telephone (901) 342-2180

MISSISSIPPI

Title I HEA State Administrator

THOMAS C. MEREDITH, BOARD OF TRUSTEES OF STATE INSTITUTIONS
OF HIGHER LEARNING OF THE STATE OF MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Community Leadership Program Oriented
to Serving the Needs of the Aging

Project Duration: 2/1/78 - 7/1/79

Participants: Local Community Leaders, Junior College
Officials, Citizens of Mississippi; 34%
women, 16% from age 21-35, 59% age 36-55, 25% over 55.

Number Served: 196

Project Summary:

The project served to sensitize leaders at the state and local level to the needs of the elderly people so that they could encourage the orderly improvement of the states resources that were considered capable of contributing to the services of the elderly. We believe that the efforts of Title I will mark the beginning of many worthwhile projects at the local level.

Methods & Resources:

The sixteen state supported junior college representatives were made aware of the educational needs of the elderly through joint meetings with the 10 area agencies on aging.

Pilot programs were conducted by junior colleges and were designed to establish creativity in self interest projects.

Institutionalization, Spin Offs, Future Plans:

Preretirement planning conferences, for personnel managers of business and industry, were held in Goodman and Grenada by Holmes Junior College. There has been a request for this to be an annual affair financed by business and industry.

Materials Developed:

No physical material was produced for or by the project

Project Director:

Name Maurice N. Inman

Title Director

Department Division of Continuing
Education

Address University of Mississippi

Institution University of Mississippi

Telephone (601) 232-7282

Title I HEA State Administrator

THOMAS C. MEREDITH, BOARD OF TRUSTEES OF STATE INSTITUTIONS
OF HIGHER LEARNING OF THE STATE OF MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Preretirement Education Program
for Southeast Mississippi**Project Duration:** 9/1/78 - 9/1/79**Participants:** Area residents aged 55 years or older,
employed and planning for retirement**Number Served:** 202**Project Summary:**

Educational activities were provided in an effort to 1) create an awareness among older adults of sources of information and assistance in planning for retirement, 2) assist preretirees in developing more realistic attitudes and expectations regarding retirement lifestyle, 3) stimulate interest in planning for retirement, 4) provide skills and knowledge which will ease the transition from employment to retirement. Short lectures and small group instruction were provided at various locations within the service area; these activities dealt with the subject areas of psychology of aging, budgeting and consumer education, physical and mental health, housing, use of leisure time, social security and retirement organizations and agencies.

Methods & Resources:

Short lecture and small group instruction included presentation of information that had been indicated as useful for retirement planning by research in the professional journals and other publications of related grants in the field. Questionnaires assisted program personnel in identifying specific needs and interests. Available films, booklets, slide series, and handouts accompanied presentations by university, community, and agency consultants.

Institutionalization, Spin Offs, Future Plans:

As a result of interest generated by the preretirement education program, a community survey of the leisure needs of the elderly was conducted. Plans have been formulated to create an advisory committee of retired faculty for the purpose of planning and teaching preretirement courses, arranging for group travel programs for senior citizens, preparing a resource handbook for people 55 and older in the Hattiesburg area. The university now provides free preretirement seminars annually for its employees. Area colleges and business have expressed interest in similar programs for their employees.

Materials Developed:

Several different materials were produced for this project. These materials included a collection of references which are relevant to retirement. Many handout materials were compiled and duplicated at the request of consultants, also films, transparencies, and charts.

Project Director:

Name	Dr. Clyde Ginn	Department	Office of the Dean
Title	Dean, Continuing Education		Continuing Education
Address	Southern Station Box 5055	Institution	University of Southern
Telephone	(601) 266-4261		Mississippi, Hattiesburg

Title I HEA State AdministratorTHOMAS C. MEREDITH, BOARD OF TRUSTEES OF STATE INSTITUTIONS
OF HIGHER LEARNING OF THE STATE OF MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: CE for Senior Citizens**Project Duration:** 4/13/78 - 4/16/78**Participants:** Senior citizens from Meridian
& Lauderdale County**Number Served:** 92**Project Summary:**

An innovative approach to the non-traditional classroom and educational experiences for the aging in which increased awareness in history, government, and economics is stressed. This approach consisted of three basic parts: first, a seminar for the purpose of informing and gaining participation in the subject matter; second, a trip ("mobile classroom") to observe and discuss the information presented in the first seminar for the purpose of comparison, contrast, and evaluation. The purpose of the project is the enrichment of the lives of this group of people and the value that Continuing Education can have on their lives during the retirement years.

Methods & Resources:

Two three-hour seminars and an all-day bus trip were provided to participants. The seminars were conducted at the Senior Citizen Center. Continuing Education personnel assisted the historian in conducting the multi-media sessions. Pamphlets, maps, and brochures as well as other general information were obtained for the participants by Continuing Education. These were used as the basis for the first seminar.

Institutionalization, Spin Offs, Future Plans:

A committee consisting of Continuing Education personnel, R.S.V.P. personnel, and senior citizens will continue to function in order to provide additional programs and to locate future funds to finance the program. The program has increased the community's and college's awareness of the educational needs of its senior citizens.

Materials Developed:

No specific materials were developed for this project. Materials were obtained from the visitation site and Meridian Junior College's library.

Project Director:

Name	Jack Shank	Department	Continuing Education
Title	Dean of Continuing Education	Institution	Meridian Junior College
Address	5500 Hwy. 19, North Meridian, MS 39301		
Telephone	(601) 483-8241, EXT. 301		

THOMAS C. MEREDITH, STATE INSTITUTIONS OF HIGHER LEARNING

Title I HEA State Administrator

MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: University of the Third Age**Project Duration:** Two Years

Participants: Senior Citizens, Age 65-90 residing in retirement habitate in the Rolla, St. James, Waynesville, Salem & Lebanon areas of Missouri

Number Served: 1,184**Project Summary:**

Mini courses were taken to senior citizens in retirement and community centers throughout the area to enhance the quality of their lives through self-enrichment.

A multitude of courses held throughout the area drew a great deal of interest and enthusiasm from participants. Impact has been evidenced through a rise in community service participation among students who have rediscovered and reinvigorated their talents and abilities through this program.

Methods & Resources:

A tentative outline of courses was made available to probable participants who from the list submitted their areas of interest. The courses were then tailored to the requests of the participants. A total of 85 sessions have been held. Active participation was encouraged through class discussions, oral reports, outside reading, research and writing. Class sessions were limited to one hour in most cases.

Institutionalization, Spin Offs, Future Plans:

The mini courses have inspired many senior citizens to start reading, writing, and more importantly, thinking again. It has also whet their appetites for increased knowledge and communication. Many have discovered entirely new areas in which they wish to gain knowledge and expertise. Some seniors are contemplating going back to college to complete their degrees as a result of this project.

Materials Developed:

"Preserves", a collection of creative writings by participants has been compiled and is being edited and printed. Video tapes, cassettes, handouts and course syllabi can be made available to other colleges and universities considering a similar program for the older adult. Descriptive brochures explaining the University of the Third Age and the course offerings were developed and distributed.

Project Director:**Name** Barbara Clayton**Title** Lecturer in English**Department****Address** University of Missouri - 202
Rolla Building, Rolla, Missouri 65401**Institution**

University of Missouri

Telephone (314) 368-6407DAVID JOHNSON
DIVISION OF COMMUNITY DEVELOPMENT

MISSOURI

Title I HEA State Administrator

115

Community Continuing Service & Education

3-99

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Senior Citizens Service Program

Project Duration: One Year

Participants: Senior citizens, age 60 and over residing in Franklin County and parts of Crawford, Gasconade, St. Charles, Warren and Washington Counties

Number Served: 500

Project Summary:

An organized effort was made to coordinate the unification of community service organizations and local government organizations to better serve the senior citizens of the area.

Humanities group discussions were held at local senior citizen centers. Participants were enthusiastic and indicated a genuine interest in learning and sharing with one another. Local agencies and organizations became involved in developing programs for senior citizens.

Methods & Resources:

An audio-visual equipment center was established to be used by organizations presenting programs to senior citizens. Twenty-eight group sessions were held for area senior citizens. Books and audio tapes were provided for participants. Session topics included "Images of Aging in Literature", "America and the Land", "The American Family in Literature" and "The Remembered Past".

Institutionalization, Spin Offs, Future Plans:

Local agencies have revealed a continued willingness to develop programs for senior citizens and plan to hold workshops for training volunteers. The program has produced an increased amount of services for senior citizens and a greater spirit of cooperation, good will and community pride among the participating organizations. The college will continue to serve as the coordination, dissemination and audio-visual equipment center to provide an avenue for organized involvement of local organizations as they continue to serve area senior citizens. As a result of the project, the college is undertaking a feasibility study to determine the impact of lowering college tuition charged to senior citizens for credit and non-credit courses.

A Directory of Services for Senior Citizens in the area is being developed. A report concerning the project is being prepared.

Project Director:

Name Michael Reed

Title Director of Adult Education

Department

Address East Central Junior College
P. O. Box 529, Union, Missouri 63084

Institution East Central Junior College

Telephone
314/583-5193

Title I HEA State Administrator

DAVID JOHNSON, DIV. OF COMMUNITY DEVELOPMENT

MISSOURI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Workshops in Consumer Economic Education for Senior Citizens

Project Duration: One year

Participants: Senior citizens living in Great Falls, Anaconda and Missoula, Montana

Number Served: 80

Project Summary: The project developed increased awareness by senior citizens of the following:

1. Tax laws relating to changing asset structures.
2. Alternative investments for retiring individuals which will maximize returns at minimum risks.
3. The necessity for updating wills to assure that the wishes of the individual will be carried out and to avoid unnecessary taxation.
4. Rights of the individual under OASDI, and appeal procedures in the event of a disagreement about benefits.
5. Budgeting principles for persons on fixed incomes in a period of rapid inflation.

Methods & Resources:

The project consisted of 21 two-hour workshops (one per month in the senior citizens centers in Great Falls, Anaconda, and Missoula).

Institutionalization, Spin Offs, Future Plans:

This series of workshops for senior citizens over the past two years has been the first large-scale effort on the part of Western Montana College to go out to communities throughout the state and serve their specific needs. The positive feedback we have received from this program has provided an additional stimulus for our continuing education programs.

Materials Developed:

The only materials produced were brochures advertising the program. The wide variety of materials disseminated to the participants were selected from many sources to fit the needs of the participants in their role as retired persons coping with consumer problems.

Project Director:

Name Dr. William C. O'Connor

Title

Department Center for Economic Education

Address Dillon, MT 59725

Institution Western Montana College

Telephone

MONTANA

117

Title I HEA State Administrator : William Lannon, Commission on Federal Higher Education Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Elderhostel

Project Duration: One year

Participants: older Montana residents.

Number Served: 160

Project Summary:

The principal objective of ELDERHOSTEL is to stimulate the individual to become his own agent of change, in order to solve the personal problems of aging. The program can help individuals to re-establish a sense of self-reliance and personal worth which has been lost with the changes brought about by age and retirement.

Methods & Resources:

Liberal arts course materials are presented in the classes. The method varies with instructor from lecture and demonstration to participation and field work. Classes generally met 1 1/2 hours daily for 5 days.

Institutionalization, Spin Offs, Future Plans:

The fact that some ELDERHOSTELers are attending their third, fourth and fifth sessions speaks for the fact that this kind of program is needed and enjoyed by the elderly. They comment over and over that it has been years since they have been so stimulated. Some Elderhostelers are on campus for the first time. They are able to experience success in learning and in living in this environment.

Materials Developed:

Not available.

Project Director:

Name Sue Spencer

Title Acting Director

Address Missoula, MT 59812

Telephone

Department Center for Continuing
Education

Institution University of Montana

MONTANA

Title I HEA State Administrator: William Lannon, Commission on Federal Higher Education Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Business / Older Adults

Project Title: The Older Nebraskan**Project Duration:** One Year
(7/1/78 - 6/30/79)**Participants:** Small Business Owners/Managers**Number Served:** 175

Project Summary: Program activities were undertaken to acquaint owners and managers of small and medium sized businesses with problems older adults encounter when shopping in retail establishments, when preparing for retirement and must consider transferring their businesses to their partners or others who may take over their business upon their retirement, disablement, or death.

Methods & Resources: Nineteen workshops of four hours duration were held in various communities in Nebraska for the purpose of bringing to the attention of business owners/managers problems, of a human relations nature, encountered by the older customer, employee, and owner in their daily experiences with the business world.

Institutionalization, Spin Offs, Future Plans: This project will become a continuing offering of a workshop series available to small and medium sized businesses through the Nebraska Business Development Center of the University of Nebraska at Omaha.

Materials Developed: Course and handout materials were prepared and made available to each participant.

Project Director:**Name** David M. Ambrose**Title** Director**Address** Omaha, Nebraska 68101**Telephone** (402) 554-2547**Department** Nebraska Business
Development Center**Institution** University of Nebraska
at Omaha

119

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults / Legal Issues

Project Title: Law Related Information for the Elderly

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: Older Adults

Number Served: Potentially all senior citizens in the state

Project Summary: A seven volume series of handbooks on law related topics of concern to the elderly citizen in the State of Nebraska was prepared and distributed to a wide sampling of elderly citizens across the state through the six Regional Offices of the Nebraska Commission on Aging. The project provided senior citizens and non-lawyer volunteers and professionals who provide services to senior citizens in Nebraska, with informational materials which would answer their needs and concerns for law related information specifically dealing with topics of concern to the elderly.

Methods & Resources: Project staff met regularly with the Legal Services Developer for the Nebraska Commission on Aging, and other appropriate individuals from the Commission for the purpose of developing appropriate subject matter for each handbook.

Institutionalization, Spin Offs, Future Plans: The purpose was accomplished and no future plans for the project are contemplated.

Materials Developed: Seven handbooks were prepared with special attention being paid to both the copy layout and design, and the type size to insure easy readability by elderly citizens. The seven handbooks addressed the following topics: (1) Protective Services; (2) Consumer Concerns; (3) Housing; (4) Health Care; (5) Basic Income Issues; (6) Age Discrimination; and, (7) Estate Planning.

Project Director:

Name Bruce Sales

Title Director

Department Law-Psychology Program

Address Lincoln, Nebraska 68508

Institution University of Nebraska -
Lincoln

Telephone (402) 472-3121

NEBRASKA

John R. Wittstruck

Title I HEA State Administrator Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Senior Citizens Representatives as
Resource Advisors in Effective
Utilization of Elderly Support Programs

Project Duration: 16½ months

Participants: Technical advisors from supportive agencies - 13.
Senior citizens selected to extend workshops and assume advisory roles to their

Number Served: 66

Project Summary:

peers-53.

The project prepared and organized subject matter pertaining to the opportunities, assistance, and programs available to the elderly; and then educated a representative group of senior citizens as resource advisors on these matters.

Methods & Resources:

Representatives of providing agencies selected, organized, and compiled the information to be used in the workshops. The participants in the workshops were selected from those who were peer group members, natural leaders, multi-interest motivated seniors, and the backbone of local site activities. These senior representatives attended six half-day workshops involving lectures by technical resource personnel, audio-visual presentations, prepared materials. Three months later on-site visitations assessed the elderly advisors in sharing information with their peers.

Institutionalization, Spin Offs, Future Plans:

The workshops were very valuable to the 53 participants but they had some difficulty in sharing their knowledge within the elderly network. Therefore, it is recommended that three additional lectures be used: (1) a workshop on implementation and techniques of information sharing conducted by a public relations professional, (2) advertising pieces distributed at the sites, and (3) a more elaborate post-project evaluation involving demonstrations at the site.

Materials Developed:

The Senior Citizens' Legal Rights Manual. Handbook materials on the following subjects: N.H. Division of Welfare, Social Security Administration, N.H. Division of Human Resources, Community Action Programs, State Council on Aging, Information and Referral Network (INFO Line), N.H. Transportation Authority, Elderly Legal Services, Elderly Health Care, Leisure Services, and Legislation Update.

Project Director:

Name Dr. Michael E. Dupre

Title Professor

Department Sociology

Address Manchester, New Hampshire 03102

Institution St. Anselm's College

Telephone 603-669-1030

NEW HAMPSHIRE

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Outreach to Nashua's Elderly

Project Duration: 3 months

Participants: Elderly persons with potential to become peer counselors to other elderly in their communities

Number Served: 23

Project Summary:

The program provided training for elderly people of the Nashua, New Hampshire area in psychology of aging, nutrition, money management, and peer counseling. Following completion of the program, these elderly persons went out into the community as volunteer peer counselors. They work through a number of agencies such as hospitals, nursing homes, Visiting Nursing Association, and Community Councils.

Methods & Resources:

Twelve three hour learning sessions. Two sessions on psychology of aging, two on dietetics, one on money management, and seven on counseling techniques. Three months after training, the counselors returned to campus to give detailed accounts of their involvement. Heads of agencies were also interviewed.

Institutionalization, Spin Offs, Future Plans:

This program has assisted college administrators to come to a firm belief in the necessity of the College to provide services for elderly men and women, and developed a positive exchange of ideas with community agencies.

Materials Developed:

Videotapes of peer counseling techniques held in the College library.

Project Director:

Name Tracy Schier

Title Director

Department Development

Address Nashua, New Hampshire 03060

Institution Rivier College

Telephone 603/888-1311

NEW HAMPSHIRE

Title I HEA State Administrator William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Outreach a Selected Curriculum of Women's Studies Courses to Women in Nursing Homes **Project Duration:** One year

Participants: Residents of homes with an average age of 87 yrs. Also some staff of the homes. **Number Served:** 35 All female.

Project Summary:

The program took educational offerings, mostly women's studies courses, to residents of homes. It disproved the notion that older persons are incapable, unwilling, or unable to deal with college courses.

Methods & Resources:

Courses on literature, writing, and films were taught two hours each week at nursing homes. Sessions were team taught. A New York filmmaker made a film about a story of New England. Published authors read and discussed their work with the residents.

Institutionalization, Spin Offs, Future Plans:

This program produced a dramatic change in the awareness of faculty of the University about issues of aging, particularly the capacity of "old" people to learn. Now faculty at the University of New Hampshire and Dartmouth College are anxious to be involved in such a program. The Harvard Medical School Gerontology faculty want it done in Massachusetts. Presentations of the program were done for the following: Aspects in Geriatric Mental Health for NH Mental Health, NH Council on Aging, and Dartmouth Medical School; Gerontology Forum at Wakefield, MA; Workshop in Gerontology for Harvard School of Public Health; National Women's Studies Association at Kansas Conference.

Materials Developed:

Materials prepared by participants which we hope to make into a booklet.

Project Director:

Name Anne R. Barrett

Title Lecturer

Department Social Science/Women's Studies

Address Durham, NH 03824

Institution University of New Hampshire

Telephone (603) 862-2194

NEW HAMPSHIRE

Title I HEA State Administrator: William F. Henry, Director

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Handicapped / Older Adults

Project Title: Center for Independent Living: Aging Handicapped (CILAH)

Project Duration: Three Years

Participants: Handicapped senior adults who are 60 years and over. (100 women - 33 men)

Number Served: Direct: 133

Project Summary: Handicapped senior adults who are 60 years and over. Establish skills in independence and interdependence in every day tasks and human relations.

Enable individuals to function independently for daily living, to increase feelings of self esteem through learning effective ways of personal and household management, and to develop an understanding of aging processes. Clients learned how to simplify work, conserve their energy, use self-help aids, learn proper nutrition, and care for their health needs and problems. Clients received individual and group counseling. Undergraduate students at the college enrolled in the course and participated in the client sessions to learn to work with the aged handicapped.

Methods & Resources: The Department of Home Economics established a barrier-free center in the home management house for the aged handicapped. Faculty and students from various departments: Sociology, Education, Psychology, Home Economics, Music and English comprised the staff for the center. Community agency members are represented as well as a nursing staff. The center operates its own hydraulic lift van for transporting the handicapped clients.

Institutionalization, Spin Offs, Future Plans: CILAH has achieved a strong community awareness as a result of referrals both to and from the program. The center is promised further funding from the Fannie E. Rippel Foundation based on continual operational funds which are anticipated from the Morris County Department on Aging. The College of Saint Elizabeth supports the program through contributive services. The gerontology program, with federal funding, established at the college is using the center for field placement. Seton Hall University, Drew University, and various nursing homes send both students and personnel to the center.

Materials Developed: As a result of Title I funding, the center has gathered a comprehensive collection of self-help aids, maintains a scrap book, and has produced educational materials related to lessons and demonstrations presented at client sessions. The center and the college library hold a wide collection of readings related to the aging handicapped.

Project Director:

Name Dr. May Daniels Gold
Director/Lecturer

Title **Department** Home Economics

Address Convent Station, New Jersey 07961 **Institution** College of
St. Elizabeth

Telephone 539-1949

CENTER FOR INDEPENDENT LIVING AGING HANDICAPPED, COLLEGE OF SAINT ELIZABETH

Title I HEA State Administrator Mr. Robert C. Holmes

NEW JERSEY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Service Education / Older Adults

Project Title: Development of Career Ladders in Gerontology

Project Duration: One year

Participants: Non-professional, semi-skilled workers in the age service system.

Number Served: 100 during the year

Project Summary: Project to provide a training and career development program for non-professional, semi-skilled and unskilled workers in the age service system. Will enable trainees to develop a basic knowledge and skill areas that will promote more efficient and effective job performance, thus giving better job security. Will involve trainees in counseling and testing services and provide access to education and training resources within the local community. Strong emphasis will be upon the coordination of training resources and linkages between systems. The evaluation component will assess trainee knowledge and performance and the effectiveness of the career ladder component.

Methods & Resources: The 10 day training program included in the project is developed in consideration of the educational background and the training needs of the participants. Lecturers, when used, are supplemented by panel discussions, discussion groups, films, video-tapes, experiential activities and demonstrations where appropriate. The career and counseling component is conducted in large and small group experiences with the primary emphasis being placed on individual counseling, testing and referral. The educational specialist schedules individual conferences in locations that make accessibility geographically feasible.

Institutionalization, Spin Offs, Future Plans: The exploration of institutionalization is continuing along two lines: 1) the possibility of establishing a course on the training of para-professionals and in-service training in either the Graduate School of Social Work or the Graduate School of Education and including a practicum of gerontology training for para-professionals, coupled with the vocational and counseling component in a specific counseling service of the University. 2) Developing a consortium with targeted community colleges to provide for local para-professional training, and providing, through public service monies of the University for vocational and career counseling that would be an on-going extension of the Gerontology Program into the local communities.

Materials Developed:

The Career Ladders in Gerontology Program has developed work materials for the analysis of job duties, job skills, and for projecting one and five year vocation and career goals. In addition, instruments have been developed to survey and evaluate the training elements of the program.

Project Director:

Name Erma Polly Williams

Title University Community Liaison

Department Gerontology

Address 4 Huntington Street
New Brunswick, NJ 08903

Institution Rutgers

Telephone (201) 932-7381

NEW JERSEY

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults / Recreation

Project Title: Physical Exercise and Recreation for
Older Persons (PEROP) Phase II

Project Duration: One year

Participants: William Paterson College; Passaic County
Area Agency on Aging; Paterson Nutrition Project; Daughters of Miriam
Home for Aged; Fairlawn Mental Health Center.

Number Served: 100-150

Project Summary:

PEROP Phase II is a cooperative College-Community Project. Fifteen physical education majors at William Paterson College provided exercise and recreation programs for older persons at Title VII nutrition sites and nursing homes in Passaic and Bergen counties. It had a two-fold purpose: 1) This program of physical exercise and recreational activities contributes to the physical and mental health of older adults by assisting them in maintaining their independence. Such independence will enable them to continue as active participants in community programs and functions. 2) It prepares undergraduate physical education majors for an allied career as exercise and recreation specialists for older adults, thereby enhancing their employability. The program was conducted concurrently with the 1978-79 academic year. The physical education majors participated in a three-week training program followed by a twelve-week field experience each semester.

Methods & Resources:

Students lead older persons in exercises and recreational activities by demonstration and manual manipulation combined with explanation. Students were taught exercises and recreational activities, lecture, discussion, demonstration and the use of audio-visual aids.

Institutionalization, Spin Offs, Future Plans:

Programs will be institutionalized, once we can resolve the issue of how to ascertain medical clearance for participants at an economically affordable rate.

Materials Developed:

Thus far, we have developed several exercise games; e.g. exercise tic-tac-toe and exercise bingo. We are recommending policy statement regarding medical clearance for older persons we hope the American Alliance for Health, Physical Education and Recreation (AAHPER) will adopt.

Project Director:

Name J. Thomas Jable

Title Chairperson

Address 300 Pompton Road, Wayne, NJ 07470

Telephone (201) 595-2362

Department Physical Education and
Recreation

Institution William Paterson College
of New Jersey

NEW JERSEY

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped / Older Adult

Project Title: Paraprofessional Training for Senior
Citizens to Work with the Handicapped

Project Duration: 1978-79

Participants: Retired older persons

Number Served: 20

Project Summary:

Increasing efforts are made by parents, organizations, and the legislature to provide handicapped citizens with educationa, therapeutic experiences equal in quality to those provided the non-handicapped. This project was designed to train senior citizens 55 years of age and over as paraprofessionals in the education and training of handicapped. They are then available as volunteers or employees in public and private schools, hospitals, nursing homes, home care agencies, and sheltered workshop settings.

Methods & Resources:

Methodology included lectures, visual aides, seminars, guest presentations, individual problem-solving sessions, and role playing.

Institutionalization, Spin Offs, Future Plans:

This is the second institution in New Mexico to successfully operate this type of project. It is in its second and final year of Title I funding at New Mexico State University. Certain aspects of the project will probably be continued by the institution as needed.

Materials Developed:

The curriculum design is available along with some of the visual aides mentioned above. Contact project director for more information.

Project Director:

Name Elizabeth Gillette

Title Coordinator, Non-traditional Programs

Department College of Human and
Community Services

Address Las Creces, NM 88003

Institution New Mexico State University

Telephone

NEW MEXICO

Title I HEA State Administrator : Thomas Wilson, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: New Educational Opportunities for
Older Adults

Project Duration: '79 - '80

Participants: Older Adults residing in Suffolk
County, New York

Number Served: 1500

Project Summary:

This project developed and expanded off-campus, non-credit academically oriented courses for older adults residing in Suffolk County, New York. Thirty courses were offered in public libraries and other community sites and were sponsored by member institutions of the Long Island Regional Advisory Council on Higher Education which have campuses in the county. It is expected that the project will be expanded to include Nassau County next year.

Methods & Resources:

Senior citizen groups and housing communities were surveyed to uncover primary learning interests. Courses were offered to meet these interests in off-campus sites during day-time hours. Evaluation of the courses, methods of instruction and comparisons of the suitability of various sites were conducted at the end of each course. Comparisons of learning interest of those in rural, suburban and exurban areas were also made.

Institutionalization, Spin Offs, Future Plans:

The project provided knowledge to the LIRACHE institutions about the learning needs and interests of older adults in the county and expanded learning opportunities for older adults. In addition, the project will seek sources of local funding to continue educational programs for older adults after a three year developmental period is completed.

Materials Developed:

Course syllabi and instructional materials. Evaluations were summarized and incorporated in a manual which will be distributed widely among educational institutions which seek to initiate programs and courses for older adults.

Project Director:

Name Alan D. Entine

Title Assistant Academic Vice President **Department**

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Stony Brook, New York 11794

Telephone (516) 246-7749

NEW YORK

Title I HEA State Administrator : Charles F. Graber, Grants Administration Unit

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Extending Continuing Education to the Elderly Homebound

Project Duration: '79 - '80

Participants: Social Agencies, Senior Citizens, Media, Homebound Elderly, and Representatives

Number Served: 800 students including 350 Senior Teaching Aides and 450 Homebound Elderly

Project Summary:

A consortium of five educational institutions including two universities, two community colleges and one four year college located in five of New York State's urban and/or sub-urban areas, in collaboration with a number of social agencies, implemented a program of continuing education for elderly shut-ins living largely in inner-city, low-income areas. The project developed a model which will enrich the lives of the homebound elderly, helped to maintain them in their home environment, which can be replicated in other urban areas of the country.

Methods & Resources: Twenty ten week courses were offered in the local community including eight in the Fall and twelve in the Spring semesters with two to six courses each offered through the five participating educational institutions. Fifteen Senior Teaching Aides (STA's) attended ten two hour classes, once a week. During the same week each STA visited and shared the course with a homebound older adult. Teachers were required to visit at least four elderly homebound students during the ten week course for feedback and to discover the most optimum methods for effectively reaching homebound. Courses relied heavily on television programs which homebound STA's, and teachers all watch. Content of programs is used for discussion and analysis by classes of STA's and later homebound and STA's. Radio, large print and talking books, and poetry are also used. Varying teaching models were used to provide the most effective means of meeting individual student needs.

Institutionalization, Spin Offs, Future Plans: This program has and hopes to continue establishing linkages between educational institutions and social agencies to maximize the delivery of effective and enriching programs for the elderly homebound. The College has worked with established programs in social agencies for the homebound and has also and will continue to create programs for homebound where they have previously not existed. In the future the program seeks to expand to suburban and rural areas and to train STA's to also be advocates for the homebound.

Materials Developed: A Manual is being developed to assist in replication of this project throughout the Country. The manual will include two components: a "how-to" section will enable agencies, colleges, etc. to fund, hire, staff and develop curricula for this program and a process report or history of the project's development told through interviews, narrative and documents. An appendix of flyers, correspondence, forms and letters and relevant documents will be included.

Project Director:

Name Dr. Peter W. Oppenheimer

Title Project Director

Department Division of Continuing Education

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NEW YORK

Title I HEA State Administrator : Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education/Older Adult

Project Title: Gerontology Training for Volunteer and
Part-Time Service Providers

Project Duration: 15 months

Participants: Volunteers and part-time service providers
working in agencies providing services to the elderly
in 6 southeastern North Carolina counties.
Project Summary:

Number Served: 355

A curriculum and educational program were developed and presented to enable service providers to more effectively meet the needs of elderly clients.

Courses, workshops, seminars, and an apprenticeship program addressed topics such as gerontology, the physical and psychological aspects of aging, retirement, and the sociology of aging. Supervised practical experience was provided in nursing and rest homes.

Methods & Resources:

In cooperation with local service agencies, faculty and staff designed and presented a curriculum based on 48 hours of instruction, 104 hours of field experience. Participants completing the entire program received the Certification of Proficiency in Gerontology. Nine additional 1-3 day workshops were also available for service providers.

Institutionalization, Spin Offs, Future Plans:

Faculty and local service agencies hope to present the program again with local funds.

Materials Developed:

A 9-month replicable course curriculum with supporting instructional materials to provide training in basic gerontology and a library of gerontology resource materials were developed.

Project Director:

Name Willie O. Beasley

Title Asst. for Program Administration

Department

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FSU, Fayetteville, N.C. 28301

Institution Fayetteville State University

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NORTH CAROLINA

Title I HEA State Administrator BETTY B. SANDERS, UNC GENERAL ADMINISTRATION

3-114
**Community & Continuing
Service Education**

DESIGNATED BY THE STATE AGENCY AS AN EXEMPLARY PROJECT

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Elderhostel, North Carolina

Project Duration: 14 months

Participants: Persons over 55 years of age

Number Served: 879

Project Summary:

Residential educational programs were provided to stimulate the elderly with the joy of learning and to increase interchange between the elderly and the higher education community.

Nine higher education institutions in North Carolina provided 30 weeks of Elderhostel in the summer of 1978 and planned for the summer of 1979, when the number of weeks increased to 34.

Methods & Resources:

Each week of programming offered 3 short courses, a wide range of extra-curricular programs in the afternoon and evening of a cultural or social nature, and housing and dining accommodations on campus. Institutions in the mountains, Piedmont, and coastal areas of North Carolina participated. Courses ranged from Southern Appalachian flora to ethics and politics to astronomy.

Institutionalization, Spin Offs, Future Plans:

By the summer of 1979 Elderhostel was a self-supporting program in North Carolina. Twelve campuses will conduct approximately 40 weeks in 1980.

Materials Developed:

An organizational manual with guidelines for program conduct, a 10-minute introductory slide-tape presentation for each campus, and a 30-second tape public service announcement were prepared.

Project Director:

Name B. D. Wagoner

Title Asst. Director, Extension Division

Department

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Chapel Hill, N.C. 27514

Institution University of North Carolina at
Chapel Hill

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NORTH CAROLINA

Title I HEA State Administrator BETTY B. SANDERS, UNC GENERAL ADMINISTRATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Televised Physical Fitness Series
for the Elderly and Handicapped.

Project Duration: One year

Participants: Elderly men and women, many in
group homes.

Number Served: 8,000 by mass media

Project Summary: The Project had the following objectives:

1. To improve selected fitness levels of the older set (categorized from age 55 and above.)
2. To develop a positive attitude toward the benefits of a systematic exercise program.
3. To increase the percentage of participation among the older set in organized periods of exercise.
4. To increase the awareness of nutritional and caloric needs of the elderly.

Methods & Resources:

Four one-half hour television shows were produced. The shows were aired over Prairie Public Television stations and cable television throughout the state.

Institutionalization, Spin Offs, Future Plans:

Mayville State College, has expanded and improved the series by supplementing the exercise program with group exercises in homes for the elderly in the Mayville area. The program is called "The Elderly Movement".

Materials Developed:

Forty one-half hour video tapes were produced by this project. Three quarter inch video tape cassettes are available on loan to any institution of higher education within the state or any elderly retirement home on a first come first serve basis. Video tapes may be reproduced at cost; there is no rental charge.

Project Director:

Name	Louis Schindler	Department	Continuing Studies Division
Title	Assistant Director	Institution	North Dakota State University
Address	P.O. Box 5595, State University Station NDSU, Fargo, ND 58105		
Telephone			

NORTH DAKOTA

Title I HEA State Administrator : Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Family

Project Title: Impact of Aging on the Family Unit

Project Duration: One year

Participants: Employees of social service agencies
who deal with the elderly

Number Served: 90

Project Summary:

This project had the following objectives:

1. To aid in the understanding of the impact of aging on the family unit.
2. To promote greater awareness of the aging process through the course of life.
3. To assist personnel working with families of the elderly in exploring practical services available to them.

Methods & Resources:

Two two-day workshops were held, one in Bismarck and one in Williston. The project related to the State priorities by enhancing the background of public and quasi-public officials to better serve the elderly in western North Dakota.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Sister Gerard Wald

Title

Department

Address Bismarck, ND 58501

Institution Mary College

Telephone

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, Title I, HEA, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Summer Program in Higher Education for the Elderly.

Project Duration: 6/18/78 - 8/5/78

Participants: People over the age of 55

Number Served: 157

Project Summary:

The objectives of the project were to provide two or three weeks of educational experience at four Ohio postsecondary institutions for anyone over the age of 55.

Methods & Resources:

Adults over the age of 55 were offered three college level short courses and some personal development opportunities on each of four campuses. The classes were 1½ hours in length and included the topics: Music, Astronomy, Psychology, and American Culture. Field trips to local museums, theaters, lectures and discussion groups were also offered. Participants lived on campus and paid \$55 each for tuition and living expenses.

Institutionalization, Spin Offs, Future Plans:

Eight other Ohio institutions have joined the Elderhostel program. The four institutions which are part of this project are planning to continue the courses in the future on a break-even basis.

Materials Developed:

Perhaps the most important resource for the faculty has been the adoption of certain "modules" of their discipline to short courses which are now being used for other groups.

Project Director:

Name	Allan V. Swanson	Department	Continuing Education
Title	Director, Division of Continuing Ed.	Institution	Baldwin-Wallace College
Address	Berea, Ohio 44017		
Telephone	(216) 826-2121		

OHIO

Title I HEA State Administrator: Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults / Education Planning

Project Title: Education for the Elderly in an Off-Campus Environment

Project Duration: 12/1/78 -
8/15/79

Participants: Senior citizens in four senior citizen centers in Preble and Butler Counties in Ohio

Number Served: 53

Project Summary:

Objectives of the project were:

- (1) To disseminate knowledge about aging directly to older persons and to eliminate stereotypic views about aging;
- (2) To encourage direct contact between Miami University faculty and older persons in the community; and
- (3) To ascertain the types of courses older persons want and where they should be offered.

Methods & Resources:

A series of four workshops were held at four Senior Citizen Centers dealing with: (1) Physical Activity and Exercise in Later Life; (2) Nutrition; (3) Housing; and (4) "What Gerontologists Know About Older People and Their Families." The workshops were presented by Miami University faculty and were each two hours long with time for questions and discussion. Slide-tape presentations and questionnaires were utilized as teaching aids.

Institutionalization, Spin Offs, Future Plans:

An ongoing field work placement position has been developed in Miami University's Master of Gerontological Studies program. A workshop program for additional older people in rural and/or inner city settings will be developed.

Materials Developed:

None

Project Director:

Name Timothy H. Brubaker

Title Fellow, Scripps Foundation Gerontology Center

Department

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OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Continuing Education for the Elderly

Project Duration: One Year

Participants: Senior Citizens residing in the Oklahoma City Metropolitan area.

Number Served: 750

Project Summary: A continuing education project was undertaken to provide educational opportunities to the elderly who might otherwise have been unable to avail themselves of such opportunities.

Using the short course format, a continuing education program was developed which provided a variety of courses under several topic headings for senior citizens of the Oklahoma City area. Thirty-eight sections were developed under the general headings of art, leisure, health maintenance, language, home arts, dance, crafts, consumerism and culture.

Methods & Resources: The short course format was used almost exclusively for this project. Course length ranged between two weeks and eight weeks. Individual sessions lasted from one to two hours. Course topics were determined by surveying senior citizens at several locations around the metro area. Thirteen locations known to be favored by, and accessible to, senior citizens were selected as project sites. As often as possible, senior citizens were used as instructors for the various courses (60% of the courses were taught by senior citizens). Class materials, where necessary, were provided by project funds. At the close of each course, participants were encouraged to evaluate the project by means of forms provided.

Institutionalization, Spin Offs, Future Plans: The project has allowed project personnel to establish cooperative relationships and arrangements with other agencies and organizations providing services to the aged. These relationships have been instrumental in identifying private funding sources which may allow the project to continue.

Materials Developed: Few materials were developed specifically for the project with the exception of informal objectives and content outlines. Appropriate materials were often purchased from commercial sources for each course or activity as needed.

Project Director:

Name Dale Johnson

Title Coordinator of Special Projects

Department Community Service

Address 7777 S. May, Oklahoma City, OK 73159

Institution South Oklahoma City
Junior College

Telephone (405) 682-7564

OKLAHOMA

Title I HEA State Administrator Mr. Jerry L. Hargis, Oklahoma State Regents for Higher Education
Oklahoma City, OK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Older Americans Program

Project Duration: One year

Participants: Retired persons in Indiana, Armstrong
and Jefferson counties.

Number Served: 712

Project Summary: The project has had the following specific objectives:

1. To establish several advisory committees of selected representatives from local aging organizations, the university community and older persons.
2. To assess the specific needs of senior citizens in the three county area.
3. To provide educational programs for older adults.
4. To develop a cultural, recreational program for older adults.
5. To use the expertise of senior citizens to conduct program.
6. To make the program easily accessible.
7. To provide staff development opportunities for those persons involved with the Older Americans Program.

Methods & Resources:

An interest survey was conducted in September and October to help determine program content. Lectures or activities were scheduled to avoid conflict with established programs and meetings of other aging services. Sessions were usually 1 1/2 to 2 hours in length and often included refreshments. The instructors were university faculty, students, community volunteers, Area Agency on Aging personnel, and project director of this grant.

Institutionalization, Spin Offs, Future Plans:

The program will continue beyond the period of Title I funding under the sponsorship and support of IUP's School of Continuing Education as well as through fees charged to community participants under age 55. Additional grant support will be sought for separate projects through such sources as local foundations, the National Endowment for the Humanities and the Pennsylvania Council for the Arts.

Materials Developed:

Project Director:

Name Kathleen O. Skerlong

Title Program Coordinator, Older American
Program

Address Indiana, PA 15705

Telephone (717) 783-3117 (Harry Reimer)

Department School of Continuing
Education
Institution Indiana University of
Pennsylvania

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Education Planning

Project Title: Elderhostel Consortium

Project Duration: One year

Participants: Faculty at 16 Pennsylvania institutions and older residents of Pennsylvania and other states.

Number Served: 705

Project Summary:

The principal objectives of this project were:

- 1) To provide the elderly with residential college-level courses -- over a period of two months -- which are comparable in intellectual content and quality to those regularly offered by the participating institutions for credit.
- 2) To demonstrate how elderly college graduates and non-college graduates can learn together while residing in a college or university setting that is stimulating, interesting, and non-threatening in nature.

Methods & Resources:

Briefly stated, the essential element of the Pennsylvania Elderhostel Program was as follows:

Each participating Hosteler had the opportunity of choosing from three college-level courses each week. They were taught for non-credit by individuals holding faculty status at each of the ten participating institutions.

Institutionalization, Spin Offs, Future Plans:

It is expected that Elderhostel will continue beyond the period of Title I HEA funding. The Elderhostel Program will function as part of a network of campuses across the United States which operate under the direction of ELDERSHOTEL, Inc. The support for Elderhostel will come largely from fees.

Materials Developed:

The project materials developed were largely of a promotional nature. A tabloid was developed which included all of the information about courses, costs, accommodations, and registration procedures. This tabloid was disseminated to over 2,200 people who inquired about the program. In addition, each institution developed its own promotional materials and articles for newspaper publication.

Project Director:

Name	Dr. Michael A. Ciavarella	Department	
Title	Regional Director	Institution	Shippensburg State College
Address	Shippensburg, PA 17257		
Telephone	(717) 783-3117 (Harry Reimer)		

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Continuous Education Service Prog. for
Senior Citizens of San Juan

Project Duration:

Participants: Senior Citizens

Number Served: 50 per semester

Project Summary:

The purpose of this program was to develop a direct service program at two selected Multiple Service Centers in the San Juan area for 50 senior citizens per semester of programming. The program offered the opportunity for fulfillment of emotional needs and development of manual skills through classes in Craftmanship and Ceramic Arts.

Methods & Resources:

Fifty men and women aged 64-79 attended the Multiple Service Center per semester. A three hour morning craftmanship and ceramic arts session was held. Two professors and three tutors were in charge of the course and of developing a close and positive relation between the participants. Exhibition of the work done by the participants took place periodically. Professional conferences related to the elderly were also offered to the community.

Institutionalization, Spin Offs, Future Plans:

The grant has enabled the institution to fulfill one of its goals of offering continuing education programs to adults. The program provided us the opportunity to develop or maintain the elderly's skills and also to fulfill their emotional needs. For the second year of the program we plan to prepare pamphlets about native cooking, recipes of the island and historical, folklore accounts and tales, compositions of Decimas and traditional musical instruments.

Materials Developed:

Techniques of ceramic arts especially adapted for the elderly

"Ceramic Arts and Crafts Program reception and adaption at the Multiple Service Center for the Elderly"

Project Director:

Name	Faustina Lozano, J.D.	Department	Extension and Continuous
Title	Director, Continuous Education Program	Institution	Education Program
Address	San Juan Technological Community College Ave. Ponce de Leon #958		San Juan Technological
Telephone	Santurce, PR 00907 (809) 723-6102		Community College

PUERTO RICO

Title I HEA State Administrator RAMON BURGOS DIAZ, ACTING EXECUTIVE SECRETARY

Community Continuing Service & Education

3-123

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Continuing Education for the Adult Population of Carolina

Project Duration: 12 months

Participants: Citizens of Carolina, 65 per cent were women, 48 per cent were men, participants age from 18 to 50

Number Served: 386

Project Summary:

To convey to the adult population of Carolina that the Regional College of Carolina will offer continuing education opportunities of a formal and informal character, at convenient hours for the adult population, so that it can upgrade its marketable job skills according to its needs. To promote contact between individuals willing and qualified to teach improvement in marketable job skills, (teachers-to-be) with individuals interested in receiving the benefits of instruction (learners-to-be) so that they can reach educational agreements that otherwise would not have been easily achieved.

To offer opportunities for short-term formal instruction that will upgrade the marketable job skills of the adult population in Carolina.

To provide the adult population of Carolina with opportunities for informal self-instruction in the College's Learning Resources Center.

Methods & Resources:

Conferences by teachers, collaboration of students offering product demonstration, role playing. Use of the English laboratory and visits from community persons offering conferences in collaboration with the project. Personnel involved: seven professors gave us their service for the duration of the courses offered. Frequency duration of sessions: Each course met twice a week 1 1/2 hour each, for ten consecutive weeks, totaling 30 hours per course.

Institutionalization, Spin Offs, Future Plans:

The Carolina Regional College plans to continue its offerings of non-credit courses to the community. It will also start a credit program for nurses. Its offerings will, at the same time, be widened by granting certificates to students who register in the regular College programs, but who still do not meet the requirements of admission.

Materials Developed:

Material employed:

Text-books, printed material supplied by teachers

MASS MEDIA : ☒ Radio ☒ Publication
 ☐ TV

Project Director:

Name Prof. Jorge Valentín Asencio

Title Director Continuing Education Program

Department Continuing Education

Address Box CR, Carolina, P. R. 00630

Institution Carolina Regional College

Telephone 762-1301

PUERTO RICO

Title I HEA State Administrator RAMON BURGOS DIAZ, ACTING EXECUTIVE SECRETARY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Experimental Program for the Elderly**Project Duration:** 9/76 - 8/79**Participants:** Senior citizens**Number Served:** at least 357**Project Summary:**

The purpose of the program was to offer educational courses in various fields of interest that will help the elderly employ their idle time. As a preventive measure, through pre-retirement Seminars given at government agencies for employees about to retire, participants were oriented for their new stage in life in such areas as pension benefits, social security, finance, legal, psychological adjustments, health, etc.

Methods & Resources:

Group and individual orientations were given to help participants select the courses they wanted to take according to their interests, twenty-one short courses were offered during the first year to 107 senior citizens. Six Pre-Retirement Seminars were given to 350 government employees about to retire. A one week summer camp for 45 participants, 25 of them residents, was rated as a very positive experience.

Institutionalization, Spin Offs, Future Plans:

Community involvement has been one of the most salient features of the project: government agencies support for the Pre-Retirement Seminars, private support in the form of professional resources to serve at the seminars. Another very significant outcome was the organization of "Jovenes del Ayer" Association which has become a resource of the project by attracting new members and participating in the planning of the activities.

Materials Developed:

We are in the process of preparing two manuals for the course on Physical Education and Recreation for the Elderly: (a) for the participants, and (b) for the teacher.

Project Director:**Name** Ceferino Lugo Seguinot**Title** Director**Department** Extension Division**Address** Box 12383, Loiza Station
Santurce, Puerto Rico 00914**Institution** University of
The Sacred Heart**Telephone** 727-7245

PUERTO RICO

Title I HEA State Administrator RAMON BURGOS DIAZ, ACTING EXECUTIVE SECRETARY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy / Older Adult

Project Title: Energy Action II

Project Duration: One year

Participants: Low-income and elderly

Number Served: 500 (approx.)

Project Summary: The task of Energy Action II has been to identify citizen interests in energy policy and to enable organized citizens to create new mechanisms providing access to energy policy-making in the community, state, and at the federal level. Participants have defined their concerns through local community meetings and through a statewide convention of Energy Action participants and other community groups.

Through the agenda for action defined at the convention, community chapters of the Energy Action program have conducted outreach programs and forums with state representatives. The various chapters have also continued to coordinate their activities with each other.

Methods & Resources: Community organizing techniques were the primary methods used in Energy Action II. This involved training individuals with particular issue concerns not only in ways to personally participate in policy-making, but also in how to generate group-level community action on common concerns. Extensive individual personal training by project staff and volunteers, small group meetings and larger community forums were combined to form local chapters self sufficient in decision-making. Training attention was also paid to methods of coalition-building among various types of community groups.

Institutionalization, Spin Offs, Future Plans: As planned, Energy Action participants have worked closely with local members and staff of the Coalition For Consumer Justice (CCJ), a statewide consumer organization. This relationship ensures the continuance of the local efforts and provides a medium for continued joint action with other communities. CCJ staff researchers are available to respond to research requests on energy issues. Backed by CCJ assistance, the Energy Action chapters are in a position to further expand their own outreach efforts in their communities.

Materials Developed: Primary materials developed have been fact sheets on specific energy issues prepared for participant use and distribution to local communities. The CCJ Newsletter served as a communication tool among not only Energy Action participants, but over 2,000 other Rhode Island citizens. Special legislative training sessions produced materials useful for legislative analysis and understanding the operations of the Rhode Island General Assembly.

Project Director:

Name	William Whit, Ph.D.	Department	Sociology and Public Welfare
Title	Assistant Professor	Institution	Rhode Island College
Address	600 Mt. Pleasant Ave., Providence, RI		
Telephone	(401) 456-8026		

RHODE ISLAND

Title I HEA State Administrator: Paulette M. Anjorin, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: Area Workshops: Training Trainers for Seminars on Successful Aging

Project Duration: One year

Participants: Men and women of retirement age who are interested in training retirees and pre-retirees.

Number Served: 200

Project Summary:

Workshops were held to train persons on how to plan, promote, and conduct training programs for pre-retirees and retirees within their communities.

These workshops were held in rural communities throughout South Dakota and trained leaders from senior centers, churches, schools, nursing homes, and civic organizations to plan and present a workshop on successful aging to persons within their community. It also acquainted the persons involved of the value of adult education and the availability of it from the local colleges and universities.

Methods & Resources:

The program was carried out through the use of ten workshops conducted by the TELL institute with assistance from the Gerontology Association for Training and Education (GATE). The workshops were taught through the use of films, lectures, small group discussions, and group activities.

The morning of each workshop was spent in orientating the participants with the need for successful aging programs and the problems of the elderly. The afternoons were spent on how to set up a program to relate this information to the elderly.

Institutionalization, Spin Offs, Future Plans:

Upon completion of the workshops, each participant will go out and conduct a workshop of their own for the elderly of their community.

Materials Developed:

The project has not been completed yet. Any materials to be developed are as of yet unknown.

Project Director:

Name

L. Milton Eirckson

Title

Director of TELL institute and administrator of GATE

Department

Address

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Institution

Sioux Falls College

Telephone Sioux Falls, S.D. 57105

(605) 336-5555

Title I HEA State Administrator

LARRY KUCKER - DECA - SOUTH DAKOTA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults

Project Title: ELDERHOSTEL, 1979

Project Duration: one month

Participants: Men and women age 60 and older.

Number Served: 23

Project Summary:

Mount Marty college joined the national network of over 200 colleges in 30 states which offer special low-cost, one-week residential academic programs for older citizens during the summer months.

The program was designed to offer continuing education to the senior citizens of the state through the national ELDERHOSTEL program. The college also hopes to encourage other institutions of higher education across the state to join the program.

Methods & Resources:

The participants were offered two one-week workshops on the campus of Mount Marty College in Yankton, S.D. Five liberal arts offers were made available to the participants. The courses were designed specifically for their participation. The participants were also invited to become involved in extra-curricular activities designed for them.

Institutionalization, Spin Offs, Future Plans:

It is hoped that other colleges in the state will become involved on the national program and that the state can set up a developed curriculum.

Materials Developed:

None

Project Director:

Name Sister Laurina Kaiser

Title Director of Special Programs

Department

Address Mount Marty College, 1100 W. Fifth Street
Yankton, S.D. 57078

Institution Mount Marty College

Telephone (605) 668-1011

Title I HEA State Administrator LARRY KUCKER - DECA - SOUTH DAKOTA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Developing Adult Resources through
Education (DARE): A Program in Educational Services
for Older Adults

Project Duration: one year

Participants: Men and women over the age of 60 in the
Beadle County area

Number Served: 750

Project Summary:

The project offered a series of non-credit short courses or educational experiences designed for older adults in the Beadle County area.

The project offers a variety of both academic and hobby-type short courses in the Huron area and selected rural locations which were designed to meet the needs of the elderly and the visually handicapped in those areas. It also helped to organize the Huron community as an educational service provider to the elderly.

Methods & Resources:

Approximately 30 courses are offered at the Huron Area Senior Center located on the campus of Huron College and at the Senior Centers at four rural towns. These courses lasted from four to eight meetings of one to two hours in duration each.

Institutionalization, Spin Offs, Future Plans:

The project at this time is not completed but it is the second year of the project and it is hoped that it will continue in the future.

Materials Developed:

The project for this year is still in progress and any materials being developed are as yet unknown.

Project Director:

Name Dr. William F. Price

Title Assistant Professor of Gerontology

Department

Address Huron College

Institution Huron College

Telephone Huron, S.D. 57350
(605) 352-8721

145

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: A Continuing Education for Senior Citizens
Based on Traditional Values

Project Duration: one year

Participants: Senior citizens of the Lakota Sioux tribe

Number Served: 300

Project Summary:

The project developed an adult education program based on the traditional values of the Lakota Indians and designed for the elderly.

The elderly were trained to present courses and guidance to the young of the Rosebud Reservation on the traditional values of the Indian. Community involvement and the Lakota culture were stressed.

Methods & Resources:

Eight courses were taught on the skills and values of the Lakota way of life. The courses were broken down into twenty sessions. The sessions lasted for two hours each and were held once a week. The first four courses were offered from July to December 1979 and the second four are to be held from January to June of 1980.

Institutionalization, Spin Offs, Future Plans:

The program is still in session so positive plans cannot be determined yet however, it is hoped that the young of the Rosebud Reservation will have able counselors to guide them in the Lakota tradition.

Materials Developed:

The program is still to be completed and any materials to be developed are as of yet unknown.

Project Director:

Name Louise F. Schmidt

Title Continuing Adult Education for Senior Citizens Department

Address Sinte Gleska College, Box 36
Rosebud, S.D. 57570

Institution Sinte Gleska College

Telephone

(605) 747-2263

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Brazoria County Senior Citizens
Education Consortium

Project Duration: One Year

Participants: Senior citizens, 55 years of age
or older, of low educational attainment, low income, and of

Number Served:

Project Summary: minority groups.

Educational programs were scheduled to improve the participants understanding and awareness in the areas of nutrition for the older citizens, consumer education, safety, wills and estate planning, and continuing education opportunities. More than 45 guest lecturers presented the educational materials during 40 program sessions at five off-campus sites and on the Brazosport College campus. Special sessions were held in conjunction with the Title VII nutritional program funded under the Older Americans Act, 1975, which served senior citizens of the county.

Methods & Resources:

The projected educational programs served more than 1200 senior adults attending classes, seminars, or group sessions, on a total of two college campuses, and five off-campus sites in locations near the participants residences throughout Brazoria County. Facilities were provided by Title VII nutrition centers. All lecturers were volunteer guest speakers.

Institutionalization, Spin Offs, Future Plans:

The Brazoria County Planning Council and United Way Agencies have established as a need educational components for their programs county-wide. Special contracts have been made with the two colleges in the county to continue to provide educational programs for senior citizens attending the nutritional centers.

Materials Developed:

A list of topics relating to the needs of senior citizens in a rural environment are presented and evaluated by the project participants is available.

Project Director:

Name	Dr. Grant A. Morrison		
Title	Dean, Continuing Education	Department	
Address	Brazosport College; 500 College Drive; Institution Lake Jackson, TX 77566		
Telephone	(713) 265-6131		

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
& UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abs
Older Adults

Project Title: Comprehensive Continuing Education
Program: Home Economics

Project Duration: 12 months

Participants: Varied with projects -- overall -- 272 female
77 male; Largest age group was 36-55 (130) with over
55 next (121)

Project Summary: The Texas A&I University Title IA program sponsored 4 projects:

- a. Training Course for Dietetic Service Supervisors: persons took a 95 contact hour course as required by the state to enable them to serve as Food Service Managers.
- b. Workshop for Vocational Teachers of Handicapped Students: participants received current information on recent legislation dealing with the handicapped and mainstreaming techniques
- c. Geriatric Nutrition Education Program: participants received information on changing health and nutritional needs due to aging and disorders of the aging.
- d. Drug-Nutrient Interaction Institute: participants were provided current information on the new findings of drug-nutrient interaction.

Methods & Resources: Printed instructional materials, lecture and group discussion, panel, slides, films, demonstrations were utilized in the four projects. Project 1 utilized nutritionists from the Home Economics Department as faculty resources in a course format. Project 2 utilized 12 off-campus specialists from special education and occupational education in a weekend workshop. Project 3 utilized nutritionists from the Home Economics Department in a lecture, demonstration and sampling format. Project 4 utilized 6 off-campus specialists from pharmacy, medicine, nursing and nutrition and a nutritionist from the Home Economics Department in a lecture, slides, case studies panel format.

Institutionalization, Spin Offs, Future Plans: The program has been responsible for establishing a cooperative working relationship and integration of services for elderly in this region of Texas and continued funding has been sought. Programming for handicapped students in vocational programs has been strengthened in South Texas and T.E.A. has further funds in this regard. Due to the success of the other two projects the Department of Continuing Education may repeat or follow up the programs.

Materials Developed: Instructional materials were produced and distributed to participants of each project. In addition C.O.G. - A.A.A. printed and distributed all instructional handouts used in the Nutrition Seminars to all Coastal Bend agencies on aging.

Project Director:

Name Mary H. Rossman

Title Project Director, Title IA

Department Office of Counseling
Services

Address Campus Box 143

Institution
Texas A&I University

Telephone 595-2731 ext. 3

Title I HEA State Administrator WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Seminars for Community College Faculty on Initiating Training for Nursing Home & Senior Center Activity Directors

Project Duration: One Year

Participants:

Number Served: 46

Teachers and prospective teachers of activity directors in Texas.

65% were female and 24% were from a minority race.

Project Summary:

The seminars were held in two central locations to accommodate the widely distributed target audience. Three two-day seminars were presented in Denton, and the seminars were repeated in San Antonio. Content of the seminars was designed not only to provide information on organizing an educational program but also to provide prospective teachers with resources and background information on gerontology with emphasis on the special needs of the elderly, therapeutic recreation for the elderly and on the mandated requirements for activity directors.

Methods & Resources:

Planning as well as delivery of the content of the seminars was a joint effort of key members of the faculty of the Center for Studies in Aging and of the Division of Recreation and Leisure Studies. The expertise of representatives from government agencies affecting funding and legislation was also utilized. Resources currently available for teaching various aspects of the curriculum for activity directors were emphasized and demonstrated whenever possible.

Institutionalization, Spin Offs, Future Plans:

Representatives from 14 community colleges attended the seminars. Seven of the colleges either started classes for activity directors during the seminar series or had starting dates set. The remainder of the colleges were at various stages in their planning process. Those community colleges with courses underway also indicated future plans for repeating the course.

The attendance of activity directors from four nursing and/or retirement centers, one veterans' hospital and the Texas Department of Health provided stimulating interaction of practitioners with community college faculty.

Materials Developed:

Supplementary materials that pertained to the subject areas, lists of teaching resources accompanied the sessions.

Project Director:

Name Cora Ann Martin

Title Co-Director

Department Center for Studies
in Aging

Address P.O. Box 13438, N.T. Station
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Institution North Texas State
University

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Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS
COLLEGE & UNIVERSITY SYSTEM, TEXAS

TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Older Adult

Project Title: Health Information for Senior Citizens (HISC) **Project Duration:** One Year

Participants: Senior Citizens throughout the state of Texas **Number Served:** 10,000

Project Summary:

A series of eleven two hour specially designed health information seminars for senior citizens regarding their health and changes with age was broadcast live from San Antonio to 100 hospital locations throughout Texas. Two-way interchange was provided. The faculty for each of the programs included physicians and nurses from the community.

Methods & Resources:

Through the University of Texas Health Science Center at San Antonio, a Teleconference Network connects over 80 institutions in the State of Texas for providing continuing health education. This built-in system allows us to develop a delivery system of medical information capable of responding to identified needs of senior citizens in Texas which is affordable and effective. The academic resources of the University of Texas Health Science Center at San Antonio and those practicing in the community were involved in the project which demonstrated that a Health Science Center can play a supportive role in providing a reliable and regular source of medical information at **Institutionalization, Spin Offs, Future Plans:** low cost, to lay public.

The program was received so well that continuation is expected.

Materials Developed:

Audio tapes of each of the programs was made and could be available on demand.

Project Director:

Name George B. Vaughan, Ph.D.

Title Director

Address 7703 Floyd Curl Drive
San Antonio, TX 78284

Telephone (512) 691-7291

Department Continuing Education
Services

Institution The University of Texas
Health Science Center
at San Antonio

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
& University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resources Development/
Older Adults

Project Title: Senior Projects to Relieve
Inactivity (SPRI)

Project Duration: One year

Participants: Persons residing in the area who were
60 years of age or older.

Number Served: 250

Project Summary:

Goals of the project were the following:

- a. To provide meaningful activities for the community's senior citizens.
- b. To provide cultural enrichment programs.
- c. To provide assistance in the form of services, instruction, and seminars.
- d. To provide health services to participants in the form of health checks (Blood pressure, glaucoma, dental, etc.)

Methods & Resources:

ID cards are issued to Senior Students to permit their attendance at cultural enrichment programs, tuition-free classes, special sidcounts and use of the library. Activity days are scheduled for classes in crime prevention, consumer information, income tax assistance, glaucoma and diabetes screening, etc.

Institutionalization, Spin Offs, Future Plans:

The City of Beeville has reserved a large room in the new downtown Community Center for senior citizen activities. Additionally, the City is paying half of the salary of the SPRI Director; Bee County College is paying the other half. Other senior citizen clubs have been organized as a result of SPRI efforts: AARP, Retired Teachers, Retired Federal Employees.

Materials Developed:

A brochure which describes the program has been developed.

Project Director:

Name Mrs. Peggy Toombs

Title SPRI Director

Department Dean of Administration

Address Bee County College
Beeville, TX 78102

Institution Bee County College

Telephone (512) 358-6823

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Older Adults**Project Title:** Emeritus Institute**Project Duration:** 10 1/2 Months

Participants: Participants were citizens of Wilbarger and surrounding counties; 85 percent of participants were women; participants ages were 60 years of age and older.

Number Served: 512

Project Summary: The purpose of the Emeritus Institute was to provide educational opportunities and professional services to persons 60 years of age and older.

The Emeritus Institute provided educational opportunities for use of leisure time, personal enrichment and health care. Placement in job opportunities, retraining for new employment skills and upgrading of current skills were also provided.

Methods & Resources: All services were provided for persons 60 and older. Federal Income Tax Forms were prepared free of charge by volunteers. Gardening spots were designated on the College Campus with water provided. Rates were reduced for Seniors in the Cosmetology and Recreation Departments. A referral service was initiated to match Seniors with jobs that might be available in the community. Also, Continuing Education classes were organized that were limited to Senior Citizens and others were scheduled to interest them. Fees for any Continuing Education class were reduced to \$1.00. No tuition for regular credit classes was charged to persons over 65 years of age.

Institutionalization, Spin Offs, Future Plans: There has been a very positive impact upon on-going programs at Vernon Regional Junior College. Enrollment in Continuing Education classes has greatly increased due to the reduction of fees for persons 60 and older. Seniors are also moving into several of the credit classes. Many have gained self-confidence after having positive experiences in the college atmosphere. In many instances, fears concerning their ability to learn and compete with younger students have been dispelled. The College has certainly developed a broader base of community support due to the Emeritus Institute. Future plans include expansion of all current services and initiation of other worthwhile activities.

Materials Developed:

A slide presentation of activities initiated by the Emeritus Institute was prepared. An article is being prepared for publication describing the services provided and the accomplishments of the Emeritus Institute.

Project Director:**Name** Dr. James K. Fritize**Title** Dean of Continuing Education**Department** Continuing Education**Address** Emeritus Institute, Vernon Regional Junior College, 4400 College Dr., Vernon, TX 76384**Institution** Vernon Regional Junior College**Telephone** (817) 552-6291**Title I HEA State Administrator**WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
& UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: Senior Citizen Holiday Crafts and Bus Tours (for Washington County, Utah)

Project Duration: 1978-1979

Participants: Senior Citizens, age 60 or older

Number Served: Approx. 100 (per tour)

Project Summary: The Senior Citizen Holiday Crafts Workshop and Bus tour program began in the fall, 1978 and continued until June 1979. The purpose of the project was to provide both educational and recreational emphasis with a Holiday Crafts Workshop in November and bus tours to nearby locations to those Senior Citizens who are unserved or underserved. These activities are designed specifically for the enjoyment, education, and enrichment of people in the community who are age 60 or older rather than for the usual college student. This workshop and bus tours provided an opportunity for Senior Citizens to catch a glimpse of a "continuous education" both on a college campus and to nearby locations of a historical or geographical nature. The bus tours were held monthly, December 1978 through June 1979.

Methods & Resources: The Senior Citizen Holiday Crafts Workshop was held 11/18/78, one week prior to Thanksgiving. A total of 12 "craft" type Workshops were held and interested Senior Citizens attended which was followed up by entertainment, dinner and a dance. This was an event well attended with over 250 Senior Citizens present. The Senior Citizen Bus Tour has been one of the most successful events ever held. Reservations are telephoned in prior to the trips in order to make bus reservations and box lunches available. Many senior citizens are anxious to get out of the house and visit interesting nearby locations with many being "shut-in's". With Bus Tours which extend beyond noon-meal there was a box lunch and soft drink provided.

Institutionalization, Spin Offs, Future Plans: The cost for bus transportation is handled by Title I funds and funding from the Washington County Council on Aging. This bus tour has been the most successful activity planned for senior citizens by Dixie College. It was exciting to realize the enthusiasm present in older citizens in seeing and visiting nearby locations, as described in the attached brochure. These participants realized that it was Title I funding and WCCOA funds paying the bill, and suddenly they had become a part of the educational system of Dixie College and often registered for some evening school course or courses.

Materials Developed: Bus tours include trips to Lehman Caves of Nevada; Orderville's United Order and PipeSprings National Monument; Silver Mining Boom Town; Silver Reef; Volcanic Cones & Hurricane Fault; Geology in Southern Utah; Folklore of Southern Utah; Ghost Town From Mormon Pioneer Farming Day Grafton; and History of Pine Valley. In each instance the tour guides have provided a short and concise history of the tour with sufficient copies for all senior citizen participants. This has provided more interest in

Project Director: // the project and already plans are underway for another Bus Tour.

Name Mrs. Joann Hafen

Title Coordinator of Washington County
Senior Citizen Programs

Department Washington County, Utah

Address 197 East Tabernacle
St. George, Utah 84770

Institution Dixie College

Telephone

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Community Health

Project Title: Washington County Nutrition Project
For Older Americans (Washington County, Utah)

Project Duration: 1975 - (4/79)

Participants: Senior Citizens, age 60 or over

Number Served: 200 per day (M thru F)

Project Summary: The Washington County Nutrition Project for Older Americans began in the fall, 1975 and continued to the present time (4/79). The purpose of the project was to provide a warm nutritious meal at mid-day, Monday through Friday throughout the year for older Americans, age 60 or older. The project is especially planned to serve those older Americans who 1) Prefer to eat with others rather than alone, 2) do not have kitchen facilities or do not know how to prepare balanced meals, 3 have difficulty getting around to shop or cook, and 4) cannot afford to eat well. Meals were served from 1975 through 1978 at the Dixie College cafeteria but when the Senior Citizen Center was opened in May 1978 meals have been served there up to the present (4/79). Senior Citizen Center is located at 245 North 200 West St. George, Utah 84770.

Methods & Resources: A sample meal served is as follows: roast beef, mashed potatoe and gravy, mixed vegetables, tossed green salad, choices of drink (milk, soft drinks, fruit punch, coffee or tea), and cherry cobbler. Each Senior Citizen receiving a meal will have an opportunity to make a donation, but there is no required payment. A small envelope is provided and all participants may donate whatever they can afford. Donations are placed in a box on the sign-in table and no one knows what is contributed. Most participants are able to drive or walk but for those who need assistance, escort service or transportation is provided with a mini-bus picking up participants by making pre-arrangements via the telephone. All participants who receive meals must pre-register and call.

Institutionalization, Spin Offs, Future Plans: This Nutrition Project started at Dixie College with a grant of \$5,150 of Title I funding plus the local match of \$2,575. All meals were provided the Senior citizens at the Dixie College cafeteria until May 1978 when the change was made to the newly remodeled Senior Citizen Center, in St. George, Utah. Since 1978 meals have been prepared by the Dixie College cafeteria "in bulk" and kept in large insulated food containers and transported to the Senior Citizen Center in St. George, Hurricane and Enterprise, Utah. Title III funds for hot nutritious meals were applied for through the Utah Division of Aging and have been about \$65,000 per year. This "spin-off" of additional funds from Title III came as a direct result of the Title I funding.

Materials Developed: Publications and curriculum materials documenting the methodologies used in organizing and handling these senior citizens meals have been developed. They include the following: "Advance Menu Planning", "Mini Bus Schedule", "Tele-Care Calls", "Pre-Call for Nutritious Meal", "Title III Budget Forms", "Senior Citizen News Letter", "Volunteers for Senior Citizen Projects", "Senior Citizen Bus Tour Program", and "Senior Citizen Educational Programs."

Project Director:

Name Beth A. Cottam

Title Senior Citizen & Nutrition Specialist

Address 551 South 300 East, St. George, Utah
84770

Telephone (801) 673-9691

Department Family Life Services

Dept. of Social Services

Institution Utah State Government and
Dixie College

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Citizen Participation

Project Title: Legislative Process for Senior Citizens **Project Duration:** 9/1/76 - 8/31/77

Participants: State Division on Aging Local senior citizens and State Coalition of Senior Citizens Rocky Mountain Gerontological Association
Number Served: 430
Project Summary:

The program was designed to train senior citizen leaders in the skills necessary for input into the policy-making process in state and local government and to expand the number of senior citizens with skills to work with their peers.

Methods & Resources:

Phase I: Fifteen hours of classroom training including such topics as: the Legislative setting: how Legislative decisions are made; how to work with your Legislators, the organization of State Government, how administrative decisions are made. Phase 2: Attend and witness Legislature in session. Phase 3: Instructors act as consultants for one year on other matters such as acquiring membership for senior citizens on advisory and governing boards in state and local government.

Institutionalization, Spin Offs, Future Plans:

Expand programs statewide.

Materials Developed:

"Legislative Process for Senior Citizens" - curriculum

Project Director:

Name	Roydon O. Julander	
Title	Associate Professor of Political Science	Department Community Service
Address	Division of Continuing Education 1101 Weber State College, Ogden, Utah 84408	Institution Weber State College
Telephone	(801) 626-6338	

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Older Adult Peer Counselor Training Program

Project Duration: 15 months

Participants: Older adults serving as part time paid employees or volunteers of a public or private agency providing services to senior citizens

Number Served: 27

Project Summary: Production of a specifically designed original course on older adult peer counseling. Demonstration of peer counseling training for approximately thirty (3) older adults who can be utilized as volunteer peer counselors with agencies serving older adults. Distribution of copies of the training program materials to Virginia agencies and to professional organizations.

Methods & Resources: Course was designed and conducted by a team of gerontology, social work, and counseling faculty. Extensive use was made of experiential exercises and videotape playback in teaching counseling skills. Faculty and graduate students were utilized in writing the supportive and post training materials. An outside consultant is conducting a follow-up evaluation of the training. Physical facilities of two of the three cooperating institutions were utilized as training sites and thirteen faculty and staff of the institutions were directly involved in instruction, counseling and project administration.

Institutionalization, Spin Offs, Future Plans: The training program will be replicated in the continuation of FY 1979 Title I project. The total training package will be available to appropriate Virginia agencies without charge as long as the limited supply lasts. Other copies may be made available for a cost of reproduction and shipping fee.

Materials Developed:

Older Adult Peer Counseling Training Syllabus
Five Supporting Monographs
Ten Post-Training Monographs

Project Director:

Name Dr. Juanita F. Strawn

Title Chairman

Department Human Ecology

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Institution Hampton Institute

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804-727-5273

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult

Project Title: Adjusting to Widowhood in Old Age**Project Duration:** One year

Participants: Widowed Elderly, Citizens and elderly organizations of Greater Richmond: 90% of the participants ranged in age from 21 to 55 plus.

Number Served: 182

Project Summary: A public forum was conducted to educate the general community about the realities of widowhood and methods of providing assistance. In addition, a widowhood peer counseling program was developed and implemented to help the widowed adjust to the normal psychological problems of widowhood. Over 100 individuals were sensitized to the problems and concerns of the widowed through the public forum while 10 elderly widows were trained in counseling skills and provided counseling for 10 individual widowed clients, and help to 45 other persons through phone consultation, information and referral.

Methods & Resources: A public forum was a full day event involving a keynote address by a natural expert on widowhood, a series of workshops involving financial, legal, social, health and personal adjustment aspects of widowhood and a panel presentation and discussion on the emotional and social experience of bereavement. The peer counseling program consisted of 12 weeks of training in counseling skills and widowhood and 3 1/2 months of providing individual counseling, information, telephone counseling and referral services.

Institutionalization, Spin Offs, Future Plans: Training component will serve as model for broader program of older peer assistance to be developed in Richmond during 1980. Two conference symposia provided a professional audience information pertinent to development of similar programs in Virginia. Two articles published which describe the project. Over 22 requests for information on the development and operation of the project were answered; these practitioners wanted to develop similar services throughout the country.

Materials Developed: A packet of materials on widowhood issues and services, representing various service groups and organizations was handed out during the public forum. Two published articles describing the operation of the model program and two unpublished program descriptions for dissemination to practitioners interested in establishing similar programs.

Project Director: Dr. Iris Parham, Director of Gerontology Department
and

Name Dr. Greg Arling, Director of the Virginia Center on Aging

Title **Department**

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157

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resource Development/Older Adult

Project Title: Creative Art Training for Senior Citizens

Project Duration: July 1, 1978 -
Sept. 30, 1979

Participants: Older people in Planning District Ten of Virginia. Also professionals in related fields throughout the state.

Number Served: 420, including
138 painters

Project Summary: This creative arts project was offered to older people involved in private senior groups or public senior nutrition programs in Planning District Ten of Virginia. In addition to focusing on learning a new art skill (working with acrylic paints), participants were encouraged to use the art medium for self-expression and life review. Improvement of creative thinking and problem solving skills was fostered through the program's structure. Training sessions; displays and workshops were also held for staff-members in related fields (nursing homes, area boards for aging, ect.), to acquaint them with methods of using art materials more successfully in working with their clients.

Methods & Resources: 10-17 weekly sessions, 1 1/2 hours in length, were held at twelve sites throughout Planning District Ten. In addition, displays of completed art work were held in each rural locality with appropriate media coverage. More specific information about the methods and techniques used in this program is available through videotape (see section below on "Materials Developed").

Institutionalization, Spin Offs, Future Plans: For the coming year the program has been refunded under Title I, HEA, and is expanded to include the art media of pottery and fibers. The population of handicapped older persons has been targeted for service; a total of sixteen sites throughout the Planning District will be served. Efforts are being made to combine this program with an ongoing one of Physical Fitness for Senior Citizens (under the Department of Physical Education, UVA), with the ultimate goal of providing a multi-faceted program of creative and physical expression for older people.

Materials Developed: "CREATIVE ART TRAINING FOR SENIOR CITIZENS", 30 minutes, color, U-matic 3/4" cassette videotape. Available at no cost, on request. This project was a joint effort of the University of Virginia Division of Continuing Education and the Region Ten Mental Health Services (formerly Blue Ridge Comprehensive Community Mental Health Center). It was administered by the project director, but actual program planning and implementation was done by Cynthia L. Harrison, ATR, an art therapist. Inquiries about this project or the videotape should be addressed to Ms. Harrison at Region Ten
Project Director: Mental Health Services, 1602 Gordon Avenue, Charlottesville, VA 22901.

Name Robert H. Crow, Jr.

Title Director

Department Division of Continuing
Education, Central Virginia
Institution Center, University of
Virginia

Address 106 Midmont Lane
Charlottesville, Virginia 22903

Telephone 804-924-7114

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Program Director, State Council for Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Services Education/Older Adults

Project Title: Counselor Training Programs for
Providers of Human Services to the Aged

Project Duration: 15 months

Participants: Paraprofessional and professional staff **Number Served:** 78
of organizations serving the elderly in northern Virginia.

90% of participants were women; participants' ages ranged from 23 to 68 years.

Project Summary:

Three distinct training programs were developed to enhance both professional and paraprofessional human service providers' effectiveness in working with elderly persons. Program I enabled professionals to effectively use specific advanced psychotherapeutic skills and techniques which are especially effective with elderly persons. Program II provided paraprofessionals and volunteers training in basic relationship building skills as well as information in gerontology. Program III provided professionals instruction in the utilization, training, and supervision of paraprofessionals and volunteers.

Methods & Resources: Program I was presented in four three-hour sessions. Program II was presented in five three-hour sessions. Program III was presented in a one-day six-hour workshop. Both Programs I and II included large group presentations, small group discussions, modeling, role playing, and corrective feedback. In Program I participants were provided with outlines and written summaries of pertinent topics developed by the project director. Program II involved the implementation of Danish and Hauer's Helping Skills: A Basic Training Program which was especially adapted to be of direct relevance to paraprofessionals and volunteers who served the older person.

Institutionalization, Spin Offs, Future Plans: Non-profit workshops open to the public on topics related to the Title I training programs' content were offered in southwestern Virginia by one of the project directors. Professionals who attended Program III requested further instruction in the training of paraprofessionals and volunteers. This instruction was provided by one of the project directors. The project also helped consolidate a network of professional and paraprofessional human service providers who work with the elderly in northern Virginia.

Materials Developed: A bibliography of books and articles regarding counseling with older persons was developed, as were several outlines and summaries of important information for those who counsel the elderly. In addition, a study guide for the Butler and Lewis text, Aging and Mental Health, as well as training materials relevant to working with the older person which were keyed to the Danish and Hauer program were developed.

Project Director:

Name Martita A. Lopez, Ph.D. and Robert E. Mattson, Ph.D.

Title Assistant Professor (both)

Department Psychology

Address Blacksburg, Virginia 24061

Institution Virginia Polytechnic
Institute and State University

Telephone (703) 961-6581

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues / Older Adult

Project Title: Consumer Affairs: Focus on the Older American

Project Duration: 12 months

Participants: 1. Older Americans
2. Providers of Service to Older Americans

Number Served: 2,303

Project Summary: The objectives of the project were to provide 38 workshops on current, applicable consumer information to older Americans and 12 workshops on consumer referral information to providers of services to older Americans. Overall, workshops were held, including such topics as Safe Medication Use, What to Expect from your Doctor, Current Status of Medicare/Co-Insurances, Fraud and Advertising, Home Energy Use, Housing for the Elderly, Legal Safeguards, and Nutrition Buying. Primary interest was in the area of health care. Brochures on community resources were printed and distributed in each of the three service areas, also.

Methods & Resources: With the exception of several cooperative efforts, workshops of 1-1 1/2 hour duration were held at convenient locations for both older Americans (nutrition sites, Senior Centers, Housing Projects) and service providers (Parks and Recreation Centers and public libraries). Pamphlets and brochures were usually distributed. Community experts provided instruction through panel discussions, mini-lectures, group discussion, and film. A wider audience was reached through both radio and television programs. Resources included local, state, and federal governmental agencies, pharmaceutical companies, and insurance agencies.

Institutionalization, Spin Offs, Future Plans: As a result of this project, future workshops and programs in the area of consumer education and the elderly will be conducted. Virginia Western Community College has planned and is conducting a staff training program for the licensees of Home for Adults as a spin-off of the original project. The project greatly enhanced cooperation between the local community and the participating institutions, particularly in the area of community service. A very definite need for continuing education in the area of consumer education was met.

Materials Developed: A brochure containing information on community services for each of the project target areas; four half-hour TV workshops; seven 40-minute programs for public radio (broken into 10-minute segments); a list of consumer education resources for the elderly.

Project Director:

Name	Ronald L. Coleman		
	Director of Continuing Education		
Title	Cheryl F. Abernathy	Department	Continuing Education
	Assistant Director of Continuing Education		
Address	3095 Colonial Avenue, S. W.	Institution	Virginia Western
	Roanoke, VA 24015		Community College
Telephone	703-982-7281		

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Older Adult

Project Title: Program Model for Recreational Sports and Health Education for Senior Citizens

Project Duration: 12 months

Participants: Older Adults aged 50 and above within a 45 mile radius of the project institution and professionals and para-professionals employed by State and Local Offices on Aging, community recreation departments, nursing homes and senior citizen centers.

Number Served: 150 Directly
20,000 Mass Media

Project Summary:

Through this project, designed as action research to develop a model program of recreational sports and health education for senior citizens, health education and instruction and supervision in individualized exercise and recreational sports activities was provided to older adult participants within a 60 mile radius of Charlottesville, VA. In addition, a statewide two-day seminar/workshop was held for professionals and para-professionals working with senior citizens to provide them with information and limited instruction on concepts and techniques implemented and refined in the program. A manual to assist individuals and groups in organizing and providing similar programs for older adults was also developed in the course of the project. Older adults had to have a doctor's certification before engaging in physical activities of the project.

Methods & Resources: Individualized and group instruction in various physical activities, included flexibility exercises, tennis, jogging, swimming and other recreational sports. Supervised physical activity was given 3 hours on Saturday's and 1-2 hours on other days of the week. Seminars provided instruction in emergency medical care, stress management techniques, and nutrition. Personal diet counseling was also available. Sites and equipment resources were provided by the local community and UVA. Instruction/supervision were by three faculty members and six graduate students of the Department of Health and Physical Education and School of Nursing. Staff also participated on radio and television talk shows which reached an estimated 20,000 adults.

Institutionalization, Spin Offs, Future Plans: The Department of Health and Physical Education of the University is supporting continuation of the program on a modified basis. The University, through the Division of Continuing Education and the Department of Health and Physical Education, has also established a Center for Physical Fitness which affords other adults of the community an opportunity to participate in an organized physical fitness program for a nominal fee. Project staff have been invited to lead or participate in workshops on aging in relation to health and recreational sports activities and to report on the program at conferences of health and physical education professionals. Plans are to continue the older adult program at least in its modified form.

Materials Developed: (1) A set of slides was developed for use by staff of the project in making presentations in workshops and meetings. (2) A 269 page manual was developed to assist individuals and groups in organizing and providing similar programs for older adults. It is entitled "Providing for the Physical Needs of Older Adults: The Why and How of a Recreational Sports Program for Pre-retirement and Retirement Aged Adults." Xeroxed copies are available, at cost plus shipping (\$13.00), from the Dept. of Health and Physical Education, University of Virginia.

Project Director:

Name	Robert J. Rotella	Department	Health and Physical Ed.
Title	Assistant Professor	Institution	University of Virginia
Address	201 Memorial Gymnasium		Charlottesville, VA
Telephone	804-924-3167/3187		22903

161

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult

Project Title: People and Communities in Transition:
Elderhostel

Project Duration: 1978-79

Participants: Adults age 60 and Over

Number Served: 440

Project Summary:

Seven institutions of higher education across the State offered a total of 15 week-long, specially developed, non-credit residency programs for senior citizens. These programs used the trademark name of Elderhostel and were offered from June through August 1979.

Methods & Resources:

Fairmont State College was the Statewide coordinating office and also offered three weeks of Elderhostel. All scheduling, registration, and collection of residency charges were carried out at FSC. There was at least one person who directly supervised Elderhostel activities, and one person lived in the dormitory who knew all about Elderhostel and the campus. Non-traditional programs and students can be served at low-usage plant-times to increase plant and faculty utilization.

Institutionalization, Spin Offs, Future Plans:

Several new institutions in West Virginia want to join the program because higher education in West Virginia is beginning to recognize the senior population to be served, not only by Elderhostel, but also in career choice and changes, continuing education, pre-retirement programs.

Materials Developed:

NA

Project Director:

Name Robert Bauer, Ph.D.

Title Associate Professor

Address Fairmont, WV 26554

Telephone

Department Psychology

Institution Fairmont State College

WEST VIRGINIA

Title I HEA State Administrator: Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Older Adult

Project Title: Continuing Education Programs for Women and Senior Citizens

Project Duration: One year

Participants: Women (mostly unemployed) and older adults

Number Served: 1,071

Project Summary:

This project had the following objectives:

1. To provide assistance to women interested in the development of a career or to women considering career changes.
2. To conduct training programs designed to enable women to develop new skills and/or attitudes necessary for professional growth and development.
3. To provide unique educational experiences for the elderly.

Methods & Resources:

The primary activity of this project was the establishment of a Women's Career Center in Wheeling, West Virginia to serve the citizens of the five northern counties of the state.

A secondary activity of this grant was the development of courses to be given in the residential high rises of senior citizens.

Institutionalization, Spin Offs, Future Plans:

Specific changes or "spin-offs" are listed below.

1. The organization and development of a 16 hour course on career planning available for college credit at Bethany College.
2. The organization and development of a support group for women at West Liberty State College; responsible for programs and information useful to female students.

Materials Developed:

Project Director:

Name Maggie Garrison

Title Director, College Consortium

Department

Address West Liberty, WV 26074

Institution West Liberty State College

Telephone

163

WEST VIRGINIA

Title I HEA State Administrator : Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Help for the Widower to Cope with Life Transition Periods

Older Adult July 1, 1979 -
Project Duration: June 30 198

Participants: Widowers in Milwaukee area; professionals who may serve widowers, clergy, lawyers, doctors, social workers

Number Served: 3,000 (mailings)
25 participants

Project Summary:

Through mailing of a brochure advertising the seminars for widowers, to professionals, I feel they were made aware of the special needs felt by these men. In this way, these professionals may develop more empathy for men who are grieving

The coming together of widowers who "find themselves in the same boat" with professionals who could give them their expertise greatly helped the widowers to cope with grief and changes in their lives.

Methods & Resources:

The widowers were located through obituary columns in local newspapers, and by contacting local churches, funeral parlors, and community organizations such as the Mental Health Association.

The widowers seminar consisted of six programs dealing with special problems faced by widowers: Grief; Health and sexuality; Single Parenting; Re-establishing a social life; Dealing with leisure time Financial, legal issues, and insurance; Getting Institutionalization, Spin Offs, Future Plans: mentally single again; Dating and re-marriage.

This project has enlisted the interest and support of professionals in the area mental health associations, Family Service Organizations, Carroll College, and the Milwaukee Area Technical College. These groups have expressed interest in supporting a continuation of such programs. In addition, area churches have already contacted me to plan and direct a similar program for widows and widowers.

Materials Developed:

Project Director:

Name Jane Burgess-Kohn, Ph.D.

Title Professor of Sociology

Address 1500 University Drive
Waukesha, WI 53186

Telephone 414-542-8825, Ext. 257

Department Sociology

Institution University of Wisconsin
Center-Waukesha

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults

Project Title: Senior Adults Humanities Program
at the Colonial Club, Sun Prairie, WI

Project Duration: Sept. 1978 - May 1979

Participants: Senior adults at the Colonial Club
and in the community

Number Served: 25

Project Summary:

The goal of the program was to provide senior adults with an opportunity to discuss literature and to train future discussion leaders from participants in the group. We discussed poetry of Frost, Whitman and Dickinson and novels of Willa Cather, Eudora Welty, and others.

Methods & Resources:

We used materials developed by the National Council on Aging and the National Endowment for the Humanities. The method used was basically discussion following reading of the text. Everyone read and commented. Every effort was made to relate literature to current events, television programs, and contemporary books. Guests were invited to each session, especially University Extension faculty in order to explore additional program possibilities. Approach was informal, intimate, even social.

Institutionalization, Spin Offs, Future Plans:

Four new discussion leaders were trained: one will continue at the Colonial Club, a second will begin a group at Belleville, and a husband-wife team will start a group at Middleton. The Dane County Commission on Aging will fund three similar programs in the fall of 1979 in three locations.

Materials Developed:

Poetry and essays of participants appeared in Prairie Gleanings.

Project Director:

Name Robert E. Najem

Title Professor of Humanities

Department Liberal Studies

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Madison, WI 53706

Institution University of Wisconsin -
Extension

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WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult/Community Health

Project Title: Food for Folks Over 55

Project Duration: Three months

Participants:

Number Served:

Project Summary:

Teaching materials related to food and nutrition subjects of most concern to older persons were developed in this project. The teaching materials are designed for use in short, informal group settings, with supplemental materials for newspaper and radio use. The Title I part of the project covered only the materials development, but other institutional funds supported the use of the project materials in 47 Wisconsin counties during 1979.

Methods & Resources:

Teaching materials were developed by an integration of nutritional science, food science and agricultural journalism disciplines to prepare multi-media "packages" for each subject.

Institutionalization, Spin Offs, Future Plans:

Materials will continue to be used throughout Wisconsin in teaching elderly persons, and in several other states.

Materials Developed:

Ten sets of teaching materials focusing on nutritional information sources, special diets, food misinformation, vitamin and mineral supplements, meals for one or two, cooking with less effort, supermarket strategies, overcoming handicaps in the kitchen and safe food storage. Each has a printed fact sheet, sample talk, cartoon, newspaper and radio spot scripts.

Project Director:

Name	Mrs. Mary E. Mennes	Department	Family Living Education
Title	Professor, Food Science	Institution	University of Wisconsin Extension
Address	42 Agriculture Hall, 1450 Linden Drive Madison, WI 53706		
Telephone	(608) 263-1965		

WISCONSIN

Title I HEA State Administrator LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education,
Older Adults
Project Duration: 10 Months

Project Title:

Human Resources:

Service to Service Project for Southwestern Wisconsin

Participants:

Target group: older adults (especially nursing home residents)

Participants: nonprofessional nursing home staff, volunteers.

Project Summary:

We developed and piloted a self-change inservice program on psychological factors in the nursing home for nonprofessional nursing home staff.

We gathered data in 6 nursing homes in the region which helped us define needs and gave us anecdotal data to use in developing discussion/self-evaluation exercises for the inservice program. The program was created and piloted in 2 nursing homes. Also, an all-day conference for nursing home administrators, inservice directors, and social workers; state and local officials and educators, etc., was held in June and focussed on psychological factors in the nursing home environment and on the project.

Methods & Resources: INSERVICE PROGRAM: 2 (50 min.) sessions per week for 5 weeks were conducted with small groups of nursing home aides. Discussion/self-evaluation exercises were used consisting of specific, realistic, typical instances of appropriate and inappropriate examples of staff behaviors and attitudes with regard to psychological factors. JUNE CONFERENCE: Nursing home administrators, social workers; Area Agency on Aging Dir., representatives of Western Wis. Tech. Inst. and UW-L, etc., planned the conference and also participated as small group facilitators after receiving special training.

Institutionalization, Spin Offs, Future Plans: 5 Western Wis. Tech. Inst. trainers will be instructed in the use of the program for nursing home staff. If the pilots go well, all of their trainers will be instructed in its use and it will become a part of their on-going training offerings. We would then like to involve the Technical Inst. at Fenimore in the same process. We also hope to create videotapes related to the project content.

Since the June Conference, there has been a surge of interest in the region with regard to social and emotional needs of elderly persons and Dr. Gander has had many requests for additional information and guest lectures on this topic. Also, a new group has formed in the LaCrosse area consisting of nonprofessionals involved in nursing home activity programs.

Materials Developed:

We have developed an innovative inservice training program for nonprofessional nursing home staff working directly with older adults, dealing with the social and emotional aspects of the nursing home environment. It was developed using anecdotal data we gathered in several nursing homes in our region. We are also developing a trainers manual.

Project Director:

Name Mary J. Gander

Title Assistant Professor

Department Psychology

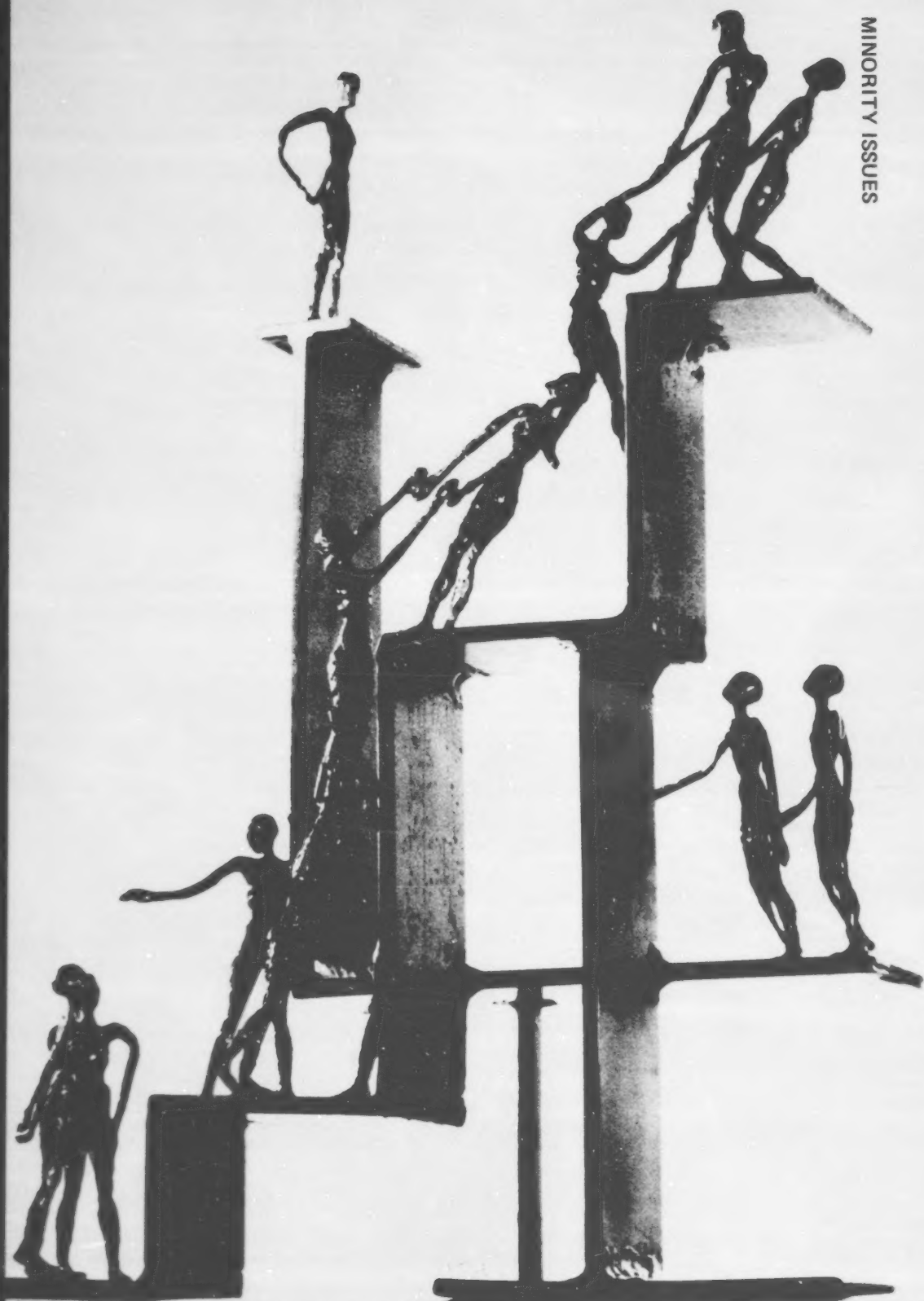
Address Psychology Dept./UW-L
LaCrosse, Wisconsin 54601

Institution University of Wisconsin-
LaCrosse

Telephone
(608) 785-8450

WISCONSIN

Title I HEA State Administrator LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education/Minority Issues

Project Title: Community Leadership and Educational Development Project

Project Duration: October 1, 1978 - September 30, 1979

Participants: This project targeted ethnic minorities, women, and economically disadvantaged persons in the Mission District neighborhood of San Francisco

Number Served: 79

Project Summary:

This project was developed to open access to postsecondary education for Mission District parents who, as paraprofessionals, tutor in public schools.

Methods & Resources:

English, writing, mathematics, and communications courses were offered the parent-tutors. Supportive and postsecondary counseling were available to encourage advancement toward a bachelor's degree. Classes were small and included special features such as video-taping and replay in the communications courses.

Institutionalization, Spin Offs, Future Plans:

It is believed that seven participants have gone on to pursue the bachelor's degree full time. Approximately 25 of the 79 parent-tutors were given paraprofessional positions in the city's public schools with expanded hours. As a result of the efforts of this program, the New College of California was granted the status of "developing institution" by the federal government under the 1965 Higher Education Act's Title III funding program.

Materials Developed:

Not available.

Project Director:

Name David Benaroya Helfant, Ph.D.
Title Instructor

Department

Address New College of California
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San Francisco, CA 94110

Institution New College of California

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues

Project Title: EPIC- Parent Involvement Project

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The target populations of this project included women, ethnic minorities, and economically disadvantaged persons.

Number Served: 107

Project Summary:

This project proposed to improve leadership and organizational skills frequently found in grassroots community organizations by providing formal training and leadership to parent groups and organizations in low-income and minority communities. Despite being unable to reach all of its original goals, materials and contacts developed by the Parent Involvement Project are being utilized by another EPIC program at CSULA.

Methods & Resources:

A variety of different approaches were developed and utilized to accomplish community and parent outreach. Methods included contact with local PTA's, school staff, and individual parents. Two types of workshops were available to community groups. The first type was a series of workshops to address a range of organizational topics. The second type was a single topic workshop addressing an area of organizational training requested by the participating group.

Institutionalization, Spin Offs, Future Plans:

Materials developed by the program are being utilized in ongoing parent training activities now incorporated into another component of the EPIC program at CSULA.

Materials Developed:

Ten workshop lesson plans and a parent handbook were developed by the program. Workshops included such topics as fundraising, goal setting, organizational structure, communication in groups, and group conflict.

Project Director:

Name George Umezawa

Title EPIC Director
CSU, Los Angeles

Department

Address 5151 State University Drive, Administration
114

Institution California State University,
Los Angeles

Telephone Los Angeles, CA 90032

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues

Project Title: Togawa Cultural Center

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The target population of this project is composed of ethnic minorities and economically disadvantaged persons.

Number Served: 341

Project Summary:

The project was designed to recruit Native American and Hispanic students to Mendocino College and to retain these students through intensive counseling. A process was developed in which Native American citizens were able to have access to Mendocino College.

Methods & Resources:

Students were recruited through a multi-media barrage. Once enrolled, a tracking system was implemented for each student. Intensive counseling and tutorial services were provided by the project as needed. The following courses were implemented by the project at one to three sites: English as a Second Language, Bilingual Auto Mechanics, and Two Native American Language Classes.

Institutionalization, Spin Offs, Future Plans:

A major spin-off is the Rural Health Aide Program at Mendocino College. This program gives Native Americans, Mexican Americans, and reentry women an opportunity to receive a nationally recognized Health Aide certificate. Other spin-offs are the Native American Language courses offered at the Covelo Indian Career Center, and the Bilingual Auto Mechanics course offered at the Lake Port Center.

Materials Developed:

This project produced a Native American studies course and a Mexican American studies course. In addition, all pertinent information concerning colleges services and courses were translated into Spanish. A Native American Book of Poetry and a Rural Health Aide Book were also produced.

Project Director:

Name Teresa Caldera

Title Director
Financial Aid/EOPS

Address P.O. Box 3000
Ukiah, CA 95482

Telephone

Department

Institution Mendocino College

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Minority Issues

Project Title: Continuing Education for Women,
Phase II

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The project focused on ethnic minority
and disadvantaged women.

Number Served: 1425

Project Summary:

This project was developed as a continuation of the Continuing Education for Women Program, providing educational, vocational, and support services for women.

Methods & Resources:

The campus and community were informed of the new program through campus media and previously established community contacts. Local media and door-to-door canvassing were also used. Specific outreach efforts were implemented for Hispanic women. Re-entry classes included Career and Life Planning, Human Potential, Anthropology for Women, Study Skills, Body Conditioning, and Basic English. Peer counseling and information/referral were available. CETA funding was secured for displaced homemakers enrolled in the re-entry program.

Institutionalization, Spin Offs, Future Plans:

The success of women in the program who receive AFDC or welfare has changed the attitudes of many people toward recipients and has encouraged others to help themselves. The program has been upgraded to include a Home Health Aide training program.

Materials Developed:

Not available.

Project Director:

Name Lynn Moock
Title Director, Continuing Education
for Women, Merced College
3600 M Street
Address Merced, CA 95340

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Institution Merced College

Telephone

172

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Minority Issues

Project Title: Women's Program

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The target population is reentry women with an emphasis on American Indian, Chicana, senior, and rural women.

Number Served: 3,425

Project Summary:

This project was designed to assist women to become aware of and to take advantage of available educational opportunities, support services, and career options. It was also intended to develop a community awareness concerning social barriers such as social class, ethnic group, family and community attitudes. A new awareness of and sensitivity to women's needs in North San Diego County has become apparent as a result of this project.

Methods & Resources:

The project was publicized through a multi-media effort. Three credit courses were offered for reentry women. Eight non-credit courses were offered. Forty-two workshops were presented covering a large variety of topics of interest to women. A large variety of services were offered including counseling, advocacy, career guidance, job placement, child care co-op, community education, referral, etc. Employers were alerted to the availability of women in training programs.

Institutionalization, Spin Offs, Future Plans:

Women's classes have increased in numbers through interest in the project's success rate in the areas of community outreach and retention. Classes and activities in the Palomar Community College service area have increased. Additional funds were gained from San Diego County for a CETA Area Training Center (\$260,000).

Materials Developed:

Publications for the project included fliers, brochures, maps, calendar of events, news releases, radio interviews, a newspaper, and a film.

Project Director:

Name Victoria K. Burney

Title Director
Palomar College

Department

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San Marcos, CA 92069

Institution Palomar College

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Citizen Participation

Project Title: West Oakland Community Leadership Consortium

Project Duration: October 1, 1978 - September 30, 1979

Participants: The groups targeted by this project were ethnic minorities, older adults, and the economically disadvantaged.

Number Served: 213

Project Summary:

This program was developed with several objectives in mind. Among these were: (1) to identify and train potential community leaders; (2) to develop a sense of community among West Oakland residents; and (3) to provide older adults with a vehicle for sharing experiences. The project evaluation indicates that these objectives were met. Program participants evidenced a growth in leadership. Residents are becoming involved in bettering the community. Older adults indicate a greater ability to control issues affecting their lives.

Methods & Resources:

Classes were generally held weekly for seven weeks. A workshop format was used emphasizing academic content as well as problem solving and the practical application of ideas. Instructors were drawn from organizations, institutions, and agencies whose area of expertise was relevant to the particular class. Among these were the Social Service Bureau of the East Bay, West Oakland Health Center, Oakland Diocese Department on Aging, Oakland City Council and City Staff, Holy Names College, and others.

Institutionalization, Spin Offs, Future Plans:

Stronger bonds have been developed between the West Oakland population and Holy Names College to the mutual benefit of each. The Project has given West Oakland residents access to higher education through the extension of the Continuing Education Program into the community. The college, recognizing that there are populations in Oakland with unique educational needs, has developed a program utilizing the strengths and resources of both the campus and the community.

Materials Developed:

The syllabus for each course was developed by the instructor and Center Coordinator after discussion with Center leaders. This was then approved by both the Continuing Education Department and the appropriate academic authority of Holy Names College.

Project Director:

Name Sister Mary Thatcher
Title Dean of the Graduate Division
Holy Names College
Address 3500 Mountain Boulevard
Oakland, CA 94619
Telephone

Department
Institution Holy Names College

174

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues/Citizen Participation

Project Title: Community Orientation Courses for
the Economically Disabled and Spanish Speaking

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The project served ethnic minorities and
low income populations. **Number Served:** 100

Project Summary: The project offered classes in developmental skills to facilitate the integration of the target group into the Oxnard Community. Ten percent or more of the enrollees were to be tracked into the Oxnard College curriculum with many of them beginning in the bilingual instruction program.

Methods & Resources:

Fifteen workshops, each two to three hours in length, were held between January and June 1979. Topics discussed included mental health, legal aid, drug abuse, family counseling, social security, immigration laws, and recreational services provided in the area.

Institutionalization, Spin Offs, Future Plans:

This program had no tangible impact in terms of on-going programs or spin-offs.

Materials Developed:

Information packets were gathered from a variety of community agencies and distributed to the students.

Project Director:

Name Alicia Long

Title Community Services Director, Oxnard College **Department**

Address Box 1600
Oxnard, CA 93030

Institution Oxnard College

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Minority

Project Title: Compton Community College Program
for the Elderly

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The seniors who composed the target population for this project were members of ethnic minorities and economically disadvantaged. **Number Served:** 239
Project Summary: Some were physically disabled.

This program provided learning opportunities to seniors in subjects relating to gerontology and provided learning opportunities to handicapped seniors in convalescent homes through mobile units. The purposes of their efforts were to enrich the lives of the elderly by maximizing the use of leisure time and to draw the seniors to the college campus.

Methods & Resources:

Instruction was on the basis of three eight-week classes meeting once per week. There were usually four class choices per session. Classes offered included seniors and the law, business correspondence, Afro-American studies, first aid, psychology, and others with qualified instructors being selected with the assistance of local campuses and social service agencies. Mobile instruction was less structured and offered additional personalized library "shopping" services.

Institutionalization, Spin Offs, Future Plans:

It is hoped that the project will result in increased efforts to move seniors into the Compton Community College education system. For most seniors, however, the pre-college educational gap is too wide to bridge.

Materials Developed:

N/A

Project Director:

Name Ullis Williams

Title Director of Community Services
Compton Community College

Address 1111 East Artesia Boulevard

Telephone Compton, CA 90221

Department

Institution Compton Community College

176

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Minority Issues/Cultural Development

Project Title: Ethnicity in American Society: The Urban Challenge

Project Duration: 1978-79

Participants: Urban adults

Number Served: 61

Project Summary: The specific problem which this project addressed was that although people of diverse ethnic backgrounds are currently being encourage to maintain their separate group identities and to accept their own unique cultural heritage, there is considerable tension and conflict among various ethnic groups, especially those in the disadvantaged segments of our urban communities. This community project was faced with the challenge of developing a program that would emphasize the constructive potentiality of ethnic diversity, rather than allow it to degenerate into a conflict. Discussion included selected aspects of education, economics, family organization literature, music, politics and religion.

Methods & Resources: A Community-Advisory Panel was formed. Two intensive, four week didactic and experiential workshops were held on the Southern Connecticut State College Campus. Each workshop met for a minimum of 60 contact hours. Personnel from several community social agencies and selected faculty made presentations on various ethnic groups including Blacks, Cubans, Greeks, Hispanic, Irish, Italians, Jews and Polish.

Institutionalization, Spin Offs, Future Plans: Southern Conn. State College has gained a program, staff and resources for future utilization. Agency participants in the 1979 program have already put representatives of several of their sister agencies in the Greater New Haven area in touch with the co-directors in order to begin making arrangements for their participation in the 1980 workshop. The Executive Director of the Conn. branch of the National Conference of Christians and Jews has approached the co-directors and initial planning has been undertaken to offer variants of the program for major corporations within the state, under NCCJ sponsorship. Training institutes are envisaged for community relations, human resources and general management personnel.

Materials Developed: Although the materials mentioned were not developed by the project, they are listed because they were particularly effective. The NCCJ-sponsored film, Lost and Found, was one of the few new, and professionally excellent, films that could be located. The other film that stimulated interest and learning to a high degree was a commercial film, Italian-American, done by the director Martin Scorsese before he achieved fame with major films like Down These Mean Streets and Taxi Driver.

Project Director:

Name	Benjamin Levy, Ph.D. Bruce P. Muller	Department	Center for Urban Studies
Title	Co-Directors	Institution	Southern Connecticut State College University of Connecticut
Address	New Haven, CT		
Telephone			

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues / Minority Issues

Project Title: Consumer Education & Protection in the Spanish-Speaking Community**Project Duration:** 12 months**Participants:** Civic & Social Service agency staffs in Spanish-Speaking communities, Spanish-Speaking media personnel, and Spanish-Speaking consumers in Dade County**Number Served:** 250,000**Project Summary:**

The project sought to make consumer education available to Spanish-Speaking consumers in Dade County. Civic governmental and social service agency staffs were trained to provide this information. Also, a network of referral and information exchange among and between the above agencies, the Dade County Protection Agency and the Consumer Advocates Office. A native Spanish-Speaking Consumer Outreach Specialist was trained to consult with civic governmental, and social service agencies. Spanish-Speaking human and material resources were listed and made available free to consumers. Spanish-speaking mass media personnel was assisted in developing consumer education programs.

Methods & Resources:

Four workshops were held to train civic, government and social service agency staff. A native Spanish-Speaking person was trained as Consumer Outreach Specialist. Community Outreach Specialist and project coordinator conducted nineteen community presentations for a group such as migrant workers, senior citizens and parents of school children. Outreach Specialist and coordinator worked with Spanish mass media personnel to develop programs and articles about consumerism. Ten radio and TV programs were aired. An advisory committee, composed of individuals from government, business and community was formed.

Institutionalization, Spin Offs, Future Plans:

The project served as a model for other consumer projects in the state as well as in the nation. FIU's visibility was greatly increased in Spanish-Speaking communities of Dade County which will enable the University's Outreach Unit, Division of Latin Affairs, to deliver additional services to the Hispanic Community.

Materials Developed:

Developed slide/tape presentation circulars: "Measure Time", "Insurance Hearing", "New Use for Credit Cards", "Consumer Credit Counseling Service", "Consumer Protection", "Problem with the Mail", "Florida's Consumer Federation".

Project Director:**Name** Miguel Gonzales-Pando**Title** Professor**Department** Division of Latin Affairs**Address** Florida International University
Tamiami Trail, Miami, FL 33199**Institution** Florida International
University**Telephone**

178

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues/Human Resource Educ.

Project Title: Neighborhood Advisor Program

Project Duration: 2/1/78 - 6/30/79

Participants: The persons served by this program were primarily black and lower income. This project was intended to serve minorities residing in the low income communities of Apopka, Washing Shores, and Winter Garden.

Number Served: 465

Project Summary:

This project trained paraprofessionals from the target communities in activities needed in the community and sponsored short-term non-credit seminars, workshops and courses for community residents.

Paraprofessionals were trained in crisis intervention, parent-child education, inter-communications and intra-communications, education/career counseling, home finance and social service agency information.

Topics for community workshops and classes included; consumerism, water safety, energy resource depletion, and community development.

Methods & Resources:

Paraprofessionals provided service through neighborhood centers in the form of one-on-one contacts, group sessions, telephone contacts, and home and site visits.

Instructors were retained to teach credit and non-credit courses as the needs and interests of community residents warranted. One-time-only programs in such areas as financial aids and consumer information and support were also provided.

Institutionalization, Spin Offs, Future Plans:

The program has expanded the institutions outreach activities into rural and urban low income minority communities. The project has enabled the college to collaborate with numerous educational institutions and several service agencies in an effort to address the long-term educational needs of the target groups.

It is anticipated that the program will become a joint venture between Valencia Community College and the Orange County School Board.

Materials Developed:

Course outlines and curriculum materials have been produced for some of the programs. Also an inventory of consumer resource materials available in the community is being developed which are appropriate for such sub-target groups as non-readers, beginning readers, and women who are heads of households.

Project Director:

Name Diane B. Howell

Title Program Director

Address P.O. Box 3028, Orlando, FL 32802

Telephone (305) 299-5000, Ext. 237

Department Continuing Education --
Open Campus

Institution Valencia Community College

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy / Minorities

Project Title: "Latinos Unidos Conservando Energia"

Project Duration: 9 months

Participants: The low income, Spanish speaking community in South Bend

Number Served: 100 (workshops)
20,000 (media)

Project Summary:

The overall goal of the project was to provide information on energy conservation in a way that was accessible to Spanish-speaking people in the Latino community of South Bend. The far-ranging goal was to provide this information in the form of resource packets and audio visual materials that could be readily used in Latino communities across the United States.

Community workshops, hands-on experience, radio programs, and slide presentations were offered as part of Project LUCE.

Methods & Resources:

24 programs were offered in union halls, adult education centers, and churches. Home winterization projects were presented as demonstrations in several homes in the community. A series of ten, five-minute, energy "soap operas" were produced and broadcast in Spanish.

There was a great deal of community cooperation involved in presenting the many services of this project. The project also benefited from the ACTION program (home winterization) and a national Title I-A program, Project RENEW.

Institutionalization, Spin Offs, Future Plans:

The major institutional spin-off of Project LUCE was the addition of two experimental Spanish courses to the IU curriculum, which are designed to provide instruction in the grammar and writing of Spanish to individuals who have a speaking knowledge of Spanish (such as children of migrant farm workers).

The community of South Bend is continuing to offer certain portions of the LUCE project to interested individuals on an as-needed basis, also.

Materials Developed:

A resource packet was developed which included readily-available energy information and extensive materials developed by project staff. New materials included Spanish translations of various energy retrofit lessons, programs texts for five workshops, a slide show of 550 energy-related slides, a Spanish brochure on consumer rights, and the series of radio program. All materials are available for dissemination.

Project Director:

Name Frank Steggert & Leonard Fleck

Title

Department School of Public and
and Environmental Affairs
Institution Indiana University

Address 1700 Mishawaka Avenue, Room 223

Telephone (219) 237-4131

150

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Minority Issues

Project Title: Community Homecare

Project Duration: One year

Participants: Disadvantaged unemployed minorities
from inner city area all under 40

Number Served: 50

Project Summary:

The need for homecare as an alternative to institutional care had been identified by International Sitting and Homemaking Services. Curry College offered two twelve-week training programs. This enabled families with physical and emotional needs to remain together and provided community based employment opportunities.

Methods & Resources:

The college provided two twelve-week multidimensional training programs to prepare qualified individuals for positions as certified homecare workers. International Homemakers provided supervised and paid work situations in Dorchester and Mattapan during the training program.

Institutionalization, Spin Offs, Future Plans:

Development of health care continuing education programs, continued linkage with the community based neighborhood health center, continued employment for trained individuals.

Materials Developed:

Training Manual for Home Health Aides, available through the Educational Research Information Clearinghouse and through nursing homes and community organizations.

Project Director:

Name Dr. Phyllis A. Caldwell

Title Director

Department Center for Lifelong
Learning

Address Milton, MA 02186

Institution Curry College

Telephone (617) 333-0870

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community & Continuing Service ⁴⁻¹⁶⁴ Education

A Higher Education Act, Title I Program Abstract
Citizen Participation - Minorities

Project Title: People Acting for Change Together (PACT) **Project Duration:** 78-79

Participants: Community based organizations, women, minorities, social service personnel, organizations **Number Served:** 800

Project Summary:

In the mid 1960's a network of volunteers in Wayne County developed materials, workshop formats and consultation strategies to address issues of race discrimination. Through Title I funding, these PACT volunteers renewed their efforts and strategies and upgraded their resource packets to address discriminative issues of the 1980's.

Methods:

A center housed within Wayne County Community College's Community Service Division provides the following resources to individuals and groups working for social change on racism and sexism and other issues - written and audio-visual materials, training for skill development in organization and community change for individuals and consultation to organizations and community groups involved in systems change. More than 150 trained volunteer PACT members have met with community based organizations, individuals and groups during the 1979-80 program.

Institutionalization, Spin Offs, Future Plans

Resource sharing packets have been developed in such a way that other institutions can implement PACT type programming in their community. Through six cognitive and experiential workshops throughout Wayne County, 100 individuals have received PACT membership to become volunteer speakers on such issues as Affirmative Action, Living in a Multi-Cultural Society, Raising Non-Racist and Non-Sexist Children and House Displacement.

Materials Developed:

Training formats in skill development in organization and community change as well as documents on racism, sexism and other discrimination issues.

Project Director: Jo-Ann Terry

Title Assistant Dean

Address Detroit, Michigan 48201

Telephone (313) 832-5500

Department Community Services/
Continuing Education

Institution Wayne County Community
College

182

Community Continuing Service & Education

4-165

A Higher Education Act, Title I Program Abstract
Minorities - Education Planning

Project Title: Increasing Ethnic Group Involvement in Resource Networks That Address Community Problems

Project Duration: 78-79

Participants: Ethnic communities, agencies and institutions

Number Served: 11,000

Project Summary:

This second year expansion project has addressed (1) inequality of continuing education opportunities within Michigan's ethnic communities, (2) data, resources and information on ethnic community issues and (3) the identification of agencies, institutions and systems who are in a position to provide services to ethnic communities.

Methods:

500 representatives of organizations have participated in programs aimed at employment, civic and social responsibility and aesthetic-humanistic appreciation. Additionally, workshops have been conducted whereby ethnic concerns have been presented.

Institutionalization, Spin Offs, Future Plans:

Intensive involvement with the following networks have enabled institutionalization. These include the International Institute of Metropolitan Detroit, Michigan Educational Television Consortium, University Center for Adult Education, United Community Services, Library Extension Service, Michigan Employment Security Commission and a statewide network of institutional and community libraries.

Materials Developed

Ethnic library, ethnic courses for television, bibliographies.

Project Director: William Cave

Title Professor of Education

Department

Address Ann Arbor, Michigan 48109

Institution University of Michigan

Telephone (313) 764-5520

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Labor - Minorities - Women -
Education Planning**Project Title:** Union Minorities/Women Leadership
Training Project**Project Duration:** 78-79**Participants:** Female & minority members of Michigan
labor organizations**Number Served:** 4,000**Project Summary:**

A second year expansion project, a consortium of six State universities and all Michigan labor unions have developed a statewide approach to providing educational programming to union minorities and women. This project is funded by federal and state grants to develop and deliver leadership training to rank and file union members. It is the only program of its kind in the United States. The Michigan Legislature has contributed an estimated \$600,000 which provides monies to the universities for field operational programs. Title I resources provide statewide coordination and linkage among the participating universities, labor unions, and Methods: their clients.

Title I project staff, through large one day conferences, user group advisory committees and university-labor representative policy committees, have developed a mechanism for resource sharing and coordination. Uniform statewide data collection, evaluation procedures and quality control have been developed.

Institutionalization, Spin Offs, Future Plans:

UAW President Douglas Fraser and Michigan AFL-CIO President William Marshall have endorsed and supported the statewide project. Through this endorsement, university labor educators and union educators have developed ties throughout the country in terms of sharing the Michigan prototype as a national model. It is anticipated that the industrialized states will be using the prototype as they in turn address more productive relationships between education and labor.

Materials Developed:

Course outlines and bibliographies regarding ethnic audiences and women's programming. Additionally, a host of materials and audio-visual materials have been accumulated and assembled for the statewide program. Various studies on ethnic populations and their needs are also available.

Project Director: G. Don Stevens**Title** Director**Department** Labor Education Service**Address** Rochester, Michigan 48063**Institution** Oakland University**Telephone** (313) 377-3124

184

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues

Project Title: White Earth Cooperative

Project Duration: One year

Participants: Residents of the White Earth
Reservation

Number Served:

Project Summary:

Assisting residents in determining education needs and in establishing education resources for the reservation. Providing classes as well as career clinics, information, advising and advocacy.

Methods & Resources:

Using post-secondary classes, career clinics.

Institutionalization, Spin Offs, Future Plans:

Assisted in developing a grand proposal to fund an elementary education degree program for the reservation. Has been granted a second year of Title I funding.

Materials Developed:

Project Director:

Name Dr. Delmar Corrick

Title Director

Address Moorhead, MN 56560

Telephone (218) 236-2954

Department Center for Multidisciplinary Studies
Institution Moorhead State University

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Service & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues

Project Title: Outreach Program for Non-Traditional Students

Project Duration: One year

Participants: Educationally disadvantaged adults

Number Served: 130

Project Summary:

Recruitment of suburban adults who are educationally disadvantaged and assistance for them in pursuing post-secondary education through skill improvement, tutoring, diagnostic testing and support services.

Methods & Resources:

Orientation sessions on a group and individual basis and assistance in achieving enrollment in a post-secondary institution.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Development of a support services file.

Project Director:

Name	Don McGuire	Department	Community Services
Title	Director	Institution	North Hennepin Community College
Address	7411 85th Ave. No., Brooklyn Park, MN 55445		
Telephone	(612) 725-4541		

156

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority / Legal

Project Title: Hispanic Language and Culture for Law Enforcement Officers.

Project Duration: Two weeks.

Participants: Law Enforcement Officers from the Reno Police Department, Sparks Police Department and the Washoe County Sheriffs Office.

Number Served: 20 -- Media coverage

Project Summary: The project was planned to teach basic Spanish to law enforcement officers and to make them more aware of the cultural differences and similarities that exist between Hispanic and Anglo peoples. To that end, we had 6 hours a day of intensive language training with principle emphasis on comprehension and speaking. The vocabulary stressed was one that would be most useful to the officer in everyday situations he would be most likely to encounter. Some slang or "street" language was also taught. In addition at least one hour per day was used to teach and discuss the culture of Hispanic people. We showed films, had various resource people from the community, most of whom were Hispanics, come in to talk about the problems and attitudes of Hispanics living in Reno as well as an overview of Hispanics in the United States. In addition to the continuing dialogue with the instructors, we invited law enforcement officers in the area who were Hispanic and who spoke Spanish to help us with role playing.

Methods & Resources: We used various teaching methods. Several hours a day we placed emphasis on the learning of Spanish grammar. Several more hours we reinforced vocabulary and practiced oral drills. The officers attended daily a language laboratory where they listened to prepared tapes and practiced their oral skills. In the last few days of class we invited law enforcement officers in the area who were Hispanic to help us with role playing. The role playing was done for two reasons: 1) to demonstrate to police officers what it is like to be confronted by a police officer whose language you can not understand; 2) to help the police officers practice their Spanish by presenting situations in which they might be involved and having them deal with it in Spanish.

Institutionalization, Spin Offs, Future Plans: It is likely that future seminars will be conducted both for these officers (intermediate level) and for others.

Materials Developed: A beginning bibliography of books relating to teaching Spanish to Law Enforcement Officers was developed. Tapes presenting some basic dialogues dealing with law enforcement problems were made.

Project Director:

Name Dr. Richard A Curry, Chairman
Dr. Tey Diana Rebolledo,
Title Assistant Professor of Spanish
Address University of Nevada, Reno
Telephone 784-6055

Department Foreign Languages and
Literatures
Institution University of Nevada, Reno

NEVADA

Title I HEA State Administrator: Adele Somers, Ed. D.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minority Issues

Project Title: Transitional English as a Second
Language: A Personalized System of Instruction

Project Duration: 1977-78

Participants: Atlantic Community College's bilin-
gual students

Number Served: 300

Project Summary:

The project attempts to prepare all non-native speakers of English for successful transition into English-medium instruction in college or career programs by requiring mastery learning (90% or better on all tests). Materials strengthen not only ESL, but Spanish and math skills as well.

Methods & Resources:

Personalized instruction; in-class instruction by teacher and proctors; self-pacing for mastery learning; repeated testing, lab; tutorials; specialized reading, writing, vocabulary; pronunciation work depending on students needs and goals. Variable credit system.

Institutionalization, Spin Offs, Future Plans:

The materials and system will continue to be used at ACC and will be disseminated to other institutions and programs needing such a system. Personalized instruction greatly diminishes high attrition rates of bilingual students.

Materials Developed:

Six study guide manuals: four covering a complete curriculum of ESL, from beginning through advanced; one a course in Spanish-writing skills, from spelling through the paragraph (for native speakers); one a review of math in English and Spanish (addition through decimals). Each manual is approximately 200 pages and has three alternate unit tests for every unit as well as three finals.

Project Director:

Name Adele MacGowan

Title ESL Course Coordinator

Department Developmental Studies

Address Route 322, Nays Landing, NJ 08330

Institution Atlantic Community
College

Telephone

NEW JERSEY

188

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Business

Project Title: Construction Management for Minority Contractors

Project Duration: '79 - '80

Participants: Minority Contractors and Journeymen

Number Served: 50

Project Summary:

A training program for minority construction contractors and journeymen to improve their utilization and effectiveness in the construction industry. Improvements will be obtained through increased knowledge and skills to manage construction enterprises.

Methods & Resources:

Lectures, Programmed Instruction, Audio Cassettes, Case Study Workshops.

Institutionalization, Spin Offs, Future Plans:

The material will be available for additional trainees as funds become available or other organizations that request the training program.

Materials Developed:

Curriculum, pre-tests, lectures, programmed instruction, audio cassettes, case studies and workshop material, post-tests.

Project Director:

Name	Dr. J. L. Wohlstein, A.I.C.		
Title	Coordinator Construction & Facilities Management Programs	Department	Construction & Facilities Management
Address	North Avenue, New Rochell, NY 10801	Institution	Iona College
Telephone	(914) 636-2100, Ext. 290		

NEW YORK

Title I HEA State Administrator : Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues
Employment
Project Duration:

Project Title: Understanding the World of Work

Participants: Foreign Adults

Number Served: 240

Project Summary: The goal of this community service program is to fully develop and implement a model multi-lingual community service adult education program for individuals from foreign cultures focused on equipping them with the necessary information, attitudes and skills necessary for successful entry into or survival in the New York urban world of work.

Methods & Resources: Fundamental to this program are a graduated series of free, accessible ESL courses offered in 10 week cycles, three times per year focused on development of basic business communication skills. Concurrent with the offering of such courses are a series of 3 hour educational seminars on the following topics: Orientation to the World of Work, Career Choice and Decision Making, What you need to know about Licenses and Foreign Educational Credentials, and the Basics of Self-Employment.

Institutionalization, Spin Offs, Future Plans: To date, the college has moved toward institutionalizing the program, through the offering of additional classes at reduced fees. Future plans include the addition of a tutorial component focused on providing instructional support to foreign individuals for various professional and technical tests which must be passed to have their credentials recognized in this country.

Materials Developed: A program operation handbook developed at the end of the first year, including a compilation of classroom materials, lesson plans, seminar activities, evaluation reports and other pertinent information, available to agencies, schools.

Project Director: James C. Hall, Jr.
Name Dean for Adult/Continuing Education
York College

Title
Address York College
Div. for Adult/Continuing Education
Jamaica, N.Y. 11451
Telephone

Department Continuing Education

Institution York College
CUNY

(212) 969-4154

190

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Employment

Project Title: A Bilingual Secretarial Skills Development Program

Project Duration: '79 - '80

Participants: 90 Hispanic adults; several public and community agencies.

Number Served: 90

Project Summary: Two basic activities have been conducted. A consortium of regional public and community organizations was established to investigate and design vocational instructional programs for Hispanic adults. A fully-integrated instructional program of three components was conducted in bilingual secretarial skills development for Hispanic adults. Instruction took place in typing, communications, office procedures and career clarification. Workshops and other career advancement activities were offered. Students successfully completing the program earned college credit. These activities enabled Hispanic adults to take advantage of a promising job market in secretarial fields on Long Island.

Methods & Resources: The consortium investigated and designed vocational instructional programs for Hispanic adults through regular meetings and interim contacts. The instructional program consisted of a cluster of coordinated courses, including typing taught through our individualized, audio-visual system, communications skills development in Spanish and English, office practices including some business math, bookkeeping, filing, office machines and procedures, and career clarification counseling seminars. Career advancement projects included workshops involving outside speakers, individual career counseling, and other activities.

Institutionalization, Spin Offs, Future Plans: Beyond the immediate objectives of providing Hispanic adults with a specific instructional program, the proposed program will establish a system of communication that will facilitate the further development of bilingual vocational education programs in Suffolk/Nassau. Permanent benefits will occur in the development of new career areas to be addressed by such programs, enhanced interest in such programs by regional employers, and greater awareness of career education opportunities among Hispanic adults. In addition, greater insight into the optimal instructional strategies for bilingual vocational education will result both from the specific instructional program evaluation, and from consortium investigation of alternative models. Future expansion of bilingual vocational education will benefit from the results of these investigations.

Materials Developed:

The design of instructional strategies for bilingual vocational education, documented guidelines concerning the development of further bilingual career areas, alternative program structures, vehicles for facilitating communication on bilingual vocational education, and strategies for promulgating vocational education in Hispanic communities will be forthcoming from this project.

Project Director:

Name Eric Lindermayer, Ph.D.

Title Assistant Dean of Instruction

Department Office of Instruction

Address Western Campus, Brentwood, NY 11717

Institution Suffolk County Community College

Telephone (516) 348-4502

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minorities / Women

Project Title: Leadership Development for Women in
Ethnic and Minority Groups

Project Duration: 9/15/78 -
10/30/79

Participants: Ethnic and minority women in inner city
neighborhoods in Cleveland, Ohio

Number Served: 67

Project Summary:

Project objectives were to identify ethnic and minority women who have leadership skill potential, to help develop their skills, thereby raising their sense of self-worth, social responsibility, and improvement of their quality of life. An additional hoped for objective was also the increase of access to education for these women.

Methods & Resources:

Ethnic and minority women in neighborhood, civic, church, and community organizations were actively recruited and provided with skills of group dynamics via eight sessions of 2½ hours and two one-day workshops. The project utilized large group lectures to give skills background, used extensive small group participation, and used prepared materials for group exercises and individual learning.

Institutionalization, Spin Offs, Future Plans:

Assertiveness training was provided in addition to the training originally designed for the project and a city-wide Parent-Teacher League asked for a one-day workshop for 100 women.

Another Ohio college has asked for information about the development of the program.

Materials Developed:

Course outlines and materials used in the project are available.

Project Director:

Name Sister Mary LeRoy Finn

Title Director, Lifelong Learning Center

Address 4545 College Road
Cleveland, Ohio 44121

Telephone (216) 381-1680

Department

Institution Notre Dame College
of Ohio

192

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minorities

Project Title: Title I Talkback TV
Coping With College: A Public Forum

Project Duration: One Year

Participants: Minority (and some majority) students
from Oklahoma colleges & universities.
Number Served: 146
Age range 21-55.

Project Summary:

Goals: To explore the needs of college students, especially minorities re: coping with college life - in the following areas:

- Academic Pursuits
- Financial Aids
- Leadership in Organizations
- Communication Skills
- Proper Utilization of Available Resources

The coping skills presented in this seminar should help to increase the retention of minority students in Oklahoma Higher Education.

Methods & Resources:

Three methods were utilized:

- Advisory Board composed of Oklahoma college students, faculty & staff
- A talk back television course which offered 3 hours credit
- Two state-wide sit down conferences for college students, faculty and staff

Resources: Dr. George Henderson - Author and Professor and several noted academicians.
Dr. Marzell Smith, Administrator, Florida School Desegregation Assistance Center.

Institutionalization, Spin Offs, Future Plans:

At least three institutions organized campus groups whose objectives were geared to improving the quality of life for minority students. Lexington Correctional Institute became involved in the TB TV and some of the inmates participated in the TB TV dialogue. The project was refunded by Oklahoma State Regents for Higher Education and will focus on problems of getting admitted to college, ACT tests, and careers.

Materials Developed:

Development of materials was not a project objective.

Project Director:

Name Carole Hardeman, Ph.D.

Title Project Director

Address 555 Constitution
Norman, Oklahoma 73037

Telephone (405) 325-1711

Department Southwest Center for
Human Relation Studies
Institution University of Oklahoma

OKLAHOMA

Title I HEA State Administrator JERRY L. HARGIS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues / Minorities

Project Duration: 15 months

Number Served: 455

Project Title: Consumer Education for the Socio Economically Disadvantaged Through the Development and Dissemination of Materials and Seminars

Participants: Low income consumers with low reading skills; majority were Blacks between the ages of 20-40

Project Summary: Educational materials were developed which could be easily understood by the low income consumers with low reading skills. Seminars were held for clients of welfare departments. Seminars were also held for welfare department personnel and others who work with low income people. Four slide-cassette sets (3 duplicates) developed; 1 film (2 copies) and instructional booklet; Four flyers were also developed as handouts; Seven seminars and two workshops were conducted; 23 meetings conducted by extension personnel. The project was a joint effort of John Tyler Community College and Virginia State University.

Methods & Resources: The educational materials were developed with the assistance of consultants of the Agriculture and Consumer Services, Reading Specialist, media service, Extension Specialists and private industry. The meetings and seminars were composed of welfare recipients within the area served by the John Tyler Community College and the Richmond, and Southampton areas.

Institutionalization, Spin Offs, Future Plans: The project has strengthened and enhanced on-going consumer education at Virginia State University. The materials will be used by Extension Agents and others throughout the state in their work with the low income.

Materials Developed:

Film:

16 mm color, 9 minutes
"Getting By"

Instructional Book:

15 page guide with
lesson plans and
script for slide
set presentations

Slide-Cassette Sets:

"How Do You Shop"
"Avoid Being Cheated"
"Seeking Help"
"Improve Your Food Buying"

Handouts: Flyers of
same titles for each

Project Director: slide-cassette set.

Name Suzanne P. Helms
Title Extension Specialist, Consumer Management
Address Virginia State University
P. O. Box 540
Telephone Petersburg, Virginia 23803
804-520-6421

Department Virginia Cooperative
Extension Service
Institution Virginia State University
Petersburg, Virginia

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Minority Issues/Education Media

Project Title: Indian/White Relations and the Education Process in Northern Wisconsin

Project Duration: 7/79 - 6/81

Participants: Teachers, students and other residents of seven northern Wisconsin municipalities and three Indian reservations.

Number Served: 5,000 directly, 10,000 indirectly through educational television

Project Summary: This program attempts to improve understanding and relationships between Native American and white communities through a multifaceted effort focusing on Indian history and culture and current issues in Indian/White relations. Native Americans and whites will be provided opportunities to interact and discuss these topics in workshops and at Educational Television and public film sessions. Native Americans will be trained to inform others of their traditions and will be assisted in taking a more active interest in their children's education.

Methods & Resources: In service training will be provided to public school teachers to explore faculty/staff concerns for better understanding of Indian students and to discuss the goals of Indian education. Training sessions will be held for Native Americans interested in developing an outreach program in Indian Affairs and in becoming more involved in their children's education. Statewide monthly ETN programming and a Native American film festival will better educate whites and Indians on current issues affecting their relationships and provide opportunities for interaction and discussion.

Institutionalization, Spin Offs, Future Plans: This must be a continuous program if more positive inter-racial understanding is to be achieved. Foundations and business organizations will be approached for additional funding.

Materials Developed: A monthly (five session) Educational Television Network program entitled Indian Affairs: Update.

Project Director:

Name Mrs. Veda Stone

Title Assistant to the President for Indian Affairs

Department American Indian Program

Address Ladysmith, WI 54848

Institution Mount Senario College

Telephone

WISCONSIN

Title I HEA State Administrator: LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minority/Legal Issues

Project Title: The Tribal/Non-Tribal Community
Communication Project

Project Duration: One Year

Participants: Tribal and local officials; citizens of Ashland and Bayfield counties; 45 percent of participants were women; participants' ages ranged from under 21 to over 55.

Number Served: 189

Project Summary:

Ed. activities were undertaken which increased awareness of area residents of rights and laws affecting tribal/municipal government relationships.

Community dialogues on topics of concern to both Indian and Anglo communities were undertaken. Municipal and police officials received conflict resolution training to effectively deal with problems arising from tribal/municipal government relationships. A conference was held exploring the effects of tourism development on the local natural environment and Indian cultures.

Methods & Resources:

Two conflict resolution training sessions, each about two hours were provided to participants at their place of employment. Title I personnel assisted by conflict resolution specialists from UWEX taught the sessions. The AC Filley videotape, "Integrated Decision-Making," together with pamphlets from the U.W. Center for Conflict Resolution were used.

Institutionalization, Spin Offs, Future Plans:

The Community Dialogue Committee composed of residents and officials from Washburn and Bayfield counties and Northland College was established and will be continued. The project also enhanced planning and development rapport between the two outreach arms of Northland College.

Materials Developed:

A bibliography of books available in area libraries related to Native American history, Indian/White relations, conflict resolution and peace-making skills is being prepared.

Project Director:

Name	Steve Sorensen		
Title	Community Services Specialist	Department	
Address	Sigurd Olson Institute, Northland College, Ashland, WI 54806	Institution	Northland College
Telephone	(715) 682-4531		WISCONSIN

196

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Counseling / Minorities

Project Title: Eastern Wyoming Cooperative
Community Services Project

Project Duration: 10 Months

Participants: Women looking to re-enter the job
market; Mexican-Americans in low
income group; general adult population throughout Eastern Wyoming

Number Served: 15,000

Project Summary:

A cooperative project between the community college and ten public school districts in a six county area in Eastern Wyoming to enlarge the number of continuing educational activities available to the residents of this rural area. The emphasis of the project has been the funding of activities which would otherwise be impossible with present funding resources.

Methods & Resources: With the community college as the focal point of the project, both in terms of resources and leadership, new directions in terms of continuing education are continually encouraged and thought up. With the cooperative efforts of the community services and the 16 community education coordinators in Eastern Wyoming, activities are planned and implemented. Funding priorities are reserved for the programs which are in line with the project objectives.

Institutionalization, Spin Offs, Future Plans:

Continuing education programs are now well accepted and supported in Eastern Wyoming thanks to the support of Title I funds.

Materials Developed: Community Educations Coordinators of Eastern Wyoming:

Bev Walsh, Lusk; Barbara Costopoulos, Guernsey; Ellen Stafford, Chugwater; Barb Sills, Wheatland; Jeanne Kern, Douglas; Sandy Marquart, Glenrock; Dick Hassheider, Newcastle; Sharon Cockrell, Sundance; Pat Brimmer, Hulett; Margaret Hall, Moorcroft; Sally Willis, Upton; Linda Johnson, LaGrange; Adelle Smith and Nancy Otto, Goshen Hole; Cindy Wambolt, Huntley.

Project Director:

Name Bill Marsh

Title Dean of College Services

Department

Address Eastern Wyoming College
Torrington, WY 82240

Institution Eastern Wyoming College

Telephone (307) 532-7111

Title I HEA State Administrator DR. FRANK TANNER, UNIVERSITY OF WYOMING



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract:
Women/Education Planning

Project Title: Why Are There So Few Women In
Public School Administration:

Project Duration: 1½ Months

Participants: 507 female public school teachers
received questionnaires for study;

Number Served: 507
281 responded

Project Summary:

While women constitute 83% of the teachers in public schools in the United States, the number of female school administrators account for only 13%. Many theories exist to explain why women have not generally entered the field of public school administration. This project was funded as a study in Fort Smith, Ark. to determine if there are prevailing attitudes or circumstances that inhibit women from entry into school administration and if women teachers in Fort Smith have not sought these administrative positions because of their own personal preference for teaching.

Methods & Resources:

With the consent of the Fort Smith Deputy Superintendent, a questionnaire was submitted to all women school teachers in the Fort Smith Public Schools. The questionnaire was designed not only to uncover existing attitudes and inhibitive circumstances, but also to ascertain if a need existed for establishing graduate education programs in the Fort Smith area. Of the 281 responses received, approximately 2/3 of the women who teach in the public schools have never considered becoming administrators. The survey also disclosed that if graduate education courses were initiated in the Fort Smith area, 32% of the respondents would consider taking such courses.

Institutionalization, Spin Offs, Future Plans:

An article detailing the study was submitted to the Newsmagazine, the journal of the Arkansas Department of Education. Additionally, the University of Arkansas is studying the feasibility of offering graduate education courses at Westark, the Fort Smith community college.

Materials Developed: Copies of the study are available upon request

Project Director:

Name	Jeanne Burkle	Department	
Title	Program Director	Institution	Westark Community College
Address	P.O. Box 3649		
Telephone	Fort Smith, AR 72913		
	(501) 785-4241		ARKANSAS

Roberta Carter, University of Arkansas

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women's Career Workshop**Project Duration:** October 1, 1978
September 30, 1979**Participants:** The project attracted 99% women**Number Served:** 797**Project Summary:**

The project gave women a chance to find out about careers, what fields to pursue, how to get a job, and how to keep it, and access to information on course requirements necessary for pursuing career objectives.

Methods & Resources:

A one-day conference presented women as role-models speaking in workshop sessions on a variety of occupational choices. Other workshops provided information to teach skills necessary for women to have to pursue any job or new career.

Institutionalization, Spin Offs, Future Plans:

The Marin Commission on the Status of Women, the YWCA in San Rafael, and Woman's Way in San Rafael have formed new relationships with the Indian Valley Colleges Women's Center. The project has improved the relationship between Indian Valley Colleges and the local high school districts.

Materials Developed:

The opening panel was videotaped.

Project Director:

Name Sandra Handsher
Women's Programs Coordinator
Title Project Director
Indian Valley Colleges
Address Ignacio Boulevard
Novato, CA 94947
Telephone (415) 883-2211

Department**Institution** Indian Valley Colleges

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: Project Reach

Project Duration: October 1, 1978 -
September 30, 1979

Participants: Project Reach served primarily women. **Number Served:** 162

Forty-five percent were over the age of 36, 37% had a high school degree or less education, and 48% had incomes of less than \$10,000.

Project Summary:

The project provided outreach services and instructions in life planning and decision making plus on-going support for nontraditional students who wished to re-enter the college program. Project Reach offered training for persons working with nontraditional students and promoted community awareness of the needs of re-entry adults.

Methods & Resources:

A series of six programs offered participants the opportunity to improve their self-concept and decisionmaking ability. The specific content of the six-session series was Assessment of Needs--Decisionmaking, Orientation to Educational Opportunities, Orientation to Employment Opportunities, Assertiveness Training and Implementation of Decisions. In addition to regular sessions, workshops on Values Clarifications, Resume Writing, Time Management, and Study Skills were provided by Reach staff.

Institutionalization, Spin Offs, Future Plans:

A displaced homemakers' instructional program is now operating in conjunction with Project Reach.

Materials Developed:

Project Reach produced promotional materials and curricular materials. Promotional materials included audio and video public relations spot announcements and television scripts. Curricular materials used in the six-session series were updated and three new one unit courses were developed which provided personal growth courses for re-entry students.

Project Director:

Name Allene Murdock

Title Director, Project Reach and Crossroads

Department

Address 8401 Center Parkway, Sacramento 95823

Institution Cosumnes River College

Telephone 916-421-1000 Ext. 381

CALIFORNIA

201

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act Title I Program Abstract

Women

Project Title: Women's Program

Project Duration: October 1, 1978 to
September 30, 1979

Participants: The program served women of all ages

Number Served: 2,423

Project Summary: The Women's Program arranged workshops to help women overcome the inhibitions created by social and psychological barriers and workshops on personal topics of special interest to women. Many opportunities were provided to the program's participants such as assessing educational strengths and weaknesses and career skills through a guidance testing program. Women were provided information on career options and opportunities, the costs of education and federal, state and institutional financial aid, and advice on all public and private postsecondary opportunities in California.

Methods & Resources:

Eleven different workshops were offered for women. Topics discussed were art, careers, economics, employment, home health, nutrition, psychology, relationships, women's equity, writers and miscellaneous careers.

Institutionalization, Spin Offs, Future Plans:

(No future plans were reported.)

Materials Developed:

n/a

Project Director:

Name Dr. Naomi Fitch

Title Assistant Dean, Special Projects

Department

Address 5151 Pacific Avenue
Stockton, CA 95207

Institution San Joaquin Delta College

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Minority Issues

Project Title: Continuing Education for Women,
Phase II

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The project focused on ethnic minority
and disadvantaged women.

Number Served: 1425

Project Summary:

This project was developed as a continuation of the Continuing Education for Women Program, providing educational, vocational, and support services for women.

Methods & Resources:

The campus and community were informed of the new program through campus media and previously established community contacts. Local media and door-to-door canvassing were also used. Specific outreach efforts were implemented for Hispanic women. Re-entry classes included Career and Life Planning, Human Potential, Anthropology for Women, Study Skills, Body Conditioning, and Basic English. Peer counseling and information/referral were available. CETA funding was secured for displaced homemakers enrolled in the re-entry program.

Institutionalization, Spin Offs, Future Plans:

The success of women in the program who receive AFDC or welfare has changed the attitudes of many people toward recipients and has encouraged others to help themselves. The program has been upgraded to include a Home Health Aide training program.

Materials Developed:

Not available.

Project Director:

Name Lynn Moock
Title Director, Continuing Education
for Women, Merced College
3600 M Street
Address Merced, CA 95340

Department

Institution Merced College

Telephone

CALIFORNIA

203

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling

Project Title: "Re-Entry Women and Access to the University"

Project Duration: October 1, 1978 to
September 30, 1979

Participants: The focus of this project was on women **Number Served:**
including the economically disadvantaged, ethnic minorities and older adults.

Project Summary:

This Re-entry program was designed to broaden the access for women in the target population of the UC system. Current information was disseminated emphasizing educational options with particular reference to UC, Berkeley.

Methods & Resources:

A one-day workshop was held for women in the target population. At the workshop, educators and student service personnel addressed questions of admissions, financial aid, child care, counseling, and career planning services, and dealing with other barriers of higher education frequently encountered by older students. The workshop was widely publicized in the community and used both UC faculty as staff as resource persons.

Institutionalization, Spin Off, Future Plans:

Not available.

Materials Developed:

A handbook, Is Berkeley the Right Place for You? was produced by the project: The handbook contains information specifically geared to the admission of nontraditional students who may have experienced interruptions in their education, and gathers information in consolidated form relating to the needs of returning students.

Project Director:

Name Margaret B. Wilkerson

Title Director, CCEW - Women's Center
T-9 Bldg., U.C.

Address Berkeley, CA 94720

Department

Institution UC Berkeley

Telephone

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Project HERE (High Desert Educational Resources and Employment)

Project Duration: October 1, 1978 to September 30, 1979

Participants: This project focuses primarily on women. **Number Served:** 785
The majority of the project's participants were women ranging in age from 30-55.

Project Summary:

Project HERE was directed to increase the employability of women through workshops, testing, and counseling. Women were encouraged to recognize the need for marketable skills.

Methods & Resources:

The workshops offered by Project HERE were: Women in Non-Traditional Roles, Discover Your Assets for Employment, Career Goal Setting, The Changing Family, and Legal and Financial Information for Women. Brown bag seminars, counseling, testing, and presentations to community organizations were an integral part of the project.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

No curriculum material, films, or materials of that nature were produced for this project.

Project Director:

Name D. Roe Darnell

Title Director of Instructional Services
Cerro Coso Community College

Address Ridgecrest, CA 93555

Telephone

Department

Institution Cerro Coso Community College

CALIFORNIA

205

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Educational Counseling

Project Title: Re-entry Options for Women

Project Duration: October 1, 1978 -
September 30, 1979

Participants: Orange County Women interested in
pursuing postsecondary education composed the target
population for this project.

Number Served: 1,060

Project Summary:

This project provided centralized dissemination of information and referral to educational and training opportunities, career and life planning, and supportive reentry counseling to postsecondary women in Orange County. It encouraged women to consider further education by helping them to match personal characteristics with information on Orange County employment trends, especially in non-traditional areas that offer upward mobility, and appropriate educational or training opportunities. It served as a satellite to Educational Advisement Centers.

Methods & Resources:

Outreach efforts included twice weekly dissemination of newsletters and brochures, weekly press releases, speaking engagements, etc. Seventy-two thematic programs/workshops were presented to reentry women. One regional conference was presented. Clients were offered career planning, supportive counseling, and educational advisement by professional counselors.

Institutionalization, Spin Offs, Future Plans:

This project includes the county's major four-year institutions, the community colleges, and all YWCA's and involves the participation of community leaders as advisors. County employers are contacted regarding the program throughout the project. Because of these efforts, it is felt that the community service abilities of all the institutions has been increased. A further impact occurred when a regional conference (Learn to Earn) co-sponsored by ROW was attended by 1,400 plus women.

Materials Developed:

An Orange County Women's Resource Book was produced and disseminated to approximately 3,000 women. Most of the production costs were donated. CETA employees did the research. A slide-tape presentation was produced on Reentry Options for Women. Production costs were donated while the work was done by a graduate student at CSU, Fullerton. Two copies are available for public speaking engagements.

Project Director:

Name David Walkington
Title Acting Associate Vice President
Address Office of Extended Education
California State University
Fullerton, CA 92634
Telephone

Department

Institution California State University,
Fullerton, CA 92634

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Minority Issues

Project Title: Women's Program

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The target population is reentry women with an emphasis on American Indian, Chicana, senior, and rural women.

Number Served: 3,425

Project Summary:

This project was designed to assist women to become aware of and to take advantage of available educational opportunities, support services, and career options. It was also intended to develop a community awareness concerning social barriers such as social class, ethnic group, family and community attitudes. A new awareness of and sensitivity to women's needs in North San Diego County has become apparent as a result of this project.

Methods & Resources:

The project was publicized through a multi-media effort. Three credit courses were offered for reentry women. Eight non-credit courses were offered. Forty-two workshops were presented covering a large variety of topics of interest to women. A large variety of services were offered including counseling, advocacy, career guidance, job placement, child care co-op, community education, referral, etc. Employers were alerted to the availability of women in training programs.

Institutionalization, Spin Offs, Future Plans:

Women's classes have increased in numbers through interest in the project's success rate in the areas of community outreach and retention. Classes and activities in the Palomar Community College service area have increased. Additional funds were gained from San Diego County for a CETA Area Training Center (\$260,000).

Materials Developed:

Publications for the project included fliers, brochures, maps, calendar of events, news releases, radio interviews, a newspaper, and a film.

Project Director:

Name Victoria K. Burney

Title Director
Palomar College

Address 1140 W. Mission Road
San Marcos, CA 92069

Telephone

Department

Institution Palomar College

207

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Education Counseling

Project Title: Access to Higher Education and Development for Women (A.H.E.A.D.)

Project Duration: 10/1/78 - 9/30/79

Participants: Women.

Number Served: 351

Project Summary:

This program provided the opportunity for 500 adult women to overcome barriers to higher education, gain information regarding opportunities in higher education, and apply this knowledge to career opportunities and advancement.

Methods & Resources:

Four conferences were held with various themes and workshops. The first conference, "The Focus is on You," emphasized the psychological barriers women face in their pursuit of higher education. The second conference, "The Changing World of Work," concentrated on career opportunities for women. The third conference "Completing Your Future With Education," emphasized the postsecondary opportunities in San Mateo County. The final conference, "Where Do You Go From Here?" encouraged women to use the information gained through the project to make well informed decisions.

Institutionalization, Spin Offs, Future Plans:

Project A.H.E.A.D. provoked the application for Title I-A, "Educating Women For Success" Project. This program was designed to address the skills and knowledge women must develop to succeed in their career development.

Materials Developed:

Not Available.

Project Director:

Name Genita Kovacevich Costello
Title Coordinator, Added Dimensions
Address College of Notre Dame
Belmont, CA 94002
Telephone

Department
Institution College of Notre Dame

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling

Project Title: Access For Women to Technology**Project Duration:** One year**Participants:** Women seeking technological careers**Number Served:** 100**Project Summary:**

The stated objectives for Project AWT were: 1) to enable a group of participating adult women to become more effectively oriented to opportunities for careers in the technologies; 2) to increase flexibility in curricular development and scheduling at Hartford State Technical College through planning for a new constituency -- adult women; 3) to enable local industries to follow through more effectively on their present willingness to employ women in positions in the technologies.

Methods & Resources:

The prime objective of the training was to provide: 1) a review of math subject matter into first year of high school algebra; 2) an introduction to the scientific method through chemistry lecture and laboratory experience; 3) orientation to the technologies through field trips, and speakers from industry; and 4) counseling and group support activities.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

Not available.

Project Director:**Name** Mary Merritt**Title****Department** The Counseling Center**Address** 1283 Asylum Ave., Hartford, CT 06105**Institution** Hartford College for Women**Telephone** (203) 236-5838

209

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women/Career Counseling

Project Title: Women in Transition**Project Duration:** One Year**Participants:** Unemployed Women and
Women Who Wish to Change Jobs**Number Served:** 50

Project Summary: Four 2½ week workshops are the format of this program spaced throughout the year. These consist in the first week of personal skills workshops (intra and inter-personal, including interest and ability inventories). During the second week, resource speakers (women role models in the following occupations: ministry, radio communication, policework, publishing, realty, business, automotive and truck driving) talk about their jobs, backgrounds and difficulties. During the last three days of the workshop series, resume preparation, interview techniques and interview simulation are presented. The unique aspect of these workshops is the introduction of participants to nontraditional job training possibilities. Workshop participants are introduced to truck driving welding, major appliance repair, heating and air conditioning, plumbing, pipe fitting and heavy equipment courses. They are invited to try out various aspects of these to consider them for themselves.

Methods & Resources:

Invited community resource persons and vocational programs in session provide the needed resources to make this program successful, in addition to the recruitment and organization by the Coordinator.

Institutionalization, Spin Offs, Future Plans:

Although the program will be repeated at a later date, the target population is limited in number and will not be immediately repeated.

Materials Developed: None**Project Director:****Name** Cheyanne Luzader**Title** Coordinator**Department** Continuing Education**Address** Del. Tech. CC - Southern
Georgetown, DE 19947**Institution** Del. Tech CC
Southern Campus**Telephone** (303) 856-5384

DELAWARE

Title I HEA State Administrator

Deborah Haskett, DPEC

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: The Womens Center**Project Duration:** One Year**Participants:** Any women needing assistance -
plus the Faculty person from both campuses
directly involved**Number Served:** 3,315**Project Summary:**

This project is a consortium effort of two institutions of higher education in the State of Delaware: Delaware Technical and Community College in Wilmington and the University of Delaware. It is a resource center for women who need counseling, job information, and retraining in the form of job technique workshops and assertiveness. It is housed in two separate facilities and has separate resource libraries, but shares staff and programs. Although the University of Delaware acts as the fiscal agent, the Delaware Technical and Community College, Wilmington coordinator directs the program planning. Its programs are continuing and new workshops are being tried and added. The workshops are set up around the Wilmington and Newark area to gain the greatest accessibility by the users.

Methods & Resources:

In addition to walk-in and appointment counseling on two sites, the frequent availability of workshops allows flexibility and excellent visibility of the program. Facilitators are hired when workshops are over-subscribed.

Institutionalization, Spin Offs, Future Plans:

The Womens Center was funded for a second year, i.e., FY 80, so that it might become more solidly ensconced as a community as well as university resource.

Materials Developed:

None from the program per se. But an ongoing resource library is continually added to from project funds.

Project Director: Gloria Stuber**Name****Title** Univ. of Delaware
211 McDowell Hall
Address Newark, DE 19711**Department****Telephone** (302) 738-8773**Institution** Univ. of Delaware &
Delaware Tech & Comm. College
Wilmington Campus

DEBORAH HASKELL, DPEC

DELAWARE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women's Opportunity Center

Project Duration: 15 months

Participants: Women, particularly displaced homemakers **Number Served:** 2,735

Project Summary:

The project sought to help women become more self-sufficient and confident and to make them more competent specifically in decision making, goal setting and life planning strategies so that fears can be overcome and career plans can be implemented. These goals were addressed by establishing a counseling service, an information and referral approach system for women needing and requesting the service, and the development of twenty short term programs geared toward personal educational career growth.

Methods & Resources:

Through Counseling and educational programs, and working and communicating with individuals in the public school system, Department of Health and Rehabilitative services and other community agencies, the target group was reached.

Institutionalization, Spin Offs, Future Plans:

The project staff has worked with Florida State University and community colleges throughout Florida in a cooperative effort to establish a statewide network of communication and support in women's programming. The project has provided information to dozens of colleges and/or non-profit organizations about the development of women's programs in Florida. Through combined efforts of project staff and Commission on the Status of Women a group was formed to aid victims of domestic violence. Also a babysitting company was begun due to project staffs and community persons efforts.

Materials Developed:

- 1) The Returning Women -- unpublished paper emphasizing key elements for successful planning and development of programs.
- 2) Slide Presentations -- used in community outreach efforts to describe purposes and functions of the Women's Center.
- 3) Brochures -- various brochures describing overall programs, specific program efforts, are available.

Project Director:

Name Patricia B. Bonner

Title Women's Center Director

Department

Address 602 Duval Street
Key West, FL 33040

Institution Florida Keys Community College

Telephone

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Project Eve**Project Duration:** 18 months**Participants:** Women, particularly displaced homemakers **Number Served:** 983**Project Summary:**

Initial project leadership was provided by representatives of H.C.C., local government and community service agencies, these leaders mapped out plans for implementing project EVE. An advisory Committee, composed of representatives of the institution, social welfare agencies, mental health practitioners and client representatives now plan and evaluate programs. The focus of the project is self-help through education; this education is mainly through continuing education.

Methods & Resources:

Short courses or workshop formats were used. Also individuals own needs were targeted and counseling was provided. Also contempo-Lab, a self administered life-skills audio visual was developed in fifty subjects; a career lab, an A.V. career guidance group and a Career Exploration lab, that provided for the clients to choose careers realistically, were developed.

Institutionalization, Spin Offs, Future Plans:

A Satellite Counseling Center on the Ybor Campus by the Family Service Association of Greater Tampa has been established. In response to EVE's request for services of a professional counselor, the FSA has provided a specialist in family therapy; therapy sessions for EVE clients or other community residents are available each Thursday evening. Although the project was originally supported by Ybor Campus funds, future budget appropriations are expected to be from district moneys since project serves all of Dade County.

Materials Developed:Single Mother Resource ManualDivorce Journal, which serves as a text for use in the Human Services Program.**Project Director:****Name** Sandra H. Wilson**Title** Dean of Arts and Sciences**Department** College of Arts and Sciences**Address** P.O. Box 22127
Tampa, FL**Institution** Hillsborough Community
College**Telephone**

213

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: Wiser Women's Center

Project Duration: 2/1/79 - 8/31/79

Participants: 99% female, 47% ages 21-35, 36% 36-55, **Number Served:**
52% completed high school, 32% completed
some college work (below baccalaureate).

Project Summary:

Educational and resource activities were undertaken to assist women in dealing more effectively with the demands of contemporary society. The center has developed credit and non-credit classes and seminars dealing with self-actualization, social and economic skills of interest to women. Other community resources have been coordinated and women are referred to them with follow-up support. Through better communication, one out of five clients who comes to the center is referred from another community agency. The center provides career and personal guidance and has a wide range of reference materials of interest to women.

Methods & Resources:

Educational activities are conducted by part-time faculty and community volunteers. Contact hours ranged from 2 to 48 hours. The resource function is provided mainly by volunteer staff. Evening or Saturday interviews are available by appointment. An advisory committee of 19 members from community and national organizations provides regular input and feedback from the community.

Institutionalization, Spin Offs, Future Plans:

The Women's Center developed the community college's first resource, information and referral service and has developed a wide range of community support through the development of an advisory committee and joint programming with other organizations in the community. Other examples of community involvement include: the establishment of a county-wide Commission on the Status of Women, which involved many community organizations as well as the Women's Center, the request from Central Florida Legal Services for a recommendation from a Women's Advocate to serve on their Board of Directors.

Materials Developed:

The Center has developed several brochures and publications including a center brochure, staff training manual, newsletters, bibliography of the center library and a booklet entitled "Legal Rights Every Woman Should Know (From A to Z)" by Tmima Cohn.

Project Director:

Name	Sue C. Rollins	Department	Women's Center
Title	Coordinator, Daytona Beach Community College Women's Center	Institution	Daytona Beach Comm. College
Address	P.O. Box 1111 Daytona Beach, FL 32015		
Telephone	(904) 255-8131		

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women's Center**Project Duration:** 12 months**Participants:** Women, particularly displaced
homemakers**Number Served:** 6609**Project Summary:**

To identify the Women's Center as the agency for Bay, Gulf and Franklin counties implementing prescribed programming legislated in 1976 Florida Displaced Homemaker bill, and to establish it as a central referral agency for information resources, serviced and experiences related to women's fields, as well as of assessment center where women can explore various avenue of personal and professional growth and adjustment were the project's goals. Short courses, workshops, and seminars for training in prioritized interest areas, as well as educational and career guidance and personal enrichment courses were offered through the center.

Methods & Resources:

Survey was used to assess needs. Workshops and short courses were used to implement goals.

Institutionalization, Spin Offs, Future Plans:

The Director of Women's Center has been promoted to Director of Community Services, where she is still in charge of Women's Center but has more authority. Women's Center was given permanent attractive, easily accessible building on campus. The college is reaffirming its commitment to community education; broadening outreach efforts, expansion of curriculum and development of new programs for adults have resulted. The staff has been asked to develop in-service, professional development courses for area social service agencies and businesses interested in meeting the needs of women employees.

Materials Developed:

Brochures: Options for Women and Women's Center Core Courses
 Women's Center Curriculum Materials
 Women's Center Multi-Media Presentation
 Women's Center Procedural Manual

Project Director:**Name** Ann Richards**Title** Program Coordinator**Department****Address** Gulf Coast Community College
5230 W. Hwy. 98, Panama City, FL 32401**Institution** Gulf Coast Community College**Telephone**

215

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling / Women

Project Title: Women's Living and Learning Project

Project Duration: 7/1/78 - 6/30/79

Participants: Primarily women 36-55; single heads of households, a high school graduate and white -- Non-Hispanic.

Number Served: 1,528

Project Summary: The project provided information, referral, support, and continuing education through non-credit classes and workshops and one-to-one peer counseling.

The project is the major effort of St. Petersburg Junior College to serve the displaced homemaker, divorcee, and/or widow in Pinellas County. Teaching and facilitating classes and workshops, as well as counseling were the primary services available to women. Classes met weekly for 6-10 weeks three times a year. Most workshops were held for one day.

Methods & Resources: Two advisory councils representing geographic areas the target population, and agencies serving the target population make recommendations to improve the program and by pointing out the needs of the target population.

Classes are offered at campus locations and off-campus locations such as churches and temples, YWCA's, and department store training rooms in shopping malls. Most instructors hold Master's Degrees.

Peer listeners provided one-to-one support to women in the community at the district offices and two campus locations. The eight peer listeners are community volunteers who have been trained to become knowledgeable about community and college resources and human relations skills.

Institutionalization, Spin Offs, Future Plans:

Greater attention is being given to the "mature" learner at the college through the counseling center, financial aid office, and community relations office. The CETA office sponsored educational programs at the college. Community support has been evidenced through the two Advisory Councils and joint-sponsorship at classes utilizing agency personnel and cross-referral of agency and project clients.

Materials Developed: Newsletters: distributed three times a year.

Slide and Tape: Titled "Changes and Choices for Women Today," this 12 minute presentation has been used at national, state and local meetings to enable professionals and lay persons to become more acutely aware of the status of the American woman.

Project Director:

Name	Jane Maddox	Department	Continuing Education
Title	Director, Women's Living and Learning Center	Institution	St. Petersburg Junior College
Address	P.O. Box 13489 St. Petersburg, FL 33733		
Telephone	(813) 546-0011, Ext. 289		

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Women

Project Title: Operation Women Power**Project Duration:** 2/1/78 - 6/30/79

Participants: "Disadvantaged Women" who are either without jobs or are working at jobs which provide insufficient income for themselves or their families

Number Served: 200**Project Summary:**

The purpose of this project is to plan, develop, and implement a realistic, practical, and supportive program that will assist disadvantaged women to improve their knowledge and skills for job entry opportunities.

Specific objectives include developing referral links with appropriate community agencies, developing links with agencies that would accept disadvantaged women as volunteer workers, locate and access the employability/supportive needs of 200 disadvantaged women in Leon County, provide supportive training for these women dealing with their employability needs, and to periodically monitor the effectiveness of the program.

Methods & Resources:

Educational activities are conducted through a series of workshops and courses totaling 50 hours based on participant's needs. Supportive training will consist of a series of four-week workshops scheduled for two clock hours a day, five days a week.

Institutionalization, Spin Offs, Future Plans:

The project serves as a resource center for university outreach functions. Currently, the project serves as a collaboration unit for a Florida State University project, "Role of Black Churches in the Linking of Minority Elderly Community Services for the Elderly."

Materials Developed:

Some have been developed but titles and content were not specified.

Project Director:**Name** Marjorie S. Campbell**Title** Project Director**Department** Continuing Education**Address** Florida A & M University
Tallahassee, FL 32307**Institution** Florida A & M University**Telephone**

217

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Improving the Delivery of Programs and Services to Displaced Homemakers in Florida **Project Duration:** 16 months

Participants: Individuals, agencies, organizations, **Number Served:** 1185
institutions & groups involved/interested in the development and delivery of programs and services to women, with an emphasis on programs & services to the displaced homemaker.
Project Summary:

The project's objectives were to identify specific and unique programs and service needs of displaced homemakers in Florida and resources currently available for addressing those needs. Also, a means of systematic and regular communication and information sharing among those groups offering programs for women was developed and some training and technical assistance to those providing women's programs was given.

Methods & Resources:

Resource materials were solicited and gathered from 64 Florida programs, 29 states and Ontario, Canada. These were resources for program ideas, service delivery and funding sources. A statewide needs assessment, which included a questionnaire for working women and another for non-working women was done through Florida Women's Centers. A monthly newsletter to share national and state news about women's programs and a "Florida Network", which designated regional contact persons were established to develop communication and idea sharing for developers and deliverers of women's programs.

Institutionalization, Spin Offs, Future Plans:

The concept of networking and the idea of sharing resources through a newsletter came from the evaluation by the participants of the conferences. The conferences gave impetus to two conference leaders forming a consultation firm designed to offer career development coaching for women.

Materials Developed:

Directory of Florida Women's Programs and a monthly newsletter, "The RC Communicator," which contains news for various programs, a column from HRS and a column of program development as well as topical articles, were developed.

Project Director:

Name	Dr. Susan Thomas	Department	Home and Family Life
Title	Associate Professor	Institution	Florida State University
Address	103 Sandels Bldg., Florida State Univ. Tallahassee, FL 32306		
Telephone	(904) 644-1507		

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Counseling / Women

Project Title: Center for Women's Continuing
Education (CWCE)

Project Duration: 2/1/78 - 6/30/79

Participants: Typically they are white middle class women between the ages of 28 and 55. 65% of these women are divorced or widowed. 55% are employed; the majority of which hold traditional low-paying jobs.

Number Served: 3,951

Project Summary:

Educational and counseling activities are the focus of this program.

Non-credit courses and workshops have been developed based on needs expressed via a community survey. Educational and career counseling are provided by trained staff and information and referral service has been formulated. Training materials for peer-advisory volunteers are being designed. A job bank has also been developed.

Methods & Resources:

Over 35 civic and professional organizations, social service agencies and private businesses were involved in either the initiation of the proposal and or the development and implementation of the program. This group has continued to serve on the Advisory Board and has supplied course instructors and peer counselors, etc. Faculty and college administration have also promoted and supported the program. Extensive radio and TV coverage have been used to familiarize the community with the Center for Women's Continuing Education (CWCE).

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

None have been developed to date. Current plans include the development of films and slides about CWCE and training films for dissemination to the community.

Project Director:

Name Gloria J. Mouton

Title Project Coordinator, Center for
Women's Continuing Education

Address Fort Myers, FL 33907

Telephone (813) 481-2121

Department Continuing Education

Institution Edison Community College

219

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community & Continuing Service Education

5-201

A Higher Education Act, Title I Program Abstract
Women

Project Title: Resource Sharing for the Development
of an Area Plan to Meet the Needs of the
Rural Displaced Homemaker

Project Duration: 12 Months

Participants:
Displaced Homemakers

Number Served: (Does not apply)

Project Summary:

This Resource Sharing Project is specifically designed to initiate planning activities to develop the coordination of resources and services required to assist displaced homemakers in a seven county rural area. A service plan is to be developed to document the proposed or already existing activities of agencies and organizations serving displaced homemakers and to facilitate the coordination of these activities. It is estimated that displaced homemakers comprise approximately 10% of the population of this area.

Methods & Resources: An Area Displaced Homemakers Advisory Council composed of 20 people residing in the seven county area will constitute the apparatus by which the plan is to be developed. As representatives of interested civic and private organizations, social service and employment agencies, local business firms, and professional and educational groups, this committee will investigate the special needs of rural displaced homemakers and formulate the plan to meet these special needs. The technical director of the State Displaced Homemakers Advisory Council will assist in the project.

Institutionalization, Spin Offs, Future Plans:

Future plans are contingent upon the findings of the needs assessment to be conducted in conjunction with the development of the resource sharing plan.

Materials Developed:

Project Director:

Name Ms. Frieda Brown

Title Assistant Professor

Address Statesboro, Georgia 30458

Telephone (912) 681-5345

Department Nutrition and Dietetics

Institution Georgia Southern

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Employment

Project Title: Upward Mobility Program
(78-024-002)

Project Duration: 2 Years

Participants: Displaced homemakers, women in career transition, low economic/low job mobility women, ages 21-55, mostly college below baccalaureate level.
Number Served: 286

Project Summary:

A skills development and career awareness program was conducted to stimulate job mobility for women to meet current Affirmative Action goals.

Methods & Resources:

Training was offered in: Life Goal Planning, Affirmative Action, Organizational Development, Management by Objectives, Resume Writing and Job Hunting Skills, Effective Communication Skills, Problem Solving and Decision-Making, Assertion Training, Redecision and Change, Self-Esteem and Support Systems, Time Management, Life Changes and Mid-Life Crisis, Stress Management and Job Satisfaction in Power and Success, Career Testing Using the Self-Directed Search. Each session met 3-6 times and averaged 4 hours per session.

Institutionalization, Spin Offs, Future Plans:

The Career Center was established at the institution to facilitate counselling, testing, and follow-up of Upward Mobility participants. It will be continued as a resource, referral and counselling center for program graduates.

The curriculum developed by the project generated workshops at the institution for faculty in-service training. These workshops will offer the faculty curriculum and methodologies for more sensitive and non-sexist presentations in their teaching.

Materials Developed:

Upward Mobility Workbook containing the subjects, curricular objectives and exercises for practical application. A six-part TV series entitled "Herstory - Ourstory: A Search Through Our Past for Our Meaning Today," -- an examination of six elements of concern to women. A Slide/tape presentation of concepts in Affirmative Action and Upward Mobility.

Project Director:

Name Dee Preston-Dillon

Title Instructor

Department

Address 841 Bishop Street
Honolulu, Hawaii 96813

Institution Hawaii Pacific College

Telephone (808) 521-3540

HAWAII

221

MARY ISA, State Postsecondary Education Commission

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Project H.E.R.S.

Project Duration: 7/79 - 6/80

Participants: Female population of Freeport, IL,
especially minority, low-income & "battered women"

Number Served: 500

Project Summary:

Project H.E.R.S. integrates and expands services provided to women in the Highland Community College district. The main objectives of H.E.R.S. are: Assessing actual or perceived barriers to the self-development of women, especially "battered women", low income, and minority groups; Fostering interagency cooperation; Training volunteers; Co-sponsoring different kinds of educational classes, workshops and symposia; Beginning to meet some of the needs of battered women.

Methods & Resources:

Type of Activities Provided: A women's week at Highland Community College; A one-day symposium on domestic violence; Career Exploration workshops; Community Training Program for volunteers, agencies, and interested citizens; Initiation and coordination of community services to battered women and their families.

Institutionalization, Spin Offs, Future Plans:

It is felt that a joint sponsorship of the H.E.R. S. Project more fully ensures the wide base of support necessary to the success of the project. This consortium approach to planning, coordinating and offering the services of the project applies the intent of Title I A HEA. The network of agencies providing services to women continues to develop into a coordinated system.

Materials Developed:

Project Director:

Name Mary M. Hodgson

Title **Department**

Address Pearl City Road **Institution** Highland Community College
Freeport, IL 61032

Telephone (815) 235-6121 **ILLINOIS**

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Career Counseling

Project Title: "Working Women: Movement to Management"

Project Duration: Fifteen months

Participants: Women working as lower level managers

Number Served: 75

Project Summary:

This project provided basic management principles to women who are moving, or hope to move, into management positions. The program was designed so that participants could master skills in problem-solving, management principles and styles, interpersonal and group communications, employee relations, and understanding of pressures and stress involved in assuming management roles.

Workshop series were offered in Vincennes, Jasper, Ft. Harrison, and Bedford.

Methods & Resources:

Workshops were taught by five consultants, drawn from higher education and the business community.

Institutionalization, Spin Offs, Future Plans:

This project had no permanent institutional impact.

Materials Developed:

No materials were prepared for dissemination to the general public, however, workshop participants received a number of handout materials in each session from the speakers.

Project Director:

Name Karen Sutton

Title Director

Address 1002 North First Street
Vincennes, Indiana 47591

Telephone (812) 883-3350

Department Adult Evening Education

Institution Vincennes University

223

INDIANA

Title I HEA State Administrator

A. Michelle Taylor, Director of Federal Programs

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: "Non-Traditional Career Exploration and Decision-Making for Women"

Project Duration: 9 months

Participants: Women in the Muncie area

Number Served: 28

Project Summary:

This project was designed to teach women the process of choosing a satisfying and meaningful career. Participants were exposed to information and activities devoted to career opportunities in non-traditional areas of training and employment.

Methods & Resources:

The two major components of the project were twice-weekly group sessions and weekly individual counseling sessions. The counseling sessions were devoted to clarifying the classroom activities where necessary, as well as providing individual support and direction at a more intimate level.

After formal activities had ceased, participants were tracked to get a sense of the impact of the program. Additionally, a training session on sex stereotyping was conducted with Ivy Tech faculty.

Institutionalization, Spin Offs, Future Plans:

The primary institutional impact of the project was to sensitize staff attitudes toward the problems of women entering the labor force.

Materials Developed:

A handbook for counselors and other service personnel working with women facing career/life changes entitled Close Encounters of Womankind was compiled from the resources and experiences of the project.

Project Director:

Name Robert L. Ingram

Title Assistant Director

Department Student Services

Address 4100 Cowan Road
Muncie, Indiana 47302

Institution Indiana Vocational Technic
College

Telephone (317) 289-2291

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Duration: One Year

Project Title: "Women: Prepare Today for Work Tomorrow"

Participants: Telecommunications project

Number Served: 425,000

Project Summary:

This project was an inter-institutional venture which resulted in the production of an eight-part television series concerning issues facing women who are returning to work. The programs covered the following topics: "Why Women are Returning to Work," "The Problems of Returning to Work," "Discovery of Capabilities," "Self-Development," "Careers Today vs. Stereotypes," "Personal Presentation for Jobs," "Success on the Job," and "Continuing Development."

The television series was aired in eleven target areas throughout Indiana, and open discussions were held in sponsoring institutions following broadcast.

Methods & Resources:

The project was planned and produced by institutional members of the Indiana Higher Education Telecommunications System. TV production was handled by WFYI (the Indianapolis public broadcasting station). In all, over 50 individuals representing higher education, business, and industry participated, providing assistance in script development, promotion, production, broadcast scheduling, etc.

Institutionalization, Spin Off, Future Plans:

The project had two major institutional impacts. First, additional copies of the tapes were reproduced, so that participating institutions can use them as part of their on-going programming. Second, this project demonstrated the possibilities of inter-institutional cooperation on a statewide scale.

Materials Developed:

The eight, one-half hour television programs are available for dissemination. In addition, project directors developed a comprehensive "Study Guide" to accompany the series.

Project Director:

Name Sylvia E. Bowman

Title Special Assistant to the President

Department

Address 1201 East 38th Street
Indianapolis, IN 46205

Institution Indiana University

Telephone (317) 264-7945

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Employment

Project Title: Emerging Concerns of Women
(78-034-003)

Project Duration: 3/1/78 - 6/30/79

Participants: Majority were women - office workers, students, unemployed women and several professionals

Number Served: 279

Project Summary: This project was designed to help each individual who participated in one or more of the seminars, which dealt with women's employment concerns, loneliness, and single parenting, to develop specific skills which could be utilized to further the process of self-actualization. Participants from the targeted populations had opportunities to re-evaluate their personal situations and digest new ideas on employment, parenting skills, and/or strategies for coping with loneliness.

Methods & Resources: Employment concerns were addressed in two ways. Saturday conferences utilizing a workshop format with faculty presenters and guest speakers. In an effort to reach women who have Saturday and evening family commitments, the topics were repeated in a different format - a series of luncheons with guest speakers for women employed or considering employment. Formal career counseling was available to all participants on an individual basis. Two practicing psychologists presented evening seminars on the other project concerns - "Strategies for Coping with Loneliness", and "Single Parenting Skills: How to Deal with Your Kids when the Going Gets Rough".

Institutionalization, Spin Offs, Future Plans: The project has generated considerable interest in establishing an informal and open organization of women who are employed or interested in employment to meet for lunch on a regular basis.

Materials Developed: Specific materials were not developed by the project.

Project Director:

Name Barbara Nellerhoe

Title Chair

Address Forest City, Iowa 50436

Telephone (515) 582-2450, ext. 236

Department Division of Behavioral
and Social Sciences
Institution Waldorf College

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Women

Project Title: Project Re-entry
(78-001-005)

Project Duration: 6/1/78 - 6/30/79

Participants: Mature women

Number Served: 27

Project Summary: Project Re-entry was a unique continuing education program designed to facilitate the mature woman's re-entry into the work force at levels commensurate with her skills and abilities. The project brought together counseling, career/life planning and the practical life work experience of an internship in the employment community to provide a sequential re-entry process. Project Re-entry is a significant continuing education program in that it has broadened the available resources to the "older student" and to the minority student for returning to work in productive and meaningful jobs. Another area of impact has been the development of sponsoring or mentoring awareness and skills by women currently in positions to provide and seek such alliances. The business community has been made aware of the potential and current talents and energies of qualified, underutilized mature women; a resource that heretofore may have been overlooked or never considered.

Methods & Resources:

The project was designed to cover a seven month period which included screening and selection of candidates, a 16 session Career/Life Planning and Career Exploration Workshop, a four month half-time non-salaried internship, a Women and Work Seminar including assertive training and management skills for women, and a Career Options Workshop. The internship mentors participated in a six session Mentor Workshop designed to increase awareness of the significance of 'mentoring' and to develop skills necessary to become a successful mentor for other women. Institutional faculty and staff of the Community Career Planning Center for

Institutionalization, Spin Offs, Future Plans: Women presented the program.

Upon completion of the project, Project Re-entry has been absorbed as a permanent program in the College for Continuing Education, Division of Women's Programs. The program is currently under consideration for graduate and undergraduate credit through the Adult Education program. The 1979-80 program will be funded in part by the Des Moines business community, with approximately 19 internship positions having been arranged for 1980.

Materials Developed: Assertive Training Manual
"All Things Considered" - Career/Life Planning Manual
Management Seminar Manual

Project Director:

Name Marie C. Wilson

Title Director

Department Division of
Women's Programs

Address Des Moines, Iowa 50311

Institution Drake University

Telephone (515) 271-2181

227

Title I HEA State Administrator

DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: The Development and Field Testing of
A Creative Life Planning Course for
Non-Urban Women

Project Duration: One year

Participants:

Number Served: 32

Women interested in developing training projects for non-urban women.

Project Summary:

Programmatic Objectives: 1) to develop the format, the course outlines and the staffing requirements of a life planning program for non-urban women; 2) to prepare a complete manual for trainers of the life planning program; 3) to prepare a handbook for the adult non-urban women who will take the life planning course and be the secondary beneficiaries of this proposed program; 4) to train community personnel (participants from community colleges, other higher education institutions in the area and local community agencies) who will then be prepared to deliver the creative life planning program in their respective communities.

Methods & Resources:

Development of a core training program that responded to the needs of non-urban women and delivery of the course to people interested in developing training programs for rural women.

Institutionalization, Spin Offs, Future Plans:

To maximize the potential contribution of adult women to themselves and to community needs by training 32 community and educational leaders in life planning for rural adult women.

To develop new approaches to the provision for the delivery of supportive services for the off-campus classroom including, but not limited to, counseling and advising of adults, library and media services.

Materials Developed:

The Creative Life Planning course for Non-Urban Women can easily be utilized in the counseling and advising of adult women, particularly in rural areas and can be used in a variety of off-campus settings in addition to the community college level.

Project Director:

Name Dr. Pennie Cohen

Title Coordinator of Counseling

Department Counseling

Address Wichita, Kansas 67208

Institution Wichita State University

Telephone (316) 689-3440

KANSAS

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka, KS 66612

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling/Career Counseling

Project Title: Women's Educational Brokerage Services (WEBS)

Project Duration: Initial Funding
10/1/79 to 9/30/80

Participants: Women in Mid-Life Transition in Appalachia Kentucky

Number Served: 150

Project Summary: Women's Educational Brokerage Service (WEBS) is designed to promote, encourage and enhance through training and services, the mid-life educational and employment skills development and opportunities of Appalachian women within the university service area.

Methods & Resources: Individual and group counseling was provided using the resources and coordinating activities with Morehead State University, Gateway District Health Department, Rowan County Education Board and Vocational School, Morehead Clinic, Bureau of Manpower Services, Cave Run Comprehensive Care Center, Northeast Legal Services, Adult Learning Center, Rowan County Public Library.

Institutionalization, Spin Offs, Future Plans: WEBS has heightened cooperation between community resources through the advisory council, collected uniform data on Appalachian women and attracted a formerly untapped population to many resources. This population is now enrolling in educational programs, establishing support groups, student wives clubs, and a regional volunteer corp as well as swelling the employment ranks with newly acknowledged skills and esteem.

Materials Developed: A project Brochure for Dissemination to agencies, informational data forms, a video tape set of resources services available in the five county area, adapted materials for employability skills as relevant for Appalachian women.

Project Director:

Name George W. Eyster
Title Director, Division of Continuing Education
Associate Professor of Adult Education
Bureau of University and Regional Services
Address Morehead State University, Morehead,
Kentucky, 40351
Telephone

Department Bureau of University and
Regional Services
Institution Morehead State University

(606) 783-2277

229

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Career Counseling

Project Title: A Program To Assist Women
Seeking New Lives

Project Duration: One Year

Participants: Women who are divorced, separated, or widowed between the ages of 25 and 55 with a high school diploma or GED.

Number Served: 100

Project Summary: The project was designed to assist the displaced homemaker in re-entry and consisted of an individual assessment of needs, personal counseling, assertiveness training, job seeking skill development, resume writing, and other direct services as determined on an individual basis. Through the program each participant assisted in developing a life plan consistent with their skills, interests, and abilities in preparation for a suitable career or academic placement.

Methods & Resources: Participants attend ten-week workshops, support groups, and individual counseling sessions based on individual needs.

Developmental contracts were devised to meet individual needs.

SIGI (System for Interactive Guidance and Information) was utilized to assist in career decision-making.

Special seminars and workshops were devised to meet specified needs.

Institutionalization, Spin Offs, Future Plans: Future plans are to pursue funding to continue the project and to serve as a resource for other displaced homemaker projects.

Materials Developed:

Project Director:

Name Linda Eiseman

Title Student Development Specialist

Department Special Student Services

Address Life Planning Center
University of Louisville

Institution University of Louisville

Telephone (502) 588-6927

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Union Minorities/Women Leadership
Training Project

Labor - Minorities - Women -
Education Planning

Project Duration: 78-79

Participants: Female & minority members of Michigan
labor organizations

Number Served: 4,000

Project Summary:

A second year expansion project, a consortium of six State universities and all Michigan labor unions have developed a statewide approach to providing educational programming to union minorities and women. This project is funded by federal and state grants to develop and deliver leadership training to rank and file union members. It is the only program of its kind in the United States. The Michigan Legislature has contributed an estimated \$600,000 which provides monies to the universities for field operational programs. Title I resources provide statewide coordination and linkage among the participating universities, labor unions, and Methods: their clients.

Title I project staff, through large one day conferences, user group advisory committees and university-labor representative policy committees, have developed a mechanism for resource sharing and coordination. Uniform statewide data collection, evaluation procedures and quality control have been developed.

Institutionalization, Spin Offs, Future Plans:

UAW President Douglas Fraser and Michigan AFL-CIO President William Marshall have endorsed and supported the statewide project. Through this endorsement, university labor educators and union educators have developed ties throughout the country in terms of sharing the Michigan prototype as a national model. It is anticipated that the industrialized states will be using the prototype as they in turn address more productive relationships between education and labor.

Materials Developed:

Course outlines and bibliographies regarding ethnic audiences and women's programming. Additionally, a host of materials and audio-visual materials have been accumulated and assembled for the statewide program. Various studies on ethnic populations and their needs are also available.

Project Director: G. Don Stevens

Title Director

Department Labor Education Service

Address Rochester, Michigan 48063

Institution Oakland University

Telephone (313) 377-3124

231

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Project Renew

Project Duration: Two years

Participants: Women re-entering education in
Southcentral Minnesota

Number Served:

Project Summary:

Through the Women Center at Mankato State University the staff will work to identify and assist in meeting the education and career needs of women in rural Minnesota.

Methods & Resources:

Expanding education opportunities through Friday College, Saturday seminars, evening and extension classes. Expanding resource files and library information geared to re-entry women. Expanding regional inter-institutional programs and support services.

Institutionalization, Spin Offs, Future Plans:

Expansion of services provided by the Womens Center.

Materials Developed:

Project Director:

Name Neala Schleuning

Title Director

Department Womens Center

Address Mankato State University
Mankato, MN 56001

Institution Mankato State University

Telephone (507) 389-6146

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult/Women

Project Title: Older but Wiser

Project Duration: One year

Participants: Elderly women, not employed

Number Served: 50

Project Summary:

Services to aid women in becoming productive after having been out of the work force.

Methods & Resources:

Education needs assessments; seminars to discuss topics based on the needs assessment resource cooperation with other support and resource agencies; conference to deliver and share results of the project.

Institutionalization, Spin Offs, Future Plans:

Continuation of program by offering continuing education seminars and courses to meet the identified needs. Development of a network of services which can meet the needs of older women.

Materials Developed:

Project Director:

Name Beverly Ferguson

Title Director

Address 9700 France Ave., So.
Bloomington, MN 55431

Telephone (612) 830-9300

Department Career Clinic

Institution Normandale Community
College

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women in Transition: Managing Independence

Project Duration: One year

Participants: Women in transition from residence in a penal institution

Number Served: 30

Project Summary:

The program seeks to develop, implement, and evaluate a higher continuing education program model and curriculum designed to build career and education competencies of incarcerated women and to facilitate successful independent living situations.

Methods & Resources:

Instructional -- discussions, field trips, resource persons, individual conferences and projects, small group presentations and peer support.

Curriculum Development -- in career and life planning, housing and consumer decisions.

Community Resource Identification -- development of resource directory, and group discussions with community service personnel.

Institutionalization, Spin Offs, Future Plans:

Long-range operating procedures will consist of instruction and community resource updating. Continuation of involvement by various post-secondary institutions.

Materials Developed:

Bibliography of curriculum resources
Community resource directory

Project Director:

Name	Ruth Thomas		
Title	Director	Department	Division of Home Economics Education
Address	386 McNeal Hall, 1785 Buford Ave., U of M	Institution	University of Minnesota
Telephone	St. Paul, MN 55108 (612) 296-3974		

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women's Mobile Campus**Project Duration:** Two years**Participants:** Rural women from western Minnesota**Number Served:** 500**Project Summary:**

Programs will aid in informing rural women of educational opportunities; assisting them in identifying their education and career interests and skills; informing them of financial assistance available for education; creating support groups; and assisting them in dealing with personal conflicts which may arise if they attend school.

Methods & Resources:

Evening social gatherings for orientation purposes; individual personal and vocational assessment; individual and large group discussions on related concerns and information needs. These will be provided at a variety of local communities.

Institutionalization, Spin Offs, Future Plans:**Materials Developed:**

Newsletter

Project Director:**Name** Roger McCannon**Title** Director**Address** 226 Community Services Bldg., U of M
Morris, MN 56267**Telephone** (612) 589-2211**Department** Continuing Education and
Regional Programs**Institution** University of Minnesota,
Morris -- On behalf of
the West Minnesota Consortium

235

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Development of Job Re-entry Skills
for Women in the Golden Triangle Area

Project Duration: One Year

Participants: Women in the Golden Triangle Area
between the ages of 21 & 58 who were
seeking to reenter the job market as office workers

Number Served: 60

Project Summary:

The overall objective of the project was to assist women in developing job re-entry skills in order to secure employment in the area of office occupations. Emphasis was upon goal-setting, competence, and motivation as basic foundations for career entry and advancement. Participants entered the job market as their skills developed but continued with the program to further develop their skills.

Methods & Resources: Films, lectures, discussions, textbooks, demonstrations, resource persons, and training manuals were used to achieve the objectives of the program, using the facilities and equipment of the Department of Business and Economics at Mississippi University for Women. The goal of the program was to assist women in developing skills for successful job re-entry in the occupational area of office occupations. Participants were provided assistance in securing employment through community contacts and the Placement offices at Mississippi University for Women. Resource persons were community leaders and Business Department faculty members. Each of the two groups of participants met for two-hour sessions weekly for two semesters.

Institutionalization, Spin Offs, Future Plans:

This project has made the university more aware of the needs of adult women in the community. More programs are being designed to meet the needs of this segment of the population. This includes expanded evening school offerings, weekend courses, and special seminars and workshops. Included also is the Certified Professional Secretary Review Program, designed to meet the needs of professional secretaries by helping them prepare for the CPS Examination. Other programs to meet the needs of adult women are in the planning stages.

Materials Developed:

A bibliography of books designed to assist women in re-entering the job market was developed.

Project Director:

Name Dr. Delene Lee

Title Director of Continuing Education

Department Continuing Education

Address Mississippi University for Women,
Columbus, MS 39701

Institution Mississippi University for
Women

Telephone
(601) 327-6211

Title I HEA State Administrator

THOMAS C. MEREDITH, STATE INSTITUTIONS OF
HIGHER LEARNING

MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Women in Transition**Project Duration:** 4/1 - 12/30/79**Participants:** Women representing a broad range of age levels, economic and social strata.**Number Served:** 158 -- 20,000 media

Project Summary: A one-day workshop was held to provide women experiencing a change in lifestyle with information relevant to immediate problems and to provide opportunities for discussion and mutual support.

Such diverse topics as money management, stress, parenting, rape control, depression, resume and interview techniques, were identified as problem areas. Resource persons from the University and community directed the discussions. Two keynote addresses, one reiterating the kind and extent of present social changes impacting on women and the other providing a historical perspective, were presented.

Methods & Resources: Representatives from both the University and the community were involved in planning the program. Resource persons were identified and asked to volunteer their services. In addition to Title I funds used for operating expenses, a professional women's group from the community underwrote fees for those who were unable to pay. University facilities were used. Child care services were provided at no cost to the participants.

Institutionalization, Spin Offs, Future Plans: The YWCA has provided a number of sessions in the ensuing months which offer the same topics and resource persons. The community college, NOW organization, and others are offering, formally or informally, similar one-topic courses or sessions as an extension of the efforts of this conference.

Materials Developed: A newsletter will be compiled and sent to participants noting continuing efforts among other community groups to meet the needs of women in transition.

Project Director:

Name Donna Beth Downer**Title** Dean**Department** School of Home Economics**Address** FHE 101, Reno, NV 89557**Institution** University of Nevada, Reno**Telephone** 702-784-6975

237

NEVADA

Title I HEA State Administrator: Adele Somers, Ed.D.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women/Human Resource Education

Project Title: Women In Transition

Project Duration: 8 Months

Participants: Women representing a broad range of age levels, economic and social strata.

Number Served:

Project Summary: A one-day workshop was held to provide women experiencing a change in lifestyle with information relevant to immediate problems and to provide opportunities for discussion and mutual support.

Such diverse topics as money management, stress, parenting, rape control, depression, resumé and interview techniques, were identified as problem areas. Resource persons from the University and community directed the discussions. Two keynote addresses one reiterating the kind and extent of present social changes impacting on women and the other providing a historical perspective, were presented.

Methods & Resources: Representatives from both the University and the community were involved in planning the program. Resource persons were identified and asked to volunteer their services. In addition to Title I funds used for operating expenses, a professional women's group from the community underwrote fees for those who were unable to pay. University facilities were used. Child care services were provided at no cost to the participants.

Institutionalization, Spin Offs, Future Plans: The YWCA has provided a number of sessions in the ensuing months which offer the same topics and resource persons. The community college, NOW Organization, and others are offering, formally or informally, similar one-topic courses or sessions as an extension of the efforts of this conference.

Materials Developed: A newsletter will be compiled and sent to participants noting continuing efforts among other community groups to meet the needs of women in transition.

Project Director:

Name	Donna Beth Downer	Department	School of Home Economics
Title	Dean	Institution	University of Nevada, Reno
Address	FHE 101, Reno, NV 89557		
Telephone	(702) 784-6975		

Title I HEA State Administrator

DR. ADELE SOMERS, UNIVERSITY OF NEVADA

NEVADA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: Project OPTIONS for Women**Project Duration:** 14 months**Participants:** Governor, mayor, agency supervisors,
college personnel, business representatives, housewives, students**Number Served:** 100 at workshops
400 mass media**Project Summary:**

Reach women in the community who were seeking directions in the areas of education, career information, and preparation for leisure. To help the women identify the role they are playing and the role they wish to play and to identify the skills needed to change.

Methods & Resources:

A series of workshops, two large conferences, and a mini-fair at a mall in Manchester, New Hampshire. Workshops presented on: self-assessment, value clarification, alternatives, shadowing, leadership, management, skill building.

Institutionalization, Spin Offs, Future Plans:

As a result of the program, Notre Dame College is reviewing its programming, scheduling, and new programs designed to more appropriately and efficiently meet the expressed needs of women.

Materials Developed:

Major material is a catalog of entry-level experiences for women's opportunities including academic, reading skills, personal development.

Project Director:**Name** Rita M. Brack¹ and Nancy Sandberg²**Title** 1 Director of Counseling
2 Chair of Graduate Division**Department** Graduate Division**Address** Manchester, New Hampshire 03104**Institution** Notre Dame College**Telephone** 603/623-1846

239

NEW HAMPSHIRE

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Women in Management

Project Duration: 15 months

Participants: Women who are currently employed and who seek management positions commensurate with their abilities, education, experience, and aspirations.

Number Served: 51

Project Summary:

Afforded women a better understanding of their own self concept, and an opportunity to assess the management role and to make informed career choices.

This was accomplished by exposing women to a variety of basic decision making situations, tools, and processes; and by giving them intensive preliminary training in the management functions of appropriate businesses.

Methods & Resources:

Sessions conducted are evening each week for eight weeks. These covered: identification of self, legal rights of women, what is management, coordination of resources, finance and control, basics of marketing, decision making, ethics and business, and law.

Institutionalization, Spin Offs, Future Plans:

This project provided funds and encouragement to a small local college to become involved in the life of its community. This has become a part of the ongoing educational activity of the college because it proved so successful.

Materials Developed:

Text material on women in management

Project Director:

Name Dr. Louis D'Allesandro

Title President

Department

Address University Drive
Nashua, New Hampshire 03060

Institution Daniel Webster College

Telephone (603)883-3556

NEW HAMPSHIRE

Title I HEA State Administrator William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Women / Career Counseling

Project Title: WEDCO II, Women's Educational Development Project

Project Duration: '79 - '80

Participants: Community women, over 30 years old, currently un- or under-employed

Number Served: 500+

Project Summary:

A project aimed at increasing awareness of and access to information about the educational and career opportunities for unemployed and underemployed adult women in the non-metropolitan areas of the Genesee region.

Methods & Resources:

This year's project will focus on extending an existing model of networking higher education and community resources and on refining collaborative program (career development) formats.

Institutionalization, Spin Offs, Future Plans:

To set in action a series of regional programs offered and staffed in an interinstitutional, collaborative format so non-duplication of programs, energies, and monies will result. Model "package" program formats can be synthesized and disseminated. Local resource people can be utilized in a coordinated manner.

Materials Developed:

Bimonthly newsletters, brochures, some packaged program formats.

Project Director:

Name Alesia H. Edwards, Ph.D.

Title Project Director
50 West Main Street

Department WEDCO

Address Rochester, NY 14614

Institution Rochester Area Colleges

Telephone (716) 262-2741

NEW YORK

211

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: A Program of Developmental Skills and Life Experiences for Women Victimized by Family Violence.

Project Duration: '79 - '80

Participants: Member institutions of the Brooklyn Educational & Cultural Alliance (BECA) Center for Elimination of Violence in the Family

Number Served: 270 - 390

Project Summary:

A training program to provide educational competency skills, occupational and job-related knowledges, and life experience skills to prepare women victimized by family violence ("Battered" women) for gainful employment.

Methods & Resources:

Instruction; media (films, tapes, microfilm), field trips, workshops, role-playing, group support activities (discussion groups, interpersonal skill relationship development) Formalized testing - instructional education component.

Informal testing - observation, question/answer activities.

Institutionalization, Spin Offs, Future Plans:

Dissemination for possible replication through association with:

The Council for Interinstitutional Leadership (CIL)
The National Congress of Neighborhood Women

Materials Developed:

Job Information Center - Sunset Park Branch Library

Resource material development for permanent satellite job information center.

Project Director:

Name Virginia M. O'Leary

Title Deputy Director

Department

Address 26 Court Street - Suite 2701

Institution St. Joseph's College/
Brooklyn Educational and
Cultural Alliance (BECA)

Brooklyn, NY 11242

Telephone (212) 852-4400

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: Career & Interpersonal Skills Program for Single, Unemployed Women Heads of Households - Phase II

Project Duration: '79 - '80

Participants: Unemployed Single Women Households

Number Served: 100

Project Summary:

This is the second phase of a model comprehensive intervention program to assist single women heads of households toward meeting vocational and personal goals. The program is intensive and simulates a regular work schedule. The goal of Phase I was to prevent or alleviate the crisis of personal and financial loss, due to death, divorce, or major illness of a spouse. In this phase the emphasis will be to assist women in the same position with a limited education. Priority will be given to women with less than high school education.

Methods & Resources:

Women will meet on a daily basis for 10 weeks with a minimum of a six week follow-up. The major focus will be on vocational guidance, job readiness, job finding skills, knowledge of training and job opportunities. The exploration of self and interpersonal skills will include assertiveness training, self-esteem building, values clarification, creative problem solving, time management, and other personal and interpersonal skills. Consciousness raising will also be part of the program. Each participant will be expected to develop a time table to meet her specific vocational goals.

Institutionalization, Spin Offs, Future Plans:

It is our eventual goal to make this program part of Continuing Education, at this and other institutions of higher education. For the group of women in the first half of Phase I, nine entered or have made plans to enter college, three entered CETA programs, two are in private training schools. Four have become active with OVR and five were employed within the first six weeks of follow-up. There were 41 women who started the project -- thirty-five completed the program.

Materials Developed:

A Workbook -- Leader's Guide will be refined from Phase I. A simplified workbook will be developed for those with minimum reading skills. A video tape on job interviews and assertive techniques will be developed.

Project Director:

Name A. June Spero

Title Research Associate
State University College at Buffalo

Address R & D Complex
Buffalo, NY 14214

Telephone (716) 878-5506

Department Research & Development
Complex
Institution State University College
at Buffalo

213

NEW YORK

Title I HEA State Administrator: Charles Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: Continuing Education Project for Underemployed Women Working for New York State.

Project Duration: '79 - '80

Participants: Underemployed Women Working for New York State

Number Served: 150

Project Summary:

This project is designed to facilitate the career advancement of underemployed women who work for New York State. This will be achieved by offering career skill seminars to 150 women employed in the lowest state pay grades who seek to improve their job status. The career skills seminars will include interpersonal skill training, vocational aptitude testing, career guidance, goal setting, test-taking training, and information on identifying and using existing resources with particular focus on opportunities in higher education. Semester long seminars will be held in three locations: Utica, Binghamton, and Albany.

Methods & Resources:

Six semester seminars will be held which will include vocational testing, career planning exercises, communications skills, role playing, and participant research on job and educational opportunities. In addition, three video presentations will be made of situations which present advancement obstacles to women.

Institutionalization, Spin Offs, Future Plans:

The Center hopes to expand this program, through its efforts and the efforts of state agencies, to large numbers of women working for New York State in other locations than Albany, Binghamton, and Utica.

Materials Developed:

1. Curriculum Handbook
2. Three Video Presentations
3. Final Program Report

Project Director:

Name Pamela Tate

Title Assistant Vice-Chancellor for Alternative and Continuing Education

Department

Address SUNY
SUNY Plaza, Albany, NY

Institution SUNY Central Administration

Telephone (518) 473-1839

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: Battered Women in Guilford County:
Continuation of Education, Training, and Service Programs

Project Duration: 12 months

Participants: A broad range, from high school to professional groups. All socioeconomic levels, races, and sexes were represented. Occupational representation ranged from the unemployed to District Court judges.

Number Served: 1,827

Project Summary:

Technical assistance, training, and public information were provided to increase public awareness of the problem of violence against women in Guilford County, North Carolina, and to help develop methods and systems for aiding victims of domestic violence.

Technical assistance to Women's Aid assisted the establishment of a shelter for battered women and the designation of Women's Aid as a United Way agency. A speaker's bureau made presentations to 77 community groups. Training in dealing with victims of domestic violence was provided to volunteer court advocates, police, emergency room staff, crisis switchboard volunteers, and women's advocates.

Methods & Resources:

Faculty from the Department of Sociology and Child Development and family relations worked with the public, community groups, service agencies and providers, and the legal and health care systems to develop awareness of the problem of domestic violence and the needs of victims and strategies for meeting those needs. As a result of university/community cooperation, services for battered women received funding from state and Federal agencies, foundations, and civic groups.

Institutionalization, Spin Offs, Future Plans:

After two years of Title I funding, Women's Aid was a self-sustaining organization coordinating a variety of devices for abused women, including one of the state's first shelters. The level of public awareness of and concern for domestic violence was substantially higher, and Women's Aid was planning (with Title I funding) to develop and implement a program for batterers.

Material: Developer:

Materials developed include a Women's Aid newsletter, speakers' bureau, a court advocate training program, training manual for volunteer advocates, a public service announcement, and a bibliography of books and articles on domestic violence.

Project Director:

Name Dr. Hyman Rodman

Title Excellence Fund Professor

Address UNC-Greensboro
Greensboro, N.C. 27412

Telephone (919) 379-5307

Department Child Development and
Family Relations

Institution University of North Carolina
at Greensboro

215

NORTH CAROLINA

Title I HEA State Administrator BETTY B. SANDERS, UNC GENERAL ADMINISTRATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Human Resource Education

Project Title: Women's Community Leadership Program**Project Duration:** One year

Participants: Women interested in assuming leadership positions and/or making personal and career changes. **Number Served:** 737
10,000 by mass media

Project Summary:

The major objective of the program is to provide participants with skills which enable them to assume leadership roles.

Methods & Resources: Services provided included:

1. Workshops on career exploration with emphasis on building self esteem and leadership potential. Workshops held quarterly, and coordinated by a trained counselor with appropriate guest speakers.
2. Workshops on personal assertiveness with emphasis on building self esteem and leadership potential. Workshops held quarterly, and coordinated by a trained leader.

Institutionalization, Spin Offs, Future Plans:

The program has helped raise the consciousness of the institution relevant to needs and wants of adult women. As a consequence, the institution is moving toward broader service for individuals and groups including, for example, a proposed program for displaced homemakers.

Materials Developed:**Project Director:****Name** Lloyd Anderson**Title** Director of Community Services**Department****Address** Bismarck, ND 58501**Institution** Bismarck Junior College**Telephone**

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Human Resource Development

Project Title: Woman to Woman

Project Duration: One year

Participants: Women homemakers in the Bismarck area; predominantly.

Number Served:

Project Summary: The Project had the following objectives:

1. To enhance the awareness, interest, and understanding of women in relationship.
2. To provide opportunity for women to share experiences.
3. To encourage the individual and corporate growth of the participants.
4. To offer information on resources available for women in the community and state.

Methods & Resources:

The conference format featured a variety of experiences: Two general sessions were offered which focused on "Women in Relationship" and "Beliefs About Women." The sessions were one hour and 15 minutes in duration and featured an address, short exercises, and question time. Shauna Adix, Director of the Women's Resource Center at the University of Utah was the presenter.

Institutionalization, Spin Offs, Future Plans:

The college recognizes the need for continued opportunities for conferences of this type and for on-going experiences for women to share experiences. Two one hour explorations are planned for the second semester which will focus on women. One is entitled, "Women in Transition: A Support Group" and the other, "Women Artists and Feminist Art Movement."

Materials Developed:

Project Director:

Name Sister Jude Braus

Title Vice President for Student Development **Department**

Address Mary College, Bismarck, ND 58501 **Institution** Mary College

Telephone

217

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minorities / Women

Project Title: Leadership Development for Women in
Ethnic and Minority Groups

Project Duration: 9/15/78 -
10/30/79

Participants: Ethnic and minority women in inner city
neighborhoods in Cleveland, Ohio

Number Served: 67

Project Summary:

Project objectives were to identify ethnic and minority women who have leadership skill potential, to help develop their skills, thereby raising their sense of self-worth, social responsibility, and improvement of their quality of life. An additional hoped for objective was also the increase of access to education for these women.

Methods & Resources:

Ethnic and minority women in neighborhood, civic, church, and community organizations were actively recruited and provided with skills of group dynamics via eight sessions of 2½ hours and two one-day workshops. The project utilized large group lectures to give skills background, used extensive small group participation, and used prepared materials for group exercises and individual learning.

Institutionalization, Spin Offs, Future Plans:

Assertiveness training was provided in addition to the training originally designed for the project and a city-wide Parent-Teacher League asked for a one-day workshop for 100 women.

Another Ohio college has asked for information about the development of the program.

Materials Developed:

Course outlines and materials used in the project are available.

Project Director:

Name Sister Mary LeRoy Finn

Title Director, Lifelong Learning Center

Department

Address 4545 College Road
Cleveland, Ohio 44121

Institution Notre Dame College
of Ohio

Telephone (216) 381-1680

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women

Project Title: "Battered Women -- Education and Training for RI Human Service Workers"

Project Duration: 11/79 - 8/80

Participants: social workers, mental health counselors, child care professionals, hospital personnel, and police.

Number Served: 250

Project Summary:

The goal of this project was to sensitize social service personnel to the dynamics of domestic violence, how to deal with the battered victim and what resources are available in RI. The project provided those who are most likely to come in contact with the battered woman an understanding of what legal, mental health and shelter resources are available to assist them and their clients.

Methods & Resources:

The project was designed to achieve its goal through a series of workshop/training programs conducted for each of the target population. The programs were delivered by a three member team consisting of a representative from each of the two Providence shelters and a professional from the target population experienced in working with victims of domestic violence. Each team used a series of discussions, audio-visual materials and guest lecturers to conduct their training. All participants in the workshops received a copy of the resource manual "Domestic Violence in Rhode Island".

Institutionalization, Spin Offs, Future Plans:

The educational/outreach programs of both Providence Shelters have expanded their scope to include the training of professional groups. The Providence Dept. of Social and Rehabilitative Services has decided to incorporate the issue of domestic violence into their on-going inservice social work training program. In addition, the social work trainer met with administrators in that department to discuss increased shelter allocations for the up-coming fiscal year.

Materials Developed:

"Domestic Violence in Rhode Island: a resource manual."

Project Director:

Name Janet Hufnagel Muri

Title Project Coordinator

Address 600 Mt. Pleasant Ave., Providence, RI 02980

Telephone (401) 456-8239

Department RI Consortium for Continuing Educ. in Comm. Welfare & Hum. Svcs
Institution Rhode Island College

219

RHODE ISLAND

Title I HEA State Administrator: Paulette M. Anjorin, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: Peer Led Training Sessions for Low-Income Working Women

Project Duration: 7/79 - 7/80

Participants: Low-income working women

Number Served: 250

Project Summary:

We are conducting an educational program in which Working Women Advocates provide their co-workers with the information, skills, and self-confidence they need to become more self sufficient and effective in relation to their jobs.

These working women advocates are low-income working women who participated in last year's training program and are now leadership for this year's project.

Methods & Resources:

These skills are provided through a series of workshops on how to handle job related problems, individual counseling as a follow-up, and through a newsletter distributed to 7,000 working women.

Institutionalization, Spin Off, Future Plans:

These training sessions are being incorporated into the program of R.I. Working Women, an on-going organization, which receives funding through VISTA, grass-roots fund raising, and through additional grant sources.

Materials Developed:

Career Counseling Manual, Handbook on How to Handle a Salary Review, and various worksheets on how to handle stress, discrimination, etc.

Project Director:

Name Ann C. Byrne
Title Assistant Dean
Address URI - Extension
Telephone (401) 277-3810

Department
Institution URI Cooperative Extension

RHODE ISLAND

Title I HEA State Administrator: Paulette M. Anjorin, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Family

Project Title: Adolescence and Parenthood

Project Duration: Three months

Participants: School-age mothers from nine communities

Number Served: 20

Project Summary: This project encompasses a series of group counseling sessions to assist school-age mothers to emerge from their experience with a sense of growth and with hope for the future. The groups meet to discuss common issues determined jointly by the group and leaders, and include the following: managing one's life and environment; family living; anger and anxiety -- alternatives to striking out; planning for the future -- decision-making skills and vocational issues; communication skills, babies -- individual emotional growth. Adolescent girls in the crisis of unplanned pregnancy require focused and flexible approaches to meet their wide range of medical, educational, emotional and social needs. The Young Parents Program is responsible for providing and facilitating a broad array of these services. The goal is to help the girls, their families, and the young fathers get through the pregnancy satisfactorily and to provide an opportunity to heighten self-esteem, enhance ego-functioning, and increase potential for emotional, intellectual, and social growth.

Methods & Resources:

Education counseling, administration of self-concept tests, and transitional support group services.

Institutionalization, Spin Offs, Future Plans:

Project is seeking other funding sources.

Materials Developed:

None.

Project Director:

Name Mimi G. Frank

Title Instructor

Address University of Rhode Island
Kingston, RI 02881

Telephone (401) 792-2360

Department Human Development, Counseling and Family Studies
Institution University of Rhode Island

251

RHODE ISLAND

Title I HEA State Administrator: Paulette M. Anjorin, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Town and Country Week to Remember -
Phase Two

Project Duration: One year

Participants: Women of all ages that wish to start or
continue a degree program and women over fifty that desire expanded knowledge

Number Served: 160

Project Summary:

A program of credited continuing education designed to meet the needs of women was offered to four small towns that each draw from a large hinterland.

Courses dealing with skills and knowledge needed or desired by women to begin or continue their education were offered through the use of workshops. These courses were aimed directly at women and geared for their interests.

Methods & Resources:

Courses were offered through the mode of workshops and included classes on creative writing, women in literature, speaking up, and planning for personal and financial security. The courses lasted for three hours each morning for a week and were taught by instructors from Sioux Falls College who had special knowledge and experience in dealing with women's issues.

Institutionalization, Spin Offs, Future Plans:

This program has been carried over from last year and hopefully will continue in the future. The program has not been completed for this year so definite future plans cannot be determined at this time.

Materials Developed:

The project is still being carried on and any materials to be developed are as of yet unknown.

Project Director:

Name Jan DeWitt

Title Director, Center for Women

Department

Address Sioux Falls College
Sioux Falls, S.D. 57101

Institution Sioux Falls College

Telephone (605) 336-2850

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women

Project Title: Women in Transition

Project Duration: February 1, 1979 -
August 31, 1979

Participants: Women between the ages of 21 and 55; House-
wives returning to School or Work; Female College
Staff; Employed Area Women.

Number Served: 50

Project Summary:

Goals of project were to provide pre-entry workshops for women to assist them in increasing their life options. The workshops attempted to instruct women in the skills involved in assertive, positive and rewarding behaviors in place of self-defeating non-assertive or aggressive ways of behaving. Women were encouraged to start taking responsibility for their own lives and understanding those areas that are often problematic when returning to the workplace, i.e., time management, decision making and problem solving.

Methods & Resources:

All 5 Assertiveness Training Workshops were led by Counselors of Family Service of Galveston County. Participants were given materials chosen by and organized by the leaders. These consisted of written terms, definitions, steps to be taken in becoming more assertive. Participants were taught to apply principles learned each session to real personal family and work situations.

Institutionalization, Spin Offs, Future Plans:

As an outgrowth of this project, some changes have been noted in the attitudes toward women students on campus in the form of increased awareness of and sensitivity toward women and their personal, academic and vocational needs. Plans are now in motion to offer career counseling/assertiveness training for women in transition.

Materials Developed:

Examples of class handouts and recommended reading lists are available upon request.

Project Director:

Name Dr. Fern Ramirez

Title Dean of College and Financial Service

Department

Address 8001 Palmer Highway
Texas City, TX 77590

Institution College of the Mainland

Telephone 713-938-1211

253

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Training Seminars for Women
Entering the Job Market

Employment / Women
Project Duration: One Year

Participants: Women of all ages and income levels
entering the job market

Number Served: 142

Project Summary:

A series of evening seminars designed to provide information and encouragement to women seeking employment or advancement in their present positions.

The seminar topics included: Womens' chances in the job market; Job planning; Women in Management; The displaced homemaker and the job market; Starting your own business; Women with children; Minority women; and Family pressures.

Methods & Resources:

Each seminar included instruction, self assessment, discussion, small group sessions and role playing.

The seminar leaders included women that are successful in their work: Personnel directors; Factory supervisors; Office managers; Women in civil service; and Women in business for themselves.

Institutionalization, Spin Offs, Future Plans:

The Division of Adult and Continuing Education will continue to offer seminars and short courses especially for women entering the job market.

Materials Developed: N/A

Project Director:

Name Don R. Hale

Title Director

Address 2601 W. Avenue N.
San Angelo, TX 76901

Telephone (915) 942-2339

Department Adult & Continuing
Education

Institution Angelo State University

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
and University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Government Official Training

Project Title: Training Program: Women in
City/County Government

Project Duration: 9/1/78 to 8/31/79

Participants: City/county elected, appointed and/or
employed on administrative and professional levels, and unemployed
women interested in government work.

Number Served: 160

Project Summary:

The two year project, conducted by the University of Houston Continuing Education Center, was concerned with responding to the need for qualified women in city and county government. The objectives of the project were to assist the City of Houston and Harris County in efforts to improve the quality and quantity of city/county government officials, and to assist in efforts to strengthen city/county government through the contribution of effectively trained and well-informed women in government.

Methods & Resources:

(a) The two year project consisted of a training program of 15 workshops, and a one day statewide conference. (b) As a pilot project, three types of programs - 10 days, 4 days, 1 day - were developed to promote career development of women associated with city-county government. (c) The areas of instruction focused on organizational behavior and management. An advisory committee assisted in implementing the instructional and curricular plans. Evaluation was an integral part of the project.

Institutionalization, Spin Offs, Future Plans:

An outcome of the two year project is an evening, four session workshop in order that participation will be outside of employment. Additionally, a statewide conference will be an annual event promoting career development of women in government on all levels.

Materials Developed:

Materials include duplicated presentations from workshops for a selection of reading and slides/pictures depicting training program.

Project Director: Dr. Alice E. Whatley

Name Coordinator, Continuing Education

Title 4800 Calhoun, Houston, TX 77004

Department Continuing Education Center

Address (713) 749-4185

Institution University of Houston

Telephone

255

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
and University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Women in Transition

Project Duration: February 1, 1979 -
August 31, 1979

Participants: Women between the ages of 21 and 55;
Housewives returning to school or work; Female College
Staff; Employed area women.

Number Served: 50

Project Summary:

Goals of project were to provide pre-entry workshops for women to assist them in increasing their life options. The workshops attempted to instruct women in the skills involved in assertive, positive and rewarding behaviors in place of self-defeating non-assertive or aggressive ways of behaving. Women were encouraged to start taking responsibility for their own lives and understanding those areas that are often problematic when returning to the workplace, i.e., time management, decisionmaking and problem solving.

Methods & Resources:

All 5 Assertiveness Training Workshops were led by Counselors of Family Service of Galveston County. Participants were given materials chosen by and organized by the leaders. These consisted of written terms, definitions, steps to be taken in becoming more assertive. Participants were taught to apply principles learned each session to real personal family and work situations.

Institutionalization, Spin Offs, Future Plans:

As an outgrowth of this project, some changes have been noted in the attitudes toward women students on campus in the form of increased awareness of and sensitivity toward women and their personal, academic and vocational needs. Plans are now in motion to offer career counseling/assertiveness training for women in transition.

Materials Developed:

Examples of class handouts and recommended reading lists are available upon request.

Project Director:

Name	Dr. Fern Ramirez	
Title	Dean of College & Financial Service	Department
Address	8001 Palmer Highway Texas City, TX 77590	Institution College of the Mainland
Telephone	713-938-1211	

TEXAS

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women /Career Counseling

Project Title: Women In Transition Institutes

Project Duration: One Year

Participants: Central Texas Community Women with academic concentrations in Liberal Arts, Fine Arts, Humanities & Social Sciences, Ages 23 - 65, education level post high school to PH.D.

Number Served: 126

Project Summary:

The Women in Transition Institutes provided women with academic concentrations in the Liberal Arts with transferability of their academic skills to the market place.

Community women were given training in skills development in the creative job search and in translation of skills to areas sought by industry and business, as well as exploration of post secondary academic programs which would increase career potential. Peer support groups were initiated for a six month period following the Institutes providing more in depth information on the related topics. Testing of vocational confidence and vocational identity for the women was developed and findings indicate these levels were increased for a significant number of women following the Institutes.

Methods & Resources: Three individual, 3 day workshops were held focusing on each academic area. Day 1 included the creative job search featuring resume writing and interviewing skills. Day 2 focused on translating academic training to the market place. Day 3 focused on self help activities led by the project staff.

The deans of the respective academic areas appointed faculty to serve as advisers and consultants. The Austin Women's Center, a non-profit agency, was involved supplying lists of potential participants and developing workshops to meet the needs of the women. Business supplied women role models. These women had translated an academic skill to a nontraditional financial asset for employment.

Institutionalization, Spin Offs, Future Plans:

The academic areas were involved in assisting in a community service for women offering post-secondary and employment information. The Austin Women's Center offered cooperation and has initiated a program in "How to Return to School".

A Video tape was made by U.T. News and Information Service of one workshop to be viewed throughout the State of Texas to publicize community service at The University of Texas.

Southwest Texas State University, Dept. of Home Economics, used our model to develop a Women in Transition Institute for their alumnae.

Materials Developed:

A Resource Materials Handbook has been developed.

Pretest and posttest instruments were developed and the findings submitted for publication to The Journal of Educational Psychology.

Project Director:

Name Frances A. Plotsky

Title Director, Program Development

Address Main Building, #2500

Telephone 512/471-3123

Department Division of
Continuing Education
Institution The University
of Texas at Austin

257

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Outreach Program for Women

Women/Career Counseling

Project Duration: One Year

Participants: Women of retirement age; women with families; single-parent women working in jobs that did not fulfill their potential; women to whom English is a second language.

Number Served: 370

Project Summary:

Programs were developed to help mature women overcome academic, psychological and practical barriers to education.

Six two-hour workshop sessions on retirement planning were conducted, once at a San Antonio hospital for personnel and once at the downtown YWCA for community attendance. Three "Planning to Return to College" seminars were offered to assist women for planning for work, time, finances, class attendance and family needs. Three English As A Second Language practicums helped women to improve their skills in reading, writing and conducting business in English. Two College Fairs were conducted to help women discover education resources.

Methods & Resources:

Faculty from Incarnate Word College conducted testing, workshops and seminars. YWCA personnel and college faculty from 13 city postsecondary institutions participated in two college fairs at local shopping malls. Facilities of the YWCA, Santa Rosa Hospital and Incarnate Word College were used for seminars. A consultant from the region learning center conducted two seminars. Practicum students in classes at Incarnate Word College staffed Kid's Kollege in the evenings. A graduate student in Adult Education was hired to counsel mature women concerning the possibility of returning to postsecondary education.

Institutionalization, Spin Offs, Future Plans:

13 San Antonio postsecondary institutions joined together to disseminate information concerning educational opportunities for mature women in the San Antonio area. Kid's Kollege was initiated two evenings a week to care for school aged children while their parents were in evening classes. This was further expanded to four evenings a week due to the positive response.

Materials Developed:

A brochure of financial aid, especially for mature women, was developed to encourage postsecondary education plans. Purchase of three learning aids enhanced workshops for personal growth and encouraged enrollment in local colleges. Materials purchased include: CATALYST--SELF-GUIDANCE SERIES, 14 East 60th Street, New York, N.Y. 10022, ESPECIALLY FOR WOMEN--PLANNING AND THE THIRD AGE, University of Nebraska, Box 688, Omaha Nebraska, 68101 and CAREER VALUES, Guidance Associates, Communication Park, Box 300, White Plains, N.Y. 10602

Name

Dorothy Wheeler

Title

Coordinator of Continuing Education

Department

Continuing Education

Address

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Institution

Incarnate Word College

Telephone

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Title I HEA State Administrator

WILBUR W. HURT, TEXAS COLLEGE & UNIVERSITY SYSTEM

TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Women

Project Title: An Action Research Project; Combining
a Study of Career Needs and Broadening Women's Awareness
with a Pilot Program for Delivery of Services

Project Duration: 1 Year

Participants: A sample base of 3000 employed and listed
unemployed adults, ages 18-65, in the state of Vermont.

Number Served:

Project Summary: The project goal was to assess the needs of adult learners in Vermont
and to design outreach programs based upon those needs. A particular emphasis
was to reach women in the labor market who were under-employed.

Methods & Resources:

A questionnaire was developed and administered at 72 organizations/business/community
groups throughout the state. Data was collated and presented in book form to
determine the most pressing needs in the state. Present continuing education
offerings at higher education institutions were identified and grouped by geographic
area. A cross reference of course offerings was made, and areas of the state where
programs were needed identified.

Institutionalization, Spin Offs, Future Plans: Courses identified as needed were offered in
two regions, and other programs were designed and developed based on data from
returns. Colleges and universities in the state will use results for planning.
Two conferences were held to disseminate information to representatives of the
various colleges and the continuing education community. Results were also shared
at a national conference on continuing education at the University of Maryland.

Materials Developed: The data is presented in book form, titled A Study of the
Continuing Education Needs in Vermont.

Project Director:

Name	Dr. John Vogelsang	
	Champlain College	
Title	P.O. Box 670	Department
	Burlington, Vermont 05402	
Address		Institution
Telephone	(802)862-3121	

259

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Multi-Service Women's Resource Center

Women/Employment

Project Duration: Sept. '78 - Aug. '79

Participants: Unemployed Women

Number Served: 769

Project Summary:

Women face fundamental changes in educational opportunity, economic status, career selection, self image, and individual personal development. The community college to be a responsive center in this time of transition leading to equal and responsible life choices for all people provides support and programs in concert with the special and unique concerns of its constituency. The women involved in the program participated for a variety of reasons including a desire to enter the job force and general life enhancement. Most of the students in the classes were in the 21-35 age group and participants in the weekly rap sessions were mostly in the 35-55 age bracket. A survey of the women enrolled in the classes and who have utilized the Women's Centers' facilities indicates that 50% would like to begin a new career (24% are interested in non-traditional jobs), 67% would like to attend college full-time, and 88% are interested in

Methods & Resources: enhancement programs.

The intent to become more responsive in college programming to the women in two southwest Washington counties was met by providing two women's centers to give support and encouragement to women re-entering the educational system, develop new workshops and courses, seek individual input and evaluation of women's programs, distribute reading materials, compile information concerning community resources and provide a location supportive to women. The Multi-Service Women's Resource Center was established to offer these services. The focus was placed on providing information on education, social and economic problems, career exploration, and counseling on a re-entry into the job field.

Institutionalization, Spin Offs, Future Plans:

Courses which were developed are now included as regular offerings within the college. Activities of the two Centers were also institutionalized.

Materials Developed:

NA

Project Director:

Name	Margaret Allan	Department	Continuing Education
Title	Coordinator of Women's Programs	Institution	Grays Harbor Community College
Address	Aberdeen, Washington 98520		
Telephone	(206) 532-9172		

DORIS COATES, OFFICE OF COMMUNITY DEVELOPMENT WASHINGTON

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling / Women

Project Title: Career Counseling: Mission Transition

Project Duration: 1978 - 79

Participants: 75% Women - age 21-55

Number Served: 603

Project Summary: The creation of the Women's Resource Center provided the means by which women and men entering the job market may receive guidance. Participation was within middle socio economic level indicating that problems concerning the family, personal crisis, and education are not entirely low income or minority concerns but they cross over into the middle income bracket in much the same manner. The capacity for the mid-level participant to cope is just as difficult and complex. Therefore the TitleI Project FY 1978-79 and Women's Resource Center serves a wide range of individuals spanning all ages, levels of education, male/female, and various national origins.

Methods & Resources: The Career Awareness Center has continuously expanded, meeting the needs of students and area people. Individuals have received counseling, career exploration inventories such as John Holland's Self-Directed Search and/or the Strong Campbell Interest Inventory information and guides about different career /fields, referral to other agencies and additional aid as needed. Pamphlets and resources available within the Center have been very useful in career exploration and will be a permanent part of the college. Senior Citizen workshops/programs have been on an on-going basis with approximately two (2) programs per month. The Career Awareness Center has been useful to the senior citizen in finding new avenues of interest.

Institutionalization, Spin Offs, Future Plans: There has been an increase in the enrollment of women between the ages of 25-50 at Parkersburg Community College in academic curriculums/continuing education programs. Career awareness programs have been made a permanent feature of the college to aid in the development of sound career decisions. The activities and experiences of the Women Resource Center and its relationship to the college and community was presented in a paper given to the National Convention of the American Personnel and Guidance Association.

Materials Developed: The Women's Resource Center will continue under the direction of the Career Counseling and Placement Division of Parkersburg Community College. The center maintains a library of resource materials on career planning, home and family, male/female relationships and other concerns of women.

Project Director:

Name Anne Schackne

Title Coordinator

Department Continuing Education

Address Route 5, Box 167-A
Parkersburg, WV 26101

Institution Parkersburg Community
College

Telephone

261

WEST VIRGINIA

Title I HEA State Administrator: Board of Regents

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Women / Older Adult

Project Title: Continuing Education Programs for Women and Senior Citizens

Project Duration: One year

Participants: Women (mostly unemployed) and older adults

Number Served: 1,071

Project Summary:

This project had the following objectives:

1. To provide assistance to women interested in the development of a career or to women considering career changes.
2. To conduct training programs designed to enable women to develop new skills and/or attitudes necessary for professional growth and development.
3. To provide unique educational experiences for the elderly.

Methods & Resources:

The primary activity of this project was the establishment of a Women's Career Center in Wheeling, West Virginia to serve the citizens of the five northern counties of the state.

A secondary activity of this grant was the development of courses to be given in the residential high rises of senior citizens.

Institutionalization, Spin Offs, Future Plans:

Specific changes or "spin-offs" are listed below.

1. The organization and development of a 16 hour course on career planning available for college credit at Bethany College.
2. The organization and development of a support group for women at West Liberty State College; responsible for programs and information useful to female students.

Materials Developed:

Project Director:

Name Maggie Garrison

Title Director, College Consortium

Department

Address West Liberty, WV 26074

Institution West Liberty State College

Telephone

WEST VIRGINIA

Title I HEA State Administrator : Board of Regents



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues

Project Title: Consumer Education for Service Providers **Project Duration:** One year

Participants: Citizens of Connecticut, especially Consumer Education leaders and Minority group members. **Number Served:** 10,000 (approx.) reached directly

Project Summary: The specific objectives of this project were:

1. To educate service providers and consumers in money management and consumer education matters, in order for consumers to increase their economic stability.
2. To aid community leaders in acquiring knowledge of community resources and appropriate laws to protect them from illegal practices.
3. To develop expertise in consumer leaders and provide them with manuals to use in consumer education programs.

Methods & Resources:

The purpose of all sessions was to bring to the forefront of each group the consumer laws available to individuals to use in redress actions in circumstances where they have been unfairly treated. To provide materials for future reference in order to be educated consumers -- the educated consumer is the best consumer.

Institutionalization, Spin Offs, Future Plans:

Recovery of over \$80,000 by 110 individuals with written documentation -- materials developed by other funding were dispersed to over 400 agencies. This would have been impossible without this funding as other funds limit dissemination of materials to their own target group. Consumer Law Booklet researched with Title XX and printed by Governor's Consumer Advisory Council distributed to 8,000 individuals.

Materials Developed:

Not available.

Project Director:

Name Elsie Fetterman

Title

Department

Address University of Connecticut

Institution University of Connecticut

Telephone

CONNECTICUT

Title I HEA State Administrator : Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues / Education Media

Project Title: Community Consumer Education

Project Duration: 15 months

Participants: Consumers of Dade County

Number Served: 750,000

Project Summary:

The Community Consumer Education Program was designed to increase the public's understanding of consumerism and provide specific educational information to the public, media, and consumer professionals. A Tel-Consumer system, developed under a previous Title I, HEA grant, was implemented and was operational from 9 a.m. to 9 p.m. weekdays and 9 a.m. to 6 p.m. on Saturday, 180 messages, in English and Spanish, were revised to reflect economic and legal changes. Two lines serve Dade County and two lines, WATS, cover the rest of Florida. Media personnel and government personnel in consumer areas were specifically trained and given resource materials in consumer education.

Methods & Resources:

Resources were shared concerning consumer education with other Title I projects in the state and in the nation. Tel-Consumer programs served as both reliable resources and strong bases for programs at various level of community education. Training was provided, as well as resource materials for consumer professionals and media personnel.

Institutionalization, Spin Offs, Future Plans:

The Department of Politics and Public Affairs has begun developing a minor track in consumer affairs within their Masters degree in Politics and Public Affairs. Department of Business Law is pursuing the possibility of extensive studies on layman's understanding of the law and on the interdependence of consumer law, government agencies and the sunset concept. Seven states are actively seeking to develop similar systems based on this mode.

Materials Developed: The top tapes of the System are: "Automatic Transmissions", "Trouble After an Auto Repair", "Security Damage Deposits", "Landlord Responsibilities", "Tenant Responsibilities", "Raising Rent", "Ending a Tenancy Without a Lease", "Security Deposit Return", "Withholding Rent", "Eviction for Non-payment of Rent", "How to Buy a Home for 5% Down", "Legal Assistance", and "Lemon-Aid".

Project Director:

Name Diana L. Walworth / Walter T. Dartland

Title Director of Consumer Ed / Consumer Advocate **Department** School of Continuing Studies
Metropolitan, Dade County

Address P.O. Box 248005 / 140 W. Flagler St. **Institution** University of Miami
Miami, FL 33130 Miami, FL 33130

Telephone

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues / Minority Issues

Project Title: Consumer Education & Protection in the Spanish-Speaking Community

Project Duration: 12 months

Participants: Civic & Social Service agency staffs in Spanish-Speaking communities, Spanish-Speaking media personnel, and Spanish-Speaking consumers in Dade County

Number Served: 250,000

Project Summary:

The project sought to make consumer education available to Spanish-Speaking consumers in Dade County. Civic governmental and social service agency staffs were trained to provide this information. Also, a network of referral and information exchange among and between the above agencies, the Dade County Protection Agency and the Consumer Advocates Office. A native Spanish-Speaking Consumer Outreach Specialist was trained to consult with civic governmental, and social service agencies. Spanish-Speaking human and material resources were listed and made available free to consumers. Spanish-speaking mass media personnel was assisted in developing consumer education programs.

Methods & Resources:

Four workshops were held to train civic, government and social service agency staff. A native Spanish-Speaking person was trained as Consumer Outreach Specialist. Community Outreach Specialist and project coordinator conducted nineteen community presentations for a group such as migrant workers, senior citizens and parents of school children. Outreach Specialist and coordinator worked with Spanish mass media personnel to develop programs and articles about consumerism. Ten radio and TV programs were aired. An advisory committee, composed of individuals from government, business and community was formed.

Institutionalization, Spin Offs, Future Plans:

The project served as a model for other consumer projects in the state as well as in the nation. FIU's visibility was greatly increased in Spanish-Speaking communities of Dade County which will enable the University's Outreach Unit, Division of Latin Affairs, to deliver additional services to the Hispanic Community.

Materials Developed:

Developed slide/tape presentation circulars: "Measure Time", "Insurance Hearing", "New Use for Credit Cards", "Consumer Credit Counseling Service", "Consumer Protection", "Problem with the Mail", "Florida's Consumer Federation".

Project Director:

Name Miguel Gonzales-Pando

Title Professor

Department Division of Latin Affairs

Address Florida International University
Tamiami Trail, Miami, FL 33199

Institution Florida International University

Telephone

266

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

6-247

A Higher Education Act, Title I Program Abstract
Consumer Issues

Project Title: Consumer Education Workshops for
Community Parent-Leaders

Project Duration: 9 Months

Participants: Parents of School-age Children,
especially Community Parent-leaders

Number Served: 300

Project Summary:

Through local PTA organizations, workshops designed to teach parents in ways of serving as positive consumer role models for their children will be presented. The intent of the project is to improve consumer skills of families with children by training community leaders to train parents in methods of consumer competencies and to emphasize the need for parents to present a positive role-model from which their children can learn.

Methods & Resources:

A workshop is to be conducted in each of six regional areas over a twelve (12) month period. Each workshop is to present five (5) hours of instruction in consumer education and in methods for training other parents.

Institutionalization, Spin Offs, Future Plans:

This project is an integral part of an on-going effort by the sponsoring institution to improve life-skills of its community.

Materials Developed:

Project Director:

Name Dr. Roy L. Moore

Title Assistant Professor

Address Atlanta, Georgia 30303

Telephone (404) 658-3200

Department Department of Journalism

Institution Georgia State University

• GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues/Human Services Education

Project Title: Adult Proficiency Survival Skills

Project Duration: 8 Months

Participants: Professional Staff from Community
Organizations and Churches, Paraprofessionals actively involved in community and neighborhood councils.

Number Served: 40

Project Summary:

This project is designed to upgrade the skills of professional personnel who provide training and instructional activities in family living skills and consumer and economic education. In addition, lay persons and paraprofessionals who are actively involved in community and neighborhood councils are also expected to benefit from the project. Through a series of workshops the project participants will be afforded the opportunity to improve their individual abilities in presenting instruction in consumer survival skills to their respective audiences.

Methods & Resources:

Two series of eight (9) three-hour workshop/mini-courses are to be conducted over a period of sixteen (16) weeks.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Commercially available materials are to be utilized.

Project Director:

Name Mr. William Beasley

Title Program Development Specialist

Department Division of Public Service

Address Atlanta, Georgia 30303

Institution Georgia State University

Telephone (404) 658-3450

GEORGIA

268

Ed Weeks, University of Georgia Center for Continuing Education

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Education

Project Title: Project Awareness: Consumer Education (78-012-003)

Project Duration: 1 year

Participants: Displaced homemakers, the elderly, new immigrants, members of the general community interested in consumer education.

Number Served: 803

Project Summary:

Project goal was to develop and implement a series of consumer education workshops designed to assist target groups in becoming aware of problems before they became victims. Over 800 persons were assisted by the project in various areas of consumer education.

Methods & Resources:

A series of workshops was presented by institutional faculty and staff to meet a definite community need for college sponsored activities relating to consumer education in a format designed especially for the average layman. Subjects covered eleven areas of need in consumer education as determined by a community and college survey. They included How to be an Akamai Consumer, How to Become a Homeowner in Hawaii, How to Live Cheap But Good, Consumer Awareness for New immigrants, etc.

Institutionalization, Spin Offs, Future Plans:

Community interest was greatly stimulated in on-going projects of a similar nature. The institution's community service programs, especially in the area of consumer education, will be expanded as a result of this project.

The project served as an excellent outlet through which community service agencies and private firms could disseminate information to the community regarding the agencies' functions and/or role in the community.

Materials Developed:

Material regarding retirement planning--"Financial and Personal Planning for Retirement Workshop"--was specifically produced for the project and is available for public dissemination. A 30-minute videotape was produced by Hawaii Public Television by videotaping one workshop regarding nutritional problems faced by new immigrants of Samoan background.

Project Director:

Name	W. Bruce Stanford	Department	
Title	Instructor of Economics	Institution	Kapiolani Community College
Address	620 Pensacola Street Honolulu, Hawaii 96814		
Telephone	(808) 531-4654		

Title I HEA State Administrator MARY ISA, STATE POSTSECONDARY EDUC. COMM., HAWAII

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Education

Project Title: Development of a Modularized
Instructional Program for Selected Areas of Consumer Education

Project Duration: One Year

Participants:

Number Served: 50

Project Summary: The priority area to be addressed by this proposal falls into the state priority area of consumer education/training. Specific areas within the program priority of consumer education/training were identified. These areas were: 1) resource management, and 2) consumer rights and responsibilities.

Methods & Resources: The proposed program will concentrate on the development of modular materials in the broad area of consumer education and instruction and, specifically, under the categories of resource management and consumer rights and responsibilities. The module concerned with resource management will include instruction on: 1) time and energy management of the home, 2) simple maintenance of the home, 3) comparative shopping for health services, food and clothing. The module dealing with consumer rights and responsibilities will include: 1) economic use of the marketplace (decision making), 2) consumer assistance and protection, rights and responsibilities, and federal, state and private consumer information sources, 3) expressed and implied contracts, and 4) citizenship and the consumer. Each module will contain written instruction of how an individual can use the materials, the instructional objectives, resources and procedures. Each module will rely heavily on printed information, prerecorded audio tapes, diagrams and pictures. Modular instruction will take place in one week block. Actual delivery of the instruction will take place over a two-month period of time.

Institutionalization, Spin Offs, Future Plans: The area of consumer education is not a new area of emphasis. It is however, anticipated that by shifting the costs of "live" instruction to the costs associated to the design and development of materials, on-going costs to local agencies and to the state can be reduced.

Materials Developed: The nature of this project provides for wide dissemination of materials upon completion. The materials will be able to be disseminated throughout the state for nominal costs of printing and production.

Project Director:

Name

Dr. John Scally

Title

Director of Continuing Education

Department

Address

Lewiston, ID 83501

Institution

Lewis-Clark State
College

Telephone

(208) 746-2341, Ext. #319

270

Title I HEA State Administrator

CLIFFORD TRUMP
STATE BOARD OF EDUCATION

IDAHO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Education

Project Title: "Consumer Education for Parents of
Children with Special Needs"

Project Duration: Thirteen month

Participants: Parents of children with handicaps &
professionals (teachers & social workers)

Number Served: 129

Project Summary:

The project was designed to increase awareness of parents of individuals with handicaps that they are consumers who have choices in programs, services, and materials.

Participating parents had children with a wide range of disabilities, including cerebral palsy, behavioral disorders, learning disabilities, spina bifida, aphasia, autism, schizophrenia, and epilepsy. Their needs ranged from pre-school programs through college and vocational training, residential services, respite care and recreation, financial assistance, and employment.

Methods & Resources:

The service performed consisted of six workshops, of three days each, offered over a twelve-month period. Workshop presenters were service providers such as teachers, psychologists, social workers and therapists, government personnel involved in planning, university faculty involved in graduate training, attorneys, and parents. In all there were 63 speakers.

The service was offered out of the Parent Information Resource Center, which is an externally-funded community service program of the Department of Psychology at IUPUI.
Institutionalization, Spin Offs, Future Plans:

Fundings of these workshops strengthened the Parent Information Resource Center, and thereby increased its potential for service. The workshops also served as an in-service training program for PIRC staff on such topics as financial assistance and residential programs. As a direct result of the workshops, parent groups in two other Indiana localities are starting parent information centers.

Materials Developed:

No original material was produced for the project. Parent packets were made up for each of the six workshops. These contained approximately twelve items, each pertaining to individual workshop topics, and about half of this material has been added to PIRC's supply of free handouts available to consumers on request.

Project Director:

Name Patti Koerber

Title Director

Address 1363 East 38th Street

Telephone (317) 926-4142 or 253-5708

Department Parent Information Resource
Center
Institution Indiana University-Purdue
University at Indianapolis

INDIANA

Title I HEA State Administrator

A. Michelle Taylor, Director of Federal Programs

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Consumer / Older Adults

Project Title: "Consumer Education"

Project Duration: One year

Participants: Senior citizens and low income residents of Madison County

Number Served: 1,227

Project Summary:

This was a general consumer education project aimed at elderly and low income. Topics covered included Health, Social Security, retirement income, housing, and nutrition.

Methods & Resources:

Sessions were offered in Golden Gourmet Nutrition sites (serving the elderly), churches and social service agencies. Each session lasted two hours, and was divided into a one-hour formal presentation and another hour of discussion and audience participation.

Institutionalization, Spin Offs, Future Plans:

This project was Anderson College's first excursion into consumer education community service programs. The college will continue to offer the course to senior citizens in the future.

Materials Developed:

None useful for dissemination.

Project Director:

Name J. Douglas Nelson

Title Director

Department Center for Public Service

Address East Fifth and College Drive

Institution Anderson College

Telephone (317) 644-0951

272

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues

Project Title: Consumer Affairs Training Program

Project Duration: One year

Participants: Public agency administrators, elected officials, educators and business people.

Number Served: approx. 500

Project Summary: The project had the following specific objectives:

1. Provide a series of 8 training workshops for the personnel of community action agencies.
2. Establish a consumer training center, adequately stocked with materials, for follow-up to the workshops as well as to assist key leaders in other agencies and organizations in consumer issue resolution.
3. Provide a series of substantive-issue workshops as either follow-up to 1 (above) or for areas in need of attention on specific topics.
4. Compile a "street law" monograph of Pennsylvania consumer law for use by Pennsylvania consumers.

Methods & Resources:

The project content (workshops) dealt with two types of format: First, for the training workshops, considerable attention was given to understanding what agencies and organizations had the statutory responsibilities and powers to deal with different types of consumer issues.

Further, we discussed the utilization of the small claims court system and the manner in which the system can be used by consumers.

Institutionalization, Spin Offs, Future Plans:

Two direct organizations have grown out of the workshops and conferences sponsored by the Institute through its Title I projects. In 1976 the Pennsylvania Citizens Consumer Council was formed and during the past year the Pennsylvania Association of Consumer Agency Administrators was established.

Materials Developed:

Most workshops and conferences are taped and they are available for reproduction. Any resident desiring to receive the Northwest Consumer Forum newsletter need only send name and address to the Institute.

Project Director:

Name	Dr. Louis S. Meyer		
Title	Director, Institute for Community Services	Department	Institute for Community Services
Address	Edinboro, PA 16444	Institution	Edinboro State College
Telephone	(717) 783-3117 (Harry Reimer)		

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues

Project Title: Consumer Education and Information Project

Project Duration: 9 months

1,041 Direct

Participants: Consumer Educators in the State of Virginia, including Trained Volunteers and the general population of Virginia

Number Served: 1,288,000 Mass Media est.

Project Summary: A consumer education and information program was undertaken to complete a past program that had outreach to (a) consumer educators and (b) the general population and provide continuation of system of consumer education delivery in Northern Virginia utilizing trained volunteers as instructors. Three publications were completed, i.e., Consumer Concerns Survey, How to Do Consumer Surveys and Source of Consumer Education Information. Over 21 community consumer education awareness workshops were held on local levels with programs designed for local needs. Radio tapes and press releases were utilized by major mass media centers in the seven Virginia metropolitan areas. Also, additional copies of modules and slide sets on six consumer education topics were reproduced for use by trained volunteer instructors in making presentations or in leading seminar discussions of the topics for consumers in the Northern Virginia area.

Methods & Resources: Republishing, publication and mailing out of materials took place at the VPI & SU campus in Blacksburg. Previously, releases were made to consumer education groups to generate the demand. Community consumer education workshops were done on a voluntary basis with support given to the local level with materials, and technical assistance. Project staff included a faculty member from each of the two cooperating institutions, community volunteers, and four students providing data collection and some clerical services.

Institutionalization, Spin Offs, Future Plans: Continued demand for materials produced comes from groups both within and without the Commonwealth and from overseas. Materials have been submitted to ERIC and others for future diffusion. Continued demand has been made for support from the project for materials and personnel at local levels.

Materials Developed: Three publications have been developed, i.e., Consumer Concerns Survey How To Do Consumer Surveys and Sources of Consumer Education Information. Previously, five leaflets, six booklets and innumerable tapes and TV shorts have been developed. For information on the availability of these various materials, contact the project co-director, Dr. Glen H. Mitchell at the address below.

Project Director: Dr. Glen H. Mitchell
Consumer Education Specialist and Professor
Name 102 Wallace Annex, VPI & SU
Blacksburg, VA 24061
Title 703-961-5185 or 703-961-6677

Department Management, Housing and
Family Development
Institution Virginia Polytechnic
Institute and State Univ.

Address Dr. Hercules Pinkney
Community Service Program Developer
Telephone Division of Continuing Education, 1
Northern Virginia Community College
Annandale, VA 22003
703-323-3168

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues

Project Title: Training Volunteer Instructors for
Consumer Education

Project Duration: One year

Participants: Tidewater consumers; ages 18-80; 50%
women; minorities, senior citizens; high school
students; low income families.

Number Served: 55 volunteers trained
estimated 2,000 consumers

Project Summary:

55 volunteers, recruited and trained in consumer education, gave presentations on consumer topics to groups of Tidewater citizens.

Volunteers were recruited from each Tidewater city and participated in a two weekend training seminar in consumer education. Each volunteer was trained in two of five consumer topics. Once trained, the volunteers presented talks to clubs, groups, and organizations throughout Tidewater. To date 28 talks have been given with another 18 scheduled. The college's continuing education office schedules talks, assists volunteers, and houses materials to be used in presentations.

Methods & Resources: Volunteers were recruited in an extensive publicity campaign. City coordinators were also responsible for personally recruiting volunteers. Training sessions were conducted on two consecutive weekends for a total of 18 hours of instruction. Experts in each topic area conducted the training. One-third of the total instruction was devoted to the development of teaching skills. An extensive publicity campaign was used to generate requests for speakers. Volunteers have access to all college audiovisual materials and equipment for use in giving talks.

Institutionalization, Spin Offs, Future Plans: The project will continue as part of Tidewater Community College's continuing education effort. The project has expanded the college's community service outreach and has provided valuable consumer information to various Tidewater groups.

Materials Developed: Seven modules and sets of 128 slides developed by a previous project were reproduced. Copies of the modules were given to the volunteers. Volunteers have access to the slides and to an additional 35 slides developed by this project. Volunteers also have access to a variety of films, filmstrips, cassette tapes, and books housed in the college's library. The module titles are: (1) Money Management, (2) Credit, (3) How to Buy Goods and Services, (4) Legal Aspects of the Marketplace, (5) Rights and Responsibilities, (6) Sources of Consumer Assistance, and (7) Teaching and Learning Skills.

Project Director:

Name Cheryl Wax Creager

Title Director of Continuing Education

Department

Address 1428 Cedar Road

Institution Tidewater Community
College

Telephone (804) 547-9271, Ext. 272

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues / Older Adult

Project Duration: 12 months

Project Title: Consumer Affairs: Focus on the Older American

Participants: 1. Older Americans
2. Providers of Service to Older Americans

Number Served: 2,303

Project Summary: The objectives of the project were to provide 38 workshops on current, applicable consumer information to older Americans and 12 workshops on consumer referral information to providers of services to older Americans. Overall, workshops were held, including such topics as Safe Medication Use, What to Expect from your Doctor, Current Status of Medicare/Co-Insurances, Fraud and Advertising, Home Energy Use, Housing for the Elderly, Legal Safeguards, and Nutrition Buying. Primary interest was in the area of health care, Brochures on community resources were printed and distributed in each of the three service areas, also.

Methods & Resources: With the exception of several cooperative efforts, workshops of 1-1 1/2 hour duration were held at convenient locations for both older Americans (nutrition sites, Senior Centers, Housing Projects) and service providers (Parks and Recreation Centers and public libraries). Pamphlets and brochures were usually distributed. Community experts provided instruction through panel discussions, mini-lectures, group discussion, and film. A wider audience was reached through both radio and television programs. Resources included local, state, and federal governmental agencies, pharmaceutical companies, and insurance agencies.

Institutionalization, Spin Offs, Future Plans: As a result of this project, future workshops and programs in the area of consumer education and the elderly will be conducted. Virginia Western Community College has planned and is conducting a staff training program for the licensees of Home for Adults as a spin-off of the original project. The project greatly enhanced cooperation between the local community and the participating institutions, particularly in the area of community service. A very definite need for continuing education in the area of consumer education was met.

Materials Developed: A brochure containing information on community services for each of the project target areas; four half-hour TV workshops; seven 40-minute programs for public radio (broken into 10-minute segments); a list of consumer education resources for the elderly.

Project Director:

Name	Ronald L. Coleman	Department	Continuing Education
	Director of Continuing Education		
Title	Cheryl F. Abernathy	Institution	Virginia Western
	Assistant Director of Continuing Education		Community College
Address	3095 Colonial Avenue, S. W.		
	Roanoke, VA 24015		
Telephone	703-982-7281		

276

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Consumer Issues / Minorities

Project Duration: 15 months

Project Title: Consumer Education for the Socio Economically Disadvantaged Through the Development and Dissemination of Materials and Seminars

Participants: Low income consumers with low reading skills; majority were Blacks between the ages of 20-40

Number Served: 455

Project Summary: Educational materials were developed which could be easily understood by the low income consumers with low reading skills. Seminars were held for clients of welfare departments. Seminars were also held for welfare department personnel and others who work with low income people. Four slide-cassette sets (3 duplicates) developed; 1 film (2 copies) and instructional booklet; Four flyers were also developed as handouts; Seven seminars and two workshops were conducted; 23 meetings conducted by extension personnel. The project was a joint effort of John Tyler Community College and Virginia State University.

Methods & Resources: The educational materials were developed with the assistance of consultants of the Agriculture and Consumer Services, Reading Specialist, media service, Extension Specialists and private industry. The meetings and seminars were composed of welfare recipients within the area served by the John Tyler Community College and the Richmond, and Southampton areas.

Institutionalization, Spin Offs, Future Plans: The project has strengthened and enhanced on-going consumer education at Virginia State University. The materials will be used by Extension Agents and others throughout the state in their work with the low income.

Materials Developed:

Film:
16 mm color, 9 minutes
"Getting By"

Instructional Book:
15 page guide with
lesson plans and
script for slide
set presentations

Handouts: Flyers of
same titles for each

Slide-Cassette Sets:
"How Do You Shop"
"Avoid Being Cheated"
"Seeking Help"
"Improve Your Food Buying"

Project Director: slide-cassette set.

Name Suzanne P. Helms
Title Extension Specialist, Consumer Management
Address Virginia State University
P. O. Box 540
Petersburg, Virginia 23803
Telephone 804-520-6421

Department Virginia Cooperative
Extension Service
Institution Virginia State University
Petersburg, Virginia

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

LEGAL ISSUES



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Legal Issues

Project Title: Project Soledad: Community-Based
Higher Education for the Incarcerated

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The participants in this project
were inmates at the Correctional Training
Facility, Soledad, Monterey County

Number Served: 304

Project Summary:
The purpose of this project was to provide postsecondary education to inmates to
motivate them towards advancing their academic potential and towards changing
lifestyles and attitudes.

Methods & Resources:

Workshop descriptions were printed in quarterly catalogs and fliers were posted for
events not in the catalog. Soledad's radio and TV were also used to announce events.
The program year was divided into four 10-week quarters with presentations varying
from a few to eight weeks. Each session was two to three hours long. Workshops
generally included lecture and group discussion while a small number of individual
sessions focused on individual needs. Many community organizations were involved in
presentations. These included state universities, CETA, a union, and state and
federal agencies.

Institutionalization, Spin Offs, Future Plans:

CTF - Soledad has extended support through a part-time coordinator and program monies.
Inmate participation and progress is increasingly viewed by institution committees
as an indicator of efforts at self-improvement.

Materials Developed:

Catalogs and fliers were developed to announce workshops.

Project Director:

Name	Margaret M. Pilot	
Title	Continuing Education Hartnell College	Department
Address	156 Homestead Avenue Salinas, CA 93901	Institution Hartnell College
Telephone		

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Legal Issues

Project Title: New Educational Model for Social Adaptation Skills/Training of Incarcerated Populations
Project Duration: October 1, 1978 to September 30, 1979

Participants: This project serves the incarcerated population.
Number Served: 56

Project Summary: The program developed a new educational model for incarcerated populations. A series of guidance courses provided 12 hours of education credit.

Methods & Resources:

This project provided specialized instruction and counseling to a group of 56 women who are inmates at the California Institution for Women. These services were conducted over three consecutive 12 week quarter terms. The project counselor met with the participants in class instruction for 3 hours per day, 4 days per week. On Wednesdays, individual counseling sessions were scheduled for participants instead of classes. Each individual counseling session was conducted for 30 to 50 minutes.

Institutionalization, Spin Offs, Future Plans:

Chaffey Community College was influenced by this program to increase its counseling services.

Materials Developed:

The curriculum materials were commercially produced and are readily available on the market.

Project Director:

Name Mr. Thomas Normand

Title Acting Director of Counseling
Chaffey Community College

Address 5885 Haven Avenue
Alta Loma, CA 91701

Telephone

Department

Institution Chaffey Community College

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family / Legal Issues

Project Title: Domestic Violence in the Home with Focus on Spouse Abuse

Project Duration: 4 Months

Participants: Law Enforcement Personnel, Ministers, Counselors, Social Workers, Medical Personnel

Number Served: 250

Project Summary:

This project is designed to be a demonstration project to assist local communities in dealing with the problem spouse abuse. A specific community is to be selected from among several requesting this type of assistance. Upon determination of which community is to be directly served, a series of workshops and conferences is to be conducted in an effort to integrate the roles and responsibilities of agencies represented by the project participants with regard to spouse abuse.

Methods & Resources:

Workshops and conferences designed to enhance and upgrade the skills of the participants will be conducted. An assessment of the pilot community's existing services and of its community awareness and commitment is to be conducted. It is intended that a community program providing services and a referral system for those involved in spouse abuse will be developed.

Institutionalization, Spin Offs, Future Plans:

It is intended for this project to serve as a pilot program to serve other communities with similar needs.

Materials Developed:

Both commercially prepared materials and materials developed by the grant institution are to be used.

Project Director:

Name Ms. Trudy Cain

Title Coordinator

Address Athens, Georgia 30606

Telephone (404) 542-5654

Department Home Economics and
Institution Continuing Education Pgms.

University of Georgia

251

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Legal Issues / Educational Planning

Project Title: AA Degree Program for Inmates

Project Duration: One Year

Participants: Idaho State Correctional Institution
Inmates

Number Served: 75-100

Project Summary: It is proposed that Boise State University offer an Associate of Arts Program, Social Science Major, Liberal Arts Emphasis, for inmates incarcerated in the Idaho State Correctional Institution, Boise, Idaho. Boise State has offered a fairly extensive college program at the I.S.C.E. since Fall 1975, but no concerted effort has yet been made to develop a program in which a student earning such credits can apply those credits toward a specific goal. All of the course work offered to date has been lower division and has been patterned to satisfy the general education requirements for the B.A. degree. It is unlikely, however, that upper division courses required for a B.A. degree will be offered at the I.S.C.I. in the foreseeable future.

Methods & Resources: The college program will provide higher education opportunities to inmates. It will follow the normal BSU schedule for summer, fall and spring semesters, and will primarily operate during the evening hours. Instructors will be provided through Continuing Education at BSU.

Institutionalization, Spin Offs, Future Plans:

An intensive effort to find alternate sources of funding has been made. It appears that there are just no funds available anywhere to support this project.

Materials Developed:

No solutions have been developed but records verify that no inmate involved in the institutional college programs during the last five semesters has returned to I.S.C.I.

Project Director:

Name William L. Jensen

Title Director

Address 1910 University Drive
Boise, ID 83725

Telephone (208) 385-3293

Department Continuing Education
and Summer Sessions
Institution Boise State University

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: The Expansion & Institutionalization of Project Impact: Educational Programs for the Incarcerated & Ex-Offenders

Legal Issues

Project Duration: 78-79

Participants: Incarcerated, probationed, criminal justice system personnel, community

Number Served: 2,000

Project Summary:

Three years in operation, Calvin College and Grand Rapids Junior College have developed a unique community based approach to address problems of the criminal justice system through educational principles and programs. The basic problem this project addresses is the fragmentation and lack of coordination existing not only within the traditional criminal justice system, but especially between it and the broader community.

Methods & Resources:

Four interrelated programs have been developed. These include expanded inmate self growth and value clarification, expanded employer/offender match, role clarification/enrichment program for selected correctional officers, and criminal justice community education forums.

Institutionalization, Spin Offs, Future Plans:

At present, five model educational programs have been institutionalized and continue beyond start-up funds. Further, the County Board of Commissioners now provides money for on-the-job training for court system personnel and correctional officers. It is anticipated that in 1980-81, consortium staff working closely with the Michigan Council on Crime and Delinquency will adapt programming to Michigan communities.

Materials Developed:

A manual entitled Influencing the Criminal Justice System Through Educational Programs provides information relative to the nine model programs developed through the project, community applied research reports are also available as well as materials identifying services available for offenders in Kent County entitled Open Doors.

Project Director: Robert Riekse

Name Professor of Sociology

Title Grand Rapids, Michigan 49506

Address

Telephone (616) 949-4000

Department

Institution Calvin College

253

RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults / Legal Issues

Project Title: Law Related Information for the Elderly

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: Older Adults

Number Served: Potentially all senior citizens in the state

Project Summary: A seven volume series of handbooks on law related topics of concern to the elderly citizen in the State of Nebraska was prepared and distributed to a wide sampling of elderly citizens across the state through the six Regional Offices of the Nebraska Commission on Aging. The project provided senior citizens and non-lawyer volunteers and professionals who provide services to senior citizens in Nebraska, with informational materials which would answer their needs and concerns for law related information specifically dealing with topics of concern to the elderly.

Methods & Resources: Project staff met regularly with the Legal Services Developer for the Nebraska Commission on Aging, and other appropriate individuals from the Commission for the purpose of developing appropriate subject matter for each handbook.

Institutionalization, Spin Offs, Future Plans: The purpose was accomplished and no future plans for the project are contemplated.

Materials Developed: Seven handbooks were prepared with special attention being paid to both the copy layout and design, and the type size to insure easy readability by elderly citizens. The seven handbooks addressed the following topics: (1) Protective Services; (2) Consumer Concerns; (3) Housing; (4) Health Care; (5) Basic Income Issues; (6) Age Discrimination; and, (7) Estate Planning.

Project Director:

Name Bruce Sales

Title Director

Address Lincoln, Nebraska 68508

Telephone (402) 472-3121

Department Law-Psychology Program

Institution University of Nebraska -
Lincoln

254

NEBRASKA

John E. Wittstruck

Title I HEA State Administrator Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority / Legal

Project Title: Hispanic Language and Culture for Law Enforcement Officers.

Project Duration: Two weeks.

Participants: Law Enforcement Officers from the Reno Police Department, Sparks Police Department and the Washoe County Sheriffs Office.

Number Served: 20 -- Media coverage

Project Summary: The project was planned to teach basic Spanish to law enforcement officers and to make them more aware of the cultural differences and similarities that exist between Hispanic and Anglo peoples. To that end, we had 6 hours a day of intensive language training with principle emphasis on comprehension and speaking. The vocabulary stressed was one that would be most useful to the officer in everyday situations he would be most likely to encounter. Some slang or "street" language was also taught. In addition at least one hour per day was used to teach and discuss the culture of Hispanic people. We showed films, had various resource people from the community, most of whom were Hispanics, come in to talk about the problems and attitudes of Hispanics living in Reno as well as an overview of Hispanics in the United States. In addition to the continuing dialogue with the instructors, we invited law enforcement officers in the area who were Hispanic and who spoke Spanish to help us with role playing.

Methods & Resources: We used various teaching methods. Several hours a day we placed emphasis on the learning of Spanish grammar. Several more hours we reinforced vocabulary and practiced oral drills. The officers attended daily a language laboratory where they listened to prepared tapes and practiced their oral skills. In the last few days of class we invited law enforcement officers in the area who were Hispanic to help us with role playing. The role playing was done for two reasons: 1) to demonstrate to police officers what it is like to be confronted by a police officer whose language you can not understand; 2) to help the police officers practice their Spanish by presenting situations in which they might be involved and having them deal with it in Spanish.

Institutionalization, Spin Offs, Future Plans: It is likely that future seminars will be conducted both for these officers (intermediate level) and for others.

Materials Developed: A beginning bibliography of books relating to teaching Spanish to Law Enforcement Officers was developed. Tapes presenting some basic dialogues dealing with law enforcement problems were made.

Project Director:

Name Dr. Richard A Curry, Chairman
Dr. Tey Diana Rebolledo,
Title Assistant Professor of Spanish
Address University of Nevada, Reno
Telephone 784-6055

Department Foreign Languages and
Literatures
Institution University of Nevada, Reno

285

NEVADA

Title I HEA State Administrator : Adele Somers, Ed. D.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Legal Issues

Project Title: The Juvenile Offender and the Court**Project Duration:** One year

Participants: Residents of the following communities: Williston, Dickinson, Minot, Grand Forks, Bismarck, Fargo, and Devil's Lake.

Number Served: approx. 1,500 at each site.

Project Summary:

This project fulfilled the following objectives:

1. To increase target audience knowledge of the juvenile court operation within each judicial district.
2. To identify issues, legal and behavioral, associated with judicial processing of juvenile offenders.
3. To promote awareness of the interest in community juvenile offender projects.
4. To suggest roles that local community members might take on to prevent offensive juvenile behavior and assist in the resolution of delinquency problems in community.

Methods & Resources:

A one day (six hour) conference was be presented in Williston, Dickinson, Minot, Grand Forks, Bismarck, and Fargo. These cities are focal points of regional juvenile justice activities.

Institutionalization, Spin Offs, Future Plans:**Materials Developed:****Project Director:**

Name James H. Layson

Title Professor of Sociology

Department Sociology

Address Grand Forks, ND

Institution University of North Dakota

Telephone

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Legal Issues

Project Title: Law Enforcement Management &
Administration Training

Project Duration: One Year

Participants: Small town Chiefs of Police
throughout the State of Oklahoma

Number Served: 100

Project Summary:

The project was designed to address the problems and needs of small town Chiefs of Police relative to management and administration. Throughout the project period, two forty hour workshops were conducted to provide the latest and most timely information applicable to small police departments in the areas of management and administration. Evaluation of the workshops by the participants was very positive.

Methods & Resources:

Two workshops were conducted consisting of forty hours each. During the two workshops, nine regular faculty members at CSU and sixteen law enforcement specialists presented material on the latest technique and process of management and administration. The workshops were conducted on the campus of CSU by the use of film, audio tapes, slides, handouts, lecture, question and answer period and student group working sessions.

Institutionalization, Spin Offs, Future Plans:

It was pointed out by the Director of the Oklahoma Law Enforcement Education and Training Council that for the first time, to his knowledge, small town chiefs of Police in Oklahoma had been brought together for extensive training in management and administration. The University plans to continue to work with small town police departments and develop new programs that will assist them in improving their delivery of services to the communities in which they operate.

Materials Developed:

A bibliography of books on law enforcement management and administration was developed and passed out. Selected handouts were developed by different instructors and passed out concerning their areas of interest. New material will be developed concerning new and emerging topics in the field of law enforcement management and administration for future use.

Project Director:

Name William D. Parker

Title Director

Department Criminal Justice Program

Address Edmond, Oklahoma 73034

Institution Central State University

Telephone (405) 341-2980 Ext. 271

OKLAHOMA

Title I HEA State Administrator JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Legal Issues / Education Planning

Project Title: Implementation of an Off-Campus Degree Program in the Administration of Justice.

Project Duration: One year

Participants: Non-traditional students.

Number Served: 192

Project Summary: This Program had the following major objectives:

1. To organize the many inter-related, but often uncoordinated, actions that are necessary to provide a baccalaureate degree in the administration of justice to several distinct and separate groups of non-traditional students.
2. To develop an information system that will provide off-campus students and program decision-makers with accurate and timely information regarding such matters as: individual student progress, financial aid information, course scheduling, operational deadlines, curricular changes, library resources, course evaluations, etc.

Methods & Resources:

To accomplish the above, regularly employed and specially hired personnel made a detailed analysis of the informational needs of off-campus students starting with program entry and continuing through graduation. The analysis established the outline for the proposed student manual and provided the framework for organizing the inter-related actions necessary to provide the degree for non-traditional students.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

The project produced the Guide to Off-campus Instruction, Degree Opportunities and Continuing Education Programs. The Guide is available for dissemination to off-campus Administration of Justice students and others. The project guide is regarded as a first printing of a publication that will be the central part of the Portland State University educational information system for off-campus study.

Project Director:

Name Robert A. Niceker

Title

Department Division of Con. Educ.

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Portland, OR 97207

Institution Portland State University

Telephone

OREGON

Title I HEA State Administrator: Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Legal Issues

Project Title: The College and Community-Based
Corrections

Project Duration: 12/19/77 - present

Participants: State and Community Leaders, Incarcer-
ated Men and Women, College Faculty and Students

Number Served: 350

Project Summary:

The project was developed to increase public and state agency awareness for the need to provide programs (particularly for women) for incarcerated persons who are preparing to re-enter society.

Methods & Resources:

Community development technical assistance was provided by College community service personnel to a group of citizens, political leaders, and agency personnel known as The Committee for Community-Based Corrections for Women in Northern Utah. The Committee made presentations and appeals to the State Department of Social Services to establish a half-way house for women. The process was thorough and the "system" was given every opportunity to succeed.

Institutionalization, Spin Offs, Future Plans:

The system did succeed! Within two years the Department of Social Services established a community-based correction center for women in northern Utah. The College is providing educational and socialization programs and student interns to the women's facility as well as to the pre-existing facility for men in northern Utah. As a result of community concern in the state, the Division of Corrections has plans to improve and expand community-based correction programs to assist the social re-entry to the residents in the half-way facilities with the assistance of College faculty and students and community service agencies.

Materials Developed:

Statewide research on the particular needs of incarcerated women in Utah. Research on the feasibility of community-based corrections in Utah.

Project Director:

Name Ruth V. Knight

Title Director, Community Service

Department Division of Continuing
Education

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Ogden, Utah 84408

Institution Weber State College

Telephone (801) 626-6338

UTAH

289

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minority / Legal Issues

Project Duration: One year

Project Title: The Tribal/Non-Tribal Community
Communication project

Participants: Tribal and local officials; citizens of Ashland and Bayfield counties; 45 percent of participants were women; participants' ages ranged from under 21 to over 55.

Project Summary:

Ed. activities were undertaken which increased awareness of area residents of rights and laws affecting tribal/municipal government relationships.

Community dialogues on topics of concern to both Indian and Anglo communities were undertaken. Municipal and police officials received conflict resolution training to effectively deal with problems arising from tribal/municipal government relationships. A conference was held exploring the effects of tourism development on the local natural environment and Indian cultures.

Methods & Resources:

Two conflict resolution training sessions, each about two hours were provided to participants at their place of employment. Title I personnel assisted by conflict resolution specialists from the UWEX taught the sessions. The AC Filley videotape, "Integrated Decision-Making," together with pamphlets from the U.W. Center for Conflict Resolution were used.

Institutionalization, Spin Offs, Future Plans:

The Community Dialogue Committee composed of residents and officials from Washburn and Bayfield counties and Northland College was established and will be continued. The project also enhanced planning and development rapport between the two outreach arms of Northland College.

Materials Developed:

A bibliography of books available in area libraries related to Native American history, Indian/White relations, conflict resolution and peace-making skills is being prepared.

Project Director:

Name Steve Sorensen

Title Community Services Specialist

Department

Address Sigurd Olson Institute, Northland College,
Ashland, Wisconsin 54806

Institution Northland College

Telephone (715) 682-4531

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Community Advisement Center for
Monterey and San Benito Counties

Project Duration: October 1, 1978 -
September 30, 1979

Participants: Target populations include women,
economically disadvantaged, ethnic minorities, older
adults, disabled, and incarcerated.

Number Served: 289

Project Summary:

This project was developed to establish a community advisement center into rural areas. The purpose was to provide comprehensive educational and career counseling services complemented by referral to other community services for persons not enrolled in college or high school. An independent evaluation indicated that clients expressed high regard for the services they received. It was considered to be a valuable addition to the community and not a repetition of already existing services.

Methods & Resources:

Three center sites offered services informing and advising clients of postsecondary opportunities, career opportunities, education costs, sources of financial aid, and providing testing services on a referral basis. Community outreach was conducted via local press, radio and television. Informal referral agreements were developed between this project and other community services.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

Promotional, educational, and informational materials were designed by project staff.

Project Director:

Name Dr. Philip Nash

Title Project Director

Department

Address Monterey Peninsula College

Institution Monterey Peninsula College

Telephone 980 Fremont Boulevard
Monterey, CA 93940

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: VER: Valley Educational Resources

Project Duration: October 1, 1978
September 30, 1979

Participants: The target population of this project is composed of ethnic minorities, economically disadvantaged, women, older adults, and disabled persons.

Number Served: 514

Project Summary:

The purpose of this project was to establish an educational resource center to offer bilingual counseling, information on available educational and career options, testing, workshops, career aptitude assessment, and advocacy services in order to alleviate the poor economic situation which exists in Imperial County. Several factors, including a damaging earthquake and a delayed start date, hindered the accomplishment of project goals. Several local agencies use the services of this project and others have requested these services for the near future.

Methods & Resources:

A staff of professional and paraprofessional bilingual counselors provided individualized services to clients. Services available included a computerized career information system, standardized testing, career counseling, educational counseling, and financial aid information, intervention and follow-up services, and access to a library containing college and vocational school catalogues, and career and manpower information. Outreach efforts included local print media and a saturation mailing provided free by the Imperial Irrigation District.

Institutionalization, Spin Offs, Future Plans:

Clients have attended the community college who could not normally have enrolled.

Materials Developed:

Not available.

Project Director:

Name Linda L. McAlister

Title Dean

Department

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Valley Campus

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Imperial Valley Campus

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Calexico, CA 92231

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Community Advisement Center

Project Duration: October 1, 1978 to
September 30, 1979

Participants: The program's participants are the economically disadvantaged, ethnic minorities, the disabled, displaced homemakers and the elderly. The average client was female, Caucasian.

Number Served: 387

Project Summary:

The Advisement Center provided information on postsecondary institutions available in the Sacramento area. Special emphasis was placed on persons who had not been in the academic or community mainstream.

Methods & Resources:

The Community Advisement Center provided information to its clients through various methods. The Information System contained 4 components: computerized career information system, educational/vocational schools and training information, community agencies information, and reference materials. Catalogs, class schedules, application forms, financial aids information and information on campus support services were gathered for the greater Sacramento area. The Center also collected data on adult schools, parks and recreation programs and training programs plus correspondence courses available through universities in California and other states.

Institutionalization, Spin Offs, Future Plans:

The Community Advisement Center has gained support and discussions are being held with regard to continuing funding support as an Outreach Center. In order to "sell" the services of CAC, attempts are underway to develop and package those advising/career planning/information services for sale to public and private agencies.

Materials Developed:

Through the Eureka information system, clients could find occupational information and general information about postsecondary institutions. Extensive files have also been established for forty private vocational/proprietary schools. A card file was organized for community agency information. A brochure describing the services of the Community Advisement Center was developed and mailed to 600 community service providers.

Project Director:

Name Dr. Howard L. Harris

Title Associate Dean

Department

Address 8401 Center Parkway
Sacramento, CA 95823

Institution Cosumnes River College

Telephone

CALIFORNIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling

Project Title: "Re-Entry Women and Access to the University"

Project Duration: October 1, 1978 to
September 30, 1979

Participants: The focus of this project was on women including the economically disadvantaged, ethnic minorities and older adults.

Project Summary:

This Re-entry program was designed to broaden the access for women in the target population of the UC system. Current information was disseminated emphasizing educational options with particular reference to UC, Berkeley.

Methods & Resources:

A one-day workshop was held for women in the target population. At the workshop, educators and student service personnel addressed questions of admissions, financial aid, child care, counseling, and career planning services, and dealing with other barriers of higher education frequently encountered by older students. The workshop was widely publicized in the community and used both UC faculty as staff as resource persons.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

A handbook, Is Berkeley the Right Place for You? was produced by the project: The handbook contains information specifically geared to the admission of nontraditional students who may have experienced interruptions in their education, and gathers information in consolidated form relating to the needs of returning students.

Project Director:

Name Margaret B. Wilkerson

Title Director, CCEW - Women's Center
T-9 Bldg., U.C.

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Department

Institution UC Berkeley

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Educational Counseling

Project Title: Re-entry Options For Women

Project Duration: October 1, 1978 -
September 30, 1979

Participants: Orange County Women interested in
pursuing postsecondary education composed the target
population for this project.

Number Served: 1,060

Project Summary:

This project provided centralized dissemination of information and referral to educational and training opportunities, career and life planning, and supportive reentry counseling to postsecondary women in Orange County. It encouraged women to consider further education by helping them to match personal characteristics with information on Orange County employment trends, especially in non-traditional areas that offer upward mobility, and appropriate educational or training opportunities. It served as a satellite to Educational Advisement Centers.

Methods & Resources:

Outreach efforts included twice weekly dissemination of newsletters and brochures, weekly press releases, speaking engagements, etc. Seventy-two thematic programs/workshops were presented to reentry women. One regional conference was presented. Clients were offered career planning, supportive counseling, and educational advisement by professional counselors.

Institutionalization, Spin Offs, Future Plans:

This project includes the county's major four-year institutions, the community colleges, and all YWCA's and involves the participation of community leaders as advisors. County employers are contacted regarding the program throughout the project. Because of these efforts, it is felt that the community service abilities of all the institutions has been increased. A further impact occurred when a regional conference (Learn to Earn) co-sponsored by ROW was attended by 1,400 plus women.

Materials Developed:

An Orange County Women's Resource Book was produced and disseminated to approximately 3,000 women. Most of the production costs were donated. CETA employees did the research. A slide-tape presentation was produced on Reentry Options for Women. Production costs were donated while the work was done by a graduate student at CSU, Fullerton. Two copies are available for public speaking engagements.

Project Director:

Name David Walkington
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Office of Extended Education
California State University
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Telephone

Department

Institution California State University,
Fullerton, CA 92634

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Education Counseling

Project Title: Access to Higher Education and Development for Women (A.H.E.A.D.)

Project Duration: 10/1/78 - 9/30/79

Participants: Women.

Number Served: 351

Project Summary:

This program provided the opportunity for 500 adult women to overcome barriers to higher education, gain information regarding opportunities in higher education, and apply this knowledge to career opportunities and advancement.

Methods & Resources:

Four conferences were held with various themes and workshops. The first conference, "The Focus is on You," emphasized the psychological barriers women face in their pursuit of higher education. The second conference, "The Changing World of Work," concentrated on career opportunities for women. The third conference "Completing Your Future With Education," emphasized the postsecondary opportunities in San Mateo County. The final conference, "Where Do You Go From Here?" encouraged women to use the information gained through the project to make well informed decisions.

Institutionalization, Spin Offs, Future Plans:

Project A.H.E.A.D. provoked the application for Title I-A, "Educating Women For Success" Project. This program was designed to address the skills and knowledge women must develop to succeed in their career development.

Materials Developed:

Not Available.

Project Director:

Name Genita Kovacevich Costello
Title Coordinator, Added Dimensions
Address College of Notre Dame
Belmont, CA 94002
Telephone

Department

Institution College of Notre Dame

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling

Project Title: Access For Women to Technology**Project Duration:** One year**Participants:** Women seeking technological careers**Number Served:** 100**Project Summary:**

The stated objectives for Project AWT were: 1) to enable a group of participating adult women to become more effectively oriented to opportunities for careers in the technologies; 2) to increase flexibility in curricular development and scheduling at Hartford State Technical College through planning for a new constituency -- adult women; 3) to enable local industries to follow through more effectively on their present willingness to employ women in positions in the technologies.

Methods & Resources:

The prime objective of the training was to provide: 1) a review of math subject matter into first year of high school algebra; 2) an introduction to the scientific method through chemistry lecture and laboratory experience; 3) orientation to the technologies through field trips, and speakers from industry; and 4) counseling and group support activities.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

Not available.

Project Director:**Name** Mary Merritt**Title****Department** The Counseling Center**Address** 1283 Asylum Ave., Hartford, CT 06105**Institution** Hartford College for Women**Telephone** (203) 236-5838

295

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Education Counseling

Project Title: Senior Volunteers for Education**Project Duration:** 2/1/78 - 6/30/79

Participants: Persons in Duval County 55+ interested in identifying and pursuing educational goals to meet both practical and humanistic needs.

Project Summary:

The focus of this program is to provide senior adults (55+) with the opportunity to participate in meaningful educational activities and affording them the opportunity to help others.

Participants work as peer contacts, peer counselors, and school volunteers. School volunteers have the opportunity to contribute to the education of children and a practical reason for continuing to learn themselves.

Methods & Resources:

One-to-one and small group interaction are the primary instructional methods utilized by the project. The specific training format varies depending upon the volunteer's background and volunteer task. Periodic workshops are held to maintain competence and introduce skills. In-service training sessions were conducted for participating teachers at the beginning of the school year.

Institutionalization, Spin Offs, Future Plans:

The project continues to increase the community awareness of UNF's outreach functions in general. It has also demonstrated to the various public agencies concerned with aging the UNF is committed to the development of programs which meet the educational needs of older adults.

Materials Developed:

During this funding period the following materials were developed. 1) Peer Contact Brochure, and 2) Curriculum for Floor Advisors to Teach them Communication Skills (leadership, effective listening, assertive behavior).

Project Director:**Name** Dr. Joyce Thomas Jones

Title Director, Ctr. for Aging & Adult Studies **Department** Office of the Vice President for Academic Affairs

Address P.O. Box 17074, Jacksonville, FL 32216 **Institution** University of North Florida

Telephone (904) 646-2720

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling / Women

Project Title: Women's Living and Learning Project

Project Duration: 7/1/78 - 6/30/79

Participants: Primarily women 36-55; single heads of households, a high school graduate and white -- Non-Hispanic.

Number Served: 1,528

Project Summary: The project provided information, referral, support, and continuing education through non-credit classes and workshops and one-to-one peer counseling.

The project is the major effort of St. Petersburg Junior College to serve the displaced homemaker, divorcee, and/or widow in Pinellas County. Teaching and facilitating classes and workshops, as well as counseling were the primary services available to women. Classes met weekly for 6-10 weeks three times a year. Most workshops were held for one day.

Methods & Resources: Two advisory councils representing geographic areas the target population, and agencies serving the target population make recommendations to improve the program and by pointing out the needs of the target population.

Classes are offered at campus locations and off-campus locations such as churches and temples, YWCA's, and department store training rooms in shopping malls. Most instructors hold Master's Degrees.

Peer listeners provided one-to-one support to women in the community at the district offices and two campus locations. The eight peer listeners are community volunteers who have been trained to become knowledgeable about community and college resources and human

Institutionalization, Spin Offs, Future Plans:

relations skills.

Greater attention is being given to the "mature" learner at the college through the counseling center, financial aid office, and community relations office. The CETA office sponsored educational programs at the college. Community support has been evidenced through the two Advisory Councils and joint-sponsorship at classes utilizing agency personnel and cross-referral of agency and project clients.

Materials Developed: Newsletters: distributed three times a year.

Slide and Tape: Titled "Changes and Choices for Women Today," this 12 minute presentation has been used at national, state and local meetings to enable professionals and lay persons to become more acutely aware of the status of the American woman.

Project Director:

Name	Jane Maddox	Department	Continuing Education
Title	Director, Women's Living and Learning Center	Institution	St. Petersburg Junior College
Address	P.O. Box 13489 St. Petersburg, FL 33733		
Telephone	(813) 546-0011, Ext. 289		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Counseling / Women

Project Title: Center for Women's Continuing
Education (CWCE)

Project Duration: 2/1/78 - 6/30/79

Participants: Typically they are white middle class women between the ages of 28 and 55. 65% of these women are divorced or widowed. 55% are employed; the majority of which hold traditional low-paying jobs.

Number Served: 3,951

Project Summary:

Educational and counseling activities are the focus of this program.

Non-credit courses and workshops have been developed based on needs expressed via a community survey. Educational and career counseling are provided by trained staff and information and referral service has been formulated. Training materials for peer-advisory volunteers are being designed. A job bank has also been developed.

Methods & Resources:

Over 35 civic and professional organizations, social service agencies and private businesses were involved in either the initiation of the proposal and or the development and implementation of the program. This group has continued to serve on the Advisory Board and has supplied course instructors and peer counselors, etc. Faculty and college administration have also promoted and supported the program. Extensive radio and TV coverage have been used to familiarize the community with the Center for Women's Continuing Education (CWCE).

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

None have been developed to date. Current plans include the development of films and slides about CWCE and training films for dissemination to the community.

Project Director:

Name Gloria J. Mouton

Title Project Coordinator, Center for
Women's Continuing Education

Department Continuing Education

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Institution Edison Community College

Telephone (813) 481-2121

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Education Planning / Education Counseling

Project Title: Implementation of a Centralized Agency for Continuing Education Information

Project Duration: 11 Months

Participants: Adult Educators of Postsecondary Education Institutions, Public Agencies and Private Associations

Number Served: 100

Project Summary:

A continuation of an effort initiated by a Title I-A (HEA) resource sharing project funded last year, the continuing education project is designed to implement a resource sharing plan for the dissemination of adult education information to the general public residing in the Metropolitan area. The project coordinates the collection, classification and dissemination of program information of twelve (12) institutions of higher education.

Methods & Resources:

A series of six conferences will serve to coordinate the activities of the participating institutions. The classification process of the project is computerized with the computer activities centralized at the grant institution. Dissemination of general information will be made to the media with the intention that interested persons will call one of the participating institutions for further information or referral.

Institutionalization, Spin Offs, Future Plans:

A commitment has been received from the grant institution to continue the project upon termination of federal funding. It is anticipated that the project will become self-supporting through subscriptions.

Materials Developed:

A handbook entitled "Planning a Continuing Education Information System for Metropolitan Atlanta" has been prepared. Limited copies of this document are available to interested persons free.

A computer program to classify adult continuing education information has been prepared by the grant institution.

Project Director:

Name Mr. Paris Clark

Title Program Development Specialist

Department Division of Public Service

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Institution Georgia State University

Telephone (404) 658-3450

302

GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling/Career
Counseling

Project Title: Women's Educational Brokerage
Services (WEBS)

Project Duration: Initial Funding
10/1/79 to 9/30/80

Participants: Women in Mid-Life Transition in
Appalachia Kentucky

Number Served: 150

Project Summary: Women's Educational Brokerage Service (WEBS) is designed to promote, encourage and enhance through training and services, the mid-life educational and employment skills development and opportunities of Appalachian women within the university service area.

Methods & Resources: Individual and group counseling was provided using the resources and coordinating activities with Morehead State University, Gateway District Health Department, Rowan County Education Board and Vocational School, Morehead Clinic, Bureau of Manpower Services, Cave Run Comprehensive Care Center, Northeast Legal Services, Adult Learning Center, Rowan County Public Library.

Institutionalization, Spin Offs, Future Plans: WEBS has heightened cooperation between community resources through the advisory council, collected uniform data on Appalachian women and attracted a formerly untapped population to many resources. This population is now enrolling in educational programs, establishing support groups, student wives clubs, and a regional volunteer corp as well as swelling the employment ranks with newly acknowledged skills and esteem.

Materials Developed: A project Brochure for Dissemination to agencies, informational data forms, a video tape set of resources services available in the five county area, adapted materials for employability skills as relevant for Appalachian women.

Project Director:

Name	George W. Eyster		
Title	Director, Division of Continuing Education Associate Professor of Adult Education Bureau of University and Regional Services	Department	Bureau of University and Regional Services
Address	Morehead State University, Morehead, Kentucky, 40351	Institution	Morehead State University
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KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling/Education Media

Project Title: A Continuing Education Resources
Information Referral System

Project Duration: 6 months
(1/1/79 - 6/30/79)

Participants: Adults

Number Served: Not available, potentially
the residents of metropoli-
tan Omaha Area

Project Summary: Adult and Continuing Education courses, programs, and services provided by institutions, organizations, and agencies in the metropolitan Omaha, Nebraska area were collected through a survey, and distributed through a directory developed for this purpose and through the Midlands Information and Referral Agency.

Methods & Resources: The material was assembled with a survey instrument designed for this purpose. Activity was coded as to whether it was (a) open to the general public, (b) closed to the general public but available to employees and selected clientele, (c) offered on a regular or recurring basis, and (4) offered only on an intermittent basis. The activity of 97 institutions, organizations and agencies was prepared for a hard copy directory and committed to microfiche for the Midlands Information and Referral Agency.

Institutionalization, Spin Offs, Future Plans: The Midlands Information and Referral Agency plans to continue the project in-so-far as funds can be obtained to sustain the continuation of the project.

Materials Developed: A survey instrument for collecting the information was developed in addition to the Directory of Postsecondary Education Opportunities in the Omaha Metropolitan area.

Project Director:

Name John Kretzschmar

Title Program Development Specialist

Department College of Continuing Studies

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Omaha

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304

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Ocean County College Career and Educational Information Center

Project Duration: 1976-79

Participants: Adults in transition

Number Served: over three years,
9,500 served directly

Project Summary: The Center offers seminars, workshops, forums, conferences, and private consultation in educational planning, career development, the transitional phases of adulthood to out-of-school adults by focusing on the four-pronged system of 1) development of the whole person, 2) career information, exploration and placement, 3) educational information and counseling, 4) programs to explore the family in transition. Center staff conducts feasibility studies, presents off-campus presentations and staff development seminars to service agencies and local interest groups, develops talent bank from Career Development program.

Methods & Resources: The Center is the vehicle, both on and off campus, through which the out-of-school man and woman can pursue an understanding of his and her personal human development, particularly as it relates to the educational and career experience. We accomplish this via a referral network, a resource library, active participation in the Ocean County College Speakers Bureau, in addition to hundreds of on-going seminars and one-day workshops. Further, Senior Nutrition Centers and Retirement Villages provide expertise and physical resources where appropriate.

Institutionalization, Spin Offs, Future Plans: Spin-offs were 1) numerous colleges have sought our "how to" expertise, 2) community visibility and acceptability, as evidenced in requests for lectures and workshops on "Adults in Transition" philosophy, 3) Senior Citizen projects, i.e., TV shows, outings, seminars, 4) Sojourners (Ocean County College campus organization) growth as viable component of older students in transition. Future plans include increased off-campus programming, particularly for Senior Citizens, and creation of "modelness factor" for Sojourners.

Materials Developed:

- 1) evaluations for each program topic
- 2) questionnaire for longest running human growth and development seminar (New Horizons).
- 3) numerous handouts on psychological, sociological and philosophical learnings
- 4) poetry and short writings of program participants

Project Director:

Name Dr. Kenneth Kerr

Title Dean of Students

Project Coordinator: Ilene Cummings, Director

Address CN 2001

Toms River, NJ 08753

Telephone (201) 255-4000

Department Student Affairs

Center for Adults in Trans.

Institution Ocean County College

NEW JERSEY

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling/Career Counseling

Project Title: Statewide Information Network for Education

Project Duration: 10/1/78 - 5/1/80

Participants: Department of Higher Education and Thomas A. Edison College

Number Served: 17,715

Project Summary: The basic purpose is to create a central focus for information on post-secondary learning opportunities and career information for all citizens of the State. The information is accessible through a toll-free telephone service, "Education Hotline", which is staffed by four (4) Information Specialists (2 bilingual) who respond immediately to the caller with appropriate information and referral on careers, colleges, support services and counseling programs if the information is readily available. If it is not accessible, Information Specialists research and develop new resources which are forwarded to callers by mail and/or telephone. The cooperation of higher education institutions in supplying and updating information on their programs through a liaison network assures the delivery of current, accurate information. SINE works in cooperation with the New Jersey Occupational Information Coordinating Committee (NJOICC) in improving the delivery of occupational information in New Jersey. SINE through a cooperative effort with the New Jersey Department of Labor serves as a Job Information Center. The project staff also participates in conferences, workshops and seminars throughout the state that are addressing the needs of adult populations who have limited access to information on education and careers. The project shares information with counselors throughout the state in the development of their resources.

Methods & Resources:

Research and retrieval, telephone response, correspondence and group presentations.

Institutionalization, Spin Offs, Future Plans: Anticipated that the function of the service will be funded through the State when federal funding is no longer available.

Materials Developed: Going to College in New Jersey A Guide to undergraduate opportunities in New Jersey; Hotline Wallet Cards; Map/Directory "Going to College in New Jersey"; Financial Aid Series: Medical, Dentistry, Black Americans, Minority, Psychology; and Survey of Career and Educational Counseling Services.

Project Director:

Name F. Louise Perkins

Title Assistant Director of Counseling and Information Services

Department Counseling and Information Services

Address Thomas A. Edison College, 101 W. State St., Trenton, NJ 08608

Institution Thomas A. Edison College

Telephone (609) 984-1100

306

NEW JERSEY

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Directory of Cuyahoga County Resources for Student Scholarships Beyond High School
Project Duration: 8/1/78 - 8/31/79

Participants: See Below

Number Served: Unknown

Project Summary:

The objectives of the project were to identify, coordinate, index, publish, and distribute a comprehensive listing or directory of all existing financial resources in Cuyahoga County, Ohio, for persons beyond high school who are looking for financial aid to attend a postsecondary institution.

Methods & Resources:

Project personnel systematically prepared and distributed a survey to identify financial aid resources to professional organizations, military, alumni, minority/ethnic groups, colleges and universities, businesses, service organizations, religious organizations, foundations, vocational/proprietary schools, and medical and health organizations. After listing and indexing the material, it was printed and placed in a notebook for distribution to public schools, city libraries, county libraries, county welfare department,

Institutionalization, Spin Offs, Future Plans: and neighborhood centers.

It is hoped that the directory can be kept updated and current in the future through local sources of funding.

Materials Developed:

"Directory of Cuyahoga County Resources for Student Scholarship and Financial Aid for Education Beyond High School" was prepared and is available for dissemination.

Project Director:

Name	James E. Lorian	
Title	Executive Director, Lifelong Learning Inst.	Department
Address	700 Carnegie Avenue Cleveland, Ohio 44115	Institution Cuyahoga Community College
Telephone	(216) 241-5966	

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: A Five College Project to Provide Better Information for Adult Student Choices
Project Duration: 5/31/78 - 5/31/79
Participants: Adults who were high school graduates and who seek to pursue a college degree on a part-time basis.
Number Served: 218

Project Summary:

The objectives of this project were:

(1) To assist residents of rural areas and small towns in the development of long-range educational plans; and

(2) To inform these residents of the non-traditional study programs available at the five colleges which sponsored the workshops and the many other educational opportunities that exist in the area.

Methods & Resources:

A series of two-hour workshops were held at local public libraries in the area served by consortium member institutions. The workshops focused on lifelong educational planning and dissemination of information about post-secondary educational options in the geographic area. Participants were identified through the local library system.

Institutionalization, Spin Offs, Future Plans:

The project not only provided technical assistance to potential adult learners but also created a communication network between the adult participants, the local public libraries, and the postsecondary institutions. One spin-off being considered is the possibility of holding college courses at public libraries.

Materials Developed:

Project Director:

Name David R. Ragosin
Title Executive Director
Address Mount Union College
Alliance, Ohio 44601
Telephone (216) 821-5320

Department

Institution East Central College
Consortium

308

OHIO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Vocational Technical Educational
Opportunity Training for Counselors

Project Duration: April 1, 1978 -
March 30, 1979

Participants: Educational counselors and social
agency personnel

Number Served: 1,475

Project Summary: The objectives of the project were to train counselors and social agency personnel to assist potential students with admission and financial aid procedures; to provide workshops to meet special needs of agencies and institutions in areas of financial aid, vocational and technical careers, allied health fields and consumer information for students and counselors; and to provide fairs and information for people interested in vocational and technical education.

Methods & Resources: The project used workshops, fairs, panel presentations, individual and group counseling, written resource material, audiovisual material, public media announcements and direct mailings as a means to accomplish its objectives. Resource persons were college representatives, institutions serving youth and adults, personnel from Cleveland Scholarship Program, and area vocational and technical schools.

Institutionalization, Spin Offs, Future Plans: The project allowed participants to compare vocational and technical programs of 22 schools and 3 local community colleges and provided specific information on financial aids. The training materials can be updated and the process applied in the future for other groups and individuals.

Materials Developed: Materials included transparencies, charts, lists of resource people, descriptive materials, and financial aid handbooks.

Project Director:

Name James E. Lorion

Title Executive Director, Lifelong Learning
Institute

Address 700 Carnegie Avenue
Cleveland, Ohio 44115

Telephone (216) 241-5966

Department

Institution Cuyahoga Community
College

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Counseling

Project Title: Counselor Training to Enhance Life-long Learning

Project Duration: One year

Participants: Adults between the ages of 25 and 30: 40% male and 60% female

Number Served: 30

Project Summary:

A counselor training program was developed to enhance life-long learning opportunities for persons with low income and isolated from continuing education centers.

The Indian in South Dakota has continually been isolated from nearby centers for continuing education and have lacked the income necessary to travel the great distances to a college or university. Through this program, the Indians are able to obtain trained personnel to help them overcome these barriers and obtain the education they desire.

Methods & Resources:

This program involved a one-week workshop which concentrated on special counseling skills and techniques, value clarification, career choice, occupational information, and job seeking and retention skills. The participants are then given an opportunity to apply their learned skills in their local work setting and conduct workshops in their communities.

Institutionalization, Spin Offs, Future Plans:

The various communities on each of the Indian reservations in the state will have a person trained in counseling the people of his/her community in enhancing life-long learning. They will also give workshops in their area to assist with this task.

Materials Developed:

The program is still being conducted and as of this time no materials are known to be developed

Project Director:

Name Lowell Amiotte

Title Director, Center for Indian Studies

Department

Address Black Hills State College, 1200 University Ave
Spearfish, S.D. 57783

Institution Black Hills State College

Telephone (605) 642-6471

310

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Continuing Education: Counselor/Broker
Service for Adults in the Watertown Area

Project Duration:

Participants: Adults who need continuing education; women who desire professional growth and/or intellectual stimulation; Indians needing job skills

Number Served:

Project Summary:

An outreach program designed to meet the continuing education needs of adults in the Watertown, S.D. area.

An academic counselor/broker program was designed to provide the Watertown area with persons who are qualified in counseling adults on continuing education in the area. The counselor would be able to develop programs of continuing education and locate programs in the area that are available for continuing education for the counselee.

Methods & Resources:

A part-time counselor/broker was hired and provided an office at the Harmony Hill Educational Center. He was trained in the use of the statewide needs assessment survey and given the necessary academic information. He then spent approximately five hours per week counseling adults and helping them develop a program which would meet their needs for new job skills, advancement, or personal enrichment.

Institutionalization, Spin Offs, Future Plans:

The program is still in progress so future plans cannot be determined at this time.

Materials Developed:

The project is still in progress and any materials developed through the project are yet unknown.

Project Director:

Name Sister Jacquelyn Ernster

Title Vice-President for Academic Affairs

Department

Address Mount Marty College
Yankton, S.D. 57078

Institution Mount Marty College

Telephone (605) 668-1011

311

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Educational Counseling for the
Unemployed Adult

Project Duration: One Year

Participants: Unemployed Adults

Number Served: 120 to date

Project Summary:

Hiwassee College has designed and is implementing through Title I funds a program for the unemployed adult which deals with wholeness of personhood - self concept building, attitude formation, value clarification, individual and family counseling, job-seeking skills, contact with personnel directors, GED classes and creative child care.

Methods & Resources: The methods and resources used to present the above are:

- (1) discussion classes taught by persons who are academically qualified and have a proven history of relating to persons in all socio-economic groups in a positive way.
- (2) audio-visuals, (3) one-to-one counseling, (4) group counseling, (5) library materials, (6) personal contact

Institutionalization, Spin Offs, Future Plans:

- (1) Due to the removal of some of the participants from unemployment rolls, the state of Tennessee has saved more money than the total project costs.
- (2) A growth in self-esteem is felt and evidenced by the participants,
- (3) Many participants state that family relations have improved,
- (4) The children involved in Creative Child Care have shown improvement in the following areas: attitude toward self and school, socialization, creative play, cooperation and enjoyment in life.
- (5) A spirit of cooperation exists between the college and all social service agencies.

Materials Developed:

763 Vocational Biographies available for check-out, Speakers' Bureau (participants speak to schools, clubs and other organizations), Pamphlets on job seeking skills, Video-tape of participant who completed the project.

Project Director:

Name Mrs. W. A. Laycock

Title Director of Continuing Education

Department Continuing Education

Address Hiwassee College
Madisonville, Tennessee 47354

Institution Hiwassee College

Telephone (615) 442-2145 Office
(615) 442-2390 Home

312

YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

TENNESSEE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling

Project Title: Adult Resource Center

Project Duration: One year

Participants: Adults who had been away from
formal classroom situations for several years

Number Served: 175 - workshop
200 directory

Project Summary: The Adult Resource Center served as a postsecondary educational information center for Memphis adults who wished to further education/training to enhance employment opportunities and personal growth. The Center provided inquirers with oral and/or printed information about the postsecondary educational institutions in the Memphis area, sufficient to enable the inquirer to make the educational choice best suited to his/her needs.

Methods & Resources:

New Directions Workshops - provided peer counseling, vocational/interest testing, and information about educational opportunities available.

Resource personnel from 15 postsecondary institutions in the area assisted in planning activities, submitted printed information about institutions for the directory, and were present at the workshops to provide additional information to participants. Telephone services and a printed directory were available to inquirers. The target group of adults were reached through city-wide newspaper publicity and referrals solicited **Institutionalization, Spin Offs, Future Plans:** from various Memphis community agencies.

The project increased awareness among institutions of the large number of adults currently interested in education/training to enhance employment opportunities. Many school representatives said they left workshops with some new programming ideas for their institutions relative to adult needs. All institutions expressed an interest in continuing the consortium with a possibility of the public library system incorporating adult educational brokering as a part of community service activities.

Materials Developed: A printed directory, listing names, addresses, and telephone numbers of resource personnel at postsecondary institutions in Memphis, along with an overview of courses and programs offered.

Project Director: Ethel A. Hudson (succeeded by Martha M. Armstrong)

Name Martha M. Armstrong

Title	Public Service & Continuing Education Coordinator	Department	Public Service & Continuing Education
Address	265 Adm. Bldg., MSU Memphis, TN 38152	Institution	Memphis State University
Telephone	(901) 454-2381		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Counseling / Minorities

Project Title: Eastern Wyoming Cooperative
Community Services Project

Project Duration: 10 Months

Participants: Women looking to re-enter the job
market; Mexican-Americans in low
income group; general adult population throughout Eastern Wyoming

Number Served: 15,000

Project Summary:

A cooperative project between the community college and ten public school districts in a six county area in Eastern Wyoming to enlarge the number of continuing educational activities available to the residents of this rural area. The emphasis of the project has been the funding of activities which would otherwise be impossible with present funding resources.

Methods & Resources: With the community college as the focal point of the project, both in terms of resources and leadership, new directions in terms of continuing education are continually encouraged and thought up. With the cooperative efforts of the community services and the 16 community education coordinators in Eastern Wyoming, activities are planned and implemented. Funding priorities are reserved for the programs which are in line with the project objectives.

Institutionalization, Spin Offs, Future Plans:

Continuing education programs are now well accepted and supported in Eastern Wyoming thanks to the support of Title I funds.

Materials Developed: Community Educations Coordinators of Eastern Wyoming:

Bev Walsh, Lusk; Barbara Costopoulos, Guernsey; Ellen Stafford, Chugwater; Barb Sills, Wheatland; Jeanne Kern, Douglas; Sandy Marquart, Glenrock; Dick Hassheider, Newcastle; Sharon Cockrell, Sundance; Pat Brimmer, Hulett; Margaret Hall, Moorcroft; Sally Willis, Upton; Linda Johnson, LaGrange; Adelle Smith and Nancy Otto, Goshen Hole; Cindy Wambolt, Huntley.

Project Director:

Name Bill Marsh

Title Dean of College Services

Department

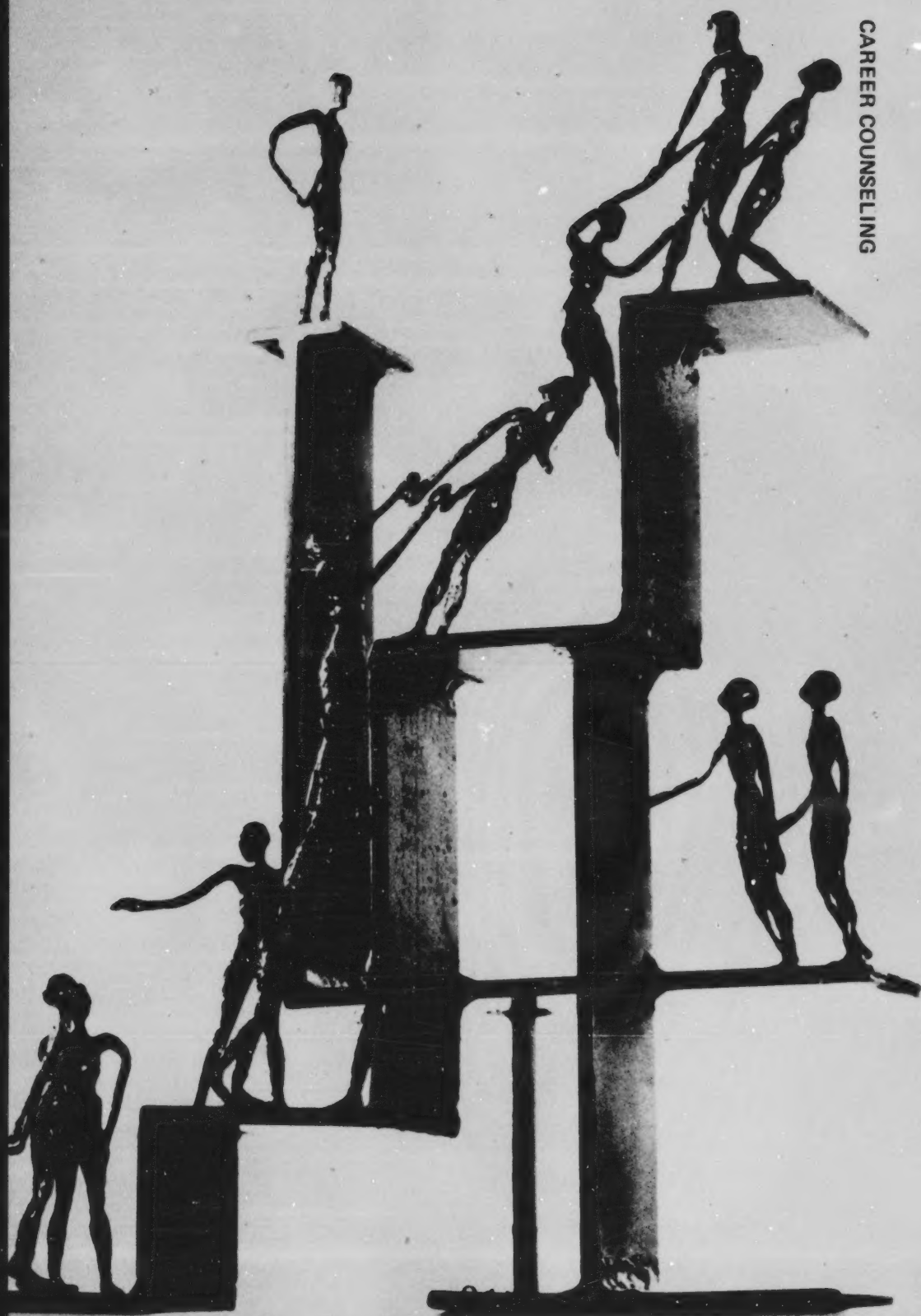
Address Eastern Wyoming College
Torrington, WY 82240

Institution Eastern Wyoming College

Telephone (307) 532-7111

314

CAREER COUNSELING



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: People in Transition

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The project targets ethnic minorities, older adults, the economically disadvantaged, women and the incarcerated.

Number Served: 2,044

Project Summary:

The project continued to staff four satellite centers offering career and educational counseling serving Marin City's minority population, the incarcerated at San Quentin and the Marin County Honor Farm, the Chicano/Latino clientele of La Familia and the mid-life career changer. Various services provided by the project were evaluated. The project also promoted affirmative action hiring in government, business and industry.

Methods & Resources:

The project primarily used individual counseling and group counseling to reach its objectives. Since the needs of each target group varied from site to site, the individual centers adopted different priorities in working with clients on a one-to-one basis as well as topically oriented group counseling discussions.

Institutionalization, Spin Offs, Future Plans:

The "People in Transition" project has been integrated into the Counseling Department and funded by the college for next year.

Materials Developed:

The satellite centers continued to update and order appropriate materials for their career libraries. Each center developed special community resources utilized by their particular client population.

Project Director:

Name Dr. Steven L. Padover
Title Area Dean for Student Services
College of Marin
Address Kentfield, CA 94904

Department

Institution College of Marin

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Career Counseling

Project Title: Women in Transition**Project Duration:** One Year**Participants:** Unemployed Women and
Women who Wish to Change Jobs**Number Served:** 50

Project Summary: Four 2½ week workshops are the format of this program spaced throughout the year. These consist in the first week of personal skills workshops (intra and inter-personal, including interest and ability inventories). During the second week, resource speakers (women role models in the following occupations: ministry, radio communication, policework, publishing, realty, business, automotive and truck driving) talk about their jobs, backgrounds and difficulties. During the last three days of the workshop series, resume preparation, interview techniques and interview simulation are presented. The unique aspect of these workshops is the introduction of participants to nontraditional job training possibilities. Workshop participants are introduced to truck driving, welding, major appliance repair, heating and air conditioning, plumbing, pipe fitting and heavy equipment courses. They are invited to try out various aspects of these and to consider them for themselves.

Methods & Resources:

Invited community resource persons and vocational programs in session provide the needed resources to make this program successful, in addition to the recruitment and organization by the Coordinator.

Institutionalization, Spin Offs, Future Plans:

Although the program will be repeated at a later date, the target population is limited in number and will not be immediately repeated.

Materials Developed: None**Project Director:**

Name	Cheyenne Luzader	Department	Continuing Education
Title	Coordinator	Institution	Del. Tech CC
Address	Del. Tech. CC - Southern Georgetown, DE 19947		Southern Campus
Telephone	(302) 856-5384		

317

DEBORAH HASKELL, DPEC

DELAWARE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Life Span Planning**Project Duration:** February - '79 to
May - '79**Participants:** Male & Female Persons Out of Work**Number Served:** 160**Project Summary:**

(a) To motivate the target population in New Castle, Kent, and Sussex Counties to develop a viable reentry. (b) To follow up with individual conferences to help each participant achieve his goal. (c) To offer assistance and expertise to professionals who work with the target population, offering to make the seminar open to them for review and our resources available for their use at their respective facilities. (d) To follow up with professionals to see if the program is meeting their needs and the needs of their clients and/or students.

Methods & Resources:

One meeting per week was planned on each of three locations. Delaware State College, DTCC, Goldey Beacom, Wilmington College and the University of Delaware cooperated - supplying faculty and agency speakers.

Institutionalization, Spin Offs, Future Plans: None**Materials Developed:**

Materials generated are being used on a continuous basis by the West End Neighborhood House, 710 N. Lincoln St., Wilmington and the Substance Abuse Office, Delaware Correctional Center, Smyrna.

Project Director:**Name** Sarah E. Arnold-Loughran**Title** Program Coordinator**Department****Address** Wesley College, Dover, DE**Institution** Wesley College**Telephone** (302) 678-2491

DELAWARE

Title I HEA State Administrator

DEBORAH HASKELL, DPEC

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Career Counseling

Project Title: A Statewide Adult Counseling Consortium
for Resource Sharing and Program
Implementation

Project Duration: 12 Months

Participants:

Educational Counselors, Social Agency
Service Employees, Health Officials, etc.

Number Served: 2,000

Project Summary:

The intent of this project is to expand the delivery of relevant continuing education programs which will upgrade the occupational competency and skills of persons who function within the human service fields as counselors of an adult clientele.

Methods & Resources:

This statewide consortia project will deliver approximately 400 instructional hours of training for counselors. An aggregate of seventy-eight (78) workshops will be conducted at various sites across the state. Lectures, discussion, and role playing will be presented by the fifteen consortia institutions and designed to meet the specific needs of local clientele.

Institutionalization, Spin Offs, Future Plans:

The project is the culmination of a resource sharing project funded last year. It represents the efforts of fifteen institutions of higher education to offer a concerted program of training for counselors of adults.

Materials Developed:

Commercially available materials as well as materials prepared by the respective consortia institutions are to be utilized.

Project Director:

Name Dr. Bill Childers

Title Adult Counseling Specialist

Address Athens, Georgia 30602

Telephone (404) 542-4766

Department Georgia Center for
Continuing Education

Institution University of Georgia

319

GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Project H.E.R.S.

Project Duration: 7/79 - 6/80

Participants: Female population of Freeport, IL,
especially minority, low-income & "battered women"

Number Served: 500

Project Summary:

Project H.E.R.S. integrates and expands services provided to women in the Highland Community College district. The main objectives of H.E.R.S. are: Assessing actual or perceived barriers to the self-development of women, especially "battered women", low income, and minority groups; Fostering interagency cooperation; Training volunteers; Co-sponsoring different kinds of educational classes, workshops and symposia; Beginning to meet some of the needs of battered women.

Methods & Resources:

Type of Activities Provided: A women's week at Highland Community College; A one-day symposium on domestic violence; Career Exploration workshops; Community Training Program for volunteers, agencies, and interested citizens; Initiation and coordination of community services to battered women and their families.

Institutionalization, Spin Offs, Future Plans:

It is felt that a joint sponsorship of the H.E.R. S. Project more fully ensures the wide base of support necessary to the success of the project. This consortium approach to planning, coordinating and offering the services of the project applies the intent of Title I A HEA. The network of agencies providing services to women continues to develop into a coordinated system.

Materials Developed:

Project Director:

Name Mary M. Hodgson

Title

Department

Address Pearl City Road
Freeport, IL 61032

Institution Highland Community
College

Telephone
(815) 235-6121

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Career Counseling

Project Title: Institute of Adult Planning

Project Duration: 7/79 - 6/80

Participants: Individuals 55 years of age and older, especially those in semi-skilled or unskilled occupations. **Number Served:** 1,000

Project Summary:

The goal of the Adult Life Planning Institute of Central YMCA Community College is to assist those nearing retirement to plan for their later years in order to enjoy productive and meaningful lifestyles.

Methods & Resources:

Candidates for the institute are accepted at 55 years of age and older and specialized attention is directed toward individuals employed in unskilled or semi-skilled occupations. It is hoped their potential for learning, volunteer service or alternate modes of employment will be realized through their participation in the Institute workshops. Other members of the family are invited to attend the eight-session course.

Institutionalization, Spin Offs, Future Plans:

Another facet of the project involves training professionals to duplicate the program within their own human service agencies, business establishments or religious organizations. They participate simultaneously with the pre-retirement enrollees, thereby becoming sensitive to the problems of the older adult and learning some of the solutions.

Materials Developed:

Project Director:

Name Ruth Gallinot

Title

Department

Address 211 West Wacker Drive
Chicago, IL 60606

Institution

Central YMCA
Community College

Telephone (312) 984-8392

321

ILLINOIS

Title I HEA State Administrator : JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Career Counseling

Project Title: Educational Choices for Older Adults

Project Duration: 7/79 - 6/80

Participants: Older Adults in the Chicago Metropolitan area

Number Served: 1,000

Project Summary:

Educational Choices for Older Adults, a Title I-A funded project and a subsidiary of DePaul University's School For New Learning, is working to develop a metropolitan area center for educational planning and decision-making for older adults, which will become a central agency for dealing with the issues facing the returning older student.

The concept of the project is essentially to assist older adults returning to formal educational settings.

Methods & Resources:

The Discovery Workshop, developed by the School for New Learning, is a highly innovative approach to deal with the problem of making educational choices. This two and one-half day educational experience offers opportunities for self discovery, goal setting, educational decision-making, and planning. A modified version of this workshop is geared to meet the generic needs of older adult students and features intensive, life transition, and decision-making strategies. The workshops are supported by individual and small group counseling available through the project center.

Institutionalization, Spin Offs, Future Plans:

The project includes: continuing professional education seminars for providers of older adult educational programs; an advisory council, representing education, business and community agencies to establish coordinated, education policy for older adults; and development of materials to be used in educational decision-making for older adults. These methods bring ideas, seeded in this project, to greater fruition, both regionally and nationally.

Materials Developed:

The center includes a library of catalogues and other descriptive materials on all Chicago metropolitan area educational opportunities for adults and older adults. This resource bank includes program materials, application and cost data and additional information on basic education opportunities and many non-academic educational offerings.

Project Director:

Name Marilyn J. Stocker

Title

Department

Address 23 E. Jackson, Chicago, IL 60604

Institution DePaul University

Telephone (312) 321-7901

ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Career Counseling

Project Title: "Working Women: Movement to Management"

Project Duration: Fifteen months

Participants: Women working as lower level managers

Number Served: 75

Project Summary:

This project provided basic management principles to women who are moving, or hope to move, into management positions. The program was designed so that participants could master skills in problem-solving, management principles and styles, interpersonal and group communications, employee relations, and understanding of pressures and stress involved in assuming management roles.

Workshop series were offered in Vincennes, Jasper, Ft. Harrison, and Bedford.

Methods & Resources:

Workshops were taught by five consultants, drawn from higher education and the business community.

Institutionalization, Spin Offs, Future Plans:

This project had no permanent institutional impact.

Materials Developed:

No materials were prepared for dissemination to the general public, however, workshop participants received a number of handout materials in each session from the speakers.

Project Director:

Name Karen Sutton

Title Director

Department Adult Evening Education

Address 1002 North First Street
Vincennes, Indiana 47591

Institution Vincennes University

Telephone (812) 883-3350

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: "Non-Traditional Career Exploration and Decision-Making for Women"

Project Duration: 9 months

Participants: Women in the Muncie area

Number Served: 28

Project Summary:

This project was designed to teach women the process of choosing a satisfying and meaningful career. Participants were exposed to information and activities devoted to career opportunities in non-traditional areas of training and employment.

Methods & Resources:

The two major components of the project were twice-weekly group sessions and weekly individual counseling sessions. The counseling sessions were devoted to clarifying the classroom activities where necessary, as well as providing individual support and direction at a more intimate level.

After formal activities had ceased, participants were tracked to get a sense of the impact of the program. Additionally, a training session on sex stereotyping was conducted with Ivy Tech faculty.

Institutionalization, Spin Offs, Future Plans:

The primary institutional impact of the project was to sensitize staff attitudes toward the problems of women entering the labor force.

Materials Developed:

A handbook for counselors and other service personnel working with women facing career/life changes entitled Close Encounters of Womankind was compiled from the resources and experiences of the project.

Project Director:

Name	Robert L. Ingram	Department	Student Services
Title	Assistant Director	Institution	Indiana Vocational Technical College
Address	4100 Cowan Road Muncie, Indiana 47302		
Telephone	(317) 289-2291		

INDIANA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: Community/Campus Interface for Career
Entry and Advancement (78-008-004)

Project Duration: 6/1/78 - 5/30/79

Participants: Adults interested in career planning,
including homemakers and single parents

Number Served: 147

Project Summary: The project has as its goals to establish a communications network among agencies, businesses and post-secondary educational institutions in Dubuque; to identify education needs of students, clients, and employees; and to provide educational resources to meet those needs. As a result of the Phase I interviews of agencies, businesses and educational institutions, advisors in all three areas who counsel adults should now have more information about the availability of programs and resources. The Phase II series of workshops and career counseling, responded to the needs of the target population interested in career change or advancement.

Methods & Resources: During Phase I, the project director interviewed directors and personnel of social service agencies, libraries, employment agencies, unions, some of the larger businesses in the area and other post-secondary educational institutions. A questionnaire format was used which was mailed out prior to each interview. Employee surveys were also prepared. During Phase II, seven career workshops were designed and presented by the project director and an institutional counselor. Educational and career counseling was also offered to adults in the late afternoon and evening. Adults of Dubuque and surrounding areas were exposed to educational programs and resources in the community at two Community/Campus fairs.

Institutionalization, Spin Offs, Future Plans: As a direct result of the project, one of the largest businesses in the Dubuque area expressed interest in pursuing the idea of an educational needs survey and agreed to publish results in their local publication. The greatest value of the project is the establishment of better communication between educational institutions, community agencies, and businesses.

Materials Developed: Brochure "Ladder to Lifetime Learning"
Brochure "Career"
Brochure "Education the Key"

Project Director:

Name Janet Chidley

Title Assistant to the Director

Department Continuing Education
Division

Address Dubuque, Iowa 52001

Institution Clarke College

Telephone (319) 588-6407

325

Community Continuing Service & Education

A Higher Education Act, Title III Program Abstract
Employment / Career Counseling

Project Title: Adult Career Directions
(78-005-002)

Project Duration: 6/1/78 - 5/31/79

Participants: The majority were unemployed or homemakers. Others included student self-employed, skilled labor, nursing and secretarial.

Number Served: 55

Project Summary: This project was initiated to meet the rising unemployment crisis in the Sioux City, Iowa area which had left many persons, especially unskilled women, jobless. The goals of this project were to assist people, particularly women, in gaining confidence, knowledge and skill to seek new appropriate employment. Most participants expressed satisfaction with self-growth as seen through knowing themselves better and trusting their ability to better handle the future. In the career area, participants reported a sense of career direction, a realistic view of the work world and its relationship to themselves, a knowledge of available alternatives and an enthusiasm about the future.

Methods & Resources: Seven 1½ hour weekly group sessions and one individual meeting with the facilitator comprised the intensive training accomplished by the Adult Career Directions project. The first part of the program stressed personal awareness and confidence building through clarification of values, completion of an autobiography, interpretation of an interest inventory and interaction with the group. The second half of the program emphasized career awareness through panel discussions with local business persons, instruction in resume writing, practice in interviewing and guidance in decision-making. The primary methods used in the Adult Career Directions project were group sharing and interaction, role-playing lecturettes, and field experience.

Institutionalization, Spin Offs, Future Plans: The Adult Career Directions program appears to have been well accepted in the Sioux City area. The program has already been offered in Vermillion, South Dakota. In Sioux City, Western Iowa Tech. Community College has contracted to incorporate the program in their fall schedule. Funding for continuation of the workshop through the Center for Women is currently pending. An idea to develop a workshop for employees in order to help them better understand and relate to applicants with high self-esteem and career knowledge is presently being explored.

Materials Developed: A number of hand-out materials were expressly developed for use by the weekly group sessions.

Project Director:

Name Penny Schempp

Title Director, Adult Career Directions

Department Center for Women

Address Sioux City, Iowa 51104

Institution Briar Cliff College

Telephone (712) 279-5406

326

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Education Counseling/Career
Counseling

Project Title: Women's Educational Brokerage
Services (WEBS)

Project Duration: Initial Funding
10/1/79 to 9/30/80

Participants: Women in Mid-Life Transition in
Appalachia Kentucky

Number Served: 150

Project Summary: Women's Educational Brokerage Service (WEBS) is designed to promote, encourage and enhance through training and services, the mid-life educational and employment skills development and opportunities of Appalachian women within the university service area.

Methods & Resources: Individual and group counseling was provided using the resources and coordinating activities with Morehead State University, Gateway District Health Department, Rowan County Education Board and Vocational School, Morehead Clinic, Bureau of Manpower Services, Cave Run Comprehensive Care Center, Northeast Legal Services, Adult Learning Center, Rowan County Public Library.

Institutionalization, Spin Offs, Future Plans: WEBS has heightened cooperation between community resources through the advisory council, collected uniform data on Appalachian women and attracted a formerly untapped population to many resources. This population is now enrolling in educational programs, establishing support groups, student wives clubs, and a regional volunteer corp as well as swelling the employment ranks with newly acknowledged skills and esteem.

Materials Developed: A project Brochure for Dissemination to agencies, informational data forms, a video tape set of resources services available in the five county area, adapted materials for employability skills as relevant for Appalachian women.

Project Director:

Name George W. Eyster
Title Director, Division of Continuing Education
Associate Professor of Adult Education
Bureau of University and Regional Services
Address Morehead State University, Morehead,
Kentucky, 40351
Telephone

Department Bureau of University and
Regional Services
Institution Morehead State University

(606) 783-2277

327

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Career Counseling

Project Title: A Program to Assist Women Seeking
New Lives**Project Duration:** One Year**Participants:** Women who are divorced, separated, or
widowed between the ages of 25 and 55 with a high
school diploma or GED.**Number Served:** 100**Project Summary:**

The project was designed to assist the displaced homemaker in re-entry and consisted of an individual assessment of needs, personal counseling, assertiveness training, job seeking skill development, resume writing, and other direct services as determined on an individual basis. Through the program each participant assisted in developing a life plan consistent with their skills, interests, and abilities in preparation for a suitable career or academic placement.

Methods & Resources:

Participants attend ten-week workshops, support groups, and individual counseling sessions based on individual needs.

Developmental contracts were devised to meet individual needs.

SIGI (System for Interactive Guidance and Information) was utilized to assist in career decision-making.

Special seminars and workshops were devised to meet specified needs.

Institutionalization, Spin Offs, Future Plans:

Future plans are to pursue funding to continue the project and to serve as a resource for other displaced homemaker projects.

Materials Developed:**Project Director:****Name** Linda Eiseman**Title** Student Development Specialist**Department** Special Student Services**Address** Life Planning Center
University of Louisville**Institution** University of Louisville**Telephone** (502)588-6927

KENTUCKY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling

Project Title: Adult "HIRE" Education:
Toward Employee Literacy

Project Duration: July 1977-July 1979

Participants: UMF, volunteers - unemployed, under-
employed and job changers

Number Served: 257

Project Summary:

UMF's Office of Career Planning and Placement trained volunteer counselors (retired and active employers) from the community to assist job-seekers in learning the skills and preparing the documents for a more successful job search. The project was a successful test of whether community resource people could be organized to make an impact upon the area's unemployment problem. Project grew out of employers complaints regarding how poorly most job applicants presented themselves.

Methods & Resources:

One-to-one counseling
Documents development
Video and practice interviews
Teaching job search techniques
Employer lists
Skills assessment exercise

RESOURCES:

UMF Office of Career Planning and
Placement Personnel
Volunteer counselors
Testing
Job Seekers Handbook
UMF Career Resource Library

Institutionalization, Spin Offs, Future Plans:

SPIN OFFS: Adopted by Franklin County Community Action Council
Adopted by Maine School Administrative District #9
Adopted by all school districts served by S.A.D. #9 Resource Center

INSTITUTIONALIZATION: UMF Office of Career Planning and Placement to continue to provide housing, dissemination and consultation for "HIRE" as a continuing public service.

FUTURE PLANS: To continue to make "HIRE" media, literature, and personnel available.

Materials Developed:

Job Seekers Guide
Media materials for the education of clients and the orientation of counselors

Project Director:

Name Stan Ferguson

Title Director

Address 7 South St., Farmington, Maine 04938

Telephone 207-778-3501, Ext. 339/396

Department Student Services Career
Planning and Placement
Institution University of Maine at
Farmington

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: Comprehensive Occupational/Educational
Resource Guide

Project Duration: One year

Participants: 53 males, 157 females

Number Served: 210

Project Summary:

This project addressed the need to facilitate a better match between postsceondary education/occupational supply and demand through the development of a feasible plan of action, a resource guide, in-service training, continuing studies and community involvement. The project called for the preparation, publication, and dissemination of 1,000+ copies of a 200+ resource guide and plan of action, a material resource sharing product.

Methods & Resources:

The project involved the two-step process of working with career education practitioners (career and guidance counselors, employment and training officials, and related professionals) in helping to guide the target population in availing itself of career education opportunities.

Institutionalization, Spin Offs, Future Plans:

As a result of the project 30+ area organizations were involved in a "Community Project Advisory Committee" which met regularly, in strategizing ways in which human service organizations can coordinate their efforts in furthering educational and occupational opportunities for the target population.

Materials Developed:

Resource Guide for Career Education Practitioners

Project Director:

Name Clyde L. Mitchell, Program Coordinator
Donald H. James, Research Analyst/
Title Administrator
Address North Dartmouth, MA 02747
Telephone (617) 994-9401

Department Education Resource Center
Institution Southeastern Massachusetts
University

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community & Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling - Human Resource
Education

Project Title: Career, Personal & Pre-Retirement Counseling for adults in University & Community Settings

Project Duration: 78-79

Participants: Men and women enrolled and not enrolled in a postsecondary institution and educators

Number Served: 800

Project Summary:

This project, a second year expansion program, addresses itself to client, counselor, institutional and community levels. During the first year of the project, emphasis was on developing materials to be shared during the second year. The thrust of the second year, therefore, has been on dissemination and training to interested counselors, practitioners who work with career planning services to adults.

Methods:

370 adult students and non-students have received long and short term life planning counseling including preparation for retirement. 15 volunteer paraprofessional group leaders have been trained and provide adult development and skill development necessary for group leadership. Within the institution, academic units and counseling personnel have been trained. More than 150 practitioners from around the state have participated in one of four, two day training and dissemination conferences.

Institutionalization, Spin Offs, Future Plans:

Three courses have been developed and are provided at the undergraduate level for matriculated students. Materials have been developed which provide training to community based organizations on both career and personal counseling. The Continuum Center program calendar has been enhanced by integrating what was previously developed in career and personal with the training guide entitled Directions for Change.

Materials Developed:

Extensive bibliography collection, a training manual "Directions for Change" (leader guide to accompany) and workshop regarding "Career Awareness for Nurses" and "Keeping Your Balance."

Project Director: Jane Goodman

Title

Department Continuum Center

Address

Rochester, Michigan 48063

Institution Oakland University

Telephone

(313) 377-3033

331

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: Family Learning Center

Project Duration: One year

Participants: Adults in the twin cities northwest

Number Served: 150

Project Summary:

Programs for counseling, guidance and coaching to adults and/or heads of households who are experiencing family distress and, in some cases, involvement of the family in discussion sessions.

Methods & Resources:

Intake interviews and assessments; family "pow-wow" sessions for family skill building and awareness; workshops; classes and experiential learning sessions.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name Don McGuire

Title Director

Department Community Services

Address 7411 85th Ave. No., Brooklyn Park, MN
55445

Institution North Hennepin
Community College

Telephone (612) 425-4541

MINNESOTA

332

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling/Career Counseling

Project Title: Statewide Information Network for Education

Project Duration: 10/1/78 - 5/1/80

Participants: Department of Higher Education and Thomas A. Edison College

Number Served: 17,715

Project Summary: The basic purpose is to create a central focus for information on post-secondary learning opportunities and career information for all citizens of the State. The information is accessible through a toll-free telephone service, "Education Hotline", which is staffed by four (4) Information Specialists (2 bilingual) who respond immediately to the caller with appropriate information and referral on careers, colleges, support services and counseling programs if the information is readily available. If it is not accessible, Information Specialists research and develop new resources which are forwarded to callers by mail and/or telephone. The cooperation of higher education institutions in supplying and updating information on their programs through a liaison network assures the delivery of current, accurate information. SINE works in cooperation with the New Jersey Occupational Information Coordinating Committee (NJOICC) in improving the delivery of occupational information in New Jersey. SINE through a cooperative effort with the New Jersey Department of Labor serves as a Job Information Center. The project staff also participates in conferences, workshops and seminars throughout the state that are addressing the needs of adult populations who have limited access to information on education and careers. The project shares information with counselors throughout the state in the development of their resources.

Methods & Resources:

Research and retrieval, telephone response, correspondence and group presentations.

Institutionalization, Spin Offs, Future Plans: Anticipated that the function of the service will be funded through the State when federal funding is no longer available.

Materials Developed: Going to College in New Jersey A Guide to undergraduate opportunities in New Jersey; Hotline Wallet Cards; Map/Directory "Going to College in New Jersey"; Financial Aid Series: Medical, Dentistry, Black Americans, Minority, Psychology; and Survey of Career and Educational Counseling Services.

Project Director:

Name F. Louise Perkins

Title Assistant Director of Counseling and Information Services

Department Counseling and Information Services

Address Thomas A. Edison College, 101 W. State St., Trenton, NJ 08608

Institution Thomas A. Edison College

Telephone (609) 984-1100

NEW JERSEY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Women / Career Counseling

Project Title: WEDCO II, Women's Educational Development Project

Project Duration: '79 - '80

Participants: Community women, over 30 years old, currently un- or under-employed

Number Served: 500+

Project Summary:

A project aimed at increasing awareness of and access to information about the educational and career opportunities for unemployed and underemployed adult women in the non-metropolitan areas of the Genesee region.

Methods & Resources:

This year's project will focus on extending an existing model of networking higher education and community resources and on refining collaborative program (career development) formats.

Institutionalization, Spin Offs, Future Plans:

To set in action a series of regional programs offered and staffed in an interinstitutional, collaborative format so non-duplication of programs, energies, and monies will result. Model "package" program formats can be synthesized and disseminated. Local resource people can be utilized in a coordinated manner.

Materials Developed:

Bimonthly newsletters, brochures, some packaged program formats.

Project Director:

Name Alesia H. Edwards, Ph.D.

Title Project Director
50 West Main Street

Address Rochester, NY 14614

Telephone (716) 262-2741

Department WEDCO

Institution Rochester Area Colleges

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: Career & Interpersonal Skills Program
for Single, Unemployed Women Heads of Households - Phase II

Project Duration: '79 - '80

Participants: Unemployed Single Women Households

Number Served: 100

Project Summary:

This is the second phase of a model comprehensive intervention program to assist single women heads of households toward meeting vocational and personal goals. The program is intensive and simulates a regular work schedule. The goal of Phase I was to prevent or alleviate the crisis of personal and financial loss, due to death, divorce, or major illness of a spouse. In this phase the emphasis will be to assist women in the same position with a limited education. Priority will be given to women with less than high school education.

Methods & Resources:

Women will meet on a daily basis for 10 weeks with a minimum of a six week follow-up. The major focus will be on vocational guidance, job readiness, job finding skills, knowledge of training and job opportunities. The exploration of self and interpersonal skills will include assertiveness training, self-esteem building, values clarification, creative problem solving, time management, and other personal and interpersonal skills. Consciousness raising will also be part of the program. Each participant will be expected to develop a time table to meet her specific vocational goals.

Institutionalization, Spin Offs, Future Plans:

It is our eventual goal to make this program part of Continuing Education, at this and other institutions of higher education. For the group of women in the first half of Phase I, nine entered or have made plans to enter college, three entered CETA programs, two are in private training schools. Four have become active with OVR and five were employed within the first six weeks of follow-up. There were 41 women who started the project -- thirty-five completed the program.

Materials Developed:

A Workbook -- Leader's Guide will be refined from Phase I. A simplified workbook will be developed for those with minimum reading skills. A video tape on job interviews and assertive techniques will be developed.

Project Director:

Name A. June Spero

Title Research Associate
State University College at Buffalo

Address R & D Complex
Buffalo, NY 14214

Telephone (716) 878-5506

Department Research & Development
Complex

Institution State University College
at Buffalo

335

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Women

Project Title: Continuing Education Project for Under-employed Women Working for New York State.

Project Duration: '79 - '80

Participants: Underemployed Women Working for New York State

Number Served: 150

Project Summary:

This project is designed to facilitate the career advancement of underemployed women who work for New York State. This will be achieved by offering career skill seminars to 150 women employed in the lowest state pay grades who seek to improve their job status. The career skills seminars will include interpersonal skill training, vocational aptitude testing, career guidance, goal setting, test-taking training, and information on identifying and using existing resources with particular focus on opportunities in higher education. Semester long seminars will be held in three locations: Utica, Binghamton, and Albany.

Methods & Resources:

Six semester seminars will be held which will include vocational testing, career planning exercises, communications skills, role playing, and participant research on job and educational opportunities. In addition, three video presentations will be made of situations which present advancement obstacles to women.

Institutionalization, Spin Offs, Future Plans:

The Center hopes to expand this program, through its efforts and the efforts of state agencies, to large numbers of women working for New York State in other locations than Albany, Binghamton, and Utica.

Materials Developed:

1. Curriculum Handbook
2. Three Video Presentations
3. Final Program Report

Project Director:

Name Pamela Tate

Title Assistant Vice-Chancellor for Alternative and Continuing Education

Department

Address SUNY
SUNY Plaza, Albany, NY

Institution SUNY Central Administration

Telephone (518) 473-1839

336

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: Career Education

Project Duration: One Year

Participants: Community residents, high school
teachers, counselors & students

Number Served: 2,025

Project Summary: Career education information was disseminated to a cross section of our service area populations. Presentations were made to civic groups and service organizations emphasizing the role of the Community Junior College and the educational programs and services available. Seminars were held for high school counselors and faculty. Information concerning two year educational opportunities was made available to high school students.

Methods & Resources:

Seminars were held for high school faculty and counselors. A slide/tape presentation and printed material was prepared for use with the civic/service organizations. Ten slide tape programs concerned with two year occupational programs was made available to high schools in the area.

Institutionalization, Spin Offs, Future Plans:

A rapport was established with many organizations and individuals in our service community. Additional career education seminars are being held and more information dissemination opportunities are available as a result of the project.

Materials Developed:

Eleven slide/tape programs and a printed information concerning two year educational programs was prepared.

Project Director:

Name	Dennis Toews	Department	Library/LRC
Title	Director, Library/LRC	Institution	Murray State College
Address	Tishomingo, OK		
Telephone	371-3463		

337

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: Adult Advisement and Information Center

Project Duration: One year

Participants: Out-of-school adults in 15 northern Pennsylvania counties.

Number Served: 409

Project Summary: The principal objectives in this project have been:

1. To assist out-of-school adults in Indiana, Armstrong, Jefferson, Greene, Washington, Fayette, Somerset, Westmoreland, Crawford, Erie, Warren, Clarion, Venango, Lawrence, and Mercer Counties.
2. To provide useful information and referral services which promote participation in lifelong learning and career/vocational planning based on client needs rather than on bias toward any particular institution.
3. To utilize the resources of the consortium institutions and communities in meeting the client needs.
4. To share information and resources through participation in consortia relationships in order to enhance the program and spread adult services to other parts of the Commonwealth.

Methods & Resources:

The principal method for delivery of service in this project is the one to one interview where the client's objectives are clarified, information is conveyed and a plan is made for further action on the part of the client to explore educational or career opportunities.

Some self analysis materials such as interest surveys and the Quick Job Hunting Map (Bolles, R.N., Ten Speed Press, 1975) are utilized in assisting a client to clarify goals and sort out objectives.

Institutionalization, Spin Offs, Future Plans:

This project will be continued with federal funds until June 30, 1980. After that date the responsibility for funding and continuing the project will be assumed by the individual Deans on Continuing Education. Where the local Dean is involved in expanding programs and working with community groups, the project should have a good chance of continuing, either as a continuing education program or as part of another community program. On the other hand, where there has been little innovation in continuing education programming, the project is likely to be terminated.

Materials Developed:

Materials produced for this project, other than brochures and other public relations material, consists of outlines, and the contents of career development programs which have been presented. This material is available should another project director be interested in it.

Project Director:

Name John M. Killilea

Title Director, Adult Advisement Center

Department Continuing Education

Address Indiana, PA 15705

Institution Indiana University of Pennsylvania

Telephone (717) 783-3117 (Harry Reimer)

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling

Project Title: Career and Counseling Brokering Service for Adults in the Community
Project Duration: One year
Participants: Adults in an eleven county area of Northcentral Pennsylvania
Number Served: 200

Project Summary:

Recognizing a need for career counseling and assessment for individuals other than matriculated students, the project was begun in order to serve adults in the communities throughout the College's service area. One of the goals of this brokering project is to make the services accessible to all adults in this large rural area.

Methods & Resources: There is a full-time coordinator based on the WACC campus to extend career and education services to adults in the Williamsport vicinity. The resources of the Career Development Center on campus are utilized in this effort. There are two outreach centers. One is located in Sunbury, Northumberland County, a community thirty-five miles south of Williamsport. The other is located in Wellsboro, Tioga County, a community forty miles north of Williamsport.

At those outreach locations a counselor provides career and education services twenty (20) hours per week.

Institutionalization, Spin Offs, Future Plans:

Title I, HEA funding, concluded February 1, 1979. The program is continuing with total support coming from The Williamsport Area Community College with anticipation of additional Title I funding. It is hoped that the program will continue beyond the period of Title I funding. That source of support is undetermined at this time.

Materials Developed:

Brochures and posters were produced for the project and are available for dissemination.

Project Director:

Name	Dr. Russel Mauch		
Title	Dean, Community and Continuing Education	Department	
Address	1005 W. 3rd St., Williamsport, PA 17701	Institution	Williamsport Area Community College
Telephone	(717) 783-3117 (Harry Riemer)		

339

PENNSYLVANIA

Title I HEA State Administrator: Harry Riemer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling

Project Title: Expanding the Communiversity

Project Duration: One Year

Participants: Mostly low-income and minority residents of Philadelphia

Number Served: 950

Project Summary:

- 1) To provide expanded counseling services to adults in Northwest Philadelphia,
- 2) To expand the number of courses offered through the Communiversity to serve needs in consumer education, processes of local government, and the elderly,
- 3) To publish and disseminate brochures that will provide information to interested individuals and organizations on career and education opportunities, specific consumer problems, and the structure and process of local government and politics.

Methods & Resources:

The Expanded Communiversity was partially successful in realizing its first objective, to increase counseling services available to adults in Northwest Philadelphia. The two counselors were available to Expanded Communiversity students and did receive a small number of requests for individual counseling assistance. By and large, however, the counselors' carried out services to groups of Communiversity students, community leaders and organizations.

Institutionalization, Spin Offs, Future Plans:

The program demonstrated that there is a great receptivity to non-credit adult educational programs among an important and neglected population group -- senior center residents and participants.

Materials Developed:

Project Director:

Name Spencer R. Weston

Title

Department Urban Studies Center

Address 20th St. & Olney Ave., Philadelphia, PA

Institution La Salle College

Telephone (717) 783-3117 (Harry Reimer)

340

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling

Project Title: Probe: Potential Re-entry Opportunities in Business and Education

Project Duration: One year

Participants: Citizens of Dauphin County who wanted to re-enter the labor force or higher education institutions.

Number Served: 800

Project Summary:

The Project included the following objectives:

- 1) To develop an information and referral network about local employment opportunities.
- 2) To provide direct counseling and follow-up for re-entry clients.
- 3) To run support groups and workshops for re-entry women.
- 4) To survey selected employers in Dauphin County.
- 5) To develop training seminars for employers
- 6) To offer pilot runs of the seminars.

Methods & Resources:

A series of workshops took place. These were run at the Library branches at the East Shore, Hershey and the West Shore. Two sessions were given on each of the following four themes: self-awareness, job hunting skills, family engineering and job survival skills. For this series many community people and PROBE board members served as session leaders.

Institutionalization, Spin Offs, Future Plans:

The outcome most worthy of dissemination is the concept of a counseling center in the non-threatening atmosphere of the library system while it is under the quality control of a major university.

Materials Developed:

- 1) A program of slides and comments was developed.
- 2) Program materials previously published were modified to fit this special population.
- 3) Newsletters were generated.
- 4) Pamphlets for information sharing luncheons were generated.

Project Director:

Name	Dr. Kathryn Towns	Department	Educational Psychology
Title	Associate Professor	Institution	Capitol Campus, Pennsylvania State University
Address	Middletown, PA 17057		
Telephone	(717) 783-3117 (Harry Reimer)		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling

Project Title: A Creative Approach to Providing Adults With Counseling and Career Planning via an "Educational Analysis Course".

Project Duration: One year

Participants: Faculty and students from 8 Pennsylvania Colleges

Number Served: 317

Project Summary:

Participating institutions were to establish policies and procedures by which college sponsored learning could be identified from previous non-college learning experiences and be credentialed. The adult student was to be given assistance by means of a seminar, testing, and counseling in the preparation of a portfolio for planning their educational goals.

Methods & Resources:

Eight colleges originally agreed to participate in the project. Three two-hour training sessions for institutional coordinators were conducted using materials published by CAEL (Council for Advancement of Experiential Learning), ACT Career Placement Profiles and materials developed by the project coordinator. Each institution established twenty-hour seminars Education Analysis and Portfolio Preparation and enrolled students in them. Faculty were trained by certified CAEL Trainers in the assessment of prior learning during seven eight-hour workshops.

Institutionalization, Spin Offs, Future Plans:

The participating colleges have all reported a highly successful project. For the first time adult learners are being recognized for their prior learning and are being assisted in their educational plans. Their needs and desires differ from the typical younger student.

The project will be continued at five of the colleges but on a limited basis due to lack of continued funding.

Materials Developed:

A brochure on educational analysis and portfolio preparation.

Project Director:

Name	Walter M. Slygh		
Title	Dean, Experiential Sponsored Programs	Department	
Address	P.O. Box 1706, Reading, PA 19603	Institution	Reading Area Community Colleges
Telephone	(717) 783-3117 (Harry Reimer)		

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

312

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling / Human Resource Dvpm.

Project Title: Career Exploration and Preparation
for Adults

Project Duration: One year

Participants: Under and unemployed adults in Butler
County, PA

Number Served: 954

Project Summary:

The objective of this project is to raise the educational level of underemployed and unemployed adults while providing career and educational counseling. The result should be a career appropriate to the needs and abilities of the adult client.

Methods & Resources:

Components of the Adult Outreach Program include 1) individual counseling, 2) assessment and prescriptive referral, 3) vocational interest testing, 4) personality testing, 5) educational brokering, 6) career decision workshops, 7) communication skills training (including assertiveness training), 8) study skills workshop, 9) a management training workshop for women. The program provides prompt referral to other community resources as individual needs indicate.

Institutionalization, Spin Offs, Future Plans:

In evaluations (sent 3 to 6 months following contact) participants reported the following career related benefits from the program. The four most frequently mentioned skills learned are listed below. It is indicative of program effectiveness to note that these are "generic" skills that will be useful, over time, in work life. 1) Be more positive about my skill and abilities; 2) learn to recognize and evaluate my skills and abilities; 3) sort out my goals (short and long term) and make step-by-step plans for work or training; 4) be more aware of how my personal values affect my life and career choice.

Materials Developed:

Project Director:

Name Fred Kinnick

Title Director, Career Resource Center

Department Career Resource Center

Address Butler, PA 16001

Institution Butler County Community
College

Telephone (717) 783-3117 (Harry Reimer)

343

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Town and Country Week to Remember -
Phase Two

Project Duration: One year

Participants: Women of all ages that wish to start or
continue a degree program and women over fifty that

Number Served: 160
desire expanded knowledge

Project Summary:

A program of credited continuing education designed to meet the needs of women was offered to four small towns that each draw from a large hinterland.

Courses dealing with skills and knowledge needed or desired by women to begin or continue their education were offered through the use of workshops. These courses were aimed directly at women and geared for their interests.

Methods & Resources:

Courses were offered through the mode of workshops and included classes on creative writing, women in literature, speaking up, and planning for personal and financial security. The courses lasted for three hours each morning for a week and were taught by instructors from Sioux Falls College who had special knowledge and experience in dealing with women's issues.

Institutionalization, Spin Offs, Future Plans:

This program has been carried over from last year and hopefully will continue in the future. The program has not been completed for this year so definite future plans cannot be determined at this time.

Materials Developed:

The project is still being carried on and any materials to be developed are as of yet unknown.

Project Director:

Name Jan DeWitt

Title Director, Center for Women

Department

Address Sioux Falls College
Sioux Falls, S.D. 57101

Institution Sioux Falls College

Telephone (605) 336-2850

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment/ Career Counseling

Project Title: Job Seeking Skills Workshops & Career Counseling Unemployed Adults II
Project Duration: One Year

Participants: Eighty persons have been reached, **Number Served:** 80
ranging in age from 20 to 60. The participants

include 15% blacks and 60% female

Project Summary:

Two workshops were conducted with young adults in two surrounding counties, and one workshop has been conducted with persons ranging in age from 20 to 60 in the Cookeville area. Workshop topics included (1) motivation; (2) individual assessment (personal strengths); (3) career counseling; (4) job-entry skills - (a) how to fill out applications (b) how to write resumes (c) how to conduct oneself in an interview. The participants were interested and highly motivated. Several obtained jobs by the time the workshops were completed.

Methods & Resources:

Techniques and methods used include: role playing and assertiveness training. An emphasis on activities makes these workshops highly meaningful to the participants.

Institutionalization, Spin Offs, Future Plans:

As a means of disseminating information, two of the faculty presented a paper on the Title I project at the Second Annual Behavioral Studies Conference at the University of Missouri in St. Louis in October. This was well received, and professionals have been sending requests for more specific information and help in conducting similar workshops. Three workshops are planned for surrounding counties in the spring, and one will be conducted at Motlow Community College. Requests for additional workshops have come in. Faculty will present a paper on the project at the national meeting of the American Personnel & Guidance Association in Atlanta in March. The faculty will conduct the

Materials Developed: workshops upon request whenever possible.

A needs assessment inventory was developed. Handouts on interviewing and resume writing were drawn from the literature.

Project Director:

Name	Dr. Jettie M. McWilliams	
Title	Chairperson & Professor	Department Ed. Psy. & Counselor Ed.
Address	Box 5031	Institution Tennessee Tech University
Telephone	(615) 528-3457	

345

YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

TENNESSEE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Career Counseling

Project Title: Applicant Training, Testing and
Career Guidance (78-FA7984)

Project Duration: One year

Participants: Unemployed Adults and Underemployed
Adults.

Number Served: 113

Project Summary: The project served several "walk in" and community agencies, ie: Vocational Rehabilitation, Tennessee Employment Security & CETA, the mental health center, human services, Jackson area council on alcohol and the JSCC G.E.D. program. The project helped prepare the clients for seeking employment on further education. The project had an 85% placement record. The project was operated more economically than anticipated thus underspent approximately \$9,000.00.

Methods & Resources: Individual counseling was used to find the individual needs of each client. The client studied careers of interest and the SCII was administered to aid in job or educational training selection. In most cases the self-concept was built up and they became aggressive in seeking employment. Financial aid was gained through existing programs for those desiring to further their education.

Institutionalization, Spin Offs, Future Plans: A closer working relationship has been established with community agencies. The program is being continued using school funds as an active ongoing function of the Counseling Services Center. More work is being done with the persons who finish the G.E. D. exam to make them aware of the new opportunities available now that they have completed the G.E.D. exam.

Materials Developed: Two units on applying for a job. Monograph for Vocational Rehab Counselors outlining the program and how it serves Vocational Rehab.

Project Director: (Coordinator)

Name Dr. David M. Favara

Title Asst. & Professor/Counselor

Department Cont. Ed/Student Affairs

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Institution Jackson State Community
College

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Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment/Career Counseling

Project Title: Pre-Employment Training Program**Project Duration:** 12 months**Participants:** First entry young & mature
adults, re-entry adults
and chronically unemployed**Number Served:** 159**Project Summary:**

The major objective of the PETP was to provide training which would teach the personal skills necessary for unemployed young and mature adults to compete successfully with people of equal training and ability. The target population was first entry young and mature adults, re-entry adults and the chronically unemployed. The basic personal skills were selected to meet the objective of making these individuals more employable and more content with their employment by: 1. determining their skills and interest 2. defining job possibilities as it related to their skills and interest, 3. exploring the job market-or-examining job seeking skills, 4. introduction to a complete and appropriate letter of application and actual employee application. 5. resume writing-based on their skills and interest, 6. grooming for the interview and job, 7. practicing skill appropriate for the interview situation, 8. awareness of affirmative action.

Methods & Resources:

Instruction resources came from filmstrips and various written materials. The workshops were two day, monthly sessions, consisting of 12 hours of instruction or 1.4 CEU's. The method of instruction was small group techniques, video-taping and one on one counseling. The Hollands, Self-Directed Search, was utilized to ascertain interest and attitudes as related to specific vocational areas (i.e., social, artistic, enterprising, realistic and investigative).

Institutionalization, Spin Offs, Future Plans:

Utilization of college administration, faculty and staff for instructional and counseling purposes has negated external expense. Furthermore, this approach to instruction and counseling has strengthened interoffice communications at both Roane State Community College sites. These individuals (instructors, counselors) have further developed an awareness to community needs. Library materials have been well utilized by participants and instructors. Travel monies from Title I have enabled RSCC to be represented at two major conferences. Contracts developed with AACJA's Older Americans Program, HEW's Director of Adult Education Programs and Canada's Coordinator of Community Colleges

Materials Developed: were a direct result of conference attendance.

"Join The Job Jog" - exercise booklet was developed for the PETP. Most of the material was adapted from Paths - A Guide for Liberal Arts Students, (Available upon request). Two video tapes have been made on interviewing techniques. (Not available for general distribution).

Project Director:

Name	Paul E. Goldberg	Department	Community Services
Title	Director	Institution	Roane State Community College
Address	Patton Lane, Harriman, TN 37748		
Telephone	354-3000, Ext. 210		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women/Career Counseling

Project Title: Women in Transition

Project Duration: February 1, 1979 -
August 31, 1979

Participants: Women between the ages of 21 and 55; **Number Served:** 50

Housewives returning to school or work; Female College

Staff; Employed area women.

Project Summary:

Goals of project were to provide pre-entry workshops for women to assist them in increasing their life options. The workshops attempted to instruct women in the skills involved in assertive, positive and rewarding behaviors in place of self-defeating non-assertive or aggressive ways of behaving. Women were encouraged to start taking responsibility for their own lives and understanding those areas that are often problematic when returning to the workplace, i.e., time management, decisionmaking and problem solving.

Methods & Resources:

All 5 Assertiveness Training Workshops were led by Counselors of Family Service of Galveston County. Participants were given materials chosen by and organized by the leaders. These consisted of written terms, definitions, steps to be taken in becoming more assertive. Participants were taught to apply principles learned each session to real personal family and work situations.

Institutionalization, Spin Offs, Future Plans:

As an outgrowth of this project, some changes have been noted in the attitudes toward women students on campus in the form of increased awareness of and sensitivity toward women and their personal, academic and vocational needs. Plans are now in motion to offer career counseling/assertiveness training for women in transition.

Materials Developed:

Examples of class handouts and recommended reading lists are available upon request.

Project Director:

Name	Dr. Fern Ramirez	
Title	Dean of College & Financial Service	Department
Address	8001 Palmer Highway Texas City, TX 77590	Institution College of the Mainland
Telephone	713-938-1211	

TEXAS

Title I HEA State Administrator

348
WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women /Career Counseling

Project Title: Women In Transition Institutes

Project Duration: - One Year

Participants: Central Texas Community Women with academic concentrations in Liberal Arts, Fine Arts, Humanities & Social Sciences, Ages 23 - 65, education level post high school to PH.D.

Number Served: 126

Project Summary:

The Women in Transition Institutes provided women with academic concentrations in the Liberal Arts with transferability of their academic skills to the market place.

Community women were given training in skills development in the creative job search and in translation of skills to areas sought by industry and business, as well as exploration of post secondary academic programs which would increase career potential. Peer support groups were initiated for a six month period following the Institutes providing more in depth information on the related topics. Testing of vocational confidence and vocational identity for the women was developed and findings indicate these levels were increased for a significant number of women following the Institutes.

Methods & Resources: Three individual, 3 day workshops were held focusing on each academic area. Day 1 included the creative job search featuring resume writing and interviewing skills. Day 2 focused on translating academic training to the market place. Day 3 focused on self help activities led by the project staff.

The deans of the respective academic areas appointed faculty to serve as advisers and consultants. The Austin Women's Center, a non-profit agency, was involved supplying lists of potential participants and developing workshops to meet the needs of the women. Business supplied women role models. These women had translated an academic skill to a nontraditional financial asset for employment.

Institutionalization, Spin Offs, Future Plans:

The academic areas were involved in assisting in a community service for women offering post-secondary and employment information. The Austin Women's Center offered cooperation and has initiated a program in "How to Return to School".

A Video tape was made by U.T. News and Information Service of one workshop to be viewed throughout the State of Texas to publicize community service at The University of Texas.

Southwest Texas State University, Dept. of Home Economics, used our model to develop a Women in Transition Institute for their alumnae.

Materials Developed:

A Resource Materials Handbook has been developed.

Pretest and posttest instruments were developed and the findings submitted for publication to The Journal of Educational Psychology.

Project Director:

Name Frances A. Plotsky

Title Director, Program Development

Address Main Building, #2500

Telephone 512/471-3123

Department Division of
Continuing Education
Institution The University
of Texas at Austin

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Outreach Program for Women

Women/Career Counseling
Project Duration: One Year

Participants: Women of retirement age; women with families; single-parent women working in jobs that did not fulfill their potential; women to whom English is a second language.

Number Served: 370

Project Summary:
Programs were developed to help mature women overcome academic, psychological and practical barriers to education.

Six two-hour workshop sessions on retirement planning were conducted, once at a San Antonio hospital for personnel and once at the downtown YWCA for community attendance. Three "Planning to Return to College" seminars were offered to assist women for planning for work, time, finances, class attendance and family needs. Three English As A Second Language practicums helped women to improve their skills in reading, writing and conducting business in English. Two College Fairs were conducted to help women discover education resources.

Methods & Resources:

Faculty from Incarnate Word College conducted testing, workshops and seminars. YWCA personnel and college faculty from 13 city postsecondary institutions participated in two college fairs at local shopping malls. Facilities of the YWCA, Santa Rosa Hospital and Incarnate Word College were used for seminars. A consultant from the region learning center conducted two seminars. Practicum students in classes at Incarnate Word College staffed Kid's Kollege in the evenings. A graduate student in Adult Education was hired to counsel mature women concerning the possibility of returning to postsecondary education.

Institutionalization, Spin Offs, Future Plans:

13 San Antonio postsecondary institutions joined together to disseminate information concerning educational opportunities for mature women in the San Antonio area. Kid's Kollege was initiated two evenings a week to care for school aged children while their parents were in evening classes. This was further expanded to four evenings a week due to the positive response.

Materials Developed:

A brochure of financial aid, especially for mature women, was developed to encourage postsecondary education plans. Purchase of three learning aids enhanced workshops for personal growth and encouraged enrollment in local colleges. Materials purchased include: CATALYST--SELF-GUIDANCE SERIES, 14 East 60th Street, New York, N.Y. 10022, ESPECIALLY FOR WOMEN--PLANNING AND THE THIRD AGE, University of Nebraska, Box 688, Omaha Nebraska, 68101 and CAREER VALUES, Guidance Associates, Communication Park, Box 300, White Plains, N.Y. 10602

Project Director:

Name

Dorothy Wheeler

Title

Coordinator of Continuing Education

Department

Continuing Education

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Institution

Incarnate Word College

Telephone

(512) 828-1261

350

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling / Women

Project Title: Career Counseling: Mission Transition

Project Duration: 1978 - 79

Participants: 75% Women - age 21-55

Number Served: 603

Project Summary: The creation of the Women's Resource Center provided the means by which women and men entering the job market may receive guidance. Participation was within middle socio economic level indicating that problems concerning the family, personal crisis, and education are not entirely low income or minority concerns but they cross over into the middle income bracket in much the same manner. The capacity for the mid-level participant to cope is just as difficult and complex. Therefore the TitleI Project FY 1978-79 and Women's Resource Center serves a wide range of individuals spanning all ages, levels of education, male/female, and various national origins.

Methods & Resources: The Career Awareness Center has continuously expanded, meeting the needs of students and area people. Individuals have received counseling, career exploration inventories such as John Holland's Self-Directed Search and/or the Strong Campbell Interest Inventory information and guides about different career /fields, referral to other agencies and additional aid as needed. Pamphlets and resources available within the Center have been very useful in career exploration and will be a permanent part of the college. Senior Citizen workshops/programs have been on an on-going basis with approximately two (2) programs per month. The Career Awareness Center has been useful to the senior citizen in finding new avenues of interest.

Institutionalization, Spin Offs, Future Plans: There has been an increase in the enrollment of women between the ages of 25-50 at Parkersburg Community College in academic curriculums/continuing education programs. Career awareness programs have been made a permanent feature of the college to aid in the development of sound career decisions. The activities and experiences of the Women Resource Center and its relationship to the college and community was presented in a paper given to the National Convention of the American Personnel and Guidance Association.

Materials Developed: The Women's Resource Center will continue under the direction of the Career Counseling and Placement Division of Parkersburg Community College. The center maintains a library of resource materials on career planning, home and family, male/female relationships and other concerns of women.

Project Director:

Name Anne Schackne

Title Coordinator

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Parkersburg, WV 26101

Telephone

Department Continuing Education

Institution Parkersburg Community
College

351

WEST VIRGINIA



Community Continuing Service & Education

10-329

A Higher Education Act, Title I Program Abstract
Community Health

Human Resource Education

Project Duration: 1977-79

Project Title: Dietary Responsibilities in Small Hospitals & Nursing Homes

Participants: Nonskilled, skilled, and professional food service workers in hospitals and nursing homes
Number Served: 167

Project Summary:

The program was designed to upgrade food service & nutritional care in hospitals, nursing homes, and extended health care facilities. Specific objectives of the project were: (1) providing an opportunity to evaluate the planning, preparation and serving of menus for regular and modified diets served to elderly individuals; (2) providing experience, training and information in personnel organization and management for persons working in nursing homes and hospitals; (3) providing information for food service administration as it relates to purchasing, receiving, storing and cost-controlling food; (4) providing information, skills, and techniques for selecting, purchasing, and maintaining food service equipment and supplies; (5) providing through observation and demonstration sanitary techniques for food handling and personal grooming; (6) providing food acceptance through aesthetic means (use of edible garnishes, or tray and table decorations). Forty-one counties participated in this project and ultimately more than 800 persons responsible for diets were involved.

Methods & Resources:

(1) A three-day training institute was held at Tuskegee Institute. (2) In-service training sessions were conducted at nursing homes & hospitals. (3) A consultant service relating to nutritional care was operated. (4) Bimonthly news notes about food service problems and solutions were sent out. (5) Students enrolled in dietetics had a laboratory experience in nutrition planning. (6) An advisory committee was convened to review, assess, and approve a 24 hour program that will serve people from designated areas & meet professional approval. (cont'd. under Materials Developed below)

Institutionalization, Spin Offs, Future Plans:

In 1977, this project was the first to offer CEU's (Continuing Education Units) at Tuskegee Institute. In 1978 Tuskegee awarded 2 CEU's to participants who attended the 3 day training institute program. There's a marked increase in the number of participants who are now members of Hospital, Institution & Educational Food Service Society. These subprofessionals also use attendance in the program to meet continuing education requirements. Future plans: a three-day training institute, in-service training, bimonthly newsletters, and planned demonstrations.

Materials Developed:

1. Lectures for both workshop and in-service training
2. Workshop programs
3. Diet Manual
4. Bimonthly Newsletters

Project Director:

Name	Mrs. Solona McDonald, R.D.	Department	Hospital Dietetics
Title	Director	Institution	Tuskegee Institute
Address	John A. Andrew Memorial Hospital Tuskegee Institute, AL 36088		
Telephone			ALABAMA

353

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Governmental Official Training
Human Resource Education

Project Title: Continuing Education Programs for
Government Employees--Municipalities, County and State.

Project Duration: 1977-79

Participants: Mayors, councilmen, city managers,
purchasing officers, finance officers, personnel officers, county clerks, city engineers,
juvenile probation officers, tax assessors & collectors, and gas distribution personnel.

Number Served: 1,500 (estimate)

Project Summary:

The project was set up to provide government employees with training to improve their knowledge of governmental processes, directives, and procedures and thus improve performance in their present positions, their growth potential, and career capabilities as well as the level of effectiveness of the government they serve.

Methods & Resources:

Working with the executive director of the Alabama League of Municipalities, the executive director of the Association of County Commissions of Alabama, and the director of personnel for the state of Alabama, classes, short courses, demonstrations, seminars, workshops and conferences are developed and conducted. In addition, consulting services are provided for elected and appointed local government leaders.

Institutionalization, Spin Offs, Future Plans: During this period, a training program was conducted for the first time for city engineers and public works directors, who have now formed a statewide organization. This brings the total to five of state associations that have evolved from annual programs supported by Title I funds. Regional programs are now being conducted to augment annual programs. Correspondence courses and other training processes have been developed for local government employees, and university faculty are being requested to conduct orientation programs dealing with newly enacted federal and state legislation. Future plans include three 40-hour training courses for municipal clerks.

Materials Developed:

Formal presentations, which have statewide application for certain audiences, are published in journals; office forms, which have proven of value, are given to conferees; newly enacted legislation is reproduced or purchased and distributed as handouts for orientation workshops; and upon request outstanding presentations are distributed to conferees.

Project Director:

Name Joe Gelwix

Title Coordinator for Government
Employee Training

Department Division of Continuing
Education

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Institution The University of Alabama

Telephone University, AL 35486

ALABAMA

354

Community Service & Continuing Education

A Higher Education Act, Title I Program Abstract
Labor Education /
Human Resource Education

Project Title: Government Employees Training

Project Duration: 1977- 79

Participants: State and municipal employees

Number Served: 200

Project Summary: The project offered accounting, auditing, and related courses to Alabama state employees in the State Highway Building after normal working hours. Another portion of the funds was used to offer supervisory management to professional and semiprofessional employees of the State Mental Health Department in their facilities.

Methods: A workshop/seminar method was used for the State Mental Health Department with emphasis on employee participation. A lecture/discussion format was typical of the accounting and related courses offered to Alabama state employees.

Institutionalization, Spin Offs, Future Plans: The supervisory management program is continuing without Title I funds. AUM will resume participation when additional Title I funds become available.

Materials Developed: Instructors developed their own teaching materials, but none are currently available for dissemination.

Project Director: Gary F. Norsworthy

Title Director
Address Montgomery, Alabama 36117

Department Division of Continuing Education
Institution Auburn University at Montgomery
ALABAMA

Title I HEA State Administrator : WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Employment/ Human Resource Education

Project Title: Productivity Training for State of Arizona Employees

Project Duration: Two years

Participants: Middle- and upper-level managerial employees of various Arizona state agencies

Number Served: 325

Project Summary:

Goal: Provide an educational program to train public employees in the area of productivity improvement.

This project was designed to improve efficiency and job performance of state agency managerial personnel by teaching them how to increase their work output per unit of time.

Methods & Resources:

Ten 15-hour seminars and workshops were held for participants in Phoenix and Tucson and Flagstaff. Topics included reading techniques, problem solving and decision making. Pre, post, and follow-up evaluations were made.

Institutionalization, Spin Offs, Future Plans:

Although this project met all objectives and was not scheduled to be repeated by the project director, several of the agencies have indicated that they plan to continue similar training on their own.

Materials Developed:

Teacher prepared material handouts and graphics. Course text materials were: The Sack-Yourman Developmental Speed Reading Course; How to Develop a College-Level Vocabulary; and The Nelso Denny Reading Test.

Project Director:

Name Dr. Martha Rader

Title Associate Professor

Department Administrative Services

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Institution Arizona State University

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356

ARIZONA

Title I HEA State Administrator

DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resources Education / Older Adult

Project Title: Recruiting, Training and Placing
Senior Citizens and Adult Handicapped as Social
Service Volunteers

Project Duration: Two years

Participants: Senior citizens, handicapped, students and personnel of social service
agencies in the Glendale, Sun City and Northwest Phoenix area.

Number Served: 85

Project Summary:

Goal: To make better use of the talents and desires of the senior and handicapped citizens by teaching them about volunteer work and letting them use that knowledge to help the social service agencies in that area. Weekly classes were held to teach volunteer work methods and to counsel participants. Each was then matched and placed with a social service agency which needed his or her help.

Methods & Resources:

Twenty-two weekly class sessions were held each of four semesters. In addition, the director met individually with each student. They were placed in one of the 34 participating agencies and were evaluated by the director and the agency head.

Institutionalization, Spin Offs, Future Plans:

Glendale Community College plans to continue this program. The impact on both the institution and the participating social service agencies has been very worthwhile. Everyone involved has been enriched and the long range results are expected to be significant.

Materials Developed:

1. A listing of community service agencies and job descriptions of needed volunteer workers was developed.
2. An illustrated flyer was developed to use in recruiting.
3. A color slide presentation was developed to show program results.
4. A program fact sheet was produced and widely distributed.

Project Director:

Name	Mrs. Jane Werneken	
Title	Director, Senior Citizen & Handicapped Program	Department
Address	Glendale Community College Glendale, Arizona 85302	Institution Glendale Community College
Telephone	(602) 934-2211	

ARIZONA

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Older Adult/Human Resource Education

Project Title: North Arkansas Community College

Project Duration: 10 Months

Participants: 62 males; 38 females. Average participant age was 29.4 years, representing a range from 16-68 years

Number Served: 100

Project Summary:

The overall goal of this project was to provide free individualized instruction for 100 functionally illiterate adults in six counties in North Arkansas. Two task forces were formed to serve as an advisory board for the program and offered suggestions on how to serve more adults in the community. Volunteer tutors were recruited in the communities and were given 12 hours of workshop training in the methods and materials used in the program.

Methods & Resources:

Students were recruited through radio and newspaper ads, while others were referred through public service agencies. Each student was pre-tested to determine his/her reading skills. The program supervisors then recommended an individualized program to the tutor. The supervisors reviewed the monthly reports submitted by the tutors, and made periodic visits to the tutoring sessions to ensure that each student received adequate remediation. The Right to Read Program allowed each of the 100 students to progress at his/her own speed. Maximum flexibility and convenience in scheduling was available since only the student and tutor were meeting together.

Institutionalization, Spin Offs, Future Plans:

New funding for the 1979/80 Right to Read Program included a grant from the Arkansas Department of Adult Education, Boone County United Way, the U.S. Department of the H.E.W. and the North Arkansas Community College. Organizationally, the Right to Read Program is now a part of North Arkansas Community College's Department of Community Service and Continuing Education.

Materials Developed:

A quarterly newsletter was published and mailed to all students, tutors, Task Force members and interested or potentially helpful members of the community. A Right To Read Procedures Manual was developed; it includes copies of the reading inventories, sample radio and newspaper ads, and other helpful suggestions or directions for developing a similar literacy program.

Project Director:

Name Berta Dargen

Title Director

Department Adult Education

Address Pioneer Ridge, Harrison AR 72601

Institution North Arkansas
Community College

Telephone (501) 743-3000

358

ARKANSAS

Community Continuing Service & Education

10-335

A Higher Education Act, Title I Program Abstract

Project Title: Training Program for Workers With
the Elderly

Human Resource Education / Older Adult

Project Duration: 16 months

Participants: Managers, directors, and other
personnel of nursing homes and elder centers

Number Served: 250

Project Summary:

Training appropriate service providers working with the elderly to conduct a broad range of music activities that would prove therapeutic and beneficial to senior citizens in centers and housing units.

Methods & Resources:

Participants received instruction on recreational music and were given information on the use of music in the therapeutic and recreational activity of the elderly.

Institutionalization, Spin Offs, Future Plans:

This project was greatly appreciated by the elder center and nursing home personnel because few of them have been trained in the recreational needs of the elderly.

Materials Developed:

Materials were provided to the participants in the form of a kit of instruments and 60 pages of instructional materials

Project Director:

Name Phyllis Gilaneau

Title Professor

Department Music

Address New Haven, Connecticut

Institution Southern Connecticut
State College

Telephone 203/397-4557

359

CONNECTICUT

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Volunteer Training:
The Managerial Perspective

Project Duration: March 19 - March 21, 1980

Participants: Volunteer Directors

Number Served: 100**Project Summary:**

Distinguished conference staff will present workshops on (1) critical issues in volunteerism; (2) creative problem solving; (3) communication in management; (4) leadership and motivation; and (5) images and perception. The objectives are (1) Gain a better understanding of factors which affect volunteerism in modern America; (2) Develop techniques for creative problem solving; (3) Improve communication through effective interaction; (4) Understand the many roles and demands of the volunteer director; and (5) Focus on career goals and personal development.

Methods & Resources:

Volunteer Specialists from the East Coast of the United States will participate as panelists in the sessions. A keynote address will be presented by a noted expert as an overview to the conference. This represents a cooperative effort of the University of Delaware's Division of Continuing Education & Delaware Volunteer Coordinators. The audience will be the participants of the 1980 Region III Annual Meeting & Spring Conference of the Association for Volunteer Administration.

Institutionalization, Spin Offs, Future Plans:

This workshop will serve as a beginning for the offering of advanced volunteer training workshops and will probably include a follow-up in June, 1980.

Materials Developed: None

Project Director:

Name Jacob Haber

Title Program Specialist

Department Continuing Education

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Institution University of Delaware

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369

DEBORAH HASKELL, DPEC

DELAWARE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Articulation Program Between Georgetown University and the District of Columbia Public Schools

Project Duration: '79 - '80

Participants: D.C.P.S. and Georgetown teachers in the disciplines of biology, chemistry, English, and math, and selected 11th and 12th grade students.

Number Served: 278

Project Summary:

The overall objective of the program is to help District of Columbia high school faculty in selected disciplines enhance the college-preparatory elements of their teaching programs.

Methods & Resources:

Small group meetings were conducted between Georgetown faculty and their intradisciplinary colleagues among high school faculty (e.g. Georgetown English faculty meet with high school English faculty) to discuss the strengths and weaknesses of their respective programs and to design projects that might be initiated in a given discipline that would enhance the articulation of the programs with each other.

Institutionalization, Spin Offs, Future Plans: University faculty became familiar with the academic content and lifestyle from which their District of Columbia students have come and are better prepared to teach effectively. The high school faculty acquired a clearer idea of the academic content and lifestyle into which they are graduating their college bound students. In English, during the second year of the project, a graduate level seminar will be offered to participating high school English faculty; Georgetown graduate students in English will be assigned as teaching assistants to these participating faculty. In Chemistry, weekly lab sessions will be offered selected students and their faculty.

Materials Developed:

A brochure has been produced describing the program.

Project Director:

Name	Dorothy Harris	Department	School of Nursing
Title	Counselor	Institution	Georgetown University
Address	3700 Reservoir Road, N.W. Washington, D.C. 20007		
Telephone	(202) 625-7523		

361

DISTRICT OF COLUMBIA

Dr. Lawrence E. Graves, Educational Planner

Title I HEA State Administrator:

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Staff Development for Community Service Professionals

Project Duration: 7/1/78 - 6/30/79

Participants: Employees of post secondary educational institutions who provide and promote community services.

Number Served:

Project Summary:

The purpose of this project is to identify the essential and desirable competencies of the community service specialist while providing professional developmental activities for this group.

This project extends a previous program for the evaluation of adult educators to the post secondary community service area. Project participants will be involved in a variety of activities designed to yield a list of competencies necessary and desirable for the community outreach specialist.

Methods & Resources:

A project advisory committee will plan specific professional development opportunities, recommend agencies for program participation, and develop a preliminary list of community service professional competencies. At least four workshops will be held in different community college districts to enable community outreach staff to participate.

Institutionalization, Spin Offs, Future Plans:

Establishment of relationships between FAU and participating community colleges that will enhance future professional development programs.

Materials Developed:

Project Director:

Name Dr. Arthur Burrichter

Title Professor, College of Education

Department Education

Address Boca Raton, FL 33431

Institution Florida Atlantic University

Telephone (305) 395-5100, Ext. 2825

362

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Minority Issues/Human Resource Educ.

Project Title: Neighborhood Advisor Program

Project Duration: 2/1/78 - 6/30/79

Participants: The persons served by this program were primarily black and lower income. This project was intended to serve minorities residing in the low income communities of Apopka, Washing Shores, and Winter Garden.
Number Served: 465
Project Summary:

This project trained paraprofessionals from the target communities in activities needed in the community and sponsored short-term non-credit seminars, workshops and courses for community residents.

Paraprofessionals were trained in crisis intervention, parent-child education, inter-communications and intra-communications, education/career counseling, home finance and social service agency information.

Topics for community workshops and classes included; consumerism, water safety, energy resource depletion, and community development.

Methods & Resources:

Paraprofessionals provided service through neighborhood centers in the form of one-on-one contacts, group sessions, telephone contacts, and home and site visits.

Instructors were retained to teach credit and non-credit courses as the needs and interests of community residents warranted. One-time-only programs in such areas as financial aids and consumer information and support were also provided.

Institutionalization, Spin Offs, Future Plans:

The program has expanded the institutions outreach activities into rural and urban low income minority communities. The project has enabled the college to collaborate with numerous educational institutions and several service agencies in an effort to address the long-term educational needs of the target groups.

It is anticipated that the program will become a joint venture between Valencia Community College and the Orange County School Board.

Materials Developed:

Course outlines and curriculum materials have been produced for some of the programs. Also an inventory of consumer resource materials available in the community is being developed which are appropriate for such sub-target groups as non-readers, beginning readers, and women who are heads of households.

Project Director:

Name Diane B. Howell

Title Program Director

Address P.O. Box 3028, Orlando, FL 32802

Telephone (305) 299-5000, Ext. 237

Department Continuing Education --
Open Campus

Institution Valencia Community College

363

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

10- 340

A Higher Education Act, Title I Program Abstract

Human Services Education

Project Title: Management and Information Systems
Training for Hospital Administrators
and Staff

Project Duration: 5 Months

Participants: Hospital Administrators, Key Staff,
and Supervisors in ten county hospitals

Number Served: 110

Project Summary:

This project is designed to provide training in management and management information systems to administrators, managers, and supervisory personnel of hospitals located within a ten (10) rural county area. The intent of the project is to train the project participants and impart skills which will enhance their expertise and enable them to develop the most efficient and effective management system possible for their respective hospitals. Approximately fifty (50) persons are expected to attend.

Methods & Resources:

The focus of training is upon management teams. Each participating hospital will send a management team to participate in the instruction and to work directly with the instructors/consultants to review and improve existing management practices and information systems. The training will be provided in the form of a series of eighteen one-day short courses/seminars/workshops to be conducted during a twelve (12) week period generating approximately 144 instructional hours.

Institutionalization, Spin Offs, Future Plans:

Faculty members from the project institution are to monitor the management activities of the participating hospitals during the months immediately following the termination of the project. On a consultant basis, these faculty members will provide continued direction for improvement of management practices and increased effectiveness of information systems. Future training plans are to be developed from the monitoring activities of the faculty consultants.

Materials Developed:

Materials to be utilized will come from commercially available products.

Project Director:

Name	Dr. Leo G. Parrish Jr.	Department	Department of Management
Title	Associate Professor and Head	Institution	Georgia Southern
Address	Statesboro, Georgia 30458		
Telephone	(912) 681-5216		

364

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

10-341

A Higher Education Act, Title I Program Abstract
Human Service Education

Project Title: Supervisory Skills for Human Service
Providers

Project Duration: 12 Months

Participants: Supervisors, Managers, and Potential
Managers in Human Service Agencies and
Hospitals

Number Served: 90

Project Summary:

The purpose of this project is to improve management and supervisory skills of managers in human service agencies and hospitals in a three (3) county area. This occupational development project seeks to improve service delivery of agencies/institutions located within the targeted geographic area by providing training to improve effective management practices.

Methods & Resources:

A series of thirty-six 2-hour short courses will be conducted over a fifty-two week period. Through lecture, discussion, and simulation exercise, training will be provided in the following topics: (1) the supervisor as a leader; (2) the improvement of work quality and production; and (3) the improvement of interpersonal skills for managers.

Institutionalization, Spin Offs, Future Plans:

It is thought that this project will serve to stimulate further programming efforts with public service agencies in the three (3) county area.

Materials Developed:

Commercially available materials as well as materials to be prepared by the grant institution will be utilized in this project.

Project Director:

Name Dr. Steve McCutcheon

Title Director

Department Public Services

Address Carrollton, Georgia 30117

Institution West Georgia College

Telephone (404) 834-1240

365

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

10-342

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Development Series for Day Care, Nursery
School and Kindergarten Personnel: "The
Child is the One Who Will Ultimately Benefit"

Project Duration: 11 Months

Participants: Day care, Nursery, Kindergarten Personnel
within private centers, Public Center

Number Served: 150

Project Summary: Personnel with no in-service training

The purpose of this project is to upgrade the quality of child care and development principally in private day care centers, nursery schools, and kindergartens as well as in similar public institutions where in-service training programs do not exist. A secondary purpose is to initiate a training program to assist these centers in meeting licensing/certification requirements which are currently being developed and under consideration by the State. The project is designed to serve approximately 150 persons working in the aforementioned institutions located in a ten (10) county area.

Methods & Resources: The instruction will be provided at two (2) workshop sites over a forty-five (45) week period. Each site will present eleven (11) training session entailing approximately 50 contact hours of instruction. Training will entail lectures, demonstrations, role playing, and panel discussions. Topics include: discipline, teacher role clarification, infant-toddler curriculum, planning skills, health and safety, science and math curriculum, music, interaction with children, music, and social studies curriculum.

Institutionalization, Spin Offs, Future Plans:

This project is part of a recent effort by the institution to establish an on-going continuing education program in child care development.

Materials Developed:

Already prepared materials are to be utilized.

Project Director:

Name Mr. David Sargent

Title Director

Address Gainesville, Georgia 30501

Telephone (404) 536-5226

Department Career and Professional
Development
Institution Gainesville Jr. College

366

GEORGIA

Title I HEA State Administrator ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community & Continuing Service Education

10-343

A Higher Education Act, Title I Program Abstract

Consumer Issues / Human Services Education

Project Title: Adult Proficiency Survival Skills

Project Duration: 8 Months

Participants: Professional Staff from Community Organizations and Churches, Paraprofessionals actively involved in Community and Neighborhood

Number Served: 40

Project Summary: Councils

This project is designed to upgrade the skills of professional personnel who provide training and instructional activities in family living skills and consumer and economic education. In addition lay persons and paraprofessionals who are actively involved in community and neighborhood councils are also expected to benefit from the project. Through a series of workshops the project participants will be afforded the opportunity to improve their individual abilities in presenting instruction in consumer survival skills to their respective audiences.

Methods & Resources:

Two series of eight (8) three-hour workshop/mini-courses are to be conducted over a period of sixteen (16) weeks.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Commercially available materials are to be utilized.

Project Director:

Name Mr. William Beasley

Title Program Development Specialist

Department Division of Public Service

Address Atlanta, Georgia 30303

Institution Georgia State University

Telephone (404) 658-3450

GEORGIA

367

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

10-344

A Higher Education Act, Title I Program Abstract

Human Service Education/Community Health

Project Title: Instructional Workshops for Hospital
Inservice Educators

Project Duration: 12 Months

Participants: Hospital Inservice Educators

Number Served: 30 - 35

Project Summary:

In-service education of hospital nursing personnel is gaining in importance as both hospital management and nursing associations realize the need to provide training to professional nursing staff. Hospital inservice educators are generally, professionals from the health field with little or no background in educational theory or practice. This project is designed to train hospital inservice educators in educational theory and methods to develop their competencies as inservice educators in the field of health.

Methods & Resources:

Five workshops-conferences, offering a total of 72 hours of instruction, are to be presented over a forty (40) week period. Topics to be covered include: (1) Roles and Functions of the Hospital Inservice Educator; (2) Instructional Planning for Hospital Education Programs; (3) Teaching Adults in Hospital Education Programs; (4) Evaluation Strategies for Hospital Education Programs; and (5) Communication in the Hospital: Implications for Developing Hospital Education Programs.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program conducted by the institution to assist professionals in the health fields.

Materials Developed:

Instructional and Resource materials are to be prepared by project staff.

Project Director:

Name Dr. Stephen Wilson

Title Associate Professor and Assistant Dean

Department College of Allied
Health Sciences

Address Atlanta, Georgia 30303

Institution

Telephone (404) 658-2000

Georgia State

368

GEORGIA

Community Continuing Service & Education

10-345

A Higher Education Act, Title I Program Abstract

Human Service Education/Older Adult

Project Title: Assisting Service Providers to Meet the Personal Care and Self-Actualization Needs of Older Adults: A Holistic Approach

Project Duration: 12 Months

Participants: Directors and Staff of Nursing Homes,
Directors and Staff of Social Service Agencies

Number Served: 650

Project Summary:

This statewide consortia project involving seven institutions of higher education is designed to develop the knowledge and skills of human service providers who work with the elderly. The training is intended to improve the personal care and enhance the self-actualization of older people. It is expected that approximately 650 participants representing directors and staff of nursing homes and social service agencies, council on aging staff, nurses and nurse aides, professional staff of churches, and geriatric mental health personnel will attend the training sessions.

Methods & Resources:

A combination of twenty (20) workshops, seminars, conferences, and clinics are to be conducted during the course of a year. Topics of instruction include basic gerontology, drug use, sex, creative activities, and family counseling. Instructional methods include lecture-discussions, demonstrations, role playing, and case studies.

Institutionalization, Spin Offs, Future Plans:

This project is a part of a series of programs in gerontology offered by the grant institution. It is felt that the consortia effort will strengthen and coordinate more effectively training for professionals and paraprofessionals who serve older people.

Materials Developed:

Materials are to be developed by each of the participating institutions for their respective part of the project. Of particular note is a video-tape training program developed by the project director which received a national award from the Gerontology Society.

Project Director:

Name Dr. Brad Courtenay

Title Specialist in Gerontology

Address Athens, Georgia 30602

Telephone (404) 542-1272

Department Gerontology
Institution Ga. Center for Cont. Educ.
University of Georgia

369

GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/Human Res. Ed.

Project Title: Project LEARN-Kohala
(78-002-006)

Participants: Community leaders/citizens

Project Duration: 3 years

Number Served: 500-600

Project Summary:

This was a leadership development project aimed at the citizens of a small community suffering economic depression. The goal was to develop a sense of community among the people, to develop leadership skills through the building of self-confidence, self-reliance, a positive self-image, and self-sufficiency, and to assist the people in solving community problems through their own united efforts.

Methods & Resources:

Developed and promoted a shared "sense of place" and sorely lacking community spirit through presentation of a course entitled "Kohala - Present and Future;" developed leadership skills through active involvement of the people in community action projects formed for specific purposes (i.e., crafts groups, historic preservation group, strengthening and organizing the Kohala Community Development Association) and presentation of credit and non-credit courses, workshops, training sessions in relevant subject areas (communication, problem solving processes, project management, human relations and inter-actions, etc.).

Institutionalization, Spin Offs, Future Plans:

The institution is developing an outreach program policy and exploring opportunities, possibilities, and alternative financial support plans which aim to make credit programs more accessible. The North Kohala Community Center was established for the use of the community for educational, informational, and other civic affairs.

Materials Developed:

Project Director:

Name Mary Matayoshi

Title Director

Address P. O. Box 1357
Hilo, Hawaii 96720

Telephone (808) 961-9555

Department Center for Continuing
Education & Community
Service

Institution University of Hawaii
at Hilo

370

Community Continuing Service & Education

10-347

A Higher Education Act, Title I Program Abstract
Older Adult/Human Resource Education

Project Title: Senior Counselor-Education Program
(78-001-001)

Project Duration: 1 year

Participants: Over 55 citizens of Honolulu,
mixed ethnic backgrounds, retirees

Number Served: 28

Project Summary:

The general objective was to retrain senior citizens for vital and necessary human service activities by building upon their lifetime of knowledge and wisdom. Upon completion of the program, the trainees were placed in public schools to serve as counselor-educators, and at senior centers throughout the island to provide services for other senior citizens.

Methods & Resources:

In Phase I of the project, selected senior citizens were given a course designed to "enhance self-awareness and develop communication and interpersonal relation skills". In Phase II, they were given additional training specifically relating to the role they would be performing (i.e., training in counselling techniques for work with youngsters in public schools; leadership training for service at senior centers). In Phase III, the senior citizen trainees were placed at public schools where they were involved in counselling and guidance work; and at senior centers where they applied their leadership training. Training was given by institutional personnel and by senior center staff. Courses were given on UH campus and at selected field sites.

Addressing the issue of the senior citizen as a neglected resource, the project developed a model training program for the utilization of the talents, knowledge and wisdom of the senior citizen that can be replicated by other institutions. It established a working relationship with the Hawaii Senior Center and the Gerontology Center which will serve as the basis for future cooperative work.

Materials Developed:

Project Director:

Name Melvin Ezer

Title Professor of Education

Address 1776 University Avenue, UA1-7
Honolulu, Hawaii 96822

Telephone (808) 948-7859

Department Dept. of Educational
Foundations, College of
Institution Education
University of Hawaii at
Manoa

HAWAII

MARY ISA, State Post-Secondary Education Commission

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Workshops for Teachers & Parents in the Area of Parent/Teacher Conferencing
Project Duration: 6/2/79 - 5/2/80
Participants: Special Education Teachers from Northern Idaho (rural)
Number Served:

Project Summary:

The emphasis of this workshop was to establish more effective communication between parents and teachers. This proposal requests that this workshop be offered to rural school districts of Northern Idaho and that a corresponding workshop for parents be developed. A total of twelve workshops will be conducted for teachers and three for parents.

Methods & Resources: Intent of the workshop to insure a one to five ratio of instructors to teachers or parents at each workshop. Major reference materials in the design of the teacher workshop were:

1. Egan, G. The Skilled Helper. Brooks/Cole Publishing Company, 1975.
2. Kroth, R. The Parent/Teacher Conference: A Teaching Strategy. Love Publishing Company, 1977.
3. Patterson, G. Living with Children. Research Press, 1973.
4. Losen, S. and Diamert, B. Parent Conferences in the Schools. Allyn and Bacon, Inc., 1978.
5. Satir, V. People Making. Science and Behavior Books, Inc., 1972.

Institutionalization, Spin Offs, Future Plans:

Expansion of an existing Title IA project, "The Use of Effective Parent/Teacher Conferencing to Achieve Home/School Programs for the Handicapped Child."

Would like to expand this grant proposal to request the funds necessary to offer this workshop to teachers throughout the rural school districts of Northern Idaho, and to develop a complimentary workshop for parents in the area of conferencing.

Materials Developed:

Project Director:

Name	Dr. A. Lee Parks		
Title	Chairman/Associate Professor	Department	Depart. of Special Ed.
Address	University of Idaho Moscow, ID 83843	Institution	University of Idaho
Telephone	(208) 885-6150		

372

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Training Parents, Educators & other
Community Members for Effective Teamwork & Leadership
on behalf of Gifted/Talented Children

Human Resource Education/Family

Project Duration: One Year

Participants:

Number Served: 25-50 initially

Parents of gifted & talented children in Northern Idaho

Project Summary:

The workshop will provide basic information pertinent to parenting and educating gifted children, including 1) efforts currently being made to meet the special needs of these children through legislation and special educational programming, 2) procedures for getting in touch with available resources and programs, and 3) issues and problems needing to be resolved. Workshop participants will be led to assess their own strengths and needs as persons attempting to have a positive influence on gifted children. They will also evaluate the resources and deficits in their home communities as places for nurturing giftedness.

Methods & Resources:

Parents and other participants would be trained to assess the resources of their own communities; they will be put in touch with parents and programs in other communities, and a university-based network will be established to expand and disseminate ideas and information.

Institutionalization, Spin Offs, Future Plans:

This program is new to Idaho. However, it is complimentary to the SAGE program in the Special Education Department and other Special Education Programs in the SDE which involve parents in the education of their children. It may also provide some opportunity for coordination with the Early and Periodic Screening program and the University's newly established parent-cooperative pre-school program and older child development in the Home Economics Department.

Materials Developed:

The evaluation report and any other materials or information developed will be shared with the State Office of Gifted Education, with SAGE Training Design Panel members, and with the directors of the three state Model Centers for Gifted Education. Information and expertise gained by the staff will be shared when requested by University, school or community persons. A report will also be submitted to the National Clearing-

Project Director: house for Gifted Children, to be placed in the ERIC Computer file.

Name Dr. Janice Taylor
Title Postdoctoral Fellow

Department Special Education Dept.
Institution College of Education
University of Idaho

Address Moscow, Idaho 83843

Telephone (208) 885-6159

IDAHO

373

CLIFFORD TRUMP, State Board of Education

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Family/Human Resource Education

Project Title: Development of a Self-Renewing
Parent Facilitator Training Program
for Parent Education

Project Duration: 7/1/79 - 6/30/80

Participants: Communities served by BSU
Treasure Valley - Magic Valley

Number Served: 542

Project Summary:

This project proposes to continue a sound and comprehensive parent education program by training parents to act as facilitators in other Parent Study Groups. The program will consist of 15 hours classroom instruction, role playing, experiential activities, and critique. It will include 20 hours practical experience co-facilitating a Parent Study Group with another trainee. The practical experience portion of the training will be supervised by process consultants, i.e., Boise Schools Elementary counselors and/or trained persons who have demonstrated skill in the area of group process and facilitation.

Methods & Resources: Boise area parents selected for training went through the following sequence: Sessions one, two and three were classroom instruction by consulting instructor. These sessions utilized Video Tape Recording (VTR) equipment Sessions one and two (two hours each) stressing facilitation techniques and focused on planning and organizational details for starting Parent Study Groups. Session three (1 1/2 hours) stressed facilitation techniques and immediate concerns of facilitators relative to groups. Session four (two hours) was a workshop designed for all persons involved in facilitating or consulting with groups. The emphasis was on Adlerian concepts, experiential activities and open discussion of concerns relative to parent groups. This workshop was designed and constructed as on-going training for experienced facilitators and consultants. For the remaining five weeks there was one and one-half hours each week of classroom instruction at Boise State University. These sessions stressed facilitation and process techniques. In addition to, and coterminous with, the above sessions, teams comprised of two parent facilitators co-facilitated the **Institutionalization, Spin Offs, Future Plans:** Parent Study Groups. Immediately following each group session, the parent facilitators debriefed with the process consultants assigned to their group.

The debriefing lists were turned in to the Parent Education Center for the purpose of providing feedback on effectiveness of training procedures. At the conclusion of each ten-week Parent Study Group class, exceptionally well qualified parents were identified and encouraged to take facilitator training in the future. The entire process then recycles. Anticipation of funding is expected from various sources.

Materials Developed: It is intended that the Survey of Opinions About Parenting, and additional instruments to be designed, will be shared with ISU for evaluation of their parenting program. The material resources, i.e., the facilitation training curriculum for Parent Study Group facilitation, hand outs, organizational forms, booklets and handbooks will be shared with at least ten Idaho communities or agencies in the state in 1979-80.

Project Director:

Name Dr. John Jensen

Title Project Coordinator

Address 1910 University Drive
Boise, ID 83725

Telephone (208) 385-3602

Department Chairman, Dept. of
Teacher Education &
Institution Library Science
Boise State University

IDAHO

374

CLIFFORD TRUMP, State Board of Education

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Human Resource Educ.

Project Title: Workshop on Alcoholism

Project Duration: 7/79 - 6/80

Participants: Counselors and clergy who work with alcoholics

Number Served: 150

Project Summary:

North Park College, in cooperation with North Park Theological Seminary, Swedish Covenant Hospital, and the North River Commission undertook to organize a program in assisting clergymen to upgrade their skills in alcohol related counseling and give them access to a wider range of resources to call upon.

Methods & Resources:

The most important phase of this program was the holding of a workshop for community clergymen at the North Park College Campus Center on Monday, April 30 and Tuesday, May 1, 1979. The Monday morning session presented a panel on basic information: about Alcohol; about treatment; and about community. The Monday afternoon and Tuesday morning sessions were devoted to workshop sessions on two topics: Family and Community, led by William Southwick, and John Starrs of Northwest Youth Outreach; and Exploring Ways to Intervene, led by Paul Hewitt, and Roger Nelson, Pastoral Care Department, Swedish Covenant Hospital.

Institutionalization, Spin Offs, Future Plans:

The current stage of this program is the followup. Participants in the workshop are supplied with additional material not available earlier, and invited to return for follow-up sessions. Efforts are being made to make use of the mailing list developed for the survey and the first workshop to broaden the participation in the program, and to develop a network of clergy, community, and serving institutions for bringing the maximum of informed help to problems related to alcohol.

Materials Developed:

Panel presentations about alcohol and treatment were video taped and are available for other workshops.

Project Director:

Name Dr. William Frederickson

Title **Department**

Address 5125 N. Spaulding, Chicago, IL 60625 **Institution** North Park College

Telephone (312) 583-2700

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resources Education/Ed. Media

Project Title: Iowa Network for Personnel and
Organizational Development (INPOD) (78-004-010)

Project Duration: 5/15/78 - 4/30/79

150 resource requests

Participants: Personnel from post-secondary
educational institutions

Number Served: 260 material contri-
butions received

Project Summary: The purpose of the INPOD project is to plan, establish, demonstrate and evaluate a centralized data bank of existing educational information and resources pertaining to personnel and organizational development. While the Area Schools would be the initial level of project application, the ultimate goal is to offer a rapid-response reference and referral service that all persons, agencies, organizations, and institutions in the state should be able to utilize and benefit from such a service. Since there is no prototype for this project, the first year of operation (Phase I), INPOD has been involved in building itself. Resources were and are being collected. Promotional activities were and are being undertaken. Initial information suggest that the participating institutions are coming closer in cooperation and resource sharing, which is hoped will lead to better programming for the communities they serve.

Methods & Resources: The project has collected data on extent material and existing human resources in personnel and organizational development. These resources include: human, print, audiovisual, simulations/exercises, packaged modules, instruments and information on conferences, workshops, and seminars. The computer program "RIQS" (Remote Information Query System) has been selected for the project. Staff have been in the process of developing a list of descriptors for easy and efficient storage and retrieval of hard materials on file with INPOD.

Institutionalization, Spin Offs, Future Plans: The second year of the project (Phase II) will be funded under the FY 1979 Title IA program. Although the project is in the developmental process, it is anticipated that through the project, resource sharing between the participating institutions of higher education would increase, leading to better programs being offered.

Materials Developed: Monthly newsletter "KERNELS"
Monthly "KERNELS' CALENDAR" - information on workshops,
conferences, and seminars
Slide/tape presentation on the project being developed

Project Director:

Name Dr. Duane D. Anderson
Title Director
Address Iowa City, Iowa 52242
Telephone (319) 353-4285

Department Office of Community
College Affairs
Institution The University of Iowa

376

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family / Human Resource Education

Project Title: Developing Priorities, Materials and Procedures for Program of Statewide Family Life Education

Project Duration: One year

Participants: Representatives of helping professions located in rural areas.

Number Served: 39 professionals

Project Summary: The specific aims of the project were 1) to equip the participants (minister, social worker, educator) with rationale which they in turn can share with their organizations concerning the need for family life education and parent-child relationships for parents in middle years relating both to their elderly parents and their adult children; 2) to provide a briefing for the professionals so they feel knowledgeable on the basic issues in this topic area; and 3) to provide experiential instruction on how to organize and conduct a family life education program and educational series on this topic. The pilot project was to provide an example for the kind of prepared materials, guidelines, consultation services and training of local leaders that would be needed for the local programs of family life education. The participants completed the initial plans for a future educational activity in their own setting during the project.

Methods & Resources:

The mode of instruction and service included 1) individual consultation by telephone and mail, 2) a Fall and Spring workshop, 3) newsletter, and 4) preparing packaged models of programs, also bibliographies and access to other resource materials.

Institutionalization, Spin Offs, Future Plans:

The project has stimulated new awareness between the University and human service organizations throughout the state, particularly in terms of family life education. It has also resulted in a closer cooperation with cooperative Extension personnel working in the area of Quality of Living.

Materials Developed:

Two sets of packaged program materials were developed. One set of eight sessions is designed to be used intergenerationally dealing with issues from a personal perspective. The second model is a set of six sessions to be used with persons in the middle years.

Project Director:

Name Dr. Elnora T. Huyck

Title Associate Dean

Department College of Home Economics

Address Manhattan, Kansas 66506

Institution Kansas State University

Telephone (913) 532-5500

377

KANSAS

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka, KS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Service Education / Older Adult

Project Title: Educational Programs on Aging:
Social Gerontology

Project Duration: 2 years

Participants: Persons interested and involved in professional relationships with the elderly

Number Served: 233

Project Summary:

Much about human aging and the social forces in later life is not known, but infinitely more is known than is applied. This project was designed to assist educators, human service workers and all who are interested in social gerontology understand and explore ageism, aging and society. Fifteen workshops were developed and implemented to pre-test materials utilizing diverse resources in four topical areas: 1) Societal Structure and Its Relationship to the Aged; 2) Gerontological Mental Health; 3) Physical Aspects of Aging; and 4) Cultural Values and Their Impact on Older Kansans.

Methods & Resources:

Workshops offered on a weekly basis using resource personnel from the University with specific expertise in each content area.

Institutionalization, Spin Offs, Future Plans:

Currently continued as a part of the on-going University program.

Materials Developed:

A training manual and audio and video tapes were developed to be utilized by educational institutions, gerontological organizations and individuals interested in social gerontology. Printed resources include sample training workshop agendas, objectives, condensed lectures, examples of audio-visual aides and bibliographies.

Project Director:

Name Mrs. Jeanne Tucker

Title Director

Department Gerontology Institute

Address Topeka, Kansas 66621

Institution Washburn University

Telephone (913) 295-6391

378

KANSAS

Title I HEA State Administrator : Extension Officer, Board of Regents, Topeka, KS 66612

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Development

Project Title: Continuing Education Projects for Officials and Employees of State and Local Governments.

Project Duration: One year

Participants: Personnel of the 20 Executive Departments in State government

Number Served: 400

Project Summary:

To train and develop state employees to reach potential levels of competency.

These objectives were accomplished through seminars in program evaluation, management and the budget, organizing and management of human resources, information systems, project management and technical writing; workshops in leadership training; executive development seminars; governmental accounting seminars; seminars emphasizing efficiency in publicly owned utilities; public works seminars; an institute for Sheriff's civil deputies; and, finally, seminars for personnel of the office of the District Attorney.

Methods & Resources:

Slide presentations, brochures, books, lectures, films and guest speakers were all used to teach during the sessions.

Institutionalization, Spin Offs, Future Plans:

Funding was requested for the next year. A spin off program was being developed to train Civil Service employees to receive a certificate as a Certified Public Manager.

Materials Developed:

Booklets and brochures were developed for the various types of jobs.

Project Director:

Name	June Savoy		
Title	Director	Department	Governmental Services Institute
Address	LSU, Baton Rouge, LA 70803	Institution	Louisiana State University
Telephone	(504) 388-6746		

379

LOUISIANA

Title I HEA State Administrator: Dale Thorn, Louisiana Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: New Orleans Accounting for Health
and Human Resources

Project Duration: One year

Participants: Employees under the supervision of the
Director of Finance at Charity Hospital
in New Orleans

Number Served: 160

Project Summary:

To assist employees who come under the supervision of the Director of Finance at Charity Hospital in New Orleans in maintaining records in conformance with federal and state program and audit requirements, preventing audit exceptions and improving the financial accountability of their areas of responsibility, thus avoiding deficits and to increase the efficiency and effectiveness of day-to-day financial operations.

Methods & Resources:

Three workshops were held with the Cost Center Managers where discussions were held and lectures were given. Handouts were distributed to the classes and materials from other training programs were used.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Handouts were developed.

Project Director:

Name Dr. Joseph Razek

Title Professor

Department Accounting Department

Address College of Business, Lake Front
New Orleans, LA 70122

Institution University of New Orleans

Telephone (504) 283-0351

351

LOUISIANA

Title I HEA State Administrator : Dale Thorn, Louisiana Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Development

Project Title: Improving The Skills of Individuals
Involved in the Management of Public Funds

Project Duration: 10-1-78 - 9-30-79

Participants: Administrators and employees of public and quasi-public agencies who deal with public funds. About 40% of those served were women between the ages of 27-55 and 60% were men between the ages of 26-58.

Project Summary:

The overall objectives of the project were to improve the fiscal management capability of a selected number of administrators and employees of public and quasi-public agencies. These objectives were met.

Training sessions consisting of an orientation, the essentials of grant accounting, internal budgetary control, and basic accounting for governmental organizations were held in various cities throughout the state. Instructors from local universities were utilized in teaching. Handout materials were also distributed during the sessions.

Methods & Resources:

Seven sessions were held at seven different sites across the state. These sessions were team-taught by two university professors and invited government employees.

Institutionalization, Spin Offs, Future Plans:

The project director applied for additional funding for 1979-80.

Materials Developed:

A guide of accounting principles and internal checks and controls as well as general references was prepared for the sessions and can be used after the project.

Project Director:

Name	Jewel Prestage	Department	Political Science
Title	Professor of Political Science	Institution	Southern University
Address	Southern University Baton Rouge, LA 70803		
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351

Title I HEA State Administrator DALE THORN, LOUISIANA BOARD OF REGENTS, LOUISIANA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling - Human Resource
Education

Project Title: Career, Personal & Pre-Retirement Counseling for adults in University & Community Settings

Project Duration: 78-79

Participants: Men and women enrolled and not enrolled in a postsecondary institution and educators

Number Served: 800

Project Summary:

This project, a second year expansion program, addresses itself to client, counselor, institutional and community levels. During the first year of the project, emphasis was on developing materials to be shared during the second year. The thrust of the second year, therefore, has been on dissemination and training to interested counselors, practitioners who work with career planning services to adults.

Methods:

370 adult students and non-students have received long and short term life planning counseling including preparation for retirement. 15 volunteer paraprofessional group leaders have been trained and provide adult development and skill development necessary for group leadership. Within the institution, academic units and counseling personnel have been trained. More than 150 practitioners from around the state have participated in one of four, two day training and dissemination conferences.

Institutionalization, Spin Offs, Future Plans:

Three courses have been developed and are provided at the undergraduate level for matriculated students. Materials have been developed which provide training to community based organizations on both career and personal counseling. The Continuum Center program calendar has been enhanced by integrating what was previously developed in career and personal with the training guide entitled Directions for Change.

Materials Developed:

Extensive bibliography collection, a training manual "Directions for Change" (leader guide to accompany) and workshop regarding "Career Awareness for Nurses" and "Keeping Your Balance."

Project Director: Jane Goodman

Title

Department Continuum Center

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352

Title I HEA State Administrator

RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

10-359

A Higher Education Act, Title I Program Abstract

Human Resource Education /
Older Adults - Handicapped

Project Duration: 78-79

Number Served: 2,800

Project Title: Community Education Services

Participants: Community agency personnel, community professionals, senior citizens, handicapped adults on assistance

Project Summary:

The first year of the Title I project brought forth various problem areas that presently hinder a community service delivery system within Saginaw, Bay and Midland counties. These include (1) no adequate mechanism for cooperative planning and programming, (2) no adequate communication linkage among the community resources, (3) little or no identification of the services provided to community groups at Delta College, and (4) a lack of community development expertise within the community education network.

Methods:

This second year grant addresses itself to providing professional development skills that would help network personnel (30 community education leaders) to identify and mobilize community leadership to general citizen input. A resource inventory of community agencies and organizations was developed. A resource sharing workshop involving over 150 community service agency heads was undertaken and an institutional resource sharing system was developed.

Institutionalization, Spin Offs, Future Plans:

By September 30, 1980, Delta College will have established a resource sharing system which identifies over 150 community agencies and their continuing education needs with a reciprocal benefit that community agency heads could input the educational institutions as to programming needs and development.

Materials Developed:

Inventory resource document, workshop formats and community planning and development skill manuals.

Project Director: DeNell Borrello

Title Coordinator
Community Education Services

Department

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Institution Delta College

Telephone (517) 686-9000

353

Title I HEA State Administrator

RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Institute for the Development of
Community Leadership

Project Duration: April 15, 1978 - Jan. 1,
1979

Participants: Adults capable of engaging in
learning at the graduate level,
especially those who have not continued their education

Number Served: 100

Project Summary:

The Institute provides leadership skills and knowledge. One-hundred participants research ways and means of identifying and solving community problems. Participants completing the program, which runs from July through November, will be able to identify areas where leadership is needed and to match external and internal resources toward the end of producing alleviation and/or solution to the problem areas.

Four semester hours of graduate credit are awarded to each student completing the three phases of the Institute.

Methods & Resources: The three phases of the Institute are:

- I. Theoretical Phase - July 5 to August 1, 1978. About two dozen leaders interacted with the participants who constructed proposals for community projects.
- II. Action Phase - August 7 to November 25, 1978. Projects implementation took place.
- III. Evaluation Phase - November 26-30. Each project was evaluated and the workshop in its entirety was assessed.

Institutionalization, Spin Offs, Future Plans:

The Institute is an established vehicle by which some continuing education courses are provided for adults who would not otherwise seek a graduate degree. The Title I funds have enabled the University to provide initial funding opportunities for several hundred Master's degree recipients. Many of these would not have otherwise pursued graduate degrees. We plan to continue the programs with both University and outside funding.

Materials Developed:

Proposals submittable to funding agencies

Project Director:

Name Oscar Allan Rogers, Jr.

Title Dean, The Graduate School

Department Social Science Education

Address Jackson State University
Jackson, Mississippi 39217

Institution Jackson State University

Telephone
(601)968-2455

384

Title I HEA State Administrator THOMAS C. MEREDITH - Board of Trustees of State Institutions
of Higher Learning of the State of Mississippi

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/ Human Res. Ed.

Project Title: Team Training for Community Action

Project Duration: Two Years

Participants: Members of Neighborhood, Government
& Community service groups in the Kansas City Metro Area

Number Served: 200

Project Summary:

Teams from various agencies and organizations were trained rather than individuals facilitating greater impact on improving program services.

Management development training workshops covered areas in problem solving, planning, team building and interpersonal skills to neighborhoods, government and community service groups. The team training approach combined skill teaching with solution of actual agency problems and combined learning with real life application. Groups have become more skilled at using their own and other community resources and in negotiating more effectively with government agencies to solve community problems.

Methods & Resources:

Workshops consisted of an initial 2½ day session followed by three full day workshops at three week intervals. Team building activities related to action-planning and plan implementation. Skills taught were put to immediate use as teams worked on real life goals related to their agencies or groups. A cross community task force was formed to develop strategy and funding to assure the future of the team training program.

Institutionalization, Spin Offs, Future Plans: A local independent Management Support Organization for the Kansas City Metro area is being organized. The goal of this organization is to provide comprehensive management development services to not for profit agencies. The emphasis will be to build the capability of organizations to effectively perform management functions. The MSO will provide a joint problem solving activity of the agency & consultant & will assist organizations through forums, workshops & short courses. The MSO will also seek to link existing community resources, research & areas of technical expertise to the not for profit sector. Funding strategies are being developed, it is anticipated that funding sources will include foundations (from which strong support has

Materials Developed: already been evidenced), corporations, local businesses, government agencies & the civic council. Users will pay for services on a sliding fee basis.

Materials used in the training workshops were developed and distributed. Follow-up evaluations and questionnaires were distributed. A final report containing participant feedback is forthcoming.

Project Director:

Name Jay A. Lentz

Title Director of Training & Management
Development

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Telephone 5341 Rockhill Road - Kansas City, MO

(816) 276-1000

Department Center for Management
Development

Institution University of Missouri

64110

385

Title I HEA State Administrator

DAVID JOHNSON
DIVISION OF COMMUNITY DEVELOPMENT

MISSOURI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women/Human Resource Education

Project Title: Women In Transition**Project Duration:** 8 Months**Participants:** Women representing a broad range of age levels, economic and social strata.**Number Served:****Project Summary:** A one-day workshop was held to provide women experiencing a change in lifestyle with information relevant to immediate problems and to provide opportunities for discussion and mutual support.

Such diverse topics as money management, stress, parenting, rape control, depression, resumé and interview techniques, were identified as problem areas. Resource persons from the University and community directed the discussions. Two keynote addresses one reiterating the kind and extent of present social changes impacting on women and the other providing a historical perspective, were presented.

Methods & Resources: Representatives from both the University and the community were involved in planning the program. Resource persons were identified and asked to volunteer their services. In addition to Title I funds used for operating expenses, a professional women's group from the community underwrote fees for those who were unable to pay. University facilities were used. Child care services were provided at no cost to the participants.

Institutionalization, Spin Offs, Future Plans: The YWCA has provided a number of sessions in the ensuing months which offer the same topics and resource persons. The community college, NOW Organization, and others are offering, formally or informally, similar one-topic courses or sessions as an extension of the efforts of this conference.

Materials Developed: A newsletter will be compiled and sent to participants noting continuing efforts among other community groups to meet the needs of women in transition.

Project Director:

Name	Donna Beth Downer	Department	School of Home Economics
Title	Dean	Institution	University of Nevada, Reno
Address	FHE 101, Reno, NV 89557		
Telephone	(702) 784-6975		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Service Education / Older Adults

Project Title: Development of Career Ladders in Gerontology

Project Duration: One year

Participants: Non-professional, semi-skilled workers in the age service system.

Number Served: 100 during the year

Project Summary: Project to provide a training and career development program for non-professional, semi-skilled and unskilled workers in the age service system. Will enable trainees to develop a basic knowledge and skill areas that will promote more efficient and effective job performance, thus giving better job security. Will involve trainees in conseling and testing services and provide access to education and training resources within the local community. Strong emphasis will be upon the coordination of training resources and linkages between systems. The evaluation component will assess trainee knowledge and performance and the effectiveness of the career ladder component.

Methods & Resources: The 10 day training program included in the project is developed in consideration of the educational background and the training needs of the participants. Lecturers, when used, are supplemented by panel discussions, discussion groups, films, video-tapes, experiential activities and demonstrations where appropriate. The career and counseling component is conducted in large and small group experiences with the primary emphasis being placed on individual counseling, testing and referral. The educational specialist schedules individual conferences in locations that make accessibility geographically feasible.

Institutionalization, Spin Offs, Future Plans: The exploration of institutionalization is continuing along two lines: 1) the possibility of establishing a course on the training of para-professionals and in-service training in either the Graduate School of Social Work or the Graduate School of Education and including a practicum of gerontology training for para-professionals, coupled with the vocational and counseling component in a specific counseling service of the University. 2) Developing a consortium with targeted community colleges to provide for local para-professional training, and providing, through public service monies of the University for vocational and career counseling that would be an on-going extension of the Gerontology Program into the local communities.

Materials Developed:

The Career Ladders in Gerontology Program has developed work materials for the analysis of job duties, job skills, and for projecting one and five year vocation and career goals. In addition, instruments ahve been developed to survey and evaluate the training elements of the program.

Project Director:

Name Erma Polly Williams

Title University Community Liaison

Department Gerontology

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New Brunswick, NJ 08903

Institution Rutgers

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NEW JERSEY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education / Employment

Project Title: Access Year, Public Policy Program**Project Duration:** One year**Participants:** Entry-level government and service workers who are also community activists.**Number Served:** 35 - 40 annually

Project Summary: The Access Year provides an integrated urban-focused social studies curriculum and skills training and upgrading in communications, math and organizational administrative and research skills to entry-level workers in Hudson County. Goals of program included skills improvement, job advancement, improvement of quality of service provision in county. Intensive recruitment seeks out and enrolls adult heads of families, predominantly women, predominantly minorities, often locked into para-professional and entry-level service jobs. Program provides extensive financial aid and intensive counseling and is autonomous.

Methods & Resources: Integrated curriculum focused on urban problems and needs. Modular scheduling, utilizing Saturdays and intensive weeks (with time off from work secured by program staff) for maximum learning effectiveness. Constant skills emphasis utilizing diagnostic-prescriptive methods in communications and math. Field work projects based on social service work and community activity. Curriculum is team-planned and team-taught by staff of organizers, administrators and research planners, and guests from administrations and agencies throughout the county are utilized.

Institutionalization, Spin Offs, Future Plans: St. Peter's College has committed itself to making the Public Policy Program a permanent part of the college, as long as current financing efforts can demonstrate some surplus over direct program costs through the maximization of financial aid grants from federal and state sources. Thus far we have successfully demonstrated a surplus. We are working on the expansion of the program into Newark and also developing a three-year extension of the current AAS Degree which would lead to a BS and a full five-year program. The latter has just been funded by a FTPSE grant.

Materials Developed: Access Year curriculum materials. Complete integrated syllabi, films, booklist and bibliography so program could be duplicated at any institution. Comprehensive evaluation materials. A beginning has been made at collecting information on educational benefits, ranging from tuition reimbursement to flexible work schedules, which are available from public sector employers.

Project Director:

Name Norm Fruchter**Title** Director, Public Policy Program**Department** Public Policy**Address** St. Peter's College, Kennedy Blvd.,
Jersey City, NJ 07306**Institution** St. Peter's College**Telephone** (201) 333-4400, Ext. 320

NEW JERSEY

388

Title I HEA State Administrator: Robert C. Holmes, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Certificate Program for Education Aides **Project Duration:** 1978-79

Participants: Aides in the Albuquerque Public Schools **Number Served:** 33

Project Summary:

The following problems were identified relating to Albuquerque Public Schools education aides: poor self-image, lack of understanding of job responsibilities, lack of participation in formalized educational experiences to prepare for their position, and lack of standards for their profession. This project offered three certificate programs for APS educational aides, a general certificate, along with one in reading and one in special education. Certificate program offered a structured curriculum designed to meet the needs of the participants and carried college credit of 6 to 8 hours.

Methods & Resources:

Standard college lecture using various media.

Institutionalization, Spin Offs, Future Plans:

The certificate program has been adopted by the University of Albuquerque. Standards have been established by the Albuquerque Public School System for teacher aides, progressive salary, increases are based on progress and completion of certificate programs.

Materials Developed:

Some project materials are available. Contact project director.

Project Director:

Name	Alice Swander	
Title	Coordinator of Certificate Programs	Department
Address	St. Joseph Place, NW	Institution University of Albuquerque
Telephone	Albuquerque, NM 87140	

389

NEW MEXICO

Title I HEA State Administrator : Thomas Wilson, Assistant Postsecondary Coordinator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Community Health / Human Service Educ.

Project Title: BHRAGS -- Program for Homemaker Home Health Aides: Training and Continuing Education

Project Duration: '79 - '80

Participants: Low-Income Women in Brownsville-East New York

Number Served: 220

Project Summary: The BHRAGS Training Program for homemaker home health aides has trained 120 women during the 1979-80 year. The program is 120 hours long and includes physiology and anatomy, basic nursing skills, homemangement and nutrition. It trains women to work in the homes of those who need a support system to remain independent.

A Continuing Education program to supplement the training program has been presented on an occasional basis for the past two years. This program has been very helpful in keeping in touch with the aides who are now working and providing them with information on topics that could not be covered during the course. Programs will now be held regularly on a monthly basis.

Methods & Resources: The basic information related to the training program is presented through lectures, films and supplementary materials. All skills are demonstrated, then practiced under supervision. To apply the skills and information, the students spend 20 hours in a hospital and 20 hours in the homes working with aides from the BHRAGS Agency. Each student is given counseling and tutoring to help them with problems related to studying.

Continuing Education is based on lectures and demonstrations by consultants who are invited to speak on specific topics.

institutionalization, Spin Offs, Future Plans: The training program is seen as a long term project serving the Brownsville - East New York area of Brooklyn. However, after the 1979-80 year funding will be sought elsewhere. Since agencies are now required to hire certified aides, it is felt that these agencies may form a future source of funding.

Continuing Education is also seen as a long term commitment since those aides who are working will continue to need support and new information that is related to the field. Plans are now underway to train specialized aides in areas such as kidney dialysis and respiratory therapy for a need has been identified in these fields. Aides who have performed particularly well and who indicate the motivation and interest will be included in the first class.

Materials Developed:

A curriculum guide has been developed during the past year that is currently being tested and will soon go through a final revision. A newsletter is going to be put out to the graduates in the fall. This will be used as a means of communication and general information for the aides who are working in the field. Photographs have been taken over the past year that are being used to document the program. They have already served a very

Project Director: useful means of showing others about the program. A complete set is being made showing all the activities.

Name Ruth E. Norman

Title Assistant Professor

Department Home Economics and Consumer Sciences

Address Brooklyn, NY 11210

Institution Brooklyn College

Telephone (212) 780-5446

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Service Education / Labor

Project Title: Work-Related Education in the Northern Region

Project Duration: '79 - '80

Participants: Employed Adults in Area Industries

Number Served: 675

Project Summary:

The primary goal of this effort is to improve the ability of the four colleges to serve the vocational and professional needs of selected employing agencies and their employees. This will be accomplished by offering non-credit workshops, conferences, and short courses. 675 employees will receive advanced training that is directly applicable to their on-the-job skill capabilities. The addition of these skill development activities will augment existing employee training support systems.

Methods & Resources:

The four colleges involved have agreed to complement one another's activities. Each has selected a particular set of agencies to work with, and has planned from two to four non-credit programs that fulfill a specific training need of the target agencies. Among the topics being dealt with are: Volunteer Management, Intervention With the Terminally Ill, Managerial Decision-Making, Quality Control, Assertiveness Training, and Instructional Technology for In-Service Education.

Institutionalization, Spin Offs, Future Plans:

Past experience with similar workshops has shown that the non-credit workshop approach has been productive in several ways. Many of the workshops have been repeated without Title I support. Other non-funded, related projects and workshops have also resulted. In all cases, the sessions have been used to develop closer working relations among educational and employing institutions.

Materials Developed:

Project Director:

Name Fritz H. Grupe
Title Executive Director
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Potsdam, NY 13676
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Department

Institution Associated Colleges of the
St. Lawrence Valley

391

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grant Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Recreation / Human Resource Education

Project Title: Education for Courtesy and Hospitality,
Phase III: A Program to Retain and Bring Back Olympic
Tourists to Northern New York.

Project Duration: 7/1/79 - 6/30/80

Participants:

Number Served: 1,750

Tourism industry employees and employers.

Project Summary: In the third year of HEA Title I funding the project will round out hospitality/human relations course offerings by creating and teaching a four hour intensive course in human relations. This course is an outgrowth of the sourter hospitality workshops developed in FY 1977 and FY 1978 (which will also be conducted in FY 1979). The project staff will develop, in cooperation with the New York State Police, a job-related courtesy training sequence for the 1980 Winter Olympic Security personnel. Because these personnel will have direct contact with almost every Olympic visitor, it is essential that they treat visitors courteously.

Methods & Resources: The human relations course consists of four one-hour classes which are held weekly in selected communities in Northern New York. The instructors practice appropriate human relations techniques while conducting the course using Socratic questioning methods. The Olympic Security training sequence will present troopers with the most common difficulties they will face while on Olympic duty. The troopers will discuss a variety of responses that could be made, thus preparing them for the range of situations that will confront them in 1980.

Institutionalization, Spin Offs, Future Plans: Throughout the existence of the project a strong effort has been made to work closely with regional tourism and development organizations, especially the Adirondack Association. In FY 1979 the Association expects to establish a standing committee, the North Country Economic Council, at Plattsburgh State. The council will be charged with researching and implementing activities that pertain to the economy of Northern New York, especially those activities that are tourism related. At the end of HEA funding project materials and activities will be taken over by North Country Economic Council.

Materials Developed: The project staff will develop a filmstrip for the Olympic Security training. This filmstrip will show security personnel who are confronted with a difficult situation, leaving the problem to be resolved by the participants with the help of the instructor. Public service announcements will be developed which raise community awareness of the need for hospitality in building a strong tourism industry. Separate announcements will be developed for radio and television.

Project Director:

Name	Dr. Ross Papke; Project Supervisor: Douglas Short - (518) 564-2142		
Title	Associate Dean of Professional and General Studies	Department	Professional and General Studies
Address	Plattsburgh State College Plattsburgh, NY 12901	Institution	State University of New York College at Plattsburgh
Telephone	(518) 564-3116		

392

NEW YORK

Title I HEA State Administrator: Charles Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Human Resource Education

Project Title: Work/Study Job Training

Project Duration: '79 - '80

Participants: Under-educated and under-employed adults

Number Served: 540

Project Summary: The objectives of the Internship Program are to allow adult interns to receive training, skills, knowledge and experience to : 1) get a specific job, 2) be upgraded in a presently held job, 3) change careers.

This program gives adults the opportunity to gain valuable work experience while gaining college credit. It encourages them to experiment in areas where their interests lie-to give them a foundation from which to make career decisions. It also offers employers a pool of ready and skilled potential employees from which to hire.

Methods & Resources: Adult interns are recruited, interviewed, oriented and placed at appropriate agencies. Agencies (about 50 per semester) submit job forms and the students abilities are matched to the job description. After the initial interview with the agency, the student confirms his placement with the faculty member and a three way contract is signed by the intern, professor and agency representative group meetings are held regularly with the interns to allow them to express their opinions and receive feedback from their peers. Individual meetings are also held with the professor. Academic requirements vary, but usually consist of a log and end term research paper. Each student works a minimum of 90 hours per semester. Requirement for three new curriculums.

Institutionalization, Spin Offs, Future Plans: The top college officials of the College of Staten Island and the department chairpersons are lending their efforts to ensure that this program is continued after funding has been terminated. After a year of grant funding, the departments are familiar with the organization and implementation of Internships. Communication lines are open to various agencies and a format is established -- thus giving the department the incentive to run the Internship course. Release time is provided for established professors who come to the realization that the work experience is a learning method. The academic world also has to update itself and is tied in a realistic manner to the world of work.

Materials Developed: Guidelines have been established for supervision of adult interns. An evaluation process has been developed including pre-post tests, student and agency evaluation forms and a self-evaluation by the instructor. Fliers describing the program have been distributed to all colleges throughout the state and descriptive accounts of the program (run by local newspapers) are included in all dissemination packages.

Project Director:

Name 1.Virginia Hauer
2.Regina Smith

Title 1.Chief Administrative Officer
2.Director Work/Study Job Training Program

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Staten Island, NY 10301

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Department Legal Studies Internship Program
Institution College of Staten Island

NEW YORK

393

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education/Older Adult

Project Title: Gerontology Training for Volunteer and
Part-Time Service Providers**Project Duration:** 15 months**Participants:** Volunteers and part-time service providers
working in agencies providing services to the elderly
in 6 southeastern North Carolina counties.**Number Served:** 355**Project Summary:**

A curriculum and educational program were developed and presented to enable service providers to more effectively meet the needs of elderly clients.

Courses, workshops, seminars, and an apprenticeship program addressed topics such as gerontology, the physical and psychological aspects of aging, retirement, and the sociology of aging. Supervised practical experience was provided in nursing and rest homes.

Methods & Resources:

In cooperation with local service agencies, faculty and staff designed and presented a curriculum based on 48 hours of instruction, 104 hours of field experience. Participants completing the entire program received the Certification of Proficiency in Gerontology. Nine additional 1-3 day workshops were also available for service providers.

Institutionalization, Spin Offs, Future Plans:

Faculty and local service agencies hope to present the program again with local funds.

Materials Developed:

A 9-month replicable course curriculum with supporting instructional materials to provide training in basic gerontology and a library of gerontology resource materials were developed.

Project Director:**Name** Willie O. Beasley**Title** Asst. for Program Administration**Department****Address** Center for Continuing Education
FSU, Fayetteville, N.C. 28301**Institution** Fayetteville State University**Telephone** (919) 486-1224

NORTH CAROLINA

Title I HEA State Administrator394
BETTY B. SANDERS, UNC GENERAL ADMINISTRATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Effective Leadership for Community Services and the World of Work

Project Duration: One year

Participants: Managers from government, industry and businesses. Also, individuals involved in community service.

Number Served: 204

Project Summary:

The Project had the following objectives:

1. To present an overview of the responsibilities characteristic of the work force and/or community leadership position.
2. To assist the work force and/or community leader in his or her development of practical leadership skills.
3. To discuss and practice those basic leadership skills which are essential to the leader's "total" effective technique.
4. To encourage the leader to develop a skills checklist conducive to his or her personal growth and satisfaction.

Methods & Resources:

Eight two-day learning activities were presented utilizing consultants as learning activity leaders.

Institutionalization, Spin Offs, Future Plans:

This project allowed an expansion of service to the residents of North Dakota.

The early indication of success of this program will encourage additional efforts in the area of leadership development.

Materials Developed:

Project Director:

Name Werner Zentner

Title

Department

Address Wahpeton, ND 58075

Institution North Dakota State
School of Science

Telephone

NORTH DAKOTA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Human Resource Education

Project Title: Women's Community Leadership Program

Project Duration: One year

Participants: Women interested in assuming leadership positions and/or making personal and career changes. **Number Served:** 737
10,000 by mass media

Project Summary:

The major objective of the program is to provide participants with skills which enable them to assume leadership roles.

Methods & Resources: Services provided included:

1. Workshops on career exploration with emphasis on building self esteem and leadership potential. Workshops held quarterly, and coordinated by a trained counselor with appropriate guest speakers.
2. Workshops on personal assertiveness with emphasis on building self esteem and leadership potential. Workshops held quarterly, and coordinated by a trained leader.

Institutionalization, Spin Offs, Future Plans:

The program has helped raise the consciousness of the institution relevant to needs and wants of adult women. As a consequence, the institution is moving toward broader service for individuals and groups including, for example, a proposed program for displaced homemakers.

Materials Developed:

Project Director:

Name Lloyd Anderson

Title Director of Community Services

Department

Address Bismarck, ND 58501

Institution Bismarck Junior College

Telephone

396

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Human Resource Development

Project Title: Woman to Woman

Project Duration: One year

Participants: Women homemakers in the Bismarck area; predominantly.

Number Served:

Project Summary: The Project had the following objectives:

1. To enhance the awareness, interest, and understanding of women in relationship.
2. To provide opportunity for women to share experiences.
3. To encourage the individual and corporate growth of the participants.
4. To offer information on resources available for women in the community and state.

Methods & Resources:

The conference format featured a variety of experiences: Two general sessions were offered which focused on "Women in Relationship" and "Beliefs About Women." The sessions were one hour and 15 minutes in duration and featured an address, short exercises, and question time. Shauna Adix, Director of the Women's Resource Center at the University of Utah was the presenter.

Institutionalization, Spin Offs, Future Plans:

The college recognizes the need for continued opportunities for conferences of this type and for on-going experiences for women to share experiences. Two one hour explorations are planned for the second semester which will focus on women. One is entitled, "Women in Transition: A Support Group" and the other, "Women Artists and Feminist Art Movement."

Materials Developed:

Project Director:

Name Sister Jude Braus

Title Vice President for Student Development **Department**

Address Mary College, Bismarck, ND 58501 **Institution** Mary College

Telephone

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Developing a Human Services Response to Economic Crisis
Project Duration: May 1, 1978 - June 30, 1978

Participants: Participants were human services leaders in the Youngstown, Ohio area
Number Served: 31

Project Summary: The project served to:

1. Demonstrate to community leadership the need for coordination, outreach and centralized intake, diagnosis, counseling referral and follow-up services for a target group of unemployed steelworkers;
2. Develop stronger interagency linkages and commitments to joint or cooperative programming;
3. Develop a detailed plan for implementation of the appropriate services strategy; and
4. Provide training and training materials to key people in the various human services sections that will multiply the number of people capable of cooperating in a proactive, integrated services strategy.

Methods & Resources:

In a most general sense, all residents of the tri-county area served by the social service agencies involved in this project benefit. This would number approximately 400,000 persons. More directly, 6,000 unemployed steelworkers were served by efforts generated by direct action of participants. Human services leaders from approximately 14 agencies participated in 16 meetings to develop a coordinated human services response to regional economic problems, most particularly the problem of massive unemployment.

Institutionalization, Spin Offs, Future Plans:

The focus of this project was on the community and upon human service providers and their potential clients. Youngstown State University and the Center for Urban Studies is committed to being a resource to the community and to these agencies. At this time, the Center has projects that continue to deal with the steel crisis, unemployment and needs for improved social service delivery.

Materials Developed:

1. "Developing a Human Services Response to Economic Crisis" -- attached 38 pages prepared by the Center for Urban Studies, Steve Redburn, Director.
2. "Planning in the Inter-Organizational Field: A Decision Seminar Applications" -- attached 14 pages, F. Stevens Redburn, Fred C. Feitler, and Terry F. Buss.

Project Director: and Terry F. Buss.

Name Terry F. Buss

Title Coordinator, Center for Urban Studies **Department**

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OHIO

398

Title I HEA State Administrator Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family - Human Resource Education

Project Title: A Program to Train Social Workers to
Provide Family Life Education

Project Duration: April 1, 1978 -
March 31, 1979

Participants: Franklin County Children Services

Number Served: 38

Project Summary: The goal of the project was to prepare a selected group of Franklin County Children Service caseworkers to become trainers who could teach other agency service workers how to instruct parents in their homes in the subject areas of family life education such as child-rearing, home economics, human relation skills, and self-esteem, to reduce the incidence of family breakdown, child neglect and abuse, and institutional placement in foster homes and residential treatment centers for children.

Methods & Resources: A home instruction curriculum consisting of five modules was developed and delivered to 38 caseworkers who then immediately field-tested it with a group of clients/parents. The curriculum was developed by FCCS personnel and grantee institution consultants specializing in family life education.

Institutionalization, Spin Offs, Future Plans: The project produced materials and methods now in use by caseworkers in their daily consultation with client families in crisis. With some updating in the future, these methods and materials can be useful for many years.

Materials Developed: A five-module curriculum in family life education for home instruction use has been developed in the areas of: (1) Self-esteem; (2) Communication; (3) Child-rearing; (4) Homemaking; and (5) Family Management.

Project Director:

Name Douglas B. Bailey

Title Director, Parent & Family Life Educ.
Franklin County Children Services

Department

Address 1951 Gantz Road
Grove City, Ohio 43123

Institution

Telephone (614) 275-2571

399

OHIO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education / Family

Project Title: Family Resource Management for Single Parents - Professional Training
Project Duration: One Year

Participants: Professionals serving families in Oklahoma through mental health centers, churches, DISRS, schools; single parents; students preparing for family service occupations. Ages ranged from 20
Number Served: 149
Project Summary: to 65. 71% of participants were women; 29% men.

The overall goal of this project was to enhance the ability of professionals working with single parent families to help these families be more effective in the management of their resources and to promote public understanding of the problems faced by single parent families. An innovative aspect of the project was the use of the Talkback Television System to deliver the seminar on Resource Management for One-Parent Families. A demonstration group of single parents was featured in the seminar in order to provide a model for community support groups.

Methods & Resources:

To accomplish the goals, five community forums were held throughout Oklahoma in order that single parents could express their major concerns. On the basis of information gathered at the forums, a seminar was designed for professionals serving families. The seminar was delivered during March and April, 1979, via Oklahoma Talkback Television System. Reference notebooks were prepared for seminar participants and a printed summary of the project was prepared which includes a topic outline of seminar sessions.

Institutionalization, Spin Offs, Future Plans:

As a result of training through the Talkback Television Seminar, several participants indicated they will institute support groups, advisory councils, or educational programs for single parents in their local communities. Because follow-up of these plans was not a part of the project, it is not possible to know the degree to which these plans were implemented.

Materials Developed:

Reference notebook, "Resource Management for One Parent Families," included readings from a cross-section of professional journals, pamphlets and list of human services agencies. All copies were distributed to program participants. "Resource Management for One Parent Families: A Project Summary" gives overview of project and syllabus for community education program for single parent families. Copies available for distribution. Videotape summary of project, 35 minutes.

Project Director:

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Address	444 Home Economics West	Institution	Oklahoma State University
Telephone	Oklahoma State, Stillwater OK 74074		
	(405) 624-5048		

OKLAHOMA

Title I HEA State Administrator

JERRY HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION,
OKLAHOMA CITY, OK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Development

Project Title: Volunteers in Prevention

Project Duration: One year

Participants: Citizens of Philadelphia and Criminal
Justice administrators

Number Served: 140

Project Summary:

This program included the following objectives:

- 1) Involve and train volunteers for public service in agencies concerned with crime prevention.
- 2) Educate present and future administrators of volunteer programs.
- 3) Introduce such programs and promote their curricular inclusion by institutions of higher learning.
- 4) Prepare a manual for volunteers in criminal justice.

Methods & Resources:

Four classes were conducted: two in the Training of Volunteers in Criminal Justice and two in the Administration of Volunteer Programs in Agencies of Criminal Justice. These programs were given at the Center City campus of Temple University (1616 Walnut St., Philadelphia, PA). Subject matter for volunteers included: volunteerism (introduction); communication skills; characteristics of the criminal justice system; institutional settings; the service volunteers render; and the clients they serve.

Institutionalization, Spin Offs, Future Plans:

Temple University granted college credit to students who completed these courses and secured a Certificate of Merit -- (indicating that they have each given a minimum of 50 hours of volunteer service). Thirty-one students earned 62 semester hour credits.

Materials Developed:

Project Materials: Generated by the program include: feedback and registration forms and instructional as well as print-out sheets in communication and crisis intervention, and outline of manual.

Project Director:

Name Julian L. Greifer

Title **Department** Criminal Justice

Address 1901 Walnut St., Philadelphia, PA 19103 **Institution** Temple University

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PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Development

Project Title: Institute for Volunteers**Project Duration:** One year**Participants:** Citizen Volunteers, e.g. firemen
and prison counselors**Number Served:** 1,929**Project Summary:**

The specific objective of the "Institute of Volunteers" is to train volunteers in cooperation with the various agencies that have the expertise and the knowledge in providing services ranging from volunteer firemen to counselors to work in Broadmeadows Prison, and counselors to work with rape victims. The pure requirement for a volunteer is that he does not receive any remuneration for his services and the services that are performed ultimately relieve the municipality of the burden it would have to incur if it were not for these volunteered services.

Methods & Resources:

From its inception the Institute for Volunteers charged itself with the mission of training volunteers in cooperation with the agencies which have the expertise and utilizing Delaware County Community College as the nucleus for bringing the educational process to these men and women.

Institutionalization, Spin Offs, Future Plans:

The current success of the Institute for Volunteers has been overwhelming. Besides the forty-seven programs that trained 1,929 individuals the College also undertook an additional thirty-four programs in which 1,195 individuals also attended various programs associated with volunteerism. The public response to this program has been extremely successful. In most cases the enrollment substantially increased during the training cycle.

Materials Developed:**Project Director:****Name:** Walter R. Omlor, Jr.**Title:** Director of Continuing Education**Department:** Continuing Education**Address:** Route 252 & Media Line Road
Media, PA 19063**Institution:** Delaware County
Community College**Telephone:** (717) 783-3117 (Harry Reimer)

402

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Lifelong Learning Center

Project Duration: One year

Participants: Graduate assistants at the University
of and citizens of Scranton

Number Served: 375

Project Summary:

- 1) To provide a program to train volunteers & graduate assistants as career technicians enabling them to staff the Lifelong Learning Center.
- 2) To maintain a base of career & educational information & employment opportunities and provide such information to clients.
- 3) To provide information & referral related to high school equivalency, vocational training, business & trade school, higher education, & non-traditional college programs
- 4) To refer clients to books, catalogs, directories, study guides, etc. which are available at the University or the Library.
- 5) To provide a basis for referral from existing agencies in the Scranton area.
- 6) To provide through the University's program of Prior Experiential Learning the opportunity for assessment of prior learning with possible granting of credit toward college programs.

Methods & Resources:

Training Program -- This program would consist of approximately 30 hours of classroom instruction and on-the-job training by the Project Director and Coordinator, and personnel in the Counseling Office and Office of Career Services of the University with assistance of Public Library staff. The content will consist of training in the following areas: interviewing skills, counseling skills, job information, career information, referral persons, institutions or agencies, maintaining of records, establishing and maintaining career library, use of interest inventories.

Institutionalization, Spin Offs, Future Plans:

In nine months of actual operation, the Lifelong Learning Center has served over 375 adults in the community. Seventy-eight percent were women. The average age was 38. The adults who found suitable jobs averaged 25%; those returning to education, 28%. Approximately 5% of Lifelong Learning Center clients found volunteer placements.

Materials Developed:

A brochure about the center

Project Director:

Name Victor J. DeSantis

Title Director of Continuing Education

Department

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Institution University of Scranton

Telephone (717) 783-3117 (Harry Reimer)

PENNSYLVANIA

403

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: The Dynamics of a Successful Volunteer Program

Project Duration: One year

Participants: Social services and medical professionals working with volunteers

Number Served: 147

Project Summary:

The main objectives of this project were to provide on a statewide basis, a series of one-day training programs in seven subject areas by Penn State in cooperation with volunteer agencies, maintain on-going evaluation of these programs, develop three new training programs to help meet the training needs of directors and coordinators of voluntary services, conduct a feasibility study relative to the development of appropriate academic programs at the associate and baccalaureate levels, develop a training trainer's program, and adapt three of the training programs to a format of independent study by correspondence.

Methods & Resources:

The specific objectives of this project were achieved through workshops, surveys, seminars, and above all, through personal contacts and discussions with the people responsible for managing the organizations, programs and the volunteers. Therefore, efforts were concentrated on obtaining information about the training needs of the directors and coordinators who recruit, train and supervise volunteers and manage the organizations that utilize the services of volunteers.

Institutionalization, Spin Offs, Future Plans:

"The Dynamics of a Successful Volunteer Training Program" will continue for fiscal year 1979-1980. This year, however, the training series is being expanded from the original seven to sixteen workshops. In addition, one of this year's objectives is to stimulate interagency cooperation ("networking") within the Commonwealth. Project staff will work to establish a statewide office of volunteerism and voluntary action centers, volunteer bureaus and interagency councils in local communities where they do not now exist.

Materials Developed:

Project Director:

Name	Margaret S. Bastuscheck	
Title	Assistant to the Associate Dean	Department Community Programs
Address	106 Henderson Human Development Bldg., University Park, PA 16802	Institution Pennsylvania State University
Telephone	(717) 783-3117 (Harry Reimer)	

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Career Counseling / Human Resource Dvpmnt.

Project Title: Career Exploration and Preparation
for Adults

Project Duration: One year

Participants: Under and unemployed adults in Butler
County, PA

Number Served: 954

Project Summary:

The objective of this project is to raise the educational level of underemployed and unemployed adults while providing career and educational counseling. The result should be a career appropriate to the needs and abilities of the adult client.

Methods & Resources:

Components of the Adult Outreach Program include 1) individual counseling, 2) assessment and prescriptive referral, 3) vocational interest testing, 4) personality testing, 5) educational brokering, 6) career decision workshops, 7) communication skills training (including assertiveness training), 8) study skills workshop, 9) a management training workshop for women. The program provides prompt referral to other community resources as individual needs indicate.

Institutionalization, Spin Offs, Future Plans:

In evaluations (sent 3 to 6 months following contact) participants reported the following career related benefits from the program. The four most frequently mentioned skills learned are listed below. It is indicative of program effectiveness to note that these are "generic" skills that will be useful, over time, in work life. 1) Be more positive about my skill and abilities; 2) learn to recognize and evaluate my skills and abilities; 3) sort out my goals (short and long term) and make step-by-step plans for work or training; 4) be more aware of how my personal values affect my life and career choice.

Materials Developed:

Project Director:

Name Fred Kinnick

Title Director, Career Resource Center

Department Career Resource Center

Address Butler, PA 16001

Institution Butler County Community
College

Telephone (717) 783-3117 (Harry Reimer)

PENNSYLVANIA

405

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Help is on the Way for Volunteer
Coordinators - Phase II

Project Duration: one year

Participants: Persons of all ages who are interested in
volunteering and volunteer coordinating

Number Served: 400

Project Summary:

The project was designed to meet the educational needs, learning goals, and preferred learning modalities of volunteer coordinators in South Dakota.

Through the use of workshops and a state-wide volunteer conference, volunteers and volunteer coordinators were given access to resources, training, and skill development enabling volunteers to serve and volunteer coordinators to manage more efficiently.

Methods & Resources:

One-day workshops were conducted in five South Dakota communities. These used a series of booklets and a film to train volunteers in service and management. Quarterly workshops of one-half day in length were held in Sioux Falls as a refresher and disseminator of information. A state-wide conference of volunteers and volunteer coordinators was also held.

Institutionalization, Spin Offs, Future Plans:

This is the second phase of the program which was started last year. We hope that they will be able to become self-sufficient after their third year so that they may continue this program.

Materials Developed:

Keeping Things Simple: A Guide to Effective Volunteer Program Management,
by Robert A Christenson

Project Director:

Name James Green

Title Executive Director, Sioux Falls Voluntary
Action Center

Department

Address 2118 South Summit Avenue
Sioux Falls, S.D. 57105

Institution Augustana College

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406

Title I HEA State Administrator LARRY KUCKER - DECA - SOUTH DAKOTA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Professionals Working with the Handicapped - Identify, Prescribe, Refer (IPR)

Project Duration: One Year

Participants: Maury, Rutherford & Cannon County Schools

Number Served: 1800 children, 50 teachers, 65 County, university staff & administrators.

Project Summary: The purpose of this project was to train education professionals to implement a comprehensive system for identification, prescription, and referral of mildly handicapped students in regular classrooms. This system was developed to coordinate the materials, personnel, and activities required for classroom teachers to effectively screen their own first and third grade youngsters. The project objectives were 1) to develop a screening instrument which identified children with learning problems in which classroom teachers could administer within the regular classroom settings; 2) to train regular classroom teachers in assessment, curricular, and instructional methodologies for teaching mildly handicapped children in the classroom; 3) to train regular classroom teachers to recognize children with more serious problems and to use the appropriate special education referral and documentation procedures, and 4) to provide a channel for university faculty to assist local school personnel in dealing with handicapped children.

Methods & Resources: SCAN improved the day-to-day performance of currently employed school personnel by improving knowledge, skills, and techniques of identifying and appropriately educating students with special needs. This improved understanding benefited several groups. Special educators were able to concentrate their efforts on the more serious handicapping conditions. The State Department of Education had more complete documentation on each child needing special services. MTSU was able to continue its involvement in technical assistance to the school systems in its area of the state. SCAN's activities further enhanced the university's role as a valued technical assistance resource for local school personnel.

Institutionalization, Spin Offs, Future Plans:

The Title I SCAN project was a direct result of the IPR project. Three teacher training seminars have been conducted or planned for Tennessee teachers from 25 school systems. Future seminars are being planned by the Special Education Department at MTSU.

Materials Developed:

As a result of all the data collected from the screening of 1800 children, each classroom teacher received an individual profile of each pupil screened in her classroom; each building principal received a compiled tabulation of screening results by pupil, classroom, and by school; and each school superintendent received a copy of all the above materials as well as a system-wide compilation table.

Project Director:

Name	Carole DeMonbreun	Department	Elementary & Special Educ.
Title	Instructor and Consultant	Institution	Middle Tennessee State University
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YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

TENNESSEE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Memphis State University

Project Duration: July 1, '78 - June
30, '79

Participants: Community leaders in the social
services

Number Served: 206

Project Summary: The project supplied technical assistance and training resources to lay and professional leaders in the various social service agencies funded by United Way of Greater Memphis. During the course of the project, a revised funding cycle and procedure was developed, a mechanism for community priority setting was created, and a variety of evaluative instruments were designed.

Methods & Resources: The central mechanism was a representative planning group drawn from professional social agencies directors, the management and lay leadership of the United Way, the community officers of the various agencies, and a select group of Memphis State University Faculty. The procedure involved designing and drafting processes and procedures through the central planning group, developing feedback through a series of community workshops throughout the year, and providing finalized processes and procedures to the United Way for formal inclusion into its process. The primary resources supported by the project was the skilled leadership of the selected Memphis State Faculty members; the United Way provided space, staffing, reproduction, etc.

Institutionalization, Spin Offs, Future Plans:

The entire new process has not been institutionalized into the United Way system for implementation in 1980-81. However, during the course of the project a variety of processes and procedures were institutionalized by the United Way staff as they were developed. Materials developed: 1) revised funding cycle, 2) planned and selection process for priority setting community committee, 3) format for agency program evaluation, 4) program profiles for all services provided by United Way agencies.

Materials Developed: NA

Project Director: Paul L. Schwartz

Name

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Department

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TENNESSEE

405

DR. YVONNE WOOD, TENNESSEE HIGHER EDUCATION COMM.

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education/Handicapped

Project Title: Training for Mainstream Teachers & Staff with Handicapped Students

Project Duration: One Year

Participants: Public School Teachers and Administrators, Public School Bus Operators

Number Served: 528

Project Summary:

An inservice program for mainstream teachers working with handicapped students was conducted at Austin Peay State University, Clarksville, Tennessee, and at Dickson, Tennessee, from September, 1978 to September, 1979. Each participant followed an individualized program of needs assessment, practical orientation, materials production, curriculum design, and implementation of materials and methods acquired in the program. The program concluded with an evaluation phase and materials fair. General sessions consisted of determining needs of the exceptional child, complying with the law, and adapting curricula to individual needs. Special sessions included techniques for assessment and methods for compliance and adaptation. One group of public school teachers learned to teach handicapped students to drive automobiles.

Methods & Resources:

A variety of methods and resources was utilized to achieve goals of the project including lectures, simulations, materials development, discussion groups, audiovisual presentations, consultants and participant packets. Qualified members of the faculty of APSU, working in concert with staff members of the State Department of Education, utilizing the Media Center of APSU, constituted the major resource for the project.

Institutionalization, Spin Offs, Future Plans: (1) Greater awareness of the problems and needs of the handicapped were created among public school teachers, administrators and bus drivers. (2) The program acted as a catalyst for cooperative programs among APSU, staff of the State Department of Education and local vocational rehabilitation group; e.g., APSU now possesses a driver training range for the handicapped rather than sending them to sites away from the county for training. (3) The prepared audio-visual presentation for training bus drivers working with the handicapped is made available through the Department of Education for all operators of school buses throughout the state, and (4) a graduate class to instruct the handicapped in driver education was conceived and is now offered as a part of two different graduate programs at APSU.

Materials Developed:

A variety of classroom materials was developed by individual teachers for training the handicapped enrolled in their classes. Course syllabi were developed for training driving instructors of the handicapped. An audiovisual slide presentation to inform public school bus operators of the needs of the handicapped, complete with instructor's manuals and participant manuals, was developed.

Project Director:

Name Dr. Wayne Chaffin

Title Coordinator, Traffic Safety
Education & Driver License Center

Department Health &
Physical Education

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Institution Austin Peay State University

Telephone (615) 648-7186

409

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Texas Public Employee Training
Exchange

Project Duration: June 1, 1979 -
May 31, 1979

Participants: Texas State agency training offices
and institutions of higher education

Number Served: Over 700 through
newsletters & referral

Project Summary:

The idea for the PETE project was based on the realization that there existed valuable training and technical assistance expertise in Texas Institutions of higher education that could be utilized to meet state agency training and technical assistance needs. The project was started as an information service to state agency training offices interested in these academic resources as possible training alternatives.

Methods & Resources:

Contacts were made with continuing education programs at all junior/senior colleges and universities in Texas and these were surveyed to determine training capabilities. Contacts were also made with all state agency training offices to inform them of the services available. Visits were made to agency offices to learn training needs. A monthly newsletter containing education news and agency training needs was started. A conference for academic and state agency participants was held to encourage increased communication between the two groups.

Institutionalization, Spin Offs, Future Plans:

Many agencies are developing their own contacts with some universities and colleges. As the PETE project becomes better known, more and more agencies are utilizing the services. Currently, PETE is beginning to offer the informational services to other public agencies outside the state agency structure, such as cities and counties.

Materials Developed:

Monthly newsletters, directory of State Agency Training Directors, and Directory of Academic Continuing Educators.

Project Director:

Name

Robert J. MacDonald

Title

Assistant Professor

Department

Political Science

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Southwest Texas State University

Institution

Southwest Texas State
University

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San Marcos, TX 78666

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410

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Community Service Associates Grant

Project Duration: One Year

Participants: Graduate and Advanced Undergraduate
Students from Southwest Texas State
University and Texas A&M

Number Served: 11

Project Summary:

In order to assist county government in staffing up to deal with recent statutory, legal, and demographic changes in Texas, a program was designed to familiarize county officials with some of the resources of the university community, in particular the availability of graduate and undergraduate students willing to assist in various research and administrative projects. University students were given the opportunity to serve in a variety of capacities in eight different central Texas counties.

Methods & Resources:

Students were recruited from a wide range of disciplines through newspaper advertisements and classroom announcements. After screening they were sent to counties which had expressed an interest in the program. County officials had the final say in selecting the CSA's. Students were given orientation sessions in the structure and operation of county government prior to the start of their service. Duncombe's Modern County Government was the major source book.

Institutionalization, Spin Offs, Future Plans:

It was hoped that an indirect result of the project would be to bring to the attention of the future leaders of Texas (the products of our colleges and universities) the importance of the county as an institution for dealing with the problems of urban sprawl and the increasing cost of local government. This has been accomplished to some extent. An unintended spin-off has been increased cooperation among universities in the placement of students in county government and making counties aware of the assistance that the universities can supply them in the form of expertise and technical assistance.

Materials Developed:

Each community service associate was required to submit an end of service report. Many of these reports included copies of specific documents produced for the county, such as grant applications to federal agencies, citizen guides to county government, and maps of county land use patterns.

Project Director:

Name Willard B. Stouffer

Title Associate Professor

Department Political Science

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State University

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411

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
& University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Alcohol Counselor Training Project (ACT)

Project Duration: One Year

Participants: Persons from Dallas County & surrounding areas interested in learning or maintaining alcoholism counseling skills; 86% of participants were employed in a counseling-related position.

Number Served: 95

Project Summary:

The primary intent in the evolution of the alcohol counselor training project was the development of a systematic, integrated skills development program to meet the professional training needs of both individuals new to the field of alcoholism counseling as well as those with experience. A secondary concern was to structure classroom activities that would provide both professionals and paraprofessionals an opportunity to explore and clarify personal attitudes, values, and assumptions which could bias counseling style, as well as possibly inhibit counseling effectiveness. Training sessions integrating didactic and experiential learning techniques were offered.

Methods & Resources:

Two programs of training-Basic and Advanced-were offered at a campus of the Dallas County Community College District. Both were administered over a fourteen (14) month period providing 210 hours of Basic training and 120 hours of Advanced training. Training sessions took place one weekend per month for Basic ACT and bi-monthly for Advanced ACT. Trainers were selected on the basis of demonstrated expertise in their area of specialization. The National Institute of Alcohol Abuse and Alcoholism's training module, Counseling Alcoholic Clients was adapted for use with Basic ACT.

Institutionalization, Spin Offs, Future Plans:

The ACT project will be continued through a second year during which time adaptations of curriculum structure will be made and a procedural outline will be formalized.

Materials Developed:

Descriptive and evaluative report on the ACT Project.

Project Director:

Name Vic Shaw

Title Alcohol Education Specialist

Department Counseling

Address 3939 Valley View Lane, Farmers Branch, Texas 75234

Institution Brookhaven College

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412

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education

Project Title: Development of Inter-Agency Youth Rehabilitation & Family Services System for Taylor County Texas, Including Steps for Implementation

Project Duration: One Year

Participants:

Number Served: 113,200

Local agencies involved in family services & youth & adult rehabilitation & faculty members from 3 local institutions of higher learning

Project Summary:

This project discovered, analyzed, and compiled information about community resources, noting duplications and omissions; enlisted the cooperative efforts of agencies & other providers of services to consider establishing an inter-agency youth & family rehabilitation services system in Taylor County for the dispensing of information & the continuing rehabilitation of youth and families through the cooperation of various agencies; developed & published a Handbook showing the findings of this study, information regarding available services and making recommendations for guidelines to implement a systematizing of these services to avoid duplication and/or omission; conducted 3 seminars for area service-providers to introduce the proposed plan and the steps necessary for implementation; offered the Handbook to members of faculties in 3 colleges & other community organizations for enrichment of academic instruction & community information.

Methods & Resources:

An advisory committee composed of a representative from each cooperating agency & college faculty met 4 times to provide input and suggestions for development of the project. Field studies of existing, successful juvenile diversionary programs and inter-agency systems were made in El Paso, Fort Worth, Houston, Lubbock, Dallas & Odessa, in order to assess feasibility of adapting certain portions of these programs for Taylor County. Also, Taylor County facilities and programs were studied. Local agencies, including Department of Human Resources, MHMR, Sheriffs Department, COG, Detention Homes, and law enforcement agencies and judicial resources, were tapped for input and assistance.

Institutionalization, Spin Offs, Future Plans:

Weekly meetings are presently being held to implement a youth rehabilitation and family services program in Abilene, Texas. A central council for reviewing cases is presently functioning with planning sessions on individual cases. A local individual has offered to furnish funds for the employment of an executive director for the initial year for coordinating a referral service. An important spin-off was the development of a greater degree of cooperation between human service agencies and the realization that a cooperative spirit would not only benefit the constituents of the agencies, but also be beneficial to the agencies themselves.

Materials Developed:

A Handbook documenting procedures of the study and outlining a proposed system and suggesting guidelines for its implementation was produced. These handbooks were available at no charge to all agencies, faculties, and organizations desiring them.

Project Director:

Name	G. Norman Weaver	Department	
Title	Executive Director	Institution	Tri-College
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	Abilene, Texas 79601		
Telephone	(915) 673-4946		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Govt. Official Training / Human Res. Ed.

Project Title: Community Oriented Planning Info. System **Project Duration:** 10/1/78 - 9/30/79
Utah Community Progress

Participants: Elected officials, appointed staff **Number Served:** 1,575
volunteer leaders

Project Summary: Eighty five communities in Utah are active in the program. The program provides a coordinated system that assists elected officials, appointed staff and volunteer leaders with problem identification, goal setting and bringing human and physical resources to bear on the solution of community problems. The program also provides a process whereby elected officials and volunteer leaders may join hands in the solution of problems relating to planning, people, economy, physical environment and services facilities.

Methods & Resources: Eight multi-county area workshops are held annually. During these workshops, leaders are assisted with methods of goal setting through use of surveys and community criteria. Ways through which volunteer leaders may be involved in community problem solving and use of human and physical resources are explored. Thirty "town meetings" and League of Cities and Towns annual convention. The end result -- community action -- determines the actual success of the program. Communities are evaluated biennially by qualified judges. Evaluation is based on actual progress of a community toward solution of identified goals.

Institutionalization, Spin Offs, Future Plans: Title I funds have given Utah State University the flexibility to develop a statewide community development program in cooperation with the State Department of Economic and Community Development and the Utah League of Cities and Towns and other agencies and educational institutions throughout the State. The program has offered needed direction to newly elected and on-going city officials in understanding their role as city officials and ways through which they may involve volunteer leaders in the solution of community problems.

Materials Developed: Publications have included:

- Utah Community Progress Workbook -- distributed statewide to mayors, city council, university staff, state agencies.
- UCP Guidebook distributed statewide
- Two 35 mm slide presentation (1/2 hour each) on land use planning in a community setting.

Project Director:

Name	Wesley T. Maughan	Department	University Extension
Title	Director, Community Service Center	Institution	Utah State University
Address	Utah State University, Logan, UT 84322		
Telephone	(801) 752-4100, Ext. 7662		

Community Continuing Service & Education

10-391

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Normalization Approach for Community
Case Workers for Developmentally disabled
Persons

Project Duration: 1 Year

Participants: Human services & social work personnel,
including state planners, community mental health agents, group home residential managers,
managers, volunteers and other personnel from social rehabilitation services & corrections.
Project Summary:

Number Served:

The project's goal is to improve systems and quality of services for developmentally delayed adults through a continuing education program for human services personnel. The focus is on both education in specific skills, and consultation in the implementation of Vermont's state-wide service delivery plan.

Methods & Resources:

A six day workshop was conducted for a group of 125 participants. Each day began at 8:15 a.m. and finished at 10:00 p.m. Sessions were directed by staff members of the Training Institute for Human Service Planning, Leadership, and Change Agency at Syracuse University.

Institutionalization, Spin Offs, Future Plans:

The foremost community impact of the project is recognition by Vermont Human Service delivery leaders and workers of Trinity's commitment to provide quality re-education programs as a means of facilitating continual professional renewal and updating. An ongoing training program is being planned under the sponsorship of Trinity College.

Materials Developed:

Participants were given a packet of handouts daily which corresponded to the lectures. These materials would be of little value on their own and are not available for dissemination.

Project Director: Sister Jacqueline Marie Kieslich

Name Chairperson
Education Department
Trinity College
Title Burlington, VT 05401

Department

Address

Institution

Telephone

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Services Education/Older Adults

Project Title: Counselor Training Programs for Providers of Human Services to the Aged

Project Duration: 15 months

Participants: Paraprofessional and professional staff **Number Served:** 78 of organizations serving the elderly in northern Virginia.

90% of participants were women; participants' ages ranged from 23 to 68 years.

Project Summary:

Three distinct training programs were developed to enhance both professional and paraprofessional human service providers' effectiveness in working with elderly persons. Program I enabled professionals to effectively use specific advanced psychotherapeutic skills and techniques which are especially effective with elderly persons. Program II provided paraprofessionals and volunteers training in basic relationship building skills as well as information in gerontology. Program III provided professionals instruction in the utilization, training, and supervision of paraprofessionals and volunteers.

Methods & Resources: Program I was presented in four three-hour sessions. Program II was presented in five three-hour sessions. Program III was presented in a one-day six-hour workshop. Both Programs I and II included large group presentations, small group discussions, modeling, role playing, and corrective feedback. In Program I participants were provided with outlines and written summaries of pertinent topics developed by the project director. Program II involved the implementation of Danish and Hauer's Helping Skills: A Basic Training Program which was especially adapted to be of direct relevance to paraprofessionals and volunteers who served the older person.

Institutionalization, Spin Offs, Future Plans: Non-profit workshops open to the public on topics related to the Title I training programs' content were offered in southwestern Virginia by one of the project directors. Professionals who attended Program III requested further instruction in the training of paraprofessionals and volunteers. This instruction was provided by one of the project directors. The project also helped consolidate a network of professional and paraprofessional human service providers who work with the elderly in northern Virginia.

Materials Developed: A bibliography of books and articles regarding counseling with older persons was developed, as were several outlines and summaries of important information for those who counsel the elderly. In addition, a study guide for the Butler and Lewis text, Aging and Mental Health, as well as training materials relevant to working with the older person which were keyed to the Danish and Hauer program were developed.

Project Director:

Name Martita A. Lopez, Ph.D. and Robert E. Mattson, Ph.D.

Title Assistant Professor (both)

Department Psychology

Address Blacksburg, Virginia 24061

Institution Virginia Polytechnic Institute and State University

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416

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Housing/Human Resource Education

Project Duration: July '78 - Sept. '79

Project Title: Educational Outreach Project

Participants: Low Income Residents of Seattle
Public Housing

Number Served: 83

Project Summary:

South Seattle Community College, in association with the Seattle Housing Authority and Neighborhood House, has developed the Educational Outreach Project as a model for cooperation between continuing education programs and social service agencies in addressing community problems. The project created an agreement by which Neighborhood House worked with South Seattle Community College in providing a specially devised curriculum of education at two facilities contributed by Seattle Housing Authority.

The project's objective was to assist residents of public housing in overcoming barriers which limit access to existing educational facilities and programs. This project assisted students in breaking through the social, economic, and psychological barriers to the achievement of educational goals.

Methods & Resources: Goals were achieved by: 1) offering classes in a "non-threatening" environment allowing low income residents the opportunity to increase or improve personal life skills, 2) the students were introduced to introductory level college classes, at no charge, to give them experience in continuing education and then were encouraged to pursue further education at existing colleges, 3) students received group support in improving their self-image, 4) single parents were provided with free child care, thereby making it possible to attend college level classes, 5) transportation problems were alleviated by providing the classes at the housing project sites with child care facilities nearby & by busing students needing basic skills to the Skills Lab located at the Institutionalization, Spin Offs, Future Plans: South Seattle Community College Campus. CETA provided two positions for counseling services.

Instruction and some services will continue as an institutionalized program.

Materials Developed: NA

Project Director:

Name: Dr. Carlton Smith

Title: Director of Continuing Education

Department

Continuing Education

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Seattle, Washington 98106

Institution

South Seattle Community
College

Telephone: (206) 764-5363

417

DORIS COATES, OFFICE OF COMMUNITY DEVELOPMENT

WASHINGTON

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education

Project Title: Project Ahead

Project Duration: One year

Participants: Unemployed/Underemployed in the
Charleston area.

Number Served: 400

Project Summary: The project had the following objectives:

1. To provide 2.5 hours of Vocational Exploration to at least 65 individuals.
2. To provide a personal assessment testing program, to at least 75 individuals.
3. To provide a personal assessment interviewing program, to at least 75 individuals.
4. To provide a total of 110 hours training in techniques that involve 150 participants in jobs, education, or training.

Methods & Resources: The Vocational Exploration Group provided 2.5 hours of vocational counseling to 80 unemployed/low-income/minority persons for a total of 206.5 hours of personalized counseling.

Personal Assessment Testing provided for the administration of three test instruments to 85 low-income persons. The test administration was of 2.5 hours duration for each participant.

Institutionalization, Spin Offs, Future Plans:

Some participants from Parts II and III of this program were assisted in entering college credit programs. They received an orientation program for the college program they entered.

Materials Developed:

Project Director:

Name Rebecca B. Hamilton

Title Director

Department

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Institute, WV 25112

Institution West Virginia State
College

Telephone

WEST VIRGINIA

418

Title I HEA State Administrator : Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Handicapped / Human Resource Education

Project Title: Continuing New Directions for Adults

Project Duration: 1978-79

Participants: Handicapped Adults; social service
agency personnel.

Number Served: 661

Project Summary:

The project consisted of continuing education in the area of personal growth and development. Four specific subject areas were addressed:

1. Recreational opportunities for the handicapped.
2. Emotional support systems for women.
3. Educational and career counseling for the out-of-school adult.
4. Personal adjustment for the older American.

Methods & Resources: A guide for recreational programs for the handicapped was developed. Thirty-four community agencies and organizations were involved in the development and design. Specialists in special education and handicapped services advised the College in the format and content of the guide. A model program of outdoor camping experiences for the handicapped was outlined with students involved in teaching recreational skills. Throughout the year, the College, in cooperation with the Shenandoah Women's Center in Martinsburg and other agencies, presented twelve (12) programs for 253 women in the region.

Institutionalization, Spin Offs, Future Plans:

The College established two geographically accessible educational resource centers in Petersburg and Shepherdstown. These centers, which served as administrative headquarters and housed program resources materials, were continued. In addition to these functions, the College provided educational and career counseling for 45 out-of-school adults.

Materials Developed:

Recreation Guide for the Handicapped in Eastern West Virginia: a directory of recreation and related services for handicapped persons, Model Camp and Camping Program for the Handicapped, and Interagency Certificate in Aging Services: A Model.

Project Director:

Name Linda Dunn

Title Director

Department Continuing Education

Address Shepherdstown, WV 25443

Institution Shepherd College

Telephone

WEST VIRGINIA

419

Title I HEA State Administrator : Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education/Family

Project Title: Improving Skills of Day Care Center Staff

Project Duration: One year

Participants: Day care center administrators, program directors, head teachers, other teachers, aides, parents, others such as cooks from La Crosse, Vernon, Trempealeau, Crawford, Monroe and Jackson counties. Approximately 75% female, age range 18 - over 55.
Number Served: 208

Project Summary: Educational activities and consultation were undertaken with 10 day care centers to upgrade the skills of staff members.

Viterbo College provided a specialist in Early Childhood Education who served as a visiting consultant for a one-week period in each day care center working with staff to provide feedback and improve the program, teaching skills and interaction. Workshops were held for teachers and administrators. A Parent's Night was held at each center to promote parent-staff interaction.

Methods & Resources: A needs assessment questionnaire was used to determine the particular needs of each day care center. The visiting consultant taught demonstration lessons, observed individual teachers, held lecture-discussions, videotaped and critiqued teaching sessions, and suggested materials. She also observed the entire program and provided feedback and suggestions. During Parent's Night, techniques to improve parent-child interaction were demonstrated and the film Cipher in the Snow was used to promote discussion. A workshop on music and rhythm was held for teachers and a communication workshop for administrators was presented.

Institutionalization, Spin Offs, Future Plans:

Day care administrators have continued to meet to promote communication and to work together as day care advocates on a regional basis. A materials center is planned and will be available for loan to the centers, thereby providing the centers with additional resources and promoting continued interaction with Viterbo College.

Materials Developed:

A list of activities for using newspapers for educational and interactive activities with pre-schoolers was developed.

A bibliography of materials useful to day care center staff is being prepared.

Project Director:

Name	Darrell Pofahl		
Title	Associate Professor	Department	Sociology
Address	Viterbo College La Crosse, WI 54601	Institution	Viterbo College
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420

WISCONSIN

Title I HEA State Administrator: LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education
Older Adults
Project Duration: 10 Months

Project Title:

Human Resources:

Service to Service Project for Southwestern Wisconsin

Participants:**Number Served:**

Target group: older adults (especially nursing home residents)

Participants: nonprofessional nursing home staff, volunteers.

Project Summary: We developed and piloted a self-change inservice program on psychological factors in the nursing home for nonprofessional nursing home staff.

We gathered data in 6 nursing homes in the region which helped us define needs and gave us anecdotal data to use in developing discussion/self-evaluation exercises for the inservice program. The program was created and piloted in 2 nursing homes. Also, an all-day conference for nursing home administrators, inservice directors, and social workers; state and local officials and educators, etc., was held in June and focussed on psychological factors in the nursing home environment and on the project.

Methods & Resources: INSERVICE PROGRAM: 2 (50 min.) sessions per week for 5 weeks were conducted with small groups of nursing home aides. Discussion/self-evaluation exercises were used consisting of specific, realistic, typical instances of appropriate and inappropriate examples of staff behaviors and attitudes with regard to psychological factors. JUNE CONFERENCE: Nursing home administrators, social workers; Area Agency on Aging Dir., representatives of Western Wis. Tech. Inst. and UW-L, etc., planned the conference and also participated as small group facilitators after receiving special training.

Institutionalization, Spin Offs, Future Plans: 5 Western Wis. Tech. Inst. trainers will be instructed in the use of the program for nursing home staff. If the pilots go well, all of their trainers will be instructed in its use and it will become a part of their on-going training offerings. We would then like to involve the Technical Inst. at Fenimore in the same process. We also hope to create videotapes related to the project content.

Since the June Conference, there has been a surge of interest in the region with regard to social and emotional needs of elderly persons and Dr. Gander has had many request for additional information and guest lectures on this topic. Also, a new group has formed in the LaCrosse area consisting of nonprofessionals involved in nursing home activity programs.

Materials Developed:

We have developed an innovative inservice training program for nonprofessional nursing home staff working directly with older adults, dealing with the social and emotional aspects of the nursing home environment. It was developed using anecdotal data we gathered in several nursing homes in our region. We are also developing a trainers manual.

Project Director:**Name** Mary J. Gander**Title** Assistant Professor**Department** Psychology**Address** Psychology Dept./UW-L
LaCrosse, Wisconsin 54601**Institution** University of Wisconsin-
LaCrosse**Telephone**
(608) 785-8450

WISCONSIN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education / Employment

Project Title: Continuing Education for Manpower
Staff & Cooperating Agencies

Project Duration: 3/1/79 - 9/30/79

Participants: Paraprofessionals in employment
& training field.

Number Served: 138

Project Summary:

This project is a part of an effort to develop a statewide delivery system for continuing education opportunities for paraprofessionals in the employment and training field.

Training models were designed with the participation of the clientele in the specific selection of content and delivered in a geographic location without major barriers to their attendance.

Methods & Resources:

An inventory of the number and characteristics of the personnel involved in the delivery of CETA services through CETA prime sponsors and principal delivery agents in each of the designated areas was completed. A corps of faculty and graduate students, composed of not less than ten individuals from each campus, as well as community leaders, who have active involvement in helping in the solutions of the community problem of unemployment, underemployment, and displaced persons of adults and youth was identified. The program was delivered in workshops at each location.

Institutionalization, Spin Offs, Future Plans:

This project will have major implications upon the institutions of the University of Wisconsin system both in credit and non-credit programs. University of Wisconsin campuses have been encouraged to integrate into regular campus curricula the specific content of the most effective programs. Non-credit programs will likely become self-sustaining through the University of Wisconsin fee system.

Materials Developed:

Report on the Assessment of Training Needs for Personnel in CETA Funded Agencies in Wisconsin, University of Wisconsin-Extension, June 1, 1979
An Evaluation of Ten Training Seminars Sponsored by the University of Wisconsin-System Employment and training Institute: During the Summer of 1979, Allan C. Hartley,
Evaluator, Office of Educational Research & Development, University of Wisconsin-Green Bay.

Project Director:

Name Philip E. Lerman

Title Co-Director - UW-E.T.I.

Department Employment & Training
Institute

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Institution UW-Extension

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422

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

WORKER EDUCATION



423

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: Educational Services for Government Employee Training

Project Duration: 1977- 79

Participants: Elected and appointed officials and personnel of Alabama state, county, and municipal government

Number Served: 800

Project Summary: Program development was based upon interviews with appropriate officials and personnel to determine the specific training needs of the units of government. The government employees training program has been housed within the Office of Public Service and Research and has been the specific responsibility of a training coordinator, who carried responsibility for development of innovative programs and for their delivery. Programs have been offered for county and municipal governments and for state agencies in topical areas such as administration, supervision, communications, finance, personnel, and human relations.

Methods: Group discussion, lectures, audiovisual presentations and individual and small group techniques were utilized in the educational program. Each instructor developed handouts and other appropriate training materials to be utilized in their presentation. Programmed learning packages, case studies, and role-playing exercises that encourage individual involvement were utilized.

Institutionalization, Spin Offs, Future Plans: Annual training programs are provided for the Association of County Commissions of Alabama, the Alabama Municipal Revenue Officers Association, Parks and Recreation Officials, and the Alabama Association of Housing Redevelopment Officials. In addition, because of the expertise developed through the Title I programs, the Office of Public Service and Research has been asked to provide training for state and federal agencies that are in addition to the regular Title I activities. Future plans are to expand training opportunities for state government employees and to continue our on-going programs.

Materials Developed: A library collection of materials that have been developed has been established in the Office of Public Service and Research. This presently includes *Municipal Budgeting, Personnel Relations, and Auditing Data Processing Systems*. In addition, a program file containing all the handout materials developed for each program is maintained.

Project Director: Dr. Keith J. Ward

Title Director

Department Office of Public Service and Research

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Institution Auburn University,
Auburn, AL 36830

ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

424

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Worker Education/Human Resource
Education**Project Title:** Government Employees Training**Project Duration:** 1977-1979**Participants:** State and municipal employees**Number Served:** 200**Project Summary:**

The project offered accounting, auditing, and related courses to Alabama state employees in the State Highway Building after normal working hours. Another portion of the funds was used to offer supervisory management to professional and semi-professional employees of the State Mental Health Department in their facilities.

Methods & Resources:

A workshop/seminar method was used for the State Mental health Department with emphasis on employee participation. A lecture/discussion format was typical of the accounting and related courses offered to Alabama state employees.

Institutionalization, Spin Offs, Future Plans:

The supervisory management program is continuing without Title I funds. AUM will resume participation when additional Title I funds become available.

Materials Developed:

Instructors developed their own teaching materials, but none are currently available for dissemination.

Project Director:**Name** Gary F. Norseworthy**Title** Director**Address** Montgomery, Alabama 36117**Telephone**

Department Division of Continuing
Education
Institution Auburn University at
Montgomery
ALABAMA

425

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment /Worker Education

Project Title: Solving the Jobs-Skills Mismatch Problem: Stamford Labor Market

Project Duration: 1978-79

Participants: Business leaders, agency personnel.

Number Served: 167

Project Summary: The objective of the proposed program was to demonstrate to the community groups a method of assessing the regional manpower needs and postsecondary resources to improve their program's effectiveness, and ultimately to contribute to the mitigation of the jobs-skills mismatch problems.

More specific objectives included the preparation of an action plan through a series of workshops through interagency cooperation and coordination among the area's skills training institutions. More importantly, the program sought the fullest cooperation from the area's industries and businesses.

Methods & Resources: Special emphasis was placed on the participation of the business groups. The SACIA (the area's chamber of commerce) strongly supported the project. Business groups also participated in the employer survey of the area and expressed their opinions on the future of the area and the jobs-skills mismatch problem.

Four-day workshops on career advancement for Women and Minorities were conducted.

Institutionalization, Spin Offs, Future Plans: University of Bridgeport is planning to introduce Public Administration programs. The Stamford Project provided a good opportunity for the University to assess the community needs in higher education. The proposed UB plan calls for introduction of Bachelor of Science in the Public Administration and Master of Science in Planning programs beginning Fall semester of 1980. Both programs contain manpower development and planning as one of the concentrations which students can seek. The University is committed to the education of professional manpower specialists in the Southwestern Connecticut area.

Materials Developed: 1) A report of Views of Employers on the Jobs-Skills Mismatch Problem in the Stamford Area. 16 pages includes the questionnaire form, and analysis of the Stamford area firms, 2) Matching People and Jobs in Southwestern Connecticut: Toward An Action Plan. This is proceedings of a Conference, and 3) A complete report on the workshops on Career Advancement for Women and Minorities prepared by Potentials Unlimited is available upon request.

Project Director:

Name H.C. Chung, Ph.D.

Title Professor of Economics

Department Urban Mgmt. Institute

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Institution University of Bridgeport

Telephone

CONNECTICUT

426

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: Improving Productivity and Quality of Working Life in Maryland

Project Duration: 7/78 - 2/80

Participants:

Number Served: Not applicable

Project Summary:

The primary goal was the improvement of productivity, quality of work life and labor-management cooperation in Maryland workplaces and organizations, through educational activities and practical work place strategies.

Methods & Resources:

The Symposium utilized outside specialists from the field to make presentations to the group which then were the basis for discussion and planning in small groups. The one-day seminars used a combination of a video tape, a slide and tape presentation, Center staff presentations, small group discussions and small group/large group exercises. The Maryland Center's own mailing list formed the basis for the statewide network.

Institutionalization, Spin Offs, Future Plans:

Currently the Center is planning to offer the revised one-day seminar to various Maryland organizations on a nominal fee basis. Negotiations are underway with several organizations at this time.

The newsletter is continuing; interest in it is growing. Requests to be added to the newsletter mailing list come in regularly. The statewide network is being expanded. Funds are being sought from the Maryland Department of Economic and Community Development to continue support of these two activities.

Materials Developed:

A trainer's manual to be used in conjunction with the one-day seminar has been developed. A presentation on the Motorola productivity program and on the public sector labor-management committee in Columbus, Ohio have also been developed. These all were developed as parts of the one-day organizational seminar.

Project Director:

Name Cynthia E. Burton

Title Program Associate/Project Coordinator

Address College Park, MD 20742

Telephone (302) 454-6688

Department The Maryland Center for Productivity and Quality of Working Life
Institution University of Maryland

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: The Industrial Worker and Retirement:
Retirement Research and Union Counselor
Training

Project Duration: 8/78 - 9/79

Participants:

Active and retired industrial union members in the
Baltimore, Maryland region.

Number Served: n/a

Project Summary:

The project's goal was to develop a series of activities that would point out the reality of retirement for the industrial worker for local membership of the United Steel Workers and the United Auto Workers. The project's principal activity was the development of a course for union shop stewards in pre-retirement counseling. The stewards were taught to counsel for retirement at an individual level as well as to provide group counseling, seminars and lectures for union members.

Methods & Resources:

Shop stewards were taught to counsel in pre-retirement planning. An attempt was also made to use retired union officials to serve as peer counselors. This was not successful, so community college students of Gerontology were then substituted and the project continued as planned.

Institutionalization, Spin Offs, Future Plans:

The project was terminated after two years. It met most of its original expectations.

Materials Developed:

A comprehensive course of study entitled "Instructing Workers on Pre-retirement Counseling".

Project Director:

Name Mr. Everett Miller, Sr.

Title Coordinator of Labor Studies

Department

Address 7200 Sollers Point Road
Baltimore, MD 21222

Institution Dundalk Community College

Telephone (301) 282-6700, Ext. 224

Community Continuing Service & Education

11-404

A Higher Education Act, Title I Program Abstract

Worker - Minorities - Women -
Education Planning

Project Duration: 78-79

Number Served: 4,000

Project Title: Union Minorities/Women Leadership
Training Project

Participants: Female & minority members of Michigan
labor organizations

Project Summary:

A second year expansion project, a consortium of six State universities and all Michigan labor unions have developed a statewide approach to providing educational programming to union minorities and women. This project is funded by federal and state grants to develop and deliver leadership training to rank and file union members. It is the only program of its kind in the United States. The Michigan Legislature has contributed an estimated \$600,000 which provides monies to the universities for field operational programs. Title I resources provide statewide coordination and linkage among the participating universities, labor unions, and Methods: their clients.

Title I project staff, through large one day conferences, user group advisory committees and university-labor representative policy committees, have developed a mechanism for resource sharing and coordination. Uniform statewide data collection, evaluation procedures and quality control have been developed.

Institutionalization, Spin Offs, Future Plans

UAW President Douglas Fraser and Michigan AFL-CIO President William Marshall have endorsed and supported the statewide project. Through this endorsement, university labor educators and union educators have developed ties throughout the country in terms of sharing the Michigan prototype as a national model. It is anticipated that the industrialized states will be using the prototype as they in turn address more productive relationships between education and labor.

Materials Developed

Course outlines and bibliographies regarding ethnic audiences and women's programming. Additionally, a host of materials and audio-visual materials have been accumulated and assembled for the statewide program. Various studies on ethnic populations and their needs are also available.

Project Director: G. Don Stevens

Title Director

Department Labor Education Service

Address Rochester, Michigan 48063

Institution Oakland University

Telephone (313) 377-3124

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: A Work Related Education Training
Program for Sales Personnel

Project Duration: '79 - '80

Participants: Sales persons in the retailing industry of Brooklyn.

Number Served: 200

Project Summary:

For the past two years, Medgar Evers College in cooperation with selected retailing establishments in Brooklyn have developed a model program of courses and experiences in all aspects of retailing for 200 educationally by-passes adults who are sales persons.

Courses which carried college credit in Retailing, Business Communication, Mathematics, Advertising, Urban Sociology, and Personal Psychology intended to improve knowledge and increase competency of sales persons in the entire retailing operation of which they are a part. Outcomes included increased job satisfactions, promotions and improved service to the communities served.

Methods & Resources:

College classes scheduled at times and places which enable sales personnel to participate were offered. Sunday Seminars were offered at students' request for more relaxed (not a work day) study. To foster integration of learnings into store settings, some store personnel were employed as instructors and consultants. Top level store management were involved in on-going program planning through a series of luncheon discussions to fit busy store executives.

Institutionalization, Spin Offs, Future Plans:

- 1) To integrate program model into Medgar Evers Business Division
- 2) To develop with retailing industry a program of scholarships to enable poorly-paid salespersons to participate in program.
- 3) To publish for use by other Community Colleges a description of model program.

Materials Developed:

- 1) Total program description
- 2) Slide presentation of program
- 3) Courses of study designed especially for this population of adults who are salespersons.

Project Director:

Name Dr. Marcella Maxwell

Title Assistant Academic Dean

Address 1150 Carroll Street
Brooklyn, NY 11225

Telephone (212) 735-1967

Department Division of Adult Continuing Education
Institution Medgar Evers College

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Service Education / Worker

Project Title: Work-Related Education in the Northern
Region

Project Duration: '79 - '80

Participants: Employed Adults in Area Industries

Number Served: 675

Project Summary:

The primary goal of this effort is to improve the ability of the four colleges to serve the vocational and professional needs of selected employing agencies and their employees. This will be accomplished by offering non-credit workshops, conferences, and short courses. 675 employees will receive advanced training that is directly applicable to their on-the-job skill capabilities. The addition of these skill development activities will augment existing employee training support systems.

Methods & Resources:

The four colleges involved have agreed to complement one another's activities. Each has selected a particular set of agencies to work with, and has planned from two to four non-credit programs that fulfill a specific training need of the target agencies. Among the topics being dealt with are: Volunteer Management, Intervention With the Terminally Ill, Managerial Decision-Making, Quality Control, Assertiveness Training, and Instructional Technology for In-Service Education.

Institutionalization, Spin Off, Future Plans:

Past experience with similar workshops has shown that the non-credit workshop approach has been productive in several ways. Many of the workshops have been repeated without Title I support. Other non-funded, related projects and workshops have also resulted. In all cases, the sessions have been used to develop closer working relations among educational and employing institutions.

Materials Developed:

Project Director:

Name Fritz H. Grupe

Title Executive Director

Address c/o SUNY Potsdam
Potsdam, NY 13676

Telephone (315) 265-2790

Department

Institution Associated Colleges of the
St. Lawrence Valley

431

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grant Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Worker

Project Title: A Program to Intervene in the Cycle of Inter-Generational Unemployment and Underemployment of Oswego County by Improvement of Math and Reading Skills

Project Duration: '79 - '80

Participants: Underemployed, non-high school graduates, adults, in Oswego County

Number Served: 182

Project Summary:

Project Intervene is an adult education program that is designed to provide in-home tutoring in math and reading to unemployed or underemployed adults over 25, in Oswego County. The curriculum is flexible and is constructed to meet the individual student's needs. All of the teachers were unemployed and/or receiving public assistance prior to their employment with the project. Thus, the providers of the services come from a population that is similar to that of the recipients.

Methods & Resources: Ten unemployed high school graduates were trained to be math and reading tutors. The training consisted of participation in college-level education courses in math teaching methods, reading tutoring, and math skills clinic. Additional training was provided by the staff of the project in helping skills, study skills, lesson planning, values clarification, and other related topics. After screening, each potential family client was assigned a tutor. Tutoring then began in the client's home, with meetings occurring twice weekly for approximately one hour each. Clients are reevaluated for academic progress on an informal basis regularly, as well as a semi-annual standardized examination.

Institutionalization, Spin Off, Future Plans: Plans for the forthcoming funding year include maintenance of the current project, production of a replication monograph and development of an in-plant tutoring service for local industries. The monograph will be 160 pages long, detailing the procedures and policies used by Project Intervene. Using essentially the same procedures as the in-home program, the industry phase of the project will provide individual instruction to in-plant underemployed employees. The goals for the industry phase of the project remain unchanged from the in-home phase; attaining a high school equivalency degree, and/or obtaining more suitable employment.

Materials Developed:

Various math and reading worksheets have been developed by the teaching staff. The worksheets are customized for the individual student and are available to the other tutors for their use. There are no current plans for further distribution of these materials.

Project Director:

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Department Industrial Arts and
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Institution State University of New
York at Oswego

432

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grant Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: Labor Studies Project

Project Duration: '79 - '80

Participants: Union Representatives, Union Members,
Existing Student Population of College

Number Served: 300

Project Summary: Our Labor Studies Project is a continuation into its 2nd year of courses offered in Labor Studies which provide both theoretical understanding and vocational skills to those interested in union leadership, more effective union participation and general understanding of the role of the Labor Movement in the political, social, economic development of our society.

Our courses are unique in that they are the only Labor Studies courses offered in the Liberal Arts division at the community college level in New York City.

Our Advisory Board, consisting of Education, Union Representatives, and Business and Community Interests, will help focus and direction of the Program.

Methods & Resources: The method employed has been instruction in college-level courses by credentialed instructors using both lectures and classroom discussion. Full use was made of audio-visual materials as there are extensive archives of Labor films and slides available. The program was enhanced by guest lectures, Labor Leaders and Educators.

Though traditional classroom teaching has been the focus of our program, the determination of where and when the classes are held was worked out with Union advisors who are sensitive to the requirements and interests of their members.

Institutionalization, Spin Offs, Future Plans:

Courses were credit bearing towards A.A. degree. Course credit transferable to 4 year institutions with automatic transfer to 4 year units of C.U.N.Y. Future plans: Cooperative community college level courses in general humanities areas to the unions involved. Spin Offs: We hope next year to have a conference on Community College Labor Studies courses. At that time we shall share our experience and expertise with other two-year institutions wishing to develop similar courses.

Materials Developed:

Course Outlines, Bibliographies, Lecture Notes, and Study Guides.

Project Director:

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Title Director, Labor Studies Institute
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Department

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Institution

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Borough of Manhattan Community College
City University of New York

433

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Worker

Project Title: Training Trade Union and Community Leaders to Contain Health Costs and Improve Workplace Health in New York City, Albany, Buffalo and Long Island.

Project Duration: '79 - '80

Participants:

Number Served: 325

Trade Union and Community Health leaders

Project Summary:

The project will train trade union and community leaders in New York City, Albany, Buffalo and Long Island to recognize health hazards at the worksite, to improve worker health and to work toward the containment of health care costs. In addition to training, it will provide technical assistance to individuals and organizations seeking to achieve these ends. Finally, it will work toward developing similar programs throughout New York State, using the Cornell University Extension network.

Methods & Resources:

A series of nine college credit courses have been developed, modified and adapted to the particular area in which they were offered. In addition, conferences, seminars and other methods for health education and training have been conducted in areas of particular need and interest. Finally, a library/resource center is being developed for the use of health care consumers.

Institutionalization, Spin Offs, Future Plans:

This is the third and final year of the project. The program in New York City will be institutionalized during this year. At the same time, the project courses, will be offered in other District Offices of Cornell University -- New York State School of Industrial and Labor Relations in Albany, Buffalo and Long Island. The Project will serve to assist other organizations and institutions desirous of replicating the program.

Materials Developed:

Materials are being developed for each of the nine project courses, which will be assembled in the form of course manuals. In addition, course materials will be developed by project staff, as the need arises.

Project Director:

1. Cynthia K. Hosay, M.A.

Name

2. George G. Reader, M.D.

1. Director, Health Studies/ Research Associate

Title 2. Livingston Farrand Professor and Chairman **Department**

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Cornell University

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434

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Worker

Project Title: Critical Skills Upgrading Program**Project Duration:** 7/79 - 6/80**Participants:** Underemployed**Number Served:** 155**Project Summary:**

The program is designed to demonstrate the possibilities for sustaining and generating employment opportunity through training programs in a manner not presently supported by state or federal policy or program initiatives. It aids local employers in solving training-related problems which they have identified. By training adults in their existing work force, we not only facilitate advancement opportunities for the learners, but help to generate and/or preserve employment for many others.

Methods & Resources:

Employers selected are representative of various types of needs for upgrading. In some cases, firms are in need of incentives to expand. In others, survival is at stake. For still other employers, turnover is a significantly disruptive force, aggravated by lack of training. The Department of Commerce, local CETA prime sponsors, the Labor Management Councils and Chamber of Commerce have each helped to identify employers participating. Participating colleges subcontract through the receiving umbrella organization to deliver contoured programs, either in-plant, on campus, or both in sequence.

Institutionalization, Spin Offs, Future Plans: These efforts, which in present and planned efforts have or will involve 8 different members of the WNY Consortium of Higher Education institutions, have expanded each of the school's involvement in the private sector. Jamestown Community College, for instance, has been able to elaborate on a very successful FIPSE project in faculty brokering of educational services, while Trocaire College has made strides toward a professional certificate program for child care workers. Institutions planning to, or having already participated, also include Buffalo State College, Daemen College, Medaille College, Niagara Community College, Erie Community College and State University of New York at Buffalo. A second year's proposed activity envisions the training of prospective small businessmen in order to improve the chances of their business success and the likelihood of the addition of new labor markets to the region. Other new programs involve maintenance/machine repair and pre-supervisory training in area industry.

Materials Developed:

Materials developed to date include competency-based, contoured curriculum for lathe and mill operators, child care workers, and production supervisors. Also, a three-phase evaluation process includes documents for student, instructor, and employer data.

Project Director:**Name** Douglas J. Saxton**Title** Project Director - PROGRAM IMPACT
21 Dieffendorf Annex, SUNY at Buffalo**Address** 3435 Main Street
Buffalo, NY 14214**Telephone** (716) 831-4834**Department** PROGRAM IMPACT
Div. of Continuing Education
Institution SUNY at Buffalo - on behalf
of the Western New York
Consortium of Higher Education

Community Continuing & Service Education

A Higher Education Act, Title I Program Abstract
Worker Education

Project Title: "Increasing Worker Involvement In Job, Health, and Safety Programs"

Project Duration: One year

Participants: RI workers, organized and unorganized, including a component for jewelry workers, many of whom are women and minorities.

Number Served: approx. 350 workers

Project Summary: This project was designed to overcome barriers to meaningful participation by workers in job health and safety activities. 1) Lack of vital information was addressed through training in identifying hazards, surveying the workplace, and utilizing agencies, legal and collective bargaining rights, books and data sheets, and other resources and strategies; 2) Lack of skills in recognition and control of hazards, use of agencies and other resources, and ways to promote workplace improvements was addressed in training sessions (See above), materials and media, and especially through sharing of experiences of workers successes and failures in their own workplaces. Experts, such as Industrial Hygienists, OSHA Inspectors, and physicians provided direct training in their areas of expertise. 3) Lack of effective communication and organization is being overcome through the strengthening of the Health and Safety Committee in our local union Model, and the network of workers from different shops that was developed by the Initial Training Course.

Methods & Resources: The three stage program utilized various approaches and resources:

- I. Initial Training Course for workers from different workplaces was held at RI college and RICOSH office. Faculty included RICOSH staff, Joe Davis from RI College, guest experts, and workers experienced in job safety and health. Lectures and presentations were supplemented by student projects and assignments, and utilized shop experiences of participants.
- II. Two Model Programs Incentive program with one local union will consist of outreach and involvement of local union members in a "needs assessment" plan, followed by an in-depth training session with the local membership including followup with union members.

Institutionalization, Spin Offs, Future Plans:

The RICOSH program of worker education has been significantly improved by the experience of this Project. Materials developed and teaching methods and resources arising out of the Project will be integrated into RICOSH's program. Additionally, RI College is working on establishing a Labor Studies Program, which will also utilize materials and methods developed, and has the added benefit of a beginning network of local unions and individual workers who have manifested an interest in job safety and health education, and worker education in general.

Materials Developed: Factsheets on: Workers Compensation, The Right to Refuse Unsafe Work, Noise, The Right to Know, Directory of Health and Safety Resources, Contract Language. Additional factsheets produced by Urban Planning Aid of Boston on Solvents, and Ventilation were distributed.

Exercises on Surveying Your Shop for Safety Hazards, and Surveying Your Shop for Health Hazards, Using OSHA, and Strategies.

Project Director:

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RHODE ISLAND

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Worker Education

Project Title: Expanded Educational Opportunities
for Organized Labor in Southeast Texas

Project Duration: One Year

Participants: Union Members and their families
from Jefferson and Orange Counties

Number Served: 724

Project Summary: This program met its goal of expanding the educational opportunities of union members in the Beaumont-Orange-Port Arthur region of Southeast Texas. Based on a survey of union leaders and numerous labor locals, several short courses were developed on topics of interest and concern to union members. These courses including: 1)Public Speaking for Union Members 2)Labor Law 3) Labor History 4)Media Relations 5)Collective Bargaining 6) Financial Planning, and others. Participants were primarily union officials or those who aspired to leadership positions. The families of union members also participated in several lifestyle enrichment short-courses.

Methods & Resources: Most of the short courses were taught by Lamar University employees. Dr. Sam Parigi, Dr. Jeff Bass, Dr. James Cozine, and Mr. Chuck Butts as well as Mrs. Martha Reed served as instructors. Most of the programs followed a workshop pattern which encouraged heavy participation on the part of the student. The state office of the AFL-CIO also furnished films, slides, and printed material for several courses. Other instructors in lifestyle enrichment courses were utilized.

Institutionalization, Spin Offs, Future Plans: Union members are hoping for the establishment of a permanent labor relations department staffed by labor relations specialists who would offer continuous short courses at the university. Failing this, the Continuing Education Division will continue to function as the primary agency offering union educational courses.

Materials Developed: A short bibliography of labor history was prepared and distributed to participants. Additionally the state AFL-CIO prepared a comprehensive labor law manual for use in the program.

Project Director:

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Title I HEA State Administrator WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
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NATURAL RESOURCE DEVELOPMENT

SECTION II

ENERGY



439

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/Energy

Project Title: Technology for Arkansas Cities
& Counties

Project Duration: 15 Months

Participants: Primarily governmental officials, mayors, county judges, road superintendents, city managers, airport managers, quorum court members, city council members and other officials.

Number Served:

Project Summary:

The purpose of this continuation project was to provide engineering and scientific assistance to the cities and counties of Arkansas in solving community problems. The problems addressed were those that required the specialized talent and expertise of engineers and scientists for communities that lacked the resource to retain such personnel. In addition to maintaining a program of providing assistance for client, defined problems, two specific target areas were defined: a) Energy conservation in public buildings, and b) Personnel systems. Improving the quality of service delivered was a defined objective to provide in-depth analysis as opposed to quick, expedient solutions.

Methods & Resources:

Three methods of technology transfer were employed: 1) direct assistance, 2) seminars and workshops, 3) technical literature. The efforts resulted in assisting cities and counties with problems of solid waste, street maintenance and improvement, sewer, computers, water, etc. Direct assistance was provided for 40 cities and counties in Arkansas. The IACC program worked closely with the state Department of Energy in developing an energy program directed toward schools, hospitals, and units of local government. The IACC program worked with the Southeast Arkansas Economic Development District in providing energy audits for 30 county court houses in Arkansas.

Institutionalization, Spin Offs, Future Plans:

Impact on programs at University were positive. Students were exposed to opportunities in local government. The faculty and students involved in the project gained considerable insight into the problem of local government. The project contributed significantly to the state program of Community Service and Continuing Education.

Materials Developed: 1) "Solid Waste Management System Cost Guidelines", 2) "Computers in Local Government", 3) "Personnel Policy, Job Descriptions, Wage and Salary Administration: A Guide for Arkansas Local Government", 4) "Technology for Arkansas Cities and Counties" (slide presentation), 5) "Improving Productivity in a Municipally or Local-Government-owned Electric Utility", 6) "Economic Impact Analysis: Little Rock Regional Airport, 1978", 7) "Street Maintenance" (slide presentation and manual), 8) "Equipment Maintenance Materials", 9) Numerous short reports were provided to local officials concerning their problems.

Project Director: These were usually in form of letters & drawings.

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ARKANSAS

440

ROBERTA CARTER, UNIVERSITY OF ARKANSAS

Title I HEA State Administrator

Community Continuing Service & Education

12-414

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Energy Conservation: Actions for
Saving Dollars (\$) and Fuel

Project Duration: 12 Months

Participants: Homeowners (Coop. Ext. Service),
Business and Industry, Utility Users
(Ga. Power, TVA), Planners (APDC's),

Number Served: 240,000

Project Summary: Educators (CESA), Builders (HBAG),
Agriculture (GFB)

This media project is designed to develop and disseminate reliable energy conservation to the citizens of Georgia residing in the northern half of the state. Both television and radio public and commercial stations are to be utilized in this information dissemination project. Topics for presentation include: (1) reducing energy waste; (2) ways to beat inflation through energy savings; and (3) encouraging change in lifestyles to accomodate energy conservation.

Methods & Resources:

Three 30-minute television programs are to be developed. Each of the programs will address one of the topics described in the project summary. In addition, 30-second radio spots are to be taped for dissemination to radio stations in the targeted geographic area.

Institutionalization, Spin Offs, Future Plans:

Other than housing prepared project materials, there are no plans for institutionalizing this project. It is thought that a successful program of this nature will lead to similar programming in the future.

Materials Developed:

Three 30-minute video-taped programs on energy conservation will be prepared by SCTV. Several 30-second radio spots on energy conservation will be prepared by WGTV.

Project Director:

Name Dr. Allen B. Moore

Title Assistant Professor

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Department Institute of Community
Institution and Area Development
University of Georgia

GEORGIA

411

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Solar Workshops

Project Duration: 7/79 - 6/80

Participants: Residents of Rural Southern Illinois

Number Served: approximately 100,000

Project Summary:

In a country where energy poses a major threat to day-to-day survival, there is much that the average consumer can do, but knows little of. Through a series of workshops, the Energy Resource Group will familiarize rural Southern Illinois residents with concepts concerning energy conservation and alternative energies (solar, wind, etc.) These concepts will range from the methodology behind energy measures to such helpful hints as sources for supplies, tax break benefits and payback periods.

Methods & Resources: Many concepts like these are included in the programmed workshops that are carried out by the Energy Resource Group. As well as the workshops, the group publishes a monthly newsletter containing summaries of topics discussed in the workshops and blueprints/workplans of low-cost solar devices. The group will locate sites best suited to construction of a solar greenhouse and low-cost solar collectors. Group members work with retailers in the rural communities to familiarize them with construction supplies they may stock for the workshop participants. Lists of supplies and their distributors are also furnished by the group to interested participants so that techniques learned in the workshops can be fully implemented.

Institutionalization, Spin Offs, Future Plans:

The Energy Resource Group is a newly-formed extension of the Division of Comprehensive Planning and Design. Since 1972, the Design Program within the College of Human Resources at Southern Illinois University-Carbondale has been acclaimed nationally for its involvement in energy conservation and low-cost solar devices.

Materials Developed:

Project Director:

Name Richard Archer

Title

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University - Carbondale

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ILLINOIS

Title I HEA State Administrator: Jacob Jennings, Jr., Illinois Board of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: "Model Programs for Agency Personnel
Interacting with Consumers on Energy
Conservation"

Project Duration: 6½ months

Participants: Public agency employees in Terre Haute

Number Served: 18

Project Summary:

The project trained a group of public agency employees to provide analyses of thermograms and to make suggestions for appropriate corrective energy conservation based on those analyses to homeowners and building managers in the city of Terre Haute.

After training in the interpretation of thermograms (which were available for every structure in the city), public employees then went out into the community and provided individual analyses to homeowners.

Methods & Resources:

The training program for the Thermogram Analysts consisted of six sessions, each three hours long, conducted over a six-week period.

The program used the services of four Indiana State University faculty members and the resources of an aerial infrared radiation survey of the entire Terre Haute urban area (funding for the survey was not provided by Title I).

Institutionalization, Spin Offs, Future Plans:

The city government has significantly broadened its thermography program, and the ISU staff have agreed to up-dating sessions for analysts trained under the program.

Additional Title I-A funding was obtained which will enable project staff to describe the thermography program and its community energy conservation potential to city and town representatives throughout Indiana.

Materials Developed:

A comprehensive Thermogram Analyst Handbook was developed for use in the training sessions and provided to each participating individual.

Project Director:

Name	Ralph A. Llewellyn	Department	Department of Physics
Title	Chairman	Institution	Indiana State University
Address	217 North Sixth Street Terre Haute, Indiana 47809		
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INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Minorities

Project Title: "Latinos Unidos Conservando Energia"**Project Duration:** 9 months**Participants:** The low income, Spanish speaking community in South Bend**Number Served:** 100 (workshops)
20,000 (media)**Project Summary:**

The overall goal of the project was to provide information on energy conservation in a way that was accessible to Spanish-speaking people in the Latino community of South Bend. The far-ranging goal was to provide this information in the form of resource packets and audio visual materials that could be readily used in Latino communities across the United States.

Community workshops, hands-on experience, radio programs, and slide presentations were offered as part of Project LUCE.

Methods & Resources:

24 programs were offered in union halls, adult education centers, and churches. Home winterization projects were presented as demonstrations in several homes in the community. A series of ten, five-minute, energy "soap operas" were produced and broadcast in Spanish.

There was a great deal of community cooperation involved in presenting the many services of this project. The project also benefited from the ACTION program (home winterization) and a national Title I-A program, Project RENEW.

Institutionalization, Spin Offs, Future Plans:

The major institutional spin-off of Project LUCE was the addition of two experimental Spanish courses to the IU-SB curriculum, which are designed to provide instruction in the grammar and writing of Spanish to individuals who have a speaking knowledge of Spanish (such as children of migrant farm workers).

The community of South Bend is continuing to offer certain portions of the LUCE project to interested individuals on an as-needed basis, also.

Materials Developed:

A resource packet was developed which included readily-available energy information and extensive materials developed by project staff. New materials included Spanish translations of various energy retrofit lessons, programs texts for five workshops, a slide show of 550 energy-related slides, a Spanish brochure on consumer rights, and the series of radio program. All materials are available for dissemination.

Project Director:**Name** Frank Steggert & Leonard Fleck**Title****Department** School of Public and
and Environmental Affairs
Institution Indiana University**Address** 1700 Mishawaka Avenue, Room 223**Telephone** (219) 237-4131

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Power to the People: A Model Program
for Adult Education in Energy Topics

Project Duration: One year

Participants: Community citizens in and around seven
western Kansas communities

Number Served: 4,424

Project Summary: Six community colleges and one four-year public institution in the western part of the state developed an energy information program to be provided in a collaborative fashion. Specific objectives of the project were: 1) Construct a master course on energy topics by combining contributions from consortium teachers at seven locations; 2) Provide the master course, in practical segments of the adult population; 4) increase consumer knowledge of energy principals, terminology, products, techniques, and methods; 5) Encourage consumer use of energy conservation techniques and alternative sources; 6) Reduce the likelihood of consumer fraud in energy products and services, and reduce dissatisfaction by uninformed or misinformed consumers.

Methods & Resources: A master course on energy topics was developed through the efforts of faculty from all seven public higher education institutions. The master program was composed of learning modules which were provided in all communities. Each community and community college identified their own particular energy information needs and developed a process to meet the needs. In one community single topics were organized in day long conferences, in another a community energy fair was established. In two communities energy projects were initiated on a large scale through community action. A continuous flow of information continued among the seven communities throughout the year because of the consortium involvement.

Institutionalization, Spin Offs, Future Plans:

Continued efforts in the area of energy are underway in most of the communities. No further plans for this particular project, however, were contemplated.

Materials Developed:

The master course was developed and is currently utilized in each of the community colleges. The material was not planned for further dissemination.

Project Director:

Name	Mrs. Elizabeth Stevens		
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Address	Pratt, Kansas 67124	Institution	Pratt Community College
Telephone	(816) 672-5641		

KANSAS

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka, KS 66612

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy

Project Title: Park Heights Neighborhood Energy
Conservation Project

Project Duration: 8/78 - 9/79

Participants: Tenants and Residents in a predominantly
Black and low-income neighborhood in Baltimore, MD

Number Served: N/A

Project Summary:

Residential energy conservation workshops were held. Residents received information on self-help conservation techniques, energy financial assistance for conservation and a discussion of available assistance and programs in the Maryland Energy Office and Baltimore City Energy Education Office. In general, efforts were made to make residents aware of the need to use energy wisely.

Methods & Resources:

Two workshops were conducted. Both were designed with guest speakers and question and answer periods. In workshop I, a film was shown on the "Energy Problem" with a presentation from Baltimore Gas and Electric Company. Workshop II focused on programs, assistance and self-help strategies.

Institutionalization, Spin Offs, Future Plans:

This project provided the Park Heights Community Corporation, a local citizen's organization, with an initial venture into the area of residential energy conservation. An energy corner has been established in the office which consists of literature on energy.

Materials Developed:

Project Director:

Name	Major L. Clark, III	Department	City & Regional Planning
Title	Associate Professor	Institution	Morgan State University
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Telephone	(301) 444-3250		

MARYLAND

Title I HEA State Administrator: Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy

Project Title: Energy Volunteers in Alternatives
and Assessment

Project Duration: 8/78 - 9/79

Participants: Varied widely

Number Served: N/A

Project Summary:

The project had three goals: to train volunteers to become resource persons on energy alternatives in their communities; to train more technically oriented persons to do energy assessment for schools, public buildings, etc.; to establish a resource base (books and audio visuals) to be used by the community.

Methods & Resources:

The program coordinator presented a seminar series which received a very good evaluation from the participants. A number of faculty members and administrators assisted in carrying out the project.

Institutionalization, Spin Offs, Future Plans:

The College found that this was a difficult project to carry out because there is still a certain amount of apathy among the public about energy. However, the project did make people aware of this problem. We are planning to continue developing community service programs in this area. The resource data base will be most useful in offering these further programs.

Materials Developed:

Project Director:

Name	Marvin J. Albinak, Ph.D.		
Title	Professor of Chemistry	Department	Science and Math
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Telephone	(301) 682-6000		

417

MARYLAND

Title I HEA State Administrator: Tom Basil, Federal/ State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Education Media

Project Title: Energy: Aesthetics and Conservation**Project Duration:** 8/78 - 9/79**Participants:** Interested citizens, local builders, educators, architects and designers.**Number Served:** N/A**Project Summary:**

The project achieved a better awareness among Maryland citizens of the role which the public and business sectors of the community could play in planning and implementing effective solutions to the energy problem. The program used the media to bring about public awareness of passive energy control measures involving a combination of building design, construction and siting and landscape planning.

Methods & Resources:

Representatives of the building industry, legal, engineering and academic sectors were involved in the utilization of passive energy control through a non-credit public workshop on the subject held at Hood College. A model house and energy conserving landscaping were established. Information regarding relevant passive energy control was collected and disseminated to interested citizens and the media.

Institutionalization, Spin Offs, Future Plans:

The program achieved its basic objectives and information about the program was widely disseminated via the news media, and is available to the public.

Materials Developed:

A display booth was developed for use at various Fairs and Garden Shows, two surveys were conducted regarding the impact the program had in disseminating knowledge to the public. In addition, an instructional passive energy display model was developed.

Project Director:

Name Dr. Barbara N. Dillford and
Mrs. Margaret M. Kline

Title **Department**

Address Frederick, MD 21701 **Institution** Hood College

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MARYLAND

Title I HEA State Administrator : Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Housing

Project Title: Property Maintenance and Housing
Rehabilitation for Energy Conservation
through Education and Training

Project Duration: One Year

Participants: Homeowners, aged 20 to 65

Number Served: 25

Project Summary:

Funds for this project: 1) preserved and improved property, 2) provided training for limited skilled craftspersons in energy-related home repair and maintenance, 3) taught winterization and energy conservation techniques, and demonstrated the potential of such a program for contributing to the community in terms of business development, jobs, services and other economic and social impacts.

Methods & Resources:

The project consisted of courses and workshops. The courses were as follows: Business Law, Carpentry and Maintenance Skills, and Carpentry Practicum. The object of restoring and maintaining property was met. Members of the class participated in the construction of a solar collector for a community project. Several guest lecturers supplemented the program.

Institutionalization, Spin Offs, Future Plans:

Roxbury Community College is building upon the knowledge gained from this project to develop a major in solar energy technology.

Materials Developed:

Curriculum outlines for energy conservation, use of small hand tools, legal aspects of housing maintenance. Mock walls were constructed in order to demonstrate proper insulating techniques.

Project Director:

Name Booker DeVaughn

Title Dean Continuing Education

Department Continuing Education

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Institution Roxbury Community College

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419

MASSACHUSETTS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Operation: Save America's Valuable
Energy (Operation SAVE)

Project Duration: 78-79

Participants: Adult population of Kent County

Number Served:

Project Summary:

A second year expansion project, Grand Rapids Junior College continues to address the development of an institutional response to energy education and the community. In 1978-79, Title I funds were used to produce two, thirty minute tapes on energy conservation. These tapes have been distributed throughout the country and have been utilized by public schools, colleges and universities, utility companies and are available for commercial and public television use.

Methods:

An advisory council composed of leaders from business, labor, education, energy and public agencies have given direction to the energy education effort. Community forums have been provided in the months of January, February and March whereby over 600 people have accessed. In addition, all agencies now use the clearinghouse provided by the institution for dissemination purposes.

Institutionalization, Spin Offs, Future Plans:

Through its development under a Title I grant, Grand Rapids Junior College took on the coordination of the four state "The Way We Live" community energy forums sponsored this past winter by the American Association of Community and Junior Colleges and the National Endowment for the Humanities. Through this four state involvement and through the Title I effort, Grand Rapids Junior College has involved various departments and divisions within the institution in leveraging resources for expanded energy related training and instruction.

Materials Developed:

Two, thirty minute tapes on energy conservation, radio spots, and community promotional material.

Project Director: Lynne Goede

Title	Coordinator, Energy Programs	<i>Department</i>
Address	143 Bostwick, N.E. Grand Rapids, Michigan 49503	<i>institution</i> Grand Rapids Junior College
Telephone	(616) 456-4895	

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Solar Heating Made Easy

Project Duration: One Year

Participants: Carpenters, plumbers, builders, teachers, **Number Served:** 150
civic leaders, local officials, labor union members & Missouri Community Betterment
Association members of Missouri
Project Summary:

Hands-on training in the complete process of construction and installation of solar heaters was accomplished and has resulted in the addition of solar heaters to several Missouri communities and the addition of trained builders from various areas of the State who will be able to reproduce the units and train others.

Workshops which included classroom training and actual construction of solar units provided a very effective learning atmosphere. Many participants had previously believed that solar heaters were expensive and difficult to build, required a great deal of technical knowledge and understanding of theories, and were only applicable under very special conditions. The workshops focused on effective solar heaters of simple design with low construction costs expelling the previously held views and making the participants very

Methods & Resources: enthusiastic about the prospect of applying their newly acquired knowledge back in their community.

Prior to the workshops a publicity campaign was initiated. Communities where workshops were held selected a home or commercial building to receive the solar unit. Sketches of the building were forwarded to the project personnel who designed a unit specifically for the recipient building. Prior to the workshop, on-site visits were made to insure all materials, etc., were in order. Workshops lasted three days and included lectures explanation of concepts, and other abstract training and actual construction and installation of a unit during which time constant discussion, explanation and aid was provided.

Institutionalization, Spin Offs, Future Plans: 150 people received training through the workshops.

Media exposure has been tremendous on this project. The seed has been planted for large scale implementation of solar units, interest has been rising nationwide and it is felt this project has had a positive influence on interest in Missouri. Slide presentations have been made at various community meetings. City governments are expressing interest in utilizing rehabilitation funds to install solar heaters, thus far two cities propose to install heaters on 20-30 houses using these funds. Builders trained through the workshops will begin to effect an impact that will expand as it progresses into the housing and commercial market.

Materials Developed: ing and commercial market.

Promotional brochures were developed and distributed prior to scheduling of workshops. A slide presentation was developed to promote interest and understanding in community groups. Handouts of designs, materials lists, cut schedules, nail and glue schedules and installation instructions and plans were developed and distributed during workshops.

Project Director:

Name Dr. L. E. Banks

Title Physics Department Head

Department

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Springfield, Missouri 65802

Institution Southwest Missouri State
University

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451

MISSOURI

David Johnson
Division of Community Development

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy/Education Media

Project Title: Citizens Energy Information Center

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: Skilled and Service skilled Trades Persons,
Teachers of Adult Education Solar Energy
Courses, Private Citizens

Number Served: 363 plus an estimate of
20,000 reached through
mass media programs.

Project Summary:

To provide hands on workshops, training sessions, and information on alternative energy resources and their use in the conservation of energy.

Methods & Resources: The resources of three institutions were employed in developing a curriculum that can be used by institutions in the areas of alternative energy resources and uses. A non-profit agency, Midwest Energy Alternatives created the information and energy materials center. The information in part was provided through the use of a mobile trailer taken to a variety of sites by the Midwest Energy Alternative organization and demonstrations were given and material distributed from the trailer.

Institutionalization, Spin Offs, Future Plans: Cooperation between a private 4-year, public 4-year, and public 2-year institutions of higher education and a voluntary organization concerned with the alternatives available in the energy area was a direct spin off. Much of the activity is being continued by the participating institutions and Midwest Energy Alternatives.

Materials Developed: Curricular materials for courses and workshops. A reference library was assembled and demonstration projects prepared. A Midwest Energy Alternatives bulletin was started.

Project Director:

Name David Osterhout

Title Vice President for Finance

Department

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Institution Doane College

Telephone (402) 826-2161

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy / Government Official Training

Project Title: Energy Orientation/Education Workshops

Project Duration: 16 months

Participants: Selectmen or mayors, public works directors, and clerks of towns and cities

Number Served: 120

Project Summary:

Inform, orient, and educate interested citizens, members of community business and commercial sectors, and elected or appointed officials regarding current and future energy concerns directly affecting their areas of responsibility and need.

Methods & Resources:

Six one day workshops around New Hampshire covering the following topics: Participant interest survey, Federal legislation update, total energy management, practicing energy audits, governmental assistance, solid waste management and recovery, analysis of energy conservation methods as applied to public buildings, and costing and payback periods.

Institutionalization, Spin Offs, Future Plans:

This project depended heavily on a close working relationship between St. Anselm's College and the Governor's Council on Energy. The materials prepared will be available for use by the Council in the future.

Materials Developed: Texts were developed on the following:
The Concept and Theory of Life - Cycle Costing
How to Organize a Community Solid Waste Committee
Intent, Overview, and Goal of Governor's Council on Energy
Energy Management in Public Buildings
NH Energy Related Services and Sources of Information
NH School Energy Audit Program

Project Director:

Name Robert Monier

Title Professor, Director

Department

Sociology

Address Manchester, NH 03102

Institution

Urban Studies

St. Anselm's College

Telephone 603/622-3878

453

NEW HAMPSHIRE

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Ohio 2-Year College Project in Community Energy Conservation Instruction

Project Duration: February 1978 -
December 1978

Participants: The four member institutions of the Ohio 2-Year College Consortium for Energy Education participated in the development of the modules. The actual number of people using the modules as students is approximately 4,000 to date.

Number Served:

The project had as its goal the development of materials concerning the extent and seriousness of the energy problem; development of materials concerning energy conservation techniques; and distribution of the developed materials to 2-year colleges as part of their continuing education programs.

Methods & Resources: Selected faculty were engaged to produce an 11-module training package on energy needs, uses, and conservation for use in Ohio's two-year institutions as a part of their continuing education offerings mainly for individuals, home owners, and operators of small businesses.

Institutionalization, Spin Offs, Future Plans: The 11-module package has been sent out to 50 two-year colleges who have used the package in whole or in part for individuals and businesses. It is hoped that the material can be presented on certain cable television stations. The possibilities as to the use of these materials is almost limitless.

Materials Developed: An 11-module training package, including audiovisuals and teacher's manual, is available.

Project Director:

Name	Russell W. Jordan		
Title	Administrative Assistant to the President	Department	
Address	550 E. Spring St., P.O. Box 1609 Columbus, Ohio 43216	Institution	Columbus Technical Institute
Telephone	(614) 227-2400		

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy / Environment

Project Title: Seminar Series in Energy Research & Conservation & Environmental Protection
Project Duration: 10 Months
Participants: Community Citizens
Number Served: 320

Project Summary:

The purpose of this seminar series was to increase citizens' awareness of energy and its conservation & the conservation of our natural resources. Seminars (lecture/discussion format) were presented to the public by experts in the fields, to inform them of the various forms of energy, their uses, future and conservation. Energy conservation booklets, prepared by Oklahoma State University, were distributed to the participants & citizens of the community.

A total of eight seminars were held at various times during the funding period. Each of these dealt with a specific aspect of energy and conservation.

Methods & Resources:

The main thrust of the program, directly informing the public, was accomplished by using speakers to deliver programs which dealt with one area associated with the main theme of the entire project. These were held at various times, and all were publicized, to allow maximum exposure to the largest total audience. The second thrust of the program included the dispensing of energy conservation booklets to the participants and area citizenry. These booklets were prepared by Oklahoma State University (Industrial Engineering & Management Division) also under a Title I grant.

Institutionalization, Spin Offs, Future Plans:

There were no direct institutional spin-offs. The only future plans call for the continued distribution of the energy conservation booklets to area citizenry by our Community Services Department.

Materials Developed:

No materials other than those to advertise the program were developed as a result of the project. However, the booklet described above is available through Oklahoma State University. Title: "Saving Money Through Energy Conservation," Second Edition. Authors: Michael W. Presley, Wayne C. Turner & Philip E. Hicks.

Project Director:

Name Mike Cummins
Title Division Director of Math, Sciences, & Business
Department Biology
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Institution Claremore Jr. College
Claremore, OK 74017
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455

OKLAHOMA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Conserving Energy Saves Consumer Dollars **Project Duration:** One year

Participants: Citizens and students of Southeastern Pennsylvania **Number Served:** 485

Project Summary: The objectives of the CONSERVING ENERGY SAVES CONSUMER DOLLARS project were:

- 1) To develop an everygy conservation program applicable to the consumer
- 2) To teach energy conservation techniques to the general public
- 3) To field test the course at the areas served by Bucks County Community College, Delaware County Community College, Montgomery County Community College, and Chenney State College.
- 4) To offer the program to the general public constituencies served by each institution at locations convenient to the consumer
- 5) To offer the program, appropriately modified, to specific target groups.

Methods & Resources:

The project content of "Conserving Energy Saves Consumer Dollars" was originally divided into ten two-hour sessions. The first two sessions were to be on the automobile, the third and fourth on appliances, the fifth through eighth on the home, and the final two on the future of energy sources. After piloting this sequence the content was readjusted into four three-hour sessions dealing with an introduction to the energy crisis and automobiles first, appliances second, homes third and future energy sources fourth.

Institutionalization, Spin Offs, Future Plans:

The most important outcome of this project that is worthy of dissemination to other states and institutions of higher education is that energy conservation programs are dependent on community readiness which has not yet arrived. The public is apathetic about everygy conservation except for a few concerned individuals.

Materials Developed:

Project Director:

Name Dr. Eugene J. Kray

Title Dean

Address Media, PA 19063

Telephone (717) 783-3117 (Harry Reimer)

Department Community Education

Institution Delaware County
Community College

PENNSYLVANIA

456

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: RI Energy Education Project

Project Duration: 7/79 - 7/80

Participants: Building Contractors, Architects, Bankers, Political Leaders, and General public

Number Served: 1000 (approx.)

Project Summary:

The project's goal was to influence energy policy-makers to support alternate energy use in new housing construction and to promote energy conservation among the general public. A secondary aim was to promote alternate energy interest among high school and college students.

Our publication "The Yankee Power Miser" publicized alternate energy experiments and projects being undertaken across the country. Lectures by professionals in the energy field were sponsored for the public. An energy contest to foster creative approaches to use of wind power was held.

Methods & Resources:

Resources used included energy experts from several colleges and community energy professionals (hydro power consultants, solar architects, community organizers). An engineer was used to design specifications for the energy contest. A University of Rhode Island student group (RI Public Interest Research Group) co-sponsored one lecture series with us. Several stores donated prizes for the energy contest.

Methods used included newspaper advertising, press releases, newsletter publication, flyers announcing energy contest.

Institutionalization, Spin Offs, Future Plans:

The University of Rhode Island provided matching funds for the project. Programs started under the project included newsletter, lecture series, energy contest, and studies of building contractor and realtor approaches to energy in housing.

Materials Developed:

Newsletter "The Yankee Power Miser" -- 4 issues per year
Technical specifications for Wind Machine Contest
Survey forms and results for building contractor and realtor surveys on energy in housing (conducted statewide).

Project Director:

Name Dr. Frank Heppner

Title Professor

Department Zoology

Address Kingston, RI 02881

Institution University of Rhode Island

Telephone (401) 792-2372

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Older Adult

Project Title: Energy Action II

Project Duration: One year

Participants: Low-income and elderly

Number Served: 500 (approx.)

Project Summary: The task of Energy Action II has been to identify citizen interests in energy policy and to enable organized citizens to create new mechanisms providing access to energy policy-making in the community, state, and at the federal level. Participants have defined their concerns through local community meetings and through a statewide convention of Energy Action participants and other community groups.

Through the agenda for action defined at the convention, community chapters of the Energy Action program have conducted outreach programs and forums with state representatives. The various chapters have also continued to coordinate their activities with each other.

Methods & Resources: Community organizing techniques were the primary methods used in Energy Action II. This involved training individuals with particular issue concerns not only in ways to personally participate in policy-making, but also in how to generate group-level community action on common concerns. Extensive individual personal training by project staff and volunteers, small group meetings and larger community forums were combined to form local chapters self sufficient in decision-making. Training attention was also paid to methods of coalition-building among various types of community groups.

Institutionalization, Spin Offs, Future Plans: As planned, Energy Action participants have worked closely with local members and staff of the Coalition For Consumer Justice (CCJ), a statewide consumer organization. This relationship ensures the continuance of the local efforts and provides a medium for continued joint action with other communities. CCJ staff researchers are available to respond to research requests on energy issues. Backed by CCJ assistance, the Energy Action chapters are in a position to further expand their own outreach efforts in their communities.

Materials Developed: Primary materials developed have been fact sheets on specific energy issues prepared for participant use and distribution to local communities. The CCJ Newsletter served as a communication tool among not only Energy Action participants, but over 2,000 other Rhode Island citizens. Special legislative training sessions produced materials useful for legislative analysis and understanding the operations of the Rhode Island General Assembly.

Project Director:

Name William Whit, Ph.D.

Title Assistant Professor

Department Sociology and Public Welfare

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Institution Rhode Island College

Telephone (401) 456-8026

RHODE ISLAND

Title I HEA State Administrator: Paulette M. Anjorin, Postsecondary Education Commission

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Energy/Government Official Training

Project Title: Energy Recovery From Municipal Solid Waste

Project Duration: One year

Participants: City Administrators from Texas cities.

Number Served: 130

Project Summary: The project was designed to provide city officials with information and the necessary skills to determine when and if a city should convert from a land-fill based to an energy and resource recovery based solid waste disposal system.

Methods & Resources:

A decision guide was produced and published. The guide was used in workshop and mailed to all Texas cities.

Institutionalization, Spin Offs, Future Plans:

One person who worked on the project will spend a year working with Federal and state officials to develop and evaluate future energy and resource recovery projects. All members who worked on the project are frequently asked by city officials for advice on questions related to energy and resource recovery from solid waste.

Materials Developed:

Book on how to evaluate energy and resource recovery alternatives for use by city official.

Project Director: Gary Halter

Name Gary Halter

Title Associate Professor

Department

Address Department of Political Science

Institution Texas A&M University.

Telephone 713-845-3127

TEXAS

459

Title I HEA State Administrator

EDUCATION BOARD, TEXAS COLLEGE
UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water / Energy

Project Title: Coping with West Texas Twin Crisis:
Water & Energy

Project Duration: June 1, 1978
to August 31, 1979

Participants: Municipal Special District & Public
School officials of West Texas (Abilene-El Paso and
Odessa-Spearman); 9% of participants were women ages under 24 to over 55

Number Served: 183

Project Summary:

Presentations were made by experts in their fields followed by dialogues initiated by members of the audience. This format enabled officials of the region's governmental entities to become informed of current programs, mostly state and federal, and the latest research problems of the region's dwindling groundwater supply, and the impact of the energy shortage upon it. This format provided local feedback for program administrators and enabled local officials to monitor such programs.

Methods & Resources:

Two two-day symposia were conducted, one each on water and on energy. The water symposium emphasized: the Administration's national water policy -- its pro's and con's--; its affects on West Texas; the quality and quantity of the region's public water supplies, with particular reference to the federal Safe Drinking Water Act; three major federal studies of water resources of the entire High Plains; and means of stretching existing water supplies. The energy symposium focused upon: the Administration's proposed national energy policy; Texas state response to it; latest research findings regarding alternative energy sources; and, the role of the private sector in the region's energy crisis.

Institutionalization, Spin Offs, Future Plans:

Principal presentations at the water symposium, together with analyses of each, provided a series of weekly broadcasts by the Texas Tech radio station. Officials of regional water districts and members of related interest groups are holding discussions concerning the possibility of an annual water symposium along the lines of this one. Material presented there has also been incorporated as part of a series of documentaries on the water situation by a local TV station and an Amarillo radio station. Edited versions of all presentations made at the water symposium are to be printed over the next several months in The Cross Section, official publication of the multi-county High Plains Underground Water Conservation District, Lubbock, Texas.

Materials Developed:

The entire proceedings of each symposium are in the process of being published, each about 300 pages in length. They are being sent free to all who attended or participated in the particular symposium.

Project Director:

Name Dr. Frank L. Baird

Title Associate Professor

Department Political Science

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WILBUR W. HURT, TEXAS COLLEGE & UNIVERSITY SYSTEM

TEXAS

Title I HEA State Administrator

Community Continuing Service & Education

12-434

A Higher Education Act, Title I Program Abstract

Project Title: Housing, Economics & Energy Project

Housing/Energy

Project Duration: 1 Year

Participants: Project served three clear popu-

lations: King Street area residents of Burlington, who are 90% low income, without high school education; clients of Adult Basic Education; the city's politicians & identified

Project Summary: concerned citizens

Number Served:

This project addressed problems of housing facing Burlington's low income residents. Objectives were to gather and assess housing-related information for use by residents of low income neighborhoods, the Burlington Planning Office, and others; to develop and implement community education seminars for the purpose of providing a base of knowledge and exploring new solutions to the city's housing problems; and to address the problem of energy inefficiency through practical information and skills training workshops.

Methods & Resources: Housing information was gathered through a housing survey. A library of reports, studies, and data has been developed and maintained. Project staff developed and distributed a directory of energy resources for the county. Community education seminars were held weekly; a community newsletter was produced and a housing forum sponsored. Weekly coffee hours were implemented where tenants, homeowners, and landlords, business people, and city officials could address a myriad of issues facing the King Street area. A workshop series addressing problems of energy efficiency was presented using outside community resource persons. A short radio show as taped and aired on energy conservation.

Institutionalization, Spin Offs, Future Plans:

A primary positive impact of this project has been the establishment of a good working relationship between low income residents and various branches of city government.

Materials Developed: Newsletters, Resource Guides, Energy Fact Sheets.

Project Director:

Name	Andrea B. Rogers, Director	
Title	University of Vermont Church Street Center	
	135 Church Street	Department
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		Institution
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VERMONT

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Community Action Model for Energy Conservation

Project Duration: 14 months

Participants: Urban and Rural Consumers, Primarily Home Owners

Number Served: 2475

Project Summary: The project refined energy conservation educational materials, analysis instruments, and retrofit instructional materials created for delivery to the public and delivered these materials through several means to several audiences. The delivery mechanism included workshops delivered by experts and by local citizen groups trained by the project for this purpose and community based motivational methodologies applied to small homogeneous communities. The materials and delivery mechanisms were successful in changing attitudes, changing energy use behavior (if long enough time passes) and can be used by citizen groups themselves with some technical support.

Methods & Resources: The major part of the project was workshops for citizens directly and workshops to train other citizen groups to present energy workshops for fellow community members. On site inspections and audits of homes by project experts were used to train local citizens and to refine the analysis tools prepared for the project. Computer programs written to analyze energy use in homes and compare retrofit options were applied and refined during the project.

Institutionalization, Spin Offs, Future Plans: The data, materials, and experience derived from this project will be used in various aspects of the energy programming of the Virginia Cooperative Extension Service and will be used partially in the Virginia Energy Extension Service program. A direct application of the project will be applied to community service programming with the urban poor in a south central Virginia city. It is expected that future applications of the project results will be made with several communities in the state.

Materials Developed: Energy Audit Materials: Check lists, information sheets and how to to it pamphlets were completed for energy use in residential and commercial settings. Analysis of energy saving procedures in transportation and in life style changes were developed and printed as worksheets, information sheets. Workshop outlines, background information papers and instructor's notebooks were made for the training of citizen groups to do energy workshops in the community.

Project Director:

Name	Samuel P. Bowen	Department	Physics -Extension
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VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Energy

Project Title: Home Energy Conservation**Project Duration:** 1978 (14 months)**Participants:** Professionals from 33 agencies in community service/education.**Number Served:** 90**Project Summary:**

The Home Energy Conservation Training Program was a project designed to conduct four training sessions in Northern West Virginia to train 100 selected community specialists representing Community Action, Cooperative Extension, Department of Welfare, Senior Citizens, and other outreach programs. The training consisted of instruction in contemporary knowledge, skills, and methods of home energy conservation, and how that information may be taught to others. After training, the community specialists were assisted in presenting community workshops or training sessions on home energy conservation to individuals and community groups. Dissemination of such information ultimately reached more than 2,500 West Virginia citizens.

Methods & Resources:

The training sessions for community specialists focused on knowledge and methods of home winterization and energy conservation, and how to demonstrate the techniques to others. Emphasis was placed on low-cost activities, projects, and ideas to conserve fuel in family dwellings such as mobile homes, houses, and apartments. The energy conservation methods were practical and appropriate for low-income, elderly, and disadvantaged citizens.

Institutionalization, Spin Offs, Future Plans:

An important institutional change that has been influenced by the project is the willingness of WVU to make available a University-owned house to be used as an energy conservation and housing retrofit model.

The Energy project team leader attended an OEO/Community action weatherization conference in Baltimore this past March and was asked to present information.

Materials Developed:

Home Energy Conservation Primer (originally developed as a training manual, this document was revised and published for general use by community service professionals).

Project Director:**Name** David L. McCrory, Ph.D.**Title****Department****Address** 2929 University Avenue
Morgantown, WV 26506**Institution** West Virginia University**Telephone**

WEST VIRGINIA

463

Title I HEA State Administrator: Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Energy Management

Project Duration: 1978-79

Participants: Professionals in Home Economics and
cross-section of adult population

Number Served: 582 directly
30,000 via mass media

Project Summary: The Energy Management project was designed to meet the following objectives:

Conduct an "energy management" workshop for adult educators, secondary educators, and extension personnel to increase awareness and cognition of solutions to energy management problems.

Develop teaching modules that can be used with county adult groups to develop concepts on energy management using a problem-solving approach.

Instruct county adult educators to use the teaching modules.

Design and implement adult classes emphasizing concepts related to energy management.

Methods & Resources:

Instructional techniques for the workshop were a multi-media lecture approach for large group sessions and a hands-on laboratory and problem-solving approach for the small group and independent study. There was opportunity for interaction with speakers on an informal basis. A resource center was set up and was open during the afternoons for participants' use.

Institutionalization, Spin Offs, Future Plans: Energy management will be incorporated into existing Home Economics Education courses at West Virginia University. Forty-nine educators and Extension personnel who completed the workshop have training in energy management which will enable them to incorporate energy management in their classes. They have units which they developed in the workshop to facilitate their teaching. They also have the expertise to teach energy management to fellow educators and others in their communities.

Materials Developed: Five energy management modules for teaching adults were developed as a part of this project. The modules are planned for two-hour periods each. They include pre and post-evaluation instruments, information about teaching energy management to adults and publicity techniques. Copies will be placed in the West Virginia Vocational Curriculum Laboratory at Cedar Lakes, West Virginia, and in several colleges and universities in the state.

Project Director:

Name Sharon Redick, Ph.D.

Title Associate Professor

Department Family Resources

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Morgantown, WV 26506

Institution West Virginia University

Telephone

WEST VIRGINIA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Energy

Project Title: Energy Conservation and Awareness

Project Duration: One year

Participants:

Number Served: 2,300

Project Summary: This project had two specific objectives:

1. To develop an Energy Awareness slide/script presentation
2. To schedule at least 100 energy conservation presentations and short workshops throughout our service area directed toward civic and community organizations, senior citizens' groups, action groups, teachers, and the general public.

Methods & Resources:

The primary materials used in the project were a slide/transparency presentation involving about 70 slides and transparencies. The presentation package was accompanied by a full-length script, a pre-test questionnaire and a variety of energy conservation publications.

Institutionalization, Spin Offs, Future Plans:

The project has enabled us to develop a capability to offer energy information upon request. Combined with other non-federally funded projects, Tech now has the materials, as well as the personnel to continue an energy education service upon request where primary professional duties permit.

Materials Developed:

A slide presentation on energy conservation

Project Director:

Name Ken C. Burrows

Title Acting Chair

Address Montgomery, WV 25136

Telephone

Department Extension and Continuing Education
Institution West Virginia Institute of Technology

465

WEST VIRGINIA

Title I HEA State Administrator : Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Housing / Energy

Project Title: Energy Conservation: The Home,
Remodeling and New Construction

Project Duration: 1978-79

Participants: Homeowners, teachers, home builders

Number Served: 29 (25,000 by mass
media)

Project Summary:

This energy conservation project was designed to provide information on procedures to enable homeowners to conserve energy in their present homes or to plan for energy conservation in their new homes. It provided information to the construction industry to facilitate planning for energy conservation in remodeling or new construction and aided high school and elementary teachers to incorporate subject matter on energy conservation in their teaching.

Methods & Resources:

The workshop included four meetings which were four hour sessions. The sessions were held weekly and were presented by several consultants. The presentations were made by use of slides, films, discussion and packets of printed materials. Displays including reference materials were available during the sessions.

Institutionalization, Spin Offs, Future Plans:

College faculty who participated will incorporate material on energy conservation in their course presentations. Through the Continuing Education program a series of workshops will be offered for elementary teachers. As a result of publicity about the workshop the project director was asked to present a program on "Energy Conservation in the Home" at the Glenville Rotary Club. Four additional service club presentations have been scheduled.

Materials Developed:

A printed handout giving the annual cost of energy for a family of four has been prepared. The information was provided by a consultant from Monongahela Power Company and has been very useful in helping people determine where they can make significant energy and money savings.

Project Director:

Name Dr. Mary Jo Pribble

Title Associate Professor

Department Chemistry

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Institution Glenville State College

Telephone

WEST VIRGINIA

Title I HEA State Administrator: Board of Regents

ENVIRONMENT



467

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment

Project Title: Project To Remove Litter & Restore Community Pride
Project Duration: 5 Months
Participants: Persons active in Texarkana business, civic and community organizations
Number Served: 150

Project Summary:

The objective of the project was to make significant reductions in litter, by educating the community and by instilling community pride. The project sought to develop materials to emphasize the significance of the problem in terms of personal standards, i.e., pride, prevention of disease, and economic standards, i.e., increased property values. The project's aim was to define the specification of ways in which individuals and groups within the community can combat the litter problem.

Methods & Resources: Members of the 26-member Clean Community Commission assumed leadership roles in guidance and policy setting. Programs for presentations to community groups were developed. Committee members also developed workshops to detail what individuals and groups within the community can do about the litter problem. Such programs included information about how other cities have succeeded in similar programs and specific ways that people in Texarkana could work effectively toward a cleaner city. Material employed included a narrated slide-presentation detailing how Texarkana became a nationally recognized "clean city"; billboards; and radio/television spots. Brochures and litter bags were distributed by the Chamber of Commerce.

Institutionalization & in Offs, Future Plans: and the Newcomer service. The project will be continued as a joint community effort. Volunteer services will be provided by the four neighborhood councils and the Texarkana Clean Community Committee. The city government of Texarkana will provide direct costs of communications and consumable supplies and in-kind matching through the services of the coordination of the Clean Community Program. The Chamber of Commerce will provide office space, secretarial assistance, postage and other services.

Materials Developed:

Slide/tape presentation (20 minutes); TV/radio public service announcements; billboards; brochures; litterbags.

Project Director:

Name	Dr. William D. Downs, Jr.	
Title	Professor	Department
Address	Box 791, Arkadelphia, AR 71923	Institution Ouachita Baptist Univ.
Telephone	(501) 246-4531	ARKANSAS

ROBERTA CARTER, UNIVERSITY OF ARKANSAS

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Environment / Citizen Participation

Project Title: Environment by Decision**Project Duration:** One Year

Participants: Participants were mainly representative of business and industry and local government. Community leaders and concerned citizens also attended.

Project Summary:

Seminars were held focusing on environmental problems in Jefferson County, Colorado and on ways and means for their resolution.

Twenty-two seminars were conducted on such topics as air pollution, solid waste disposal, land use and solar energy. Consultants employed as seminar leaders, were secured from community organizations and governmental agencies.

Methods & Resources:

Three-hour seminars were used to bring together technical resources, agencies and organizations which needed technical knowledge, and other citizens concerned with the problems.

Institutionalization, Spin Offs, Future Plans:

The Environmental Training Center has been approved, as a result of this Title I project, as an entity within the Service Occupations Division of the College. This center will continue and expand upon the program. The Community Services Office will offer another series of seminars under its own sponsorship in the interim.

Materials Developed:

A "resource bank" of environmental education materials was produced. All seminars were videotaped and the tapes are available to other institutions.

Project Director:

Name	Sandra J. Tangney	Department	Community Services
Title	Coordinator of Community Services	Institution	Community College of
Address	12600 West Sixth Ave.,		Denver-Bed Rocks
Telephone	Golden, Colorado 89401		Campus
	(303) 988-6160 Ext. 260		

COLORADO

Title I HEA State Administrator

DR. TIMOTHY M. GRIEDER, Colorado Commission on
Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment

Project Title: Forest Resources and Their Management

Project Duration: One year

Participants: Primarily Vocational Agriculture teachers

Number Served: 20

Project Summary:

- 1) To provide professional educators with an opportunity to become acquainted with the field of natural resource management, with emphasis on the forests and woodlands of Connecticut.
- 2) To expose the participants to basic forest resource management including; recreation, pollution, wood production, wildlife, and aesthetics.

Methods & Resources:

The initial workshop was devoted to forest management operations including; woodlot inventory, harvesting, and log and lumber grading. This was a resident phase of the project and allowed the participants and instructors to take part in forest management techniques requiring on-site practical experience.

Institutionalization, Spin Offs, Future Plans:

The grant enabled the University of Hartford to establish a continuing education program in forest resource management. There is no other such program in Connecticut. The University plans to continue instruction in this field with programs for private landowners and professional educators in fields other than vocational agriculture.

Materials Developed:

Not available.

Project Director:

Name Dr. T. L. Maguder

Title

Department Vocational/Agricultural Education

Address 200 Bloomfield Ave., West Hartford, CT 06117

Institution University of Hartford

Telephone

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Environment

Project Title: "Community Outreach: Pollution Education Update"**Project Duration:** Nine months**Participants:** Media project for southern Indiana**Number Served:** 60,000**Project Summary:**

A series of six television programs were developed and broadcast in southern Indiana, and two community forums were held in Evansville and Rockport. The topics of the six television programs were Health Effects of Pollution, Air Pollution, Water Pollution, Coal, Nuclear Energy, and Enforcement of Standards.

Methods & Resources:

The format for four of the television programs was a presentation of the topics and general background; interviews with academic and community resource persons; and a point/counterpoint segment in which two persons discussed divergent opinion. The fifth program was a discussion between an official from Public Service Indiana, representing a pro-nuclear power position, and an ISU-E faculty member, representing an anti-nuclear power position. The sixth program had a discussion format and an audience call-in section. Seven faculty members were involved in the development and presentations.

Institutionalization, Spin Offs, Future Plans:

There have been no institutional spin-offs from this project, but several resource persons have received additional requests for their services as speakers and consultants, and the public television station produced an additional pollution related program, using project staff as panelists.

Materials Developed:

In addition to the six television programs, a document entitled "Every Person's Guide to Energy and Pollution," was developed and published by the university and distributed throughout the community.

Project Director:**Name** Sylvia N. Weinzapfel**Title** Assistant Director**Department** Office of Continuing Education**Address** 1800 University Boulevard
Evansville, IN 47712**Institution** Indiana State University**Telephone** (812) 464-1863

INDIANA

Title I HEA State Administrator

A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment / Land Use

Project Title: Wentworth Environmental Education Program

Project Duration: One year

Participants: Representatives of various community boards and agencies

Number Served: 21

Project Summary:

Wentworth Institute of Technology proposed a rural environmental education program to encourage community control of local land-use planning and development. A single community was designated as a model for implementation. Following a year of educational activities, the model program was described in a booklet for distribution throughout Massachusetts. This Title I-A project helped community members evaluate data about wetlands and flood plains to develop long range land-use plans.

Methods & Resources:

Lecture seminars followed by practical application or workshops was conducted to address the problem of the lack of technical expertise of boards, commissions, and other review or regulatory committees in a rural community. Lecture topics included: wetland/floodplain regulations, surveying and mapping, hydrology, water quality, wastewater disposal, biology, economic evaluation soils and geology.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

A project booklet of guidelines and general information based on experience with the model program for other communities.

Project Director:

Name Charles A. Rosselli

Title Associate Professor

Department

Address 550 Huntington Ave., Boston, MA 02115

Institution Wentworth Institution of Technology

Telephone (617) 442-9010

472

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment

Project Title: Urban Forestry

Project Duration: One year

Participants: City and federal employees who work with trees. City councilman & Park Board Members.

Number Served: approx. 500

Project Summary:

The Urban Forestry workshops were designed to assist community leaders and others with urban tree problems in selection, planting, arrangement, insect and disease control, inventories, and ordinances. A workbook was provided for each participant.

Methods & Resources:

North Dakota Forest Service provided the tree identification, Urban Forestry management, tools and techniques of Arborists. Acorn Consultants did the Insect and Disease and identification or urban plants. These presentations were supplemented by lectures in the 28 day long workshops.

Institutionalization, Spin Offs, Future Plans:

There has been an impact on NDSU-Fargo in their Plant Pathology Department and Extension Service as many samples of suspected Dutch Elm Disease are being sent in for verification. Budgets in several communities have been increased because of the added awareness of Dutch Elm Disease. A few cities are starting an Urban Forestry program.

Materials Developed:

Materials produced for the workshops are a 12 minute slide-tape presentation on tree identification, 3,000 Urban Forestry workshop brochures, four 30 second PSA television spot tapes, 300 Urban Forestry handbooks. Handbooks will be sent to each participant and the tree identification slide-tape is available for loan upon request.

Project Director:

Name	Walter Pasicznyk	
Title	Deputy State Forester	Department
Address	Bottineau, ND	Institution North Dakota Forest Service
Telephone		NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy / Environment

Project Title: Seminar Series in Energy Research
& Conservation & Environmental Protection

Project Duration: 10 Months

Participants: Community Citizens

Number Served: 320

Project Summary:

The purpose of this seminar series was to increase citizens' awareness of energy and its conservation & the conservation of our natural resources. Seminars (lecture/discussion format) were presented to the public by experts in the fields, to inform them of the various forms of energy, their uses, future and conservation. Energy conservation booklets, prepared by Oklahoma State University, were distributed to the participants & citizens of the community.

A total of eight seminars were held at various times during the funding period. Each of these dealt with a specific aspect of energy and conservation.

Methods & Resources:

The main thrust of the program, directly informing the public, was accomplished by using speakers to deliver programs which dealt with one area associated with the main theme of the entire project. These were held at various times, and all were publicized, to allow maximum exposure to the largest total audience. The second thrust of the program included the dispensing of energy conservation booklets to the participants and area citizenry. These booklets were prepared by Oklahoma State University (Industrial Engineering & Management Division) also under a Title I grant.

Institutionalization, Spin Offs, Future Plans:

There were no direct institutional spin-offs. The only future plans call for the continued distribution of the energy conservation booklets to area citizenry by our Community Services Department.

Materials Developed:

No materials other than those to advertise the program were developed as a result of the project. However, the booklet described above is available through Oklahoma State University. Title: "Saving Money Through Energy Conservation," Second Edition. Authors: Michael H. Presley, Wayne C. Turner & Philip E. Hicks.

Project Director:

Name	Mike Cummins		
Title	Division Director of Math, Sciences, & Business	Department	Biology
Address	Claremore College, College Hill	Institution	Claremore Jr. College
Telephone	Claremore, OK 74017 (918) 341-7510 Ext. 302		

474

OKLAHOMA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Environment

Project Title: Environmental Conservation and Control**Project Duration:****Participants:** Community leaders, government employees
and private industry employees**Number Served:** 150**Project Summary:**

A general course about environmental topics such as ecology, water and air pollution, accident prevention, environmental legislation, planning and policies, natural resources, solid wastes, food and milk hygiene and environmental education. Specific courses also given to graduate of Master Sciences in Environmental Health for continuing education credit.

Methods & Resources:

The duration of the general course was ten weeks, meeting twice a week at the Medical Sciences Building of the University of Puerto Rico. The course was conducted by means of lectures supplemented by video tapes, slides and in some cases by means of group activities.

Institutionalization, Spin Offs, Future Plans:

A formal Program of Continuing Education has been established in this Department thanks to this Project and we intend to continue such programming after completion of the financing using our own resources.

Materials Developed:

Mimeographic material, slides and acetate transparencies.

Project Director:**Name** Heriberto Torres, Ph.D**Title** Assistant Professor and Head of
the Department of Environmental Health**Department** Health**Address** G.P.O. Box 5067**Institution** University of Puerto Rico;
Medical Sciences Campus**Telephone** San Juan, Puerto Rico 00936
767-9626 Ext. 353;403;453

PUERTO RICO

Title I HEA State Administrator

RAMON BURGOS DIAZ, ACTING EXECUTIVE SECRETARY

Community Continuing Service & Education

13-448

A Higher Education Act, Title I Program Abstract
Environment

Project Title: Environmental Resource Analysis

Project Duration: 14 Months

Participants: County Judges, County Commissioners
City Officials, Soil & Water Conservation Districts
Soil Conservation Service Personnel, School Districts, participants ages from 21 - 55

Number Served: 110

Project Summary:

Management techniques and the legal basis for these techniques for coping with growth in unincorporated areas were presented to those who deal with the problems of growth.

Workshops were used to present the various techniques available to counties in Texas for dealing with growth. A slide presentation and discussion were used to show what can happen in counties which have not attempted to cope with growth and what benefits can be obtained if controls are used.

Methods & Resources:

Workshops were held for participants, 8 hours in length, to discuss problems and solution for coping with growth. A workbook was prepared for each participant which covered management techniques for Commissioner Court, Cities, Water and Soil Conservation Districts, County and Independent School Districts, Legal Basis for each of the groups just listed, and an Institutional Inventory of Agencies which may provide assistance in dealing with growth.

Institutionalization, Spin Offs, Future Plans:

The Texas Department of Community Affairs, Rural Service Division will reproduce the workbook and summary of workshops for distribution in Texas. County Judges have formed a committee to develop ideas of common mapping procedures.

Future plans are to maintain contact with County Judges and develop more workshops if funding can be obtained.

Materials Developed:

Workbook and summary of two workshops, slide show, discussion leaders guides, and questionnaire, only the workbook and summary are available.

Project Director:

Name Dr. Richard S. Howe

Title Professor & Director

Department Environmental Studies

Address San Antonio, Texas 78285

Institution The University of Texas
at San Antonio

Telephone (512) 691-4430

476

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment / Ed. Media

Project Title: Upper Midwest Growth
Strategy Conference

Participants: Citizens, Professionals &
Government Officials

Project Duration: 3/1/79 - 8/30/79

Number Served: 360 - Direct
80,700 - Indirect

Project Summary:

This project was designed to create an awareness among the general public of the integrated regional phenomenon of metropolitan growth. The conference was cooperatively sponsored and conducted by the University of Wisconsin, the University of Minnesota, and the Minnesota Science Center. Nationally recognized authorities in the disciplines of architecture, landscape architecture, and planning discussed growth patterns and growth management principles in a series of presentations and workshops. The conference presentations were augmented by an exhibit, over 300' in length, which described the year long community and regional studies conducted jointly by the University of Wisconsin and the University of Minnesota.

Methods & Resources:

The University of Minnesota was primarily responsible for local conference coordination, conference administration, and poster and brochure development and distribution. The Minnesota Science Center was primarily responsible for donating and coordinating conference space, and media coordination. The University of Wisconsin was primarily responsible for exhibit development, multi-media presentation development and contacting many of the speakers.

Institutionalization, Spin Offs, Future Plans:

This project demonstrated the benefits of inter-institutional cooperation at the professional and student level. This Conference represents the first time that these two major universities have worked together on mutual land and resource issues affecting Minnesota and Wisconsin. Perhaps the greatest long-term benefit for the Environmental Awareness Center has been the greatly increased ability for continuing education provided by the exhibit materials developed by the project.

Materials Developed:

Exhibit - This exhibit, consisting of 240' of 4' x 8' panels, was developed to communicate growth strategy options in the upper midwest. Multi-media presentation: "It's Up To You" - This presentation was designed as a primary element of the Conference and involved a state presentation using slide projectors, sound track, stage set, lights and an actor.

Project Director:

Name Philip H. Lewis, Sr.

Title Professor

Address B-105 Steenbock Library
Madison, WI 53706

Telephone (608) 263-2808

Department Environmental Awareness
Center

Institution UW-Madison

WISCONSIN

Title I HEA State Administrator

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Water / Education Media / Environment

Project Title: The Impact of Environmental Quality
Decisions on Fox Valley Communities

Project Duration: One Year

Participants: Community & Industry leaders and
citizens in the Fox River Valley. Participants ages
ranged from 22-66.

Number Served: 279

Project Summary:

A program to guide community decision makers in the Fox River Valley (population 560,000) on environmental issues was completed. The project is a response to needs created by water quality management plans initiated in the last four years as part of an area wide, Environmental Protection Agency directed, 208 effort.

The output of the project includes a series of future growth planning maps in a publication titled, "The Fox River Valley: Evolution from Lakes to Cities." This document graphically describes the potential impact of growth patterns resulting from water quality management of industrial growth, expanded agriculture, and potential stimulants of accelerated population growth. Another publication designed for extended workshop settings, Decision Making for Fox River Valley Communities: The Environmental Perspective, contains more technical reports.

Methods & Resources:

These publications were used successfully in a unique setting by placing participants on the 20-passenger University boat, while traversing the Fox River through the impacted area. This implementation has met with an enthusiastic response from community leaders and area industry.

Faculty from the University of Wisconsin-Oshkosh, Lawrence University, and Ripon College participated in the project.

Institutionalization, Spin Offs, Future Plans:

The response was so encouraging that an expanded education effort will be implemented in the following year. A workshop will be conducted specifically for elected officials, both state and congressional.

Materials Developed: Pamphlets on Toxic Chemicals, Hydrogeology, and Solid Waste Disposal.

Planning Maps: "The Fox River Valley, Evolution from Lakes to Cities."

Book: Decision Making for Fox River Valley Communities: The Environmental Perspective.

This book contains technical reports dealing with government regulations, toxic chemicals, hydrogeology, biota and water quality, regional geology, air quality, demographic profiles, and economics as related to environmental management decisions.

Project Director:

Name James I. Hoffman

Title Associate Dean

Department College of Letters & Science

Address University of Wisconsin-Oshkosh
Oshkosh, WI 54901

Institution University of Wisconsin-
Oshkosh

Telephone (414)424-1217

475

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator:

LAND USE



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use

Project Title: Inland Wetland Agency Training Project

Project Duration: 1978-79

Participants: Town officials -- Wetlands Planning and
Zoning Commission Members

Number Served: 31

Project Summary:

The Inland Wetland Agency has the direct responsibility of identifying, defining, regulating, and enforcing the laws regarding wetlands within its jurisdiction. Since all agency members are volunteer interested citizens, nature hobbyists, political appointees; they require information on the scientific background, technical knowledge, and the legal issues for making rational, comprehensive, and consistent decisions.

This project provided information on the functioning and value of wetland systems, on wetland identification, and on the administrative procedures and methods of evaluating development proposals.

Methods & Resources:

The Workshops provided a format for the dissemination of technical information, and gave participants field study and actual experience with maps, photos, construction drawings, and administrative procedures.

Institutionalization, Spin Offs, Future Plans:

All participants agreed that future workshops would be desirable. Recommended additional topics include expanded discussion of the biological value of wetlands, the legal aspects of wetlands regulations, consideration of specific case studies and local problems and a discussion of enforcement problems and techniques.

Materials Developed:

Project Director:

Name Karen E. Hofmann
Title Director
Address Woodstock, CT 06281
Telephone (203) 928-7773

Department
Institution Annhurst College

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Environment / Land Use

Project Title: Wentworth Environmental Education Program

Project Duration: One year

Participants: Representatives of various community boards and agencies

Number Served: 21

Project Summary:

Wentworth Institute of Technology proposed a rural environmental education program to encourage community control of local land-use planning and development. A single community was designated as a model for implementation. Following a year of educational activities, the model program was described in a booklet for distribution throughout Massachusetts. This Title I-A project helped community members evaluate data about wetlands and flood plains to develop long range land-use plans.

Methods & Resources:

Lecture seminars followed by practical application or workshops was conducted to address the problem of the lack of technical expertise of boards, commissions, and other review or regulatory committees in a rural community. Lecture topics included: wetland/floodplain regulations, surveying and mapping, hydrology, water quality, wastewater disposal, biology, economic evaluation soils and geology.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

A project booklet of guidelines and general information based on experience with the model program for other communities.

Project Director:

Name Charles A. Rosselli

Title Associate Professor

Department

Address 550 Huntington Ave., Boston, MA 02115

Institution Wentworth Institution of Technology

Telephone (617) 442-9010

481

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community & Continuing Service Education

14-453

A Higher Education Act, Title I Program Abstract
Land Use / Education Media

Project Title: Visual Preference as a Tool for Citizen Participation: A Case Study of Urban Waterfront Revitalization in Burlington, Vermont

Project Duration: 16 months

Participants: A photo questionnaire was distributed to a representative sample of 2000 residents who live or work in the waterfront area.

Number Served: 40,000

Project Summary: Project objectives were: 1) to provide better understanding of land use planning processes in Vermont through a case-study relating to revitalization of the Burlington Waterfront, 2) to increase citizen participation in decision making in the planning process, 3) to help create more cooperative relationships between citizens and government officials, and 4) to test the validity of environmental preference assessment as a tool for enhancing citizen participation in environmental decision making.

Methods & Resources: Forty photos were selected of the Burlington waterfront area and other urban waterfronts undergoing revitalization for the development of a photo-questionnaire. Two thousand questionnaires were distributed to the sample population, which included business interests, professionals (architects and designers), governmental bodies, and citizen groups. The results were analyzed, interpreted, and written up in the final project report and disseminated for use in the Burlington Revitalization planning process.

Institutionalization, Spin Offs, Future Plans: Spin offs included improved cross-disciplinary communication among faculty interested in environmental planning, improvement of town-university relationships through application of University expertise to real problems facing the city of Burlington, and increased capability of agencies and organizations to seek and utilize citizen involvement in environmental decision-making issues. Future plans include dissemination to other states and universities interested in topics of citizen participation, urban waterfront revitalization, and environmental preference assessment.

Materials Developed: Photo Questionnaire
Final Project Report: Visual Preference as a Tool for Citizen Participation: A Case Study of Urban Waterfront Revitalization in Burlington, Vermont

Project Director:	Thomas R. Hudspeth	
	Assistant Director	
Name	University of Vermont Environmental Program	
	153 South Prospect Street	
Title	Burlington, Vermont 05405	Department
Address	(802) 656-4055	Institution
Telephone		

VERMONT

Title I HEA State Administrator

THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use/Education Media

Project Title: Local Resource Identification & Planning Assistance

Project Duration: One Year

Participants: Rural Citizens & Public Officials

Number Served: 350
Mass Media - 30,000

Project Summary:

This project was designed to develop the capability of Wisconsin town officials and citizens to accept an effective role in local agricultural and environmental preservation planning programs. In order to fulfill this purpose the project developed and documented model open space preservation strategy, documented land use principles and practices in the area, and provided a mechanism for the effective use of students as community problem solving resources.

Methods & Resources:

The Town of Dunn Open Space Committee consisted of eight town residents appointed by the Town Plan Commission to direct the project. This committee served to provide data to the project, define and debate town open space issues, and served as a forum for the presentation of project findings throughout the course of the project. As one committee member stated, "This was just like taking a year-long University course on the Town of Dunn".

Institutionalization, Spin Offs, Future Plans:

This project has helped reinforce the Center's integrated research/instruction community service approach by allowing us to demonstrate again the results that can be achieved through interdepartmental student/staff field projects. By allowing us the resources to document our applied research findings, this project has helped equip us with the communication tools needed to effectively relate our approach to others.

Materials Developed:

The Land User's Handbook for the Ridge & Valley Lands of Southwest Wisconsin, 44 pp., by W. Thomas Lamm & Brian Vanderwalle, Jan. 1979, available from UWEX Agricultural Bulletin Building, Cost \$1.00 (also available at County Extension Offices). The Town of Dunn Open Space Preservation Handbook, 151 pp., principle author, W. Thomas Lamm, June 1979, available from Extension Bookstore, Lake Street, Room B-7, Cost \$9.50

Project Director:

Name	W. Thomas Lamm	Department	Environmental Awareness Center
Title	Extension Specialist	Institution	University of Wisconsin
Address	Environmental Awareness Center B-105 Steenbock Library		
Telephone	UW-Madison, Madison, WI 53706 (608) 263-2808		WISCONSIN

Title I HEA State Administrator LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use/
Government Official Training

Project Title: Land Use Conflict Resolution -
Western Wisconsin, Adjacent Minnesota
Counties & the St. Croix Scenic Riverway

Project Duration: One Year

Participants:

Number Served: 293

Project Summary: A questionnaire was developed to determine citizen awareness and concern for land use conflict. Educational programs were developed to assist local citizens and governmental officials deal with land use conflict. A survey was developed to ascertain citizen awareness and concern for land use conflict within counties, villages, cities and towns of western Wisconsin and between conflicting land use regulations in Wisconsin and Minnesota. Seminars and workshops were developed to discuss the results of the survey. The concept of an interstate land use consortium is being implemented.

Methods & Resources:

Title I staff and UW-Extension staff developed the land use survey. A text and slide program describing the result of the survey were developed. A series of conflict resolution workshops were held in the study area of UW-Extension Specialist and Assistant of Title I staff. Land use materials and plans were prepared by students in a joint Wisconsin and University of Minnesota project. Materials developed by programs are readily available for public consumption.

Institutionalization, Spin Offs, Future Plans:

The interstate consortium provides the opportunity for governmental officials to better understand the land use problems, plans and issues confronting the state.

Materials Developed:

A text and slide program illustrates the public's concern and lack of awareness of land use conflict.

Project Director:

Name Samuel F. Huffman

Title Chairman

Department Plant & Earth Science

Address River Falls, WI 54022

Institution UW-River Falls

Telephone (715) 425-3345

WISCONSIN

Title I HEA State Administrator LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

WATER



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water

Project Title: "Water Quality Education Project"

Project Duration: 13 months

Participants: State and local government officials,
business, industry, agriculture,
citizens groups

Number Served: 243

Project Summary:

The goals of the project were to increase awareness of water pollution problems and to provide technical assistance for the implementation of Water Quality Management Plans.

Technical workshops were offered for personnel responsible for enforcement of water standards, and general workshops were offered for the lay public. Forums for the lay public were held in four regions across the state; technical workshops were held in five regions.

Methods & Resources:

In the public forums, citizens, public officials and representatives from industry and agriculture joined in a panel discussion of the region's water quality management plan and its future economic and environmental impacts upon the region. In the technical workshops Indiana University faculty; public officials from the EPA, Indiana State Board of Health, and the regional planning and development agencies; and experts from industry and agriculture gave presentations related to water quality issues.

Institutionalization, Spin Offs, Future Plans:

No specific institutional spin-offs resulted from this project, but the resource materials and information generated by the project are being used by Indiana University faculty in their teaching and research efforts.

Materials Developed:

The major product of the project was a publication containing summaries of the water quality workshops and forum proceedings. Also included in this publication is a bibliography of resource materials distributed at the meetings. This publication is available for distribution.

Project Director:

Name Wayne F. Echelberger, Jr.

Title Professor

Department School of Public &
Environmental Affairs

Address 1232 West Michigan Street
Indianapolis, Indiana 46223

Institution Indiana University

Telephone (317) 264-4657

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water/Citizen Participation

Project Title: Education for Improved Water Resource
Decision Making

Project Duration: One Year
(7/1/78 - 6/30/79)

Participants: Natural Resources District Boards
of Directors and Community Leaders

Number Served: 390 plus an estimated
4,500 were contacted with
copies of the guides.

Project Summary: To provide programs which enable specified audiences to develop
the capability to be effective participants in making decisions related to improving
the management of Nebraska water resources.

Methods & Resources: On a number of related topics, slide-tape educational modules and other
educational materials were developed in lay language summarizing Nebraska's legal-insti-
tutional framework within which water resource management activities are carried out. A
video tape was presented describing alternatives for ground water management and a con-
ference on the management of artesian (confined) aquifers was offered.

Institutionalization, Spin Offs, Future Plans: The project is being continued with funding secured
from other sources of funding.

Materials Developed: Proceedings of the conference on the Management of Artesian (confined)
Aquifers video tape: "Irrigators at a Crossroads"
Automatic slide-tape modules: "Riparian Water Rights," "Appropriative Water Rights,"
"Ground Water Rights, Part I and Part II," "Instream Flow Issues," plus video tapes
on the same topics. In addition, 4-page Neb Guides were prepared and distributed on
many of these same issues.

Project Director:

Name Paul H. Gessaman

Title Extension Economist

Address Lincoln, Nebraska 68583

Telephone (402) 472-1743

Department Cooperative Extension Service
Institute of Agriculture and
Natural Resources

Institution University of Nebraska-Lincoln

487

NEBRASKA

Title I HEA State Administrator

John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water / Energy

Project Title: Coping with West Texas Twin Crisis:
Water & Energy

Project Duration: June 1, 1978
to August 31, 1979

Participants: Municipal Special District & Public
School officials of West Texas (Abilene-El Paso and
Odessa-Spearman); 9% of participants were women ages under 24 to over 55

Number Served: 183

Project Summary:

Presentations were made by experts in their fields followed by dialogues initiated by members of the audience. This format enabled officials of the region's governmental entities to become informed of current programs, mostly state and federal, and the latest research problems of the region's dwindling groundwater supply, and the impact of the energy shortage upon it. This format provided local feedback for program administrators and enabled local officials to monitor such programs.

Methods & Resources:

Two two-day symposia were conducted, one each on water and on energy. The water symposium emphasized: the Administration's national water policy -- its pro's and con's--; its affects on West Texas; the quality and quantity of the region's public water supplies, with particular reference to the federal Safe Drinking Water Act; three major federal studies of water resources of the entire High Plains; and means of stretching existing water supplies. The energy symposium focused upon: the Administration's proposed national energy policy; Texas state response to it; latest research findings regarding alternative energy sources; and, the role of the private sector in the region's energy crisis.

Institutionalization, Spin Offs, Future Plans:

Principal presentations at the water symposium, together with analyses of each, provided a series of weekly broadcasts by the Texas Tech radio station. Officials of regional water districts and members of related interest groups are holding discussions concerning the possibility of an annual water symposium along the lines of this one. Material presented there has also been incorporated as part of a series of documentaries on the water situation by a local TV station and an Amarillo radio station. Edited versions of all presentations made at the water symposium are to be printed over the next several months in The Cross Section, official publication of the multi-county High Plains Underground Water Conservation District, Lubbock, Texas.

Materials Developed:

The entire proceedings of each symposium are in the process of being published, each about 300 pages in length. They are being sent free to all who attended or participated in the particular symposium.

Project Director:

Name Dr. Frank L. Baird

Title Associate Professor

Department Political Science

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Institution Texas Tech University

Telephone (806) 742-3125

WILBUR W. HURT, TEXAS COLLEGE & UNIVERSITY SYSTEM

TEXAS

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water/Education Media/Environment

Project Title: The Impact of Environmental Quality
Decisions on Fox Valley Communities

Project Duration: One Year

Participants: Community & Industry leaders and
citizens in the Fox River Valley. Participants ages
ranged from 22-66.

Number Served: 279

Project Summary:

A program to guide community decision makers in the Fox River Valley (population 560,000) on environmental issues was completed. The project is a response to needs created by water quality management plans initiated in the last four years as part of an area wide, environmental protection agency directed, 208 effort.

The output of the project includes a series of future growth planning maps in a publication titled, "The Fox River Valley: Evolution from Lakes to Cities." This document graphically describes the potential impact of growth patterns resulting from water quality management of industrial growth, expanded agriculture, and potential stimulants of accelerated population growth. Another publication designed for extended workshop settings, Decision Making for Fox River Valley Communities: The Environmental Perspective, contains more technical reports.

Methods & Resources:

These publications were used successfully in a unique setting by placing participants on the 20 passenger University boat, while traversing the Fox River through the impacted area. This implementation has met with an enthusiastic response from community leaders and area industry.

Faculty from the University of Wisconsin-Oshkosh, Lawrence University, and Ripon College participated in the project.

Institutionalization, Spin Offs, Future Plans:

The response was so encouraging that an expanded education effort will be implemented in the following year. A workshop will be conducted specifically for elected officials, both state and congressional.

Materials Developed: Pamphlets on Toxic Chemicals, Hydrogeology, and Solid Waste Disposal. Planning Maps: "The Fox River Valley, Evolution from Lakes to Cities".

Book: Decision Making for Fox River Valley Communities: The Environmental Perspective.

This book contains technical reports dealing with government regulations, toxic chemicals, hydrogeology, biota and water quality, regional geology, air quality, demographic profiles, and economics as related to environmental management decisions.

Project Director:

Name James I. Hoffman

Title Associate Dean

Department College of Letters & Science

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Oshkosh, WI 54901

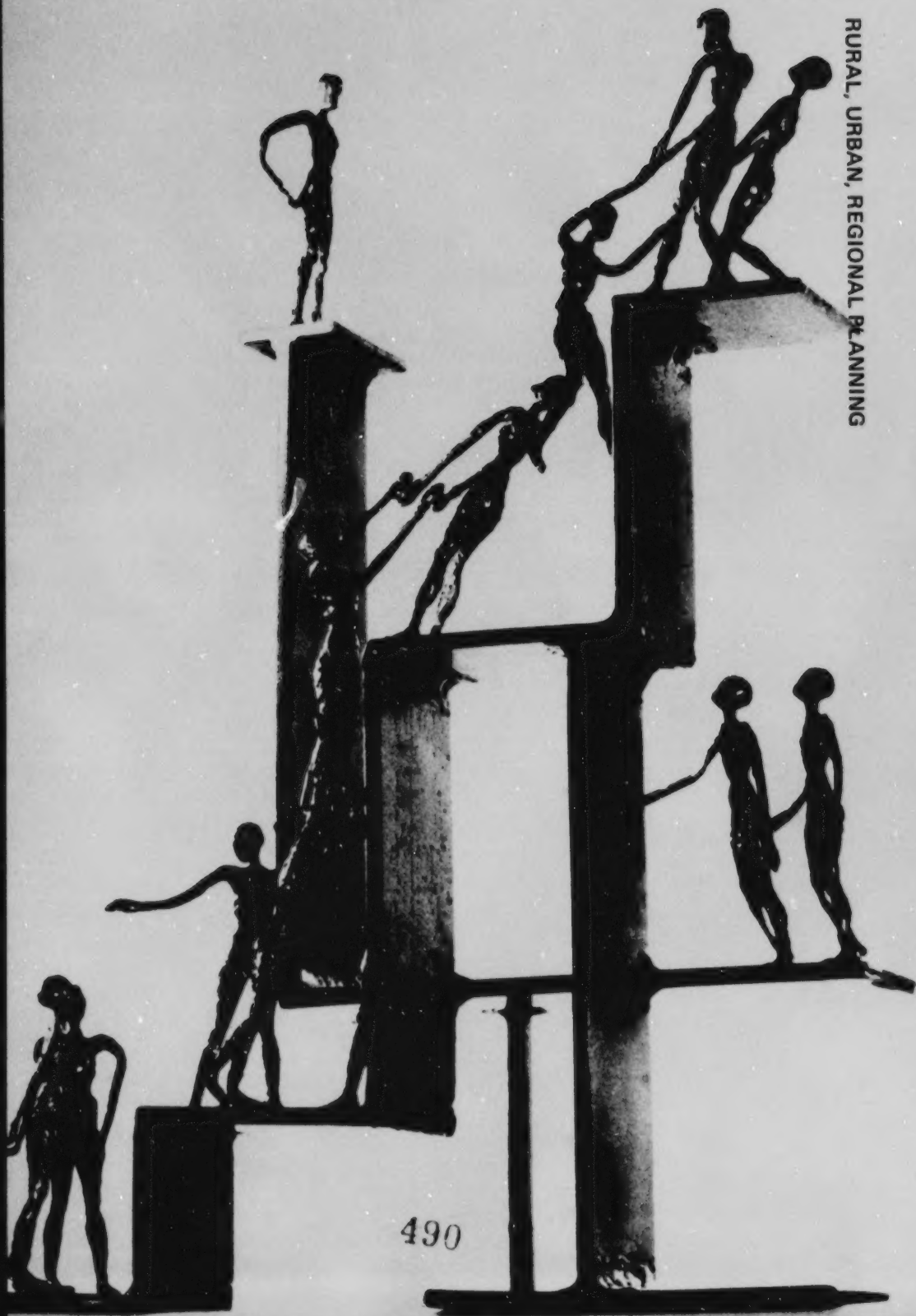
Institution University of Wisconsin
Oshkosh

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WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Rural, Urban, Regional Planning

Project Title: A Consortium for Fostering Public
Involvement in Growth Management

Project Duration: 2/1/78 - 2/1/79

Participants: Members from several planning councils, and agencies, city and county commissions, realtors, attorneys, environmental leaders, and students. Age range 21 - 25. 50-50 male and female representation.

Project Summary:

Development and implementation of five one day workshops to provide citizens with information on ways they can effectively participate in growth management decisions and to provide a forum for the exchange of ideas/information relating to federal and state laws and their impact on growth management processes.

Methods & Resources:

Responsibility for the program is divided between the Joint Center for Environmental and Urban Problems (at Florida International University and Florida Atlantic University) and Hillsborough and Daytona Beach Community Colleges (HCC and DBCC). The Joint Center has the lead role in overall design, administration and evaluation of the project. The community colleges are responsible for the day-to-day program implementation within their respective regions. Additional assistance to consortium members will come from an experienced policy board and two regional advisory councils.

Institutionalization, Spin Offs, Future Plans:

Future plans and spinoffs for the Joint Center include training the public for more effective participation in formal governmental decision making as mandated Chapter 120 of the Florida Administrative Code and to expand the consortium approach to educate citizens in four states in the Southeast region of the U.S. Regional effects have been to increase linkage between the two community colleges and growth management related agencies.

Materials Developed:

The Joint Center developed an Administrative Procedures Guide which contains detailed project instructions based on the 1976-77 experience. Regional handbook supplements were also produced to supplement and guide the regional coordinator's activities. Regional centers produced newsletters and background papers relating to the workshops held in their area.

Project Director:

Name	Deborah Athos	Department	
Title	Research Associate	Institution	FAU-FIU Joint Center Environmental Problems
Address	1515 West Commercial Blvd. Ft. Lauderdale, FL 33309		
Telephone	(305) 776-1240		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Rural, Urban, Regional Planning

Project Title: Short Courses and Technical Assistance in Planning **Project Duration:** One year

Participants: Professional Planning personnel, selected officials in state and local government with professional credentials. **Number Served:** 48

Project Summary:

A series of short courses in eleven locations with technical assistance in planning in twelve additional locations. The courses related to the needs of planning commissions representing cities and counties in Kansas. Essentially the program enhanced planning skills already available to participants and developed new skills through simulations and training activities.

Methods & Resources:

The materials used included audio visual presentations on "basic" planning topics including process in planning, growth management, zoning, economic development and housing and hand-out materials relating to the topics which have been developed by participating agencies and organizations.

Institutionalization, Spin Off, Future Plans:

The department gains because of a clear understanding of the needs of planning commission personnel in the current world. Departmental planning and activities will include development of materials for the lay practitioner.

Materials Developed:

A bibliography of materials available in the area and related to the topics covered.

Project Director:

Name Dr. Vernon P. Deines

Title Director

Department Regional and Community Planning

Address Manhattan, Kansas

Institution Kansas State University

Telephone (913) 532-5958

KANSAS

492

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka Kansas 66612

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Rural, Urban, Regional Planning

Project Title: Local Government Assistance in the Proposed Steel Mill Impact Area

Project Duration: One year

Participants: Local government officials

Number Served: 500

Project Summary:

This project had three specific objectives:

- To help local governments in Northwestern Pennsylvania understand and prepare for rapid development from the proposed U.S. Steel Mill complex.
- To conduct a series of eight seminars and workshops for local government officials concerning the impacts of the proposed steel mill and how they might prepare to manage those impacts.
- To reach 500 local government officials in areas to be impacted by the mill.

Methods & Resources:

A series of nine seminars and workshops were conducted during the program year addressing the following topics:

- "Problems in Preparing for U.S. Steel: What Can Local Governments Do?"
- "The Impact of Growth on Human Services"
- "How to Achieve Sensible Growth"
- "Steel Mill Impacts: The Canadian Experience"

Institutionalization, Spin Offs, Future Plans:

The project was envisioned as a year-long effort in terms of outside Title I support. However, additional workshops will be held. One workshop currently being considered is a follow-up to the June 28 workshop concerning human services. The problems and issues identified in that session will form the base for discussing strategies to deal with them in a future workshop. The program to be continued will not be substantially revised, but would proceed on a seminar/workshop basis as in the past. The material emanating from this project is being prepared in report form for ease of distribution.

Materials Developed:

Materials produced by the project are reports which summarize the proceedings and recommendations of the sessions. Copies have been made available for dissemination for the primary purpose of providing resource material to be kept on hand for future reference as needed.

Project Director:

Name	Charles V. Scott	Department	Institute for Community Services
Title	Associate Director	Institution	Edinboro State College
Address	245 Hendricks Hall, Edinboro State College, Edinboro, PA 16444		
Telephone	(717) 783-3117 (Harry Reimer)		

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

ECONOMIC DEVELOPMENT

SECTION III



Community Continuing Service & Education

17-463

A Higher Education Act, Title I Program Abstract
Business

Project Title: Executive Development Program

Project Duration: October 1978
June 1979

Participants: Eligibility for program participation will include actual or foreseeable employment in a middle management position in a large organization, or in a top-to-lower position in a small business or community organization or institution.

Number Served: 30 - 35

Project Summary:

1. To develop the middle-management potential of junior executives and of middle managers who show promise of advancement.
2. To make available the more advanced thinking and more successful practices as revealed in the latest research into executive leadership in successful business and organizations.
3. To bring up to date the manager's skills in handling the work group.

Methods & Resources: It will be a three-week, full-day training program; spaced out over a two-month period, five days at a time. The sessions will be conducted by nationally known experts in the field of management development. Special experimental adult education methods will be used, such as problem-solving group sessions, multiple role-plays, skill practice sessions and case-study methods. Also, laboratory session on actual problems presented by participants, to insure practical application of theory and research.

Institutionalization, Spin Offs, Future Plans:

Materials Developed: Questionnaires to determine the carry-over and transfer impact of the program.

Project Director:

Name Dr. Albert S. Foley

Title Director

Department Human Relations Center

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Institution Spring Hill College

Telephone 205/460-2347

ALABAMA

496

Title I HEA State Administrator

WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA, MONTGOMERY, ALABAMA

Community Service & Continuing Education

A Higher Education Act, Title I Program Abstract

Business

Project Title: Interest Rates and Your Business**Project Duration:** 1978-79**Participants:** Small business owners and/or managers**Number Served:** 250-400 (estimate)

Project Summary: Interest rates are at or near all-time highs and there are reliable forecasts that they will continue to climb as the various regulatory authorities continue to try to curb inflation. Mr. Plummer is a member of the Federal Advisory Council to the Board of Governors of the Federal Reserve System. Mr. Jackson has recently resigned as a Governor of the Board of Governors of the Federal Reserve System. Mr. Jones is the Professor of Finance at Huntingdon College. All have had extensive experience in dealing with the problems and in discussing them at the level of the informed layman.

Methods: There will be three evening sessions:

Session I: A discussion led by Mr. Jones on the general problem of inflation

Session II: A discussion led by Mr. Jones concerning the determinants of interest rates and the role played by the Federal Reserve System in this process.

Session III: A general open discussion led by Messrs. Jackson and Plummer.

Institutionalization, Spin Offs, Future Plans: This program is a continuation of a series presented by Huntingdon College. Each year an attempt is made to isolate significant problems of interest to small business people in Montgomery and the surrounding trade territory. Future plans call for other programs to be presented.

Materials Developed: Mr. Jones has prepared outlines of the introductory materials on inflation and interest rates. These will be given to those in attendance. Of course, the detailed topics to be discussed by Messrs. Plummer and Jackson depend to a great extent on the conditions in the market as they exist at the time of the presentation.

Project Director: Paul B. Jones

Title Professor of Finance
Address 1500 East Fairview Avenue
 Montgomery, AL 36106

Department Economics and Business
 Administration
Institution Huntingdon College
 ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community Service & Continuing Education

A Higher Education Act, Title I Program Abstract

Business

Project Title: Small Business Management Training

Project Duration: 1977-79

Participants: Employees and owners of small businesses

Number Served: 250

Project Summary: The project offered various courses in basic bookkeeping and accounting, introductory computer programming, real estate principles, and related areas to employees, owners, and potential employees of small businesses.

Methods: A lecture/discussion method was employed with emphasis on enrollee participation in the learning process.

Institutionalization, Spin Offs, Future Plans: More programs are planned to meet the expressed needs of small business personnel. Cooperative programs with the Small Business Administration, as well as joint programs with other post-secondary institutions, are planned.

Materials Developed: Instructors developed their own teaching materials, but none are available for dissemination.

Project Director: Gary F. Norsworthy

Title Director

Department Division of Continuing Education

Address Montgomery, AL 36117

Institution Auburn University at Montgomery

ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Continuing Education for Business and Industry

Project Duration: 1977-79

Participants: Adults

Number Served: 2,500

Project Summary: The objective of the program is to provide small businesses and industries with an educational program that will help them make needed changes in methods and management in an effort to reduce bankruptcies and strengthen the economy. The project depends heavily on the cooperation of the community and business leaders; local agencies, both public and private; and local government officials. The agencies cooperate in planning programs. Short-term committees, made up of a cross-section of interested citizens, help coordinate these programs. Small business has the same challenge to respond to change as big business, but the resources of small business are much more limited. Our project provides expertise and provides an adult generation, which was reared in a basically agrarian society, with the impetus and knowledge to adjust to a highly industrialized economy.

Methods: Project content fluctuates with the problems that confront the businesses it serves. The project seeks to present seminars, workshops, or short courses which will meet these problems. Speakers are carefully selected for their expertise in the subject and their ability to interest the audience through audience participation and utilization of visual aids. Modern educational media is used to supplement and diversify educational programs.

Institutionalization, Spin Offs, Future Plans: This project has extended the services rendered by The University of Alabama to many adults of varying educational backgrounds. No new agencies, organizations, or groups have been formed on a permanent basis as a result of this project. Existing agencies benefit directly from the project. The Chambers of Commerce acknowledge that the project helps them to realize their own goals and purposes. The hope is to expand the program.

Materials Developed:

A 15-minute slide/tape program, which is a comprehensive presentation of this project

A booklet, *Tips on Shoplifters*

Project Director: John B. Griffin

Title Coordinator
Address 121 N. 1st Street
Gadsden, AL 35901

Department Continuing Education Division
Institution The University of Alabama

ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community Service & Continuing Education

A Higher Education Act, Title I Program Abstract

Business

Project Title: Educational Services for Small Business Operators

Project Duration: 1977- 79

Participants: Small business owners and/or managers

Number Served: 4,140

Project Summary: The primary objective of this project is to develop and provide professional counseling programs for potential and active small business owners and managers. In achieving this objective, operating efficiency of small firms will be improved, resulting in less business failures and added employment opportunities.

Methods: Services have been provided through newsletters, radio programs, workshops, seminars, clinics, newspaper columns, management analysis studies, personal visitations by management specialist, monograph and management summaries, and short courses. All methods are oriented toward solutions to management problems of small business firms.

Institutionalization, Spin Offs, Future Plans: Over the years methods developed and date generated by this project have provided the basis for two proposals that have resulted in the funding of two additional programs which assist small businesses. They are the Small Business Institute and the Auburn Technical Assistance Center. Moreover, information has been supplied other universities to assist them in developing small business programs. Future plans (funding permitting) call for the creation of a small business development center which will coordinate activities and services to small businesses throughout Alabama.

Materials Developed:

1. A newsletter--*Small Business Viewpoint*
2. A *Handbook for Analyzing a Business*
3. Newspaper articles
4. Radio tapes
5. Monograms
6. Program brochures

Project Director: Roy G. Clark

Title Management Specialist
Address P.O. Box 699
Alexander City, AL 35010

Department Management
Institution Auburn University
ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Educational & Counseling Services for Small Business Enterprises
Project Duration: 9/1/79 - 6/30/80
Participants: Owner/operators of small businesses
Number Served: 150
involved with services, distribution
Project Summary: selling, and manufacturing.

To improve incomes and operating efficiency of small business enterprises, thereby reducing the mortality rates due to the lack of management know-how. To develop educational, consulting and counseling programs in cooperation with the local community participants. To strengthen employment opportunities in Jefferson and surrounding counties through these management aids programs.

To increase the public awareness of the risks and rewards associated with owning and managing a small business enterprises or service operation.

Methods & Resources:

Conferences will be held relating to the seven broad areas in business administration. "On-site" conferences will be utilized. The time element will vary with each participant and will not terminate until the participant's needs no longer exist. Therefore, the frequency, time and duration of training sessions will vary as the program progresses. The topics are generally divided into eight sessions of two hours each, offered over an eight-week period of time. Resources: Small Business Administration, Advisory Committees-Career Education Division - Jefferson State Junior College, Birmingham Chamber of Commerce, and Alabama Department of Industrial Relations -- all from Birmingham, Alabama.

Institutionalization, Spin Offs, Future Plans:

This program is modeled after the Agriculture Extension Services program, which helped to reshape the rural life and economy of the country.

Materials Developed:

Instructional materials required will be commensurate with each respective program activity.

Project Director:

Name	Carl Vickrey	Department	Special Activities
Title	Director	Institution	Jefferson State Junior College
Address	2601 Carson Road Birmingham, Alabama 35215		
Telephone	(205/853-1200 Ext. 245 or 246		

ALABAMA

WILLIAM R. JONES, The University of Alabama
Title I HEA State Administrator

Community Continuing Service & Education

17-469

A Higher Education Act, Title I Program Abstract

Ed. Media / Business

Project Title: Business and Resource Management Training

Project Duration: One year

Participants: 77 field test participants from 6 villages; **Number Served:** 214
87 institution and agency personnel received Business Management Curriculum; over 50
field-test participants from regional and village corporations in village decision-
Project Summary: making process.

A 16-volume Business Management Curriculum was completed, field-tested, and disseminated
and a village decision-making process related to land and resource management issues
was developed.

All postsecondary institutions and Native corporations in the state received one set of
Business Management curriculum materials to promote business management training
through a variety of training opportunities. Evaluation materials were developed to
provide for on-going evaluation and update of the curriculum. A statewide Native
Land and Resource Management Education Task Force was established for input in the
development of related educational and decision-making materials.

Methods & Resources:

Business Management materials were field-tested statewide involving participants in
both learning and evaluation exercises. An on-site study of regional and village
corporation decision-making activities was conducted. A corporate decision-making
meeting was videotaped as part of the training materials to be completed after
the project period.

Institutionalization, Spin Offs, Future Plans:

Decision-making training materials will continue to be developed and evaluated
during the coming year with support from the Kellogg Project. Follow-up activities
to evaluate the effectiveness of training materials will be conducted over a
two-year period.

Materials Developed:

16 rural Business Management textbooks including case studies and instructors
manuals are available at cost through the Cooperative Extension Service of the
University of Alaska.

Project Director:

Name William T. Haw

Title Director

Address 411 Fourth Avenue
Anchorage, Alaska 99501
Telephone (907) 278-3141

Department Alaska Native Human
Resource Development Program
Institution University of Alaska

ALASKA

Title I HEA State Administrator JANE BYERS MAYNARD, ALASKA COMMISSION ON POSTSECONDARY
EDUCATION, JUNEAU, ALASKA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Off-Campus Cooperative
Education Program

Project Duration: 11 Months

Participants: 7 Males, 44 Females. Under 21, 2;
21-35 years, 33; 36-55 years, 16.

Number Served: 51

Project Summary: The objective of this project was to establish a cooperative education program in Mountain Home, Rogers and Bentonville to serve students enrolled in North Arkansas Community College, with emphasis given to veterans, low-income students, women and the handicapped. The program enabled any NACC student to earn academic credit for his/her work experience if it directly related to the major or minor in which the student was enrolled.

Methods & Resources: In order to earn transcript credit through the program each student was required to 1) be currently employed for the duration of each semester; 2) attend a 15-hour seminar under the direction of a cooperative education coordinator assigned; 3) earn a satisfactory end of course grade. 243 employers were personally contacted and given program information. All were supportive, and 57 indicated a specific interest in having a cooperative education student placed with them or have some of their employees enroll in the program for greater professional development. Of the 51 students enrolled during the project, 19 were placed in their jobs by cooperative education supervisors or the project director.

Institutionalization, Spin Offs, Future Plans: The community service capability of NACC has been enhanced due to personal contacts with employers and public speaking engagements of cooperative education supervisors and/or director on behalf of this program. The Off-Campus Cooperative Education Program has been incorporated into the Harrison program and the opportunity for enrollment in coop by NACC students residing in off-campus locations will be continued.

Materials Developed: No materials were developed. All teaching and educational aids used were purchased by means of Title VII funds which fund only the Harrison campus cooperative education program.

Project Director:

Name Ms. Carol K. Duckworth

Title Director

Department Cooperative Education

Address Pioneer Ridge, Harrison, AR 72601 **Institution** North Arkansas

Telephone (501) 743-3000

503

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Industrial Line Supervisors
Training Program

Project Duration: 9 Months

Participants: 170 males, 122 females

Number Served: 292

Part I, first line supervisors, Part II, local business executives, industrial plant managers female executives, industrial plant personnel managers & business, industry & Univ. sec'ys.

Project Summary:

The purpose of the project was to address the need for assisting the individual supervisor in understanding his role as a supervisor, and to effectively utilize the processes of management and communications in a supervisory capacity. The favorable response to the program generated more fees than originally anticipated and permitted incorporation of seven one day workshops for area business & industry. Topics were: 1) Communication Skills for Top Management; 2) Personal growth and Motivation; 3) Formalized Planning & Accountability management; 4) Leadership skills for female executives; 5) Functions of the Personnel Manager; 6 & 7) Secretarial Workshop (offered twice). The workshops made it possible for the project to serve approximately 180 additional persons.

Methods & Resources:

The ILSTP was developed in cooperation with the Arkansas River Valley Personnel Manager's Association (ARVPMA), an organization comprised of personnel managers from 30 area industries. A committee was designated to represent the ARVPMA in developing the workshop topics and establishing fees. Part I was composed of 30 contact-hours of instruction, taught in 3-hour segments over a period of 10 weeks. Each 10-week program accommodated 60 line supervisors divided into two groups of 30; one attending day sessions, the other, evening sessions to minimize disruption of plant work schedules.

Institutionalization, Spin Offs, Future Plans:

This project was the initial effort of the Arkansas Tech University to provide professional continuing education activities to cross-sections of the populace in the Russellville area. The success engendered by the program has solidly established the new Department of Continuing Education as an integral and vital part of the University and the community. The program is expected to be continued and expanded.

Materials Developed:

No materials were developed; however, a very complete final report was filed which details program content and methodology. This would prove a useful document if the program was replicated or adapted for other areas.

Project Director:

Name Dr. Donald Johnson

Title Director

Department Continuing Education

Address Russelville, AR 72801

Institution Arkansas Tech. University

Telephone (501) 968-0318

504

ROBERTA CARTER
UNIVERSITY OF ARKANSAS

ARKANSAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Montachusett Industrial
Revitalization Project

Project Duration: One Year

Participants: 4 males, 2 females
100,000 estimated served by mass media

Number Served: 6 directly
100,000 estimated

Project Summary:

Unless the Montachusett industrial base is rebuilt, Montachusett region faces stagnation, marked by high unemployment, reliance on State and Federal aid, and flight of the most talented area residents. The goal of this project was to increase industrial development by teaching community residents how to attract industry.

Methods & Resources:

The intent of the Revitalization Grant was to provide three cities, Fitchburg, Gardner and Leominster with two separate vehicles to assist them in attracting new industry. The vehicles are a 3/4 inch video tape presentation promoting the assets and attributions of the communities. The second vehicle was a similar type presentation but utilizing the sound slide format.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Video tape and a sound slide format.

Project Director:

Name Frank K. Hirons

Title Director of Media Services

Department

Address 449 Green Street, Gardner, MA 01440

Institution

Telephone (413) 632-6600

505

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Rural Economic Development through
Business Workshops for Cottage Industry

Project Duration: 1/79 - 8/79

Participants: 40% female, 60% male -- predominantly
between the ages of 25 and 35, college
educated.

Number Served: 180

Project Summary:

A study of the population of Greenfield (a rural western Massachusetts community) revealed a large proportion of home-centered business activities such as pottery, firewood cutting and sales, leather work, quilting, and production of produce for direct sale. For the most part, the people came from a background of farming, arts and home-making. Few, if any, had business acumen, education or experience. This project offered practical business skills to meet the special needs of at-home business.

Methods & Resources:

A series of quality workshops, the content of the workshops included: profitmaking, legal questions, product lines, cost/price analysis, bookkeeping, taxes, banking, credit, insurance, marketing, retail and wholesale, promotion, troubleshooting, photographing products, and community resources. Presentations were given by experts from local business and industry, as well as college professors where available.

Institutionalization, Spin Offs, Future Plans:

Greenfield Community College now offers a credit course in small business management, a certificate program in small business management has been designed and is available to students at Greenfield Community College.

Materials Developed: A series of 8, 40 minute video tapes.

- | | |
|----------------------------------|-----------------------------|
| 1. Business Practices | 5. Taxes |
| 2. Legal Questions | 6. Advertising |
| 3. Business Plans and Bank Loans | 7. Insurance |
| 4. Bookkeeping | 8. Common Business Pitfalls |

Project Director:

Name Ethel M. Case

Title Dean of Continuing Education

Department Division of Continuing
Education

Address One College Drive
Greenfield, MA 01301

Institution Greenfield Community
College

Telephone (413) 774-3131

506

MASSACHUSETTS

Title I NEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resource Development/Business

Project Title: Bristol Backgrounds

Project Duration: 9/1/78 - 9/30/79

Participants: 2 males, 72 females, at home and in
need of money

Number Served: 74

Project Summary:

Bristol Community College offered a fourteen week training program in product development, design and workmanship for people interested in developing a superior hand-crafted product reflecting the special heritage of Bristol. The local economy was served with a plan designed to export products to more prosperous regions.

Methods & Resources:

A fourteen week training program in product development, design and workmanship was conducted. Sessions were held at Marine Museum, The Whaling Museum and aboard the USS Massachusetts. Successful designer craftswomen worked in cooperation with the museums.

Institutionalization, Spin Offs, Future Plans:

A new continuing education course was developed, Commercial Arts, valuable training material has been developed which will be used by the Women's Center. The Yankee Artisans, a guild for area craftspersons, is a direct outgrowth of this project.

Materials Developed:

Video tapes of winter-spring training, curriculum handouts -- on mimeo, goal setting -- success stories, handcraft catalog available.

Project Director:

Name Barbara Ashton

Title Director, Women's Center
64 Burfee Street

Address Fall River, MA

Telephone (617) 617-4483

Department

Institution Bristol Community College

507

MASSACHUSETTS

Community Continuing Service & Education

17-475

A Higher Education Act, Title I Program Abstract

Business - Employment

Project Title: Community Education for Economic Development

Project Duration: 78-79

Participants: Local elected & appointed public officials

Number Served: 300

Project Summary: and private citizens who most directly affect the economic development process

A second year expansion program, the project focuses on methods of collective action for creating jobs and raising community living standards. Most Michigan communities are faced with problems of maintaining adequate employment levels or expanding job levels to satisfy an expanding labor force. Through regionally based seminars, its target audience of local policy makers are taught requisite skills for attracting new employers to the community or for fostering the expansion and diversification of existing businesses.

Methods:

The University of Michigan Industrial Development Division, with assistance from the Michigan Professional Industrial Developers Association, have organized ten regional workshops throughout the state to improve the economic development skills and knowledge in Michigan communities. Institutional liaison with ten regional community colleges has been developed in order to get maximum educational participation at the community level.

Institutionalization, Spin Offs, Future Plans:

In each of the ten regions economic development corporations and regionally based community colleges have united in advisory group format in the planning and development of content specific economic development programming. Additionally, the Michigan Department of Commerce has played a key role in the two year project in that it has now developed an educational response to sound economic development education at the local level.

Materials Developed:

A number of materials produced during the first year continue to be used. They include the Michigan Economic Development Education Manual, a project abstract, seminar feedback questionnaires, industrial development film series and speakers outlines. The Manual is in its second printing and has been distributed to over 6,000 community leaders.

Project Director: Donald N. Smith

Title	Director	Department	Industrial Development Division
Address	Institute of Science & Technology Ann Arbor, Michigan 48109	Institution	University of Michigan
Telephone	(313) 764-5260		

508

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Business

Project Title: Consumer Cooperative Economic
Development Project

Project Duration: One Year

Participants: Persons throughout the State of

Number Served: 1,300

Missouri involved in existing consumer food cooperatives & persons interested in developing new cooperatives.

Project Summary:

The project has succeeded in fulfilling its stated objectives of providing technical assistance to emerging food coops throughout the State and has opened the doors for continued interaction between cooperatives, the University of Missouri and various state agencies in Missouri.

Weekend courses, individual technical assistance, the development & monthly distribution of a newsletter, the development of a resource library and the formation of an Advisory Council have all served to bring assistance to the enthusiastic target audience. A statewide network of cooperatives has been created and is establishing fruitful and continuing relationships between coops and with extension and other state agencies.

Methods & Resources:

A two day statewide conference was held early in the project to promote the program, identify needs and elect an Advisory Council. This council assisted in establishing specific program objectives and advised on ways to accomplish them; help establish communication links among coops statewide; and provided the project staff with feedback on needs and accomplishments. Weekend conferences were held with workshops on such topics as boards of directors, financial management, internal communications, planning and control and financial development. Individual cooperatives were assisted in identifying problems and goals and were provided with information and technical service either **Institutionalization, Spin Offs, Future Plans:** through the University or through referral to Extension or other appropriate state agencies.

Relationships established through the project are anticipated to be continuing. Cooperatives given assistance are improving their services, growing in scope, and improving their financial positions. The library which includes a collection of printed materials - books, manual and newsletters - will remain available for the use of cooperatives statewide.

Materials Developed:

A monthly newsletter entitled "Taproot" (Technical Assistance Project for Emerging Food Coops) was developed and distributed statewide.

Project Director:

Name	C. Brice Ratchford		
Title	Professor of Agricultural Economics	Department	
Address	University of Missouri -	Institution	University of Missouri
	Department of Agricultural Economics		
Telephone	213A Mumford Hall, Columbia, MO	65211	
	(314) 882-7358		

509

DAVID JOHNSON

MISSOURI

Title I HEA State Administrator

DIVISION OF COMMUNITY DEVELOPMENT

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: A Quality Assurance Orientation Program
For Montana Employers

Project Duration: One year

Participants: Small Business people

Number Served: 30 directly
5,000 by mass media

Project Summary: This project had the following objectives:

1. Conduct statewide workshops in how to set up and run quality assurance programs.
2. Make on-site visits to Montana businesses to give specific technical assistance in implementing quality assurance programs.
3. Distribute quality assurance workbooks to Montana manufacturers who request them.

Methods & Resources:

1. Three half-day seminars were given in Billings, Missoula, and Great Falls respectively. Thirty participants attended the seminars.
2. On-site visits were made to six businesses. These lasted one half day each.
3. A one and one quarter hour educational TV broadcast was made live to Bozeman, Helena, and Miles City. The program tape is now available statewide to stations for replay.

Institutionalization, Spin Offs, Future Plans:

Both the Small Business Administration and local Chambers of Commerce aid in advertising the project. This program helped them see how technical assistance can be obtained and directed to small Montana businesses.

Materials Developed:

A taped TV program on quality assurance programs.

Project Director:

Name William R. Taylor

Title

Department Industrial and Management
Engineering Department

Address Bozeman, MT 59715

Institution Montana State University

Telephone

MONTANA

510

Title I HEA State Administrator: William Lannon, Commission on Federal Higher Educ. Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Resource Planning Systems

Project Duration: One Year
(7/1/78 - 6/30/79)

Participants: Small Business Owners/Managers

Number Served: 303

Project Summary: Activities were undertaken to familiarize small business owners and managers with procedures of financial planning for the individual small business and to assist in the preparation of planning documents necessary to develop pro forma income and balance sheets.

Methods & Resources: Twenty-four workshops were conducted in twenty-four Nebraska Communities and involved owners and managers in a financial planning exercise. Attendees were acquainted with (a) procedures of financial planning and (b) steps and documentation necessary to develop pro forma income and balance sheets.

Institutionalization, Spin Offs, Future Plans: This project will be continued through the workshop series offered by the Nebraska Business Development Center. One spin off is the close working relationship developed between the participating faculty and members of local Chambers of Commerce and Commercial Clubs that assisted in making the arrangements for these workshops.

Materials Developed: Course outline materials and a 50-page bound notebook were prepared and distributed to each participant.

Project Director:

Name David M. Ambrose

Title Director

Address Omaha, Nebraska 68101

Telephone (402) 554-2547

Department Nebraska Business Development
Center

Institution

University of Nebraska at
Omaha

511

John R. Wittstruck

NEBRASKA

Title I HEA State Administrator Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Business / Older Adults

Project Title: The Older Nebraskan

Project Duration: One Year
(7/1/78 - 6/30/79)

Participants: Small Business Owners/Managers

Number Served: 175

Project Summary: Program activities were undertaken to acquaint owners and managers of small and medium sized businesses with problems older adults encounter when shopping in retail establishments, when preparing for retirement and must consider transferring their businesses to their partners or others who may take over their business upon their retirement, disablement, or death.

Methods & Resources: Nineteen workshops of four hours duration were held in various communities in Nebraska for the purpose of bringing to the attention of business owners/managers problems, of a human relations nature, encountered by the older customer, employee, and owner in their daily experiences with the business world.

Institutionalization, Spin Offs, Future Plans: This project will become a continuing offering of a workshop series available to small and medium sized businesses through the Nebraska Business Development Center of the University of Nebraska at Omaha.

Materials Developed: Course and handout materials were prepared and made available to each participant.

Project Director:

Name David M. Ambrose

Title Director

Address Omaha, Nebraska 68101

Telephone (402) 554-2547

Department Nebraska Business
Development Center
Institution University of Nebraska
at Omaha

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Entrepreneurial Development Center

Project Duration: '79 - '80

Participants: Colgate University and Cooperating Agencies

Number Served: 770

Project Summary:

The Center, based on Colgate University in Hamilton, New York, expects to serve an estimated 60% of the 1300 small enterprises in a radius of 20 miles in Madison and Chenango Counties with the advice, counsel and information now readily available to urban small business. Aimed at supporting the established firm, encouraging the new, and fostering more effective utilization of regional resources, the service is essential to these small enterprises which are so critical to the economic and social well-being of the region's small communities. Their isolation and dispersion has, heretofore, denied them this advantage.

Methods & Resources:

Supervised by a professional director, in a program coordinated by a senior member of Colgate University's economics faculty, a volunteer staff comprised of business people, retirees and trained student interns, would offer services at the Center and in the field in four forms: A Walk-In Service Center, On-Location Services (at the place of business), Small Enterprise Classes, and a Consortium Seminar. All services are designed to bring the entire range of public and private agency resources to the isolated individual and community.

Institutionalization, Spin Offs, Future Plans:

The Center expects to provide assistance and information on its development to educational institutions and other organizations, several of which have already made inquiry from other regions. Funding will be sought for a graduate intern to expand dissemination by on-site experience. Colgate University expects to make this program a permanent part of the regional community and its educational structure. Future plans include extended collaboration with state, federal, regional and private organizations among our cooperating agencies and others, both inside and outside New York State.

Materials Developed:

Information documents, such as video tapes and data collections, for the use of regional firms and communities not duplicating existing activities. Annual reports and statistical summaries for the guidance of institutions concerned with entering this field.

Project Director:

Name Frank A. Farnsworth (Acting Director)

Title Professor
Alumni Hall

Department Economics

Address Colgate University
Hamilton, NY 13346

Institution Colgate University

Telephone (315) 824-1000, Ext. 537

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grant Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business / Employment

Project Title: College, Industry and Business: Cooperative Training to Facilitate Job Development and Economic Recovery in Central New York.

Project Duration: '79 - '80

Participants: Small Business owner/managers, Industries, and ultimately the unemployed

Number Served: 500

Project Summary:

The purpose of the program is to create new jobs and increase production capabilities of small businesses and industries. The program is targeted at four specific areas.

1) To provide part-time pre-employment training to prepare workforces for new businesses and industries entering the Mohawk Valley. 2) To provide in-plant instruction when appropriate which will have potential for a company to increase productivity. 3) Sponsor on-campus seminars and workshops concentrating on problems of interest to groups of employers. 4) Expand and upgrade Mohawk Valley Community College's Small Business Management Course to encourage greater participation by all segments of the community.

Methods & Resources: A brochure entitled "Special Training for Industry" was developed and sent out to approximately 1,000 small business and industries. Upon request of the business owner and Industrial Personnel, the College would go on site to the business or industry and discuss their training needs. Once a specific need has been established, an instructor would be hired and a curriculum would be developed. Once approved the course would be taught in-plant.

Other programs such as pre-employment training programs and on-campus seminars were advertised in local newspapers.

Institutionalization, Spin Offs, Future Plans: Mohawk Valley Community College has been involved with providing educational assistance to businesses and industries of its region. Due to the number of companies requesting the College to assist in meeting their training needs, it is necessary to increase the amount of money for program development. College, Industry and Business is in its second year of operation. The College is proposing a project that builds upon the success of the current project adding new dimensions to increase the effectiveness of the entire program and assuring its adoption as a regular and integral part of the College's normal operation.

Materials Developed:

Brochures: "Special Training for Industry", "Typing Skills Update Program", "Pre-Small Business Clinic".

Curriculum materials were developed for each program: "Basic Shop Math", "Basic Blueprint Reading", "Basic Metallurgy Theory", "Small Business Workshop", "Typing Skills Update", "Supervisory Training", and "Machinist Training".

Project Director:

Name	W. Gary McGuire	Department	Community Services
Title	Director of Special Projects	Institution	Mohawk Valley Community College
Address	1101 Sherman Drive, Utica, NY 13501		
Telephone	(315) 792-5307		

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Business

Project Title: Construction Management for Minority Contractors

Project Duration: '79 - '80

Participants: Minority Contractors and Journeymen

Number Served: 50

Project Summary:

A training program for minority construction contractors and journeymen to improve their utilization and effectiveness in the construction industry. Improvements will be obtained through increased knowledge and skills to manage construction enterprises.

Methods & Resources:

Lectures, Programmed Instruction, Audio Cassettes, Case Study Workshops.

Institutionalization, Spin Offs, Future Plans:

The material will be available for additional trainees as funds become available or other organizations that request the training program.

Materials Developed:

Curriculum, pre-tests, lectures, programmed instruction, audio cassettes, case studies and workshop material, post-tests.

Project Director:

Name	Dr. J. L. Wohlstein, A.I.C.		
Title	Coordinator Construction & Facilities Management Programs	Department	Construction & Facilities Management
Address	North Avenue, New Rochell, NY 10801	Institution	Iona College
Telephone	(914) 636-2100, Ext. 290		

515

NEW YORK

Title I HEA State Administrator : Charles F. Graber, Grants Administration Unit

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization/Business

Project Title: Neighborhood Business Revitalization Program

Project Duration: 6/1/78 - 5/31/79

Participants: Small business owners in low and moderate income neighborhoods in Dayton, Ohio

Number Served: Unknown

Project Summary:

Project objectives were to identify and establish patterns of communication by which University of Dayton resources could be used to assist the development and resolution of problems associated with small businesses in low and moderate income neighborhoods.

Methods & Resources:

The project's activities focused mainly on identifying university resources to assist small businesses so that a long-term mechanism could be developed to serve their needs. Project activities helped develop a "Small Business Development Center" staffed with professionals, students, and CETA employees.

Institutionalization, Spin Offs, Future Plans:

The "Small Business Development Center" is presently actively working with small business individuals. A spin-off is the use of University students in the School of Business Administration so that they can get practical experience in dealing with problems confronted by small businesses.

Materials Developed:

A marketing brochure for business "strips" was developed. The emphasis of the project was to develop a network of communication so no great amount of materials was developed.

Project Director:

Name	Michael L. Shierloh	Department	
Title	Director, Dept. of Urban Development	Institution	University of Dayton
Address	Municipal Bldg., P.O. Box 22 Dayton, Ohio 45401		
Telephone	(513) 225-5067		

OHIO

516

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business/Education Media

Project Title: Small Business Computer Systems

Project Duration: 8/1/78 - 6/30/79

Participants: Individuals owning or employed by
small business throughout Oklahoma.

Number Served: 1050 (20% women; ages
ranged from 21-75)

Project Summary:

Individuals in the small business environment were given an opportunity to enhance their understanding of small computer systems.

Specifically, three state-wide talkback T.V. conferences were conducted, during which fundamental computer terminology was explained and guidelines for selecting and implementing small business computers were presented. Also, a 100 page book was written on this subject and distributed to participants. In addition, a workshop was conducted where three small computer systems were demonstrated.

Methods & Resources:

The T.V. conferences on computer systems for small business were accessible to people throughout the state, as the conference was transmitted to approximately 30 viewing studios. In addition, 500 copies were printed of a book entitled, "Guidelines for Selecting and Implementing a Small Business Computer System". A one day workshop was held in Oklahoma City. In the morning a panel discussion was conducted composed of vendors and consultants. During the afternoon three small business computer systems were demonstrated.

Institutionalization, Spin Offs, Future Plans:

Inquiries have been received from several other states interested in using the material developed for this project. Next year, there are plans, using this material, to conduct some conferences in Oklahoma on the same subject for people who missed the past conferences. Dr. Wolfe has received an invitation to participate in a similar conference in Iowa in 1980. In addition, Dr. Wolfe was invited to present the results of the project at the 1979 National Computer Conference in New York.

Materials Developed:

A 100 page book, "Guidelines for Selecting and Implementing a Small Business Computer System".

Project Director:

Name	Philip M. Wolfe	Department	School of Industrial Engineering
Title	Associate Professor	Institution	Oklahoma State University
Address	School of Industrial Engineering & Management		
Telephone	Oklahoma State University, Stillwater, OK (405) 624-6055		

517

OKLAHOMA

Title I HEA State Administrator MR. JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business

Project Title: Expansion and Enhancement of Continuing Education and community services in Southeastern Utah

Project Duration: 7/1/78 - 9/30/79

Participants: Retail Merchants

Number Served: 125

Project Summary:

The College of Eastern Utah with the co-sponsorship with the Chamber of Commerce and the American Institute of Banking was able to conduct a Loss Prevention Workshop to the local retail merchants. The program highlighted bad checks, human relations, and shoplifting.

Methods & Resources:

Through the coordinated efforts of the three groups listed above, experts were brought in from Salt Lake City. They were able to disseminate their knowledge through lecture and audience participation.

Institutionalization, Spin Offs, Future Plans:

The College of Eastern Utah got much needed exposure in the community, the businesses will be able to reduce losses -- plans are being made for future workshops in related areas with these other groups.

Materials Developed:

Pamphlets. Bulk mailed to all local businesses throughout the community.

Project Director:

Name Leonard Miller

Title Dean, Continuing Ed./ Community Services **Department** Continuing Ed./Comm. Svcs.

Address Price, UT 84501

Institution College of Eastern Utah

Telephone (801) 637-2120, Ext. 255

UTAH

518

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Business / Recreation Development

Project Title: Management Development Institute: A Program for Tourism and Travel Development

Project Duration: 2 Years (first year)

Participants: The target audience consisted of Vermonters employed in the primary tourist businesses such as restaurants and lodges, and in related businesses such as retail stores, banks, etc.

Number Served: 140,000

Project Summary: The primary objective of the program was to teach good human relations skills to employers and employees involved in hospitality related industries, and to build awareness of the importance of travel and tourism on Vermont's economy.

Training programs for both employers and employees were researched and offered to tourist industry organizations throughout the state. Television programming was the means of informing the public of the importance of the industry in creating jobs for Vermonters and in generating income and tax revenues.

Methods & Resources: An advisory board with industry representation was established to assist in the development of training materials and programs, and closer linkages with industry organizations were developed. A resource center for materials to be used in hospitality training was created. Two separate seminars were presented in four locations; teaching materials included handouts and films. Training modules were developed which can be taken throughout the state. Three twenty minute programs were aired on commercial television to develop public appreciation for their role in making the industry successful.

Institutionalization, Spin Offs, Future Plans: The advisory board is now expanding its focus from planning the original customer relations program to assessing the broader needs of the industry, which includes making use of University resources and research.

The project is ongoing, and program experience and course content will be shared with interested states at Regional and National White House Conferences on Small Businesses.

Materials Developed: Three films were used in the programs: You Pack Your Own Chute, by Ramic Productions; You Can Surpass Yourself, Ramic Productions; How to be Courteous and Love It, by Florida State University; Vermont, A Four Season Resort by Dream On Productions.

Project Director: Barbara S. Mair
Special Programs Coordinator

Name Extension Service
University of Vermont

Title Morrill Hall
Burlington, Vermont 05405

Department

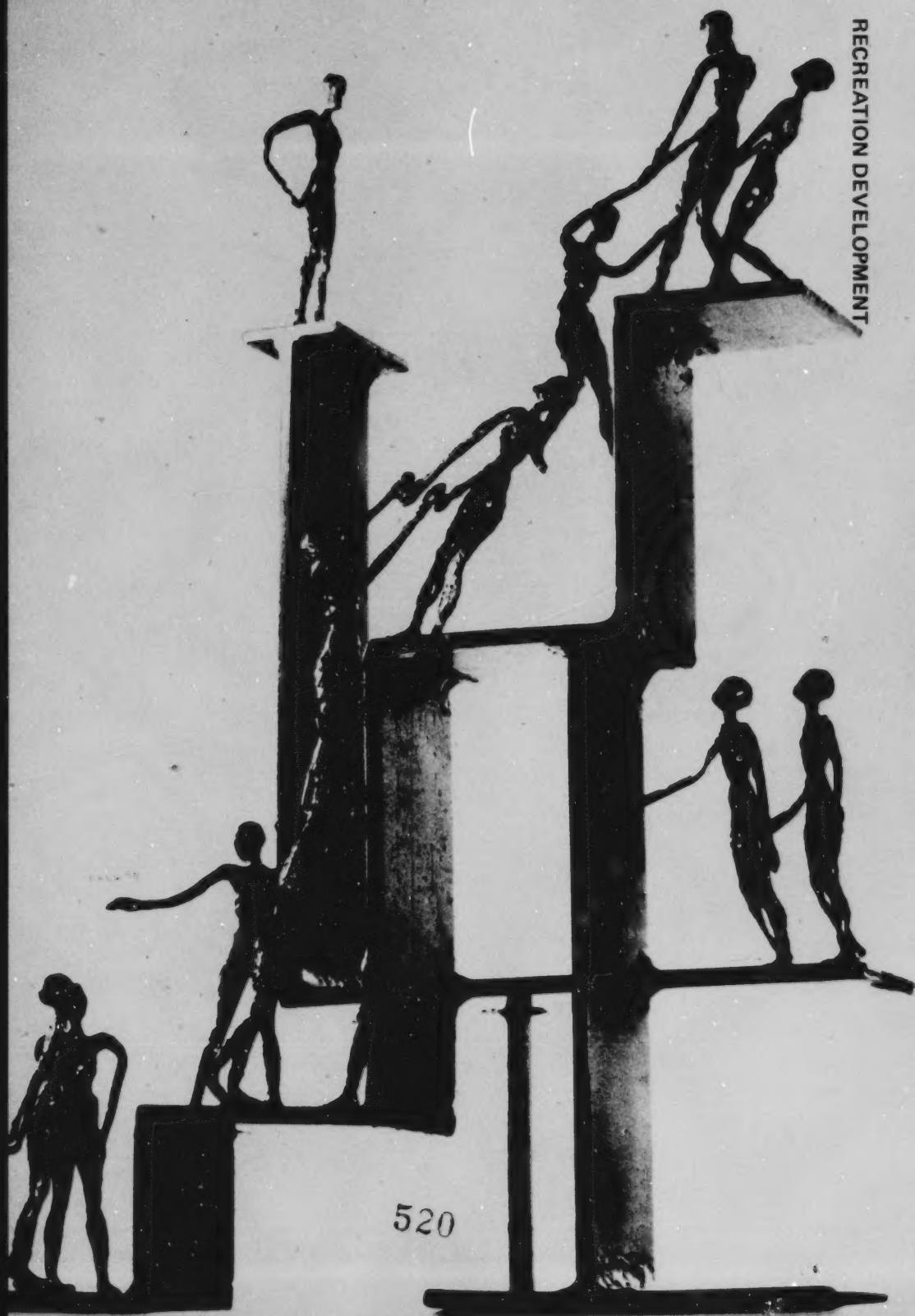
Address **Institution**

Telephone (802) 656-2990

VERMONT

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

RECREATION DEVELOPMENT



520

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Recreation / Human Resource Education

Project Title: Education for Courtesy and Hospitality, **Project Duration:** 7/1/79 - 6/30/80
Phase III: A Program to Retain and Bring Back Olympic
Tourists to Northern New York.
Participants: **Number Served:** 1,750

Tourism industry employees and employers.

Project Summary: In the third year of HEA Title I funding the project will round out hospitality/human relations course offerings by creating and teaching a four hour intensive course in human relations. This course is an outgrowth of the sourter hospitality workshops developed in FY 1977 and FY 1978 (which will also be conducted in FY 1979). The project staff will develop, in cooperation with the New York State Police, a job-related courtesy training sequence for the 1980 Winter Olympic Security personnel. Because these personnel will have direct contact with almost every Olympic visitor, it is essential that they treat visitors courteously.

Methods & Resources: The human relations course consists of four one-hour classes which are held weekly in selected communities in Northern New York. The instructors practice appropriate human relations techniques while conducting the course using Socratic questioning methods. The Olympic Security training sequence will present troopers with the most common difficulties they will face while on Olympic duty. The troopers will discuss a variety of responses that could be made, thus preparing them for the range of situations that will confront them in 1980.

Institutionalization, Spin Offs, Future Plans: Throughout the existence of the project a strong effort has been made to work closely with regional tourism and development organizations, especially the Adirondack Association. In FY 1979 the Association expects to establish a standing committee, the North Country Economic Council, at Plattsburgh State. The council will be charged with researching and implementing activities that pertain to the economy of Northern New York, especially those activities that are tourism related. At the end of HEA funding project materials and activities will be taken over by North Country Economic Council.

Materials Developed: The project staff will develop a filmstrip for the Olympic Security training. This filmstrip will show security personnel who are confronted with a difficult situation, leaving the problem to be resolved by the participants with the help of the instructor. Public service announcements will be developed which raise community awareness of the need for hospitality in building a strong tourism industry. Separate announcements will be developed for radio and television.

Project Director:

Name	Dr. Ross Papke; Project Supervisor: Douglas Short - (518) 564-2142		
Title	Associate Dean of Professional and General Studies	Department	Professional and General Studies
Address	Plattsburgh State College Plattsburgh, NY 12901	Institution	State University of New York College at Plattsburgh
Telephone	(518) 564-3116		

521

NEW YORK

Title I HEA State Administrator: Charles Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business / Recreation Development

Project Title: Management Development Institute: A
Program for Tourism and Travel Development

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Project Summary: The primary objective of the program was to teach good human relations
skills to employers and employees involved in hospitality related industries, and to
build awareness of the importance of travel and tourism on Vermont's economy.

Training programs for both employers and employees were researched and offered to
tourist industry organizations throughout the state. Television programming was the
means of informing the public of the importance of the industry in creating jobs for
Vermonters and in generating income and tax revenues.

Methods & Resources: An advisory board with industry representation was established to
assist in the development of training materials and programs, and closer linkages
with industry organizations were developed. A resource center for materials to
be used in hospitality training was created. Two separate seminars were presented
in four locations; teaching materials included handouts and films. Training modules
were developed which can be taken throughout the state. Three twenty minute programs
were aired on commercial television to develop public appreciation for their role
in making the industry successful.

Institutionalization, Spin Offs, Future Plans: The advisory board is now expanding its focus
from planning the original customer relations program to assessing the broader
needs of the industry, which includes making use of University resources and research.

The project is ongoing, and program experience and course content will be shared
with interested states at Regional and National White House Conferences on Small
Businesses.

Materials Developed: Three films were used in the programs: You Pack Your Own Chute, by
Ramic Productions; You Can Surpass Yourself, Ramic Productions; How to be Courteous
and Love It, by Florida State University; Vermont, A Four Season Resort by Dream
On Productions.

Project Director: Barbara S. Mair
Special Programs Coordinator

Name Extension Service

Title University of Vermont

Morrill Hall

Address Burlington, Vermont 05405

Telephone (802) 656-2990

Department

Institution

VERMONT

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

EMPLOYMENT



523

Community & Continuing Service Education

19-489

A Higher Education Act, Title I Program Abstract
Employment/ Human Resource Education

Project Title: Productivity Training for State of Arizona Employees

Project Duration: Two years

Participants: Middle- and upper-level managerial employees of various Arizona state agencies

Number Served: 325

Project Summary:

Goal: Provide an educational program to train public employees in the area of productivity improvement.

This project was designed to improve efficiency and job performance of state agency managerial personnel by teaching them how to increase their work output per unit of time.

Methods & Resources:

Ten 15-hour seminars and workshops were held for participants in Phoenix and Tucson and Flagstaff. Topics included reading techniques, problem solving and decision making. Pre, post, and follow-up evaluations were made.

Institutionalization, Spin Offs, Future Plans:

Although this project met all objectives and was not scheduled to be repeated by the project director, several of the agencies have indicated that they plan to continue similar training on their own.

Materials Developed:

Teacher prepared material handouts and graphics. Course text materials were: The Sack-Yourman Developmental Speed Reading Course; How to Develop a College-Level Vocabulary; and The Nelso Denny Reading Test.

Project Director:

Name Dr. Martha Rader

Title Associate Professor

Department Administrative Services

Address Tempe, Arizona 85281

Institution Arizona State University

Telephone (602) 965-2609

524

ARIZONA

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment

Project Title: Career Planning for Adults

Project Duration: October 1, 1978 -
September 30, 1979

Participants: This project targeted economically disadvantaged, ethnic minorities, older adults, disabled, and women residents of Placer and Nevada Counties.

Number Served: 391

Project Summary:

This project was designed to reach unemployed/underemployed adults in the area and assess their career development needs by offering a series of workshops, surveying participants, and offering later workshops addressing identified career planning and job search needs. The program will continue at Sierra College and be developed and refined each year.

Methods & Resources:

The initial project was a Job Fair consisting of twenty-four one-hour workshops co-presented by college staff, community employers, and public agency personnel. As a result of an evaluation of the needs of participants, three follow-up workshops covered a more in-depth exploration of self-awareness, career decision making, and job search skills. The end product was an individualized plan of action for implementing a career goal.

Institutionalization, Spin Offs, Future Plans:

There has been application and approval of an additional grant. The attendance at the Job Fair was far greater than anticipated. A result has been a greater realization of community needs. A grant proposal has been developed to establish a model program for evening and weekend vocational guidance and counseling.

Materials Developed:

A logo was designed for the Job Fair and used on project materials. Several packages were designed for the purposes of publicity and information, outreach, and recruitment for both potential workshop leaders and participants and for in-service training of leaders. A "Do It Yourself Job Guide" was developed and is available to students.

Project Director:

Name Lewis R. Camillucci
Title Assistant Superintendent
Student Support Services
Sierra College
Address 5000 Rocklin Road
Rocklin, CA 95677
Telephone

Department

Institution Sierra College

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Project HERE (High Desert Educational Resources and Employment)

Project Duration: October 1, 1978 to September 30, 1979

Participants: This project focuses primarily on women. **Number Served:** 785
The majority of the project's participants were women ranging in age from 30-55.

Project Summary:

Project HERE was directed to increase the employability of women through workshops, testing, and counseling. Women were encouraged to recognize the need for marketable skills.

Methods & Resources:

The workshops offered by Project HERE were: Women in Non-Traditional Roles, Discover Your Assets for Employment, Career Goal Setting, The Changing Family, and Legal and Financial Information for Women. Brown bag seminars, counseling, testing, and presentations to community organizations were an integral part of the project.

Institutionalization, Spin Offs, Future Plans:

Not available.

Materials Developed:

No curriculum material, films, or materials of that nature were produced for this project.

Project Director:

Name D. Roe Darnell

Title Director of Instructional Services
Cerro Coso Community College

Department

Address Ridgecrest, CA 93555

Institution Cerro Coso Community College

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment /Worker Education

Project Title: Solving the Jobs-Skills Mismatch Problem: Stamford Labor Market

Project Duration: 1978-79

Participants: Business leaders, agency personnel.

Number Served: 167

Project Summary: The objective of the proposed program was to demonstrate to the community groups a method of assessing the regional manpower needs and postsecondary resources to improve their program's effectiveness, and ultimately to contribute to the mitigation of the jobs-skills mismatch problems.

More specific objectives included the preparation of an action plan through a series of workshops through interagency cooperation and coordination among the area's skills training institutions. More importantly, the program sought the fullest cooperation from the area's industries and businesses.

Methods & Resources: Special emphasis was placed on the participation of the business groups. The SACIA (the area's chamber of commerce) strongly supported the project. Business groups also participated in the employer survey of the area and expressed their opinions on the future of the area and the jobs-skills mismatch problem.

Four-day workshops on career advancement for Women and Minorities were conducted.

Institutionalization, Spin Offs, Future Plans: University of Bridgeport is planning to introduce Public Administration programs. The Stamford Project provided a good opportunity for the University to assess the community needs in higher education. The proposed UB plan calls for introduction of Bachelor of Science in the Public Administration and Master of Science in Planning programs beginning Fall semester of 1980. Both programs contain manpower development and planning as one of the concentrations which students can seek. The University is committed to the education of professional manpower specialists in the Southwestern Connecticut area.

Materials Developed: 1) A report of Views of Employers on the Jobs-Skills Mismatch Problem in the Stamford Area. 16 pages includes the questionnaire form, and analysis of the Stamford area firms, 2) Matching People and Jobs in Southwestern Connecticut: Toward An Action Plan. This is proceedings of a Conference, and 3) A complete report on the workshops on Career Advancement for Women and Minorities prepared by Potentials Unlimited is available upon request.

Project Director:

Name H.C. Chung, Ph.D.

Title Professor of Economics

Department Urban Mgmt. Institute

Address Bridgeport, CT

Institution University of Bridgeport

Telephone

CONNECTICUT

527

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Career Counseling / Employment

Project Title: Life Span Planning

Project Duration: Feb. '79 - May '79

Participants: Male & Female persons out of work

Number Served: 160

Project Summary:

(a) To motivate the target population in New Castle, Kent, and Sussex Counties to develop a viable reentry. (b) To follow up with individual conferences to help each participant achieve his goal. (c) To offer assistance and expertise to professionals who work with the target population, offering to make the seminar open to them for review and our resources available for their use at their respective facilities. (d) To follow up with professionals to see if the program is meeting their needs and the needs of their clients and/or students.

Methods & Resources:

One meeting per week was planned on each of three locations. Delaware State College, DTCC, Goldey Beacom, Wilmington College and the University OF Delaware cooperated - supplying faculty and agency speakers.

Institutionalization, Spin Offs, Future Plans: None

Materials Developed:

Materials generated are being used on a continuous basis by the West End Neighborhood House, 710 N. Lincoln St., Wilmington and the Substance Abuse Office, Delaware Correctional Center, Smyrna.

Project Director:

Name Sarah E. Arnold-Loughran

Title Program Coordinator

Department

Address Wesley College, Dover, DE

Institution Wesley College

Telephone (302) 678-2491

Title I HEA State Administrator

DEBORAH HASKELL, DPEC

DELAWARE

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Women

Project Title: Operation Women Power

Project Duration: 2/1/78 - 6/30/79

Participants: "Disadvantaged Women" who are either without jobs or are working at jobs which provide insufficient income for themselves or their families
Project Summary:

Number Served: 200

The purpose of this project is to plan, develop, and implement a realistic, practical, and supportive program that will assist disadvantaged women to improve their knowledge and skills for job entry opportunities.

Specific objectives include developing referral links with appropriate community agencies, developing links with agencies that would accept disadvantaged women as volunteer workers, locate and access the employability/supportive needs of 200 disadvantaged women in Leon County, provide supportive training for these women dealing with their employability needs, and to periodically monitor the effectiveness of the program.

Methods & Resources:

Educational activities are conducted through a series of workshops and courses totaling 50 hours based on participant's needs. Supportive training will consist of a series of four-week workshops scheduled for two clock hours a day, five days a week.

Institutionalization, Spin Offs, Future Plans:

The project serves as a resource center for university outreach functions. Currently, the project serves as a collaboration unit for a Florida State University project, "Role of Black Churches in the Linking of Minority Elderly Community Services for the Elderly."

Materials Developed:

Some have been developed but titles and content were not specified.

Project Director:

Name Marjorie S. Campbell

Title Project Director

Department Continuing Education

Address Florida A & M University
Tallahassee, FL 32307

Institution Florida A & M University

Telephone

529

FLORIDA

Title I HEA State Administrator : John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Employment

Project Title: Upward Mobility Program
(78-024-002)

Project Duration: 2 years

Participants: Displaced homemakers, women in
career transition, low economic/low job mobility
women, ages 21-55, mostly college below baccalau-
Project Summary: reate level.

Number Served: 286

A skills development and career awareness program was conducted to stimulate job mobility for women to meet current Affirmative Action goals.

Methods & Resources:

Training was offered in: Life Goal Planning, Affirmative Action, Organizational Development, Management by Objectives, Resume Writing and Job Hunting Skills, Effective Communication Skills, Problem Solving and Decision-Making, Assertion Training, Redecision and Change, Self-Esteem and Support Systems, Time Management, Life Changes and Mid-Life Crisis, Stress Management and Job Satisfaction in Power and Success, Career Testing Using the Self-Directed Search. Each session met 3-6 times and averaged 4 hours per session.

Institutionalization, Spin Offs, Future Plans:

The Career Center was established at the institution to facilitate counselling, testing, and follow-up of Upward Mobility participants. It will be continued as a resource, referral and counselling center for program graduates.

The curriculum developed by the project generated workshops at the institution for faculty in-service training. These workshops will offer the faculty curriculum and methodologies for more sensitive and non-sexist presentations in their teaching.

Materials Developed:

Upward Mobility Workbook containing the subjects, curricular objectives and exercises for practical application. A six-part TV series entitled "Herstory - Ourstory: A Search Through Our Past for Our Meaning Today,"--an examination of six elements of concern to women. A Slide/tape presentation of concepts in Affirmative Action and Upward Mobility.

Project Director:

Name Dee Preston-Dillon

Title Instructor

Department

Address 841 Bishop Street
Honolulu, Hawaii 96813

Institution Hawaii Pacific College

Telephone (808) 521-3540

530

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: "Women: Prepare Today for Work Tomorrow"

Project Duration: One Year

Participants: Telecommunications project

Number Served: 425,000

Project Summary:

This project was an inter-institutional venture which resulted in the production of an eight-part television series concerning issues facing women who are returning to work. The programs covered the following topics: "Why Women are Returning to Work," "The Problems of Returning to Work," "Discovery of Capabilities," "Self-Development," "Careers Today vs. Stereotypes," "Personal Presentation for Jobs," "Success on the Job," and "Continuing Development."

The television series was aired in eleven target areas throughout Indiana, and open discussions were held in sponsoring institutions following broadcast.

Methods & Resources:

The project was planned and produced by institutional members of the Indiana Higher Education Telecommunications System. TV production was handled by WFYI (the Indianapolis public broadcasting station). In all, over 50 individuals representing higher education, business, and industry participated, providing assistance in script development, promotion, production, broadcast scheduling, etc.

Institutionalization, Spin Offs, Future Plans:

The project had two major institutional impacts. First, additional copies of the tapes were reproduced, so that participating institutions can use them as part of their on-going programming. Second, this project demonstrated the possibilities of inter-institutional cooperation on a statewide scale.

Materials Developed:

The eight, one-half hour television programs are available for dissemination. In addition, project directors developed a comprehensive "Study Guide" to accompany the series.

Project Director:

Name	Sylvia E. Bowman	Department	
Title	Special Assistant to the President	Institution	Indiana University
Address	1201 East 38th Street Indianapolis, IN 46205		
Telephone	(317) 264-7945		

531

INDIANA

Title I HEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Career Counseling

Project Title: Adult Career Directions
(78-005-002)

Project Duration: 6/1/78 - 5/31/79

Participants: The majority were unemployed or homemakers. Others included student self-employed, skilled labor, nursing and secretarial.

Number Served: 55

Project Summary: This project was initiated to meet the rising unemployment crisis in the Sioux City, Iowa area which had left many persons, especially unskilled women, jobless. The goals of this project were to assist people, particularly women, in gaining confidence, knowledge and skill to seek new appropriate employment. Most participants expressed satisfaction with self-growth as seen through knowing themselves better and trusting their ability to better handle the future. In the career area, participants reported a sense of career direction, a realistic view of the work world and its relationship to themselves, a knowledge of available alternatives and an enthusiasm about the future.

Methods & Resources: Seven 1½ hour weekly group sessions and one individual meeting with the facilitator comprised the intensive training accomplished by the Adult Career Directions project. The first part of the program stressed personal awareness and confidence building through clarification of values, completion of an autobiography, interpretation of an interest inventory and interaction with the group. The second half of the program emphasized career awareness through panel discussions with local business persons, instruction in resume writing, practice in interviewing and guidance in decision-making. The primary methods used in the Adult Career Directions project were group sharing and interaction, role-playing lecturettes, and field experience.

Institutionalization, Spin Offs, Future Plans: The Adult Career Directions program appears to have been well accepted in the Sioux City area. The program has already been offered in Vermillion, South Dakota. In Sioux City, Western Iowa Tech. Community College has contracted to incorporate the program in their fall schedule. Funding for continuation of the workshop through the Center for Women is currently pending. An idea to develop a workshop for employees in order to help them better understand and relate to applicants with high self-esteem and career knowledge is presently being explored.

Materials Developed: A number of hand-out materials were expressly developed for use by the weekly group sessions.

Project Director:

Name Penny Schempp

Title Director, Adult Career Directions

Department Center for Women

Address Sioux City, Iowa 51104

Institution Briar Cliff College

Telephone (712) 279-5406

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Employment

Project Title: Emerging Concerns of Women
(78-034-003)

Project Duration: 3/1/78 - 6/30/79

Participants: Majority were women - office workers, students, unemployed women and several professionals

Number Served: 279

Project Summary: This project was designed to help each individual who participated in one or more of the seminars, which dealt with women's employment concerns, loneliness, and single parenting, to develop specific skills which could be utilized to further the process of self-actualization. Participants from the targeted populations had opportunities to re-evaluate their personal situations and digest new ideas on employment, parenting skills, and/or strategies for coping with loneliness.

Methods & Resources: Employment concerns were addressed in two ways. Saturday conferences utilizing a workshop format with faculty presenters and guest speakers. In an effort to reach women who have Saturday and evening family commitments, the topics were repeated in a different format - a series of luncheons with guest speakers for women employed or considering employment. Formal career counseling was available to all participants on an individual basis. Two practicing psychologists presented evening seminars on the other project concerns - "Strategies for Coping with Loneliness", and "Single Parenting Skills: How to Deal with Your Kids when the Going Gets Rough".

Institutionalization, Spin Offs, Future Plans: The project has generated considerable interest in establishing an informal and open organization of women who are employed or interested in employment to meet for lunch on a regular basis.

Materials Developed: Specific materials were not developed by the project.

Project Director:

Name Barbara Neller-moe

Title Chair

Department Division of Behavioral
and Social Sciences

Address Forest City, Iowa 50436

Institution Waldorf College

Telephone (515) 582-2450, ext. 236

533

Title I HEA State Administrator

DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Women

Project Title: Project Re-entry
(78-001-005)

Project Duration: 6/1/78 - 6/30/79

Participants: Mature women

Number Served: 27

Project Summary: Project Re-entry was a unique continuing education program designed to facilitate the mature woman's re-entry into the work force at levels commensurate with her skills and abilities. The project brought together counseling, career/life planning and the practical life work experience of an internship in the employment community to provide a sequential re-entry process. Project Re-entry is a significant continuing education program in that it has broadened the available resources to the "older student" and to the minority student for returning to work in productive and meaningful jobs. Another area of impact has been the development of sponsoring or mentoring awareness and skills by women currently in positions to provide and seek such alliances. The business community has been made aware of the potential and current talents and energies of qualified, underutilized mature women; a resource that heretofore may have been overlooked or never considered.

Methods & Resources:

The project was designed to cover a seven month period which included screening and selection of candidates, a 16 session Career/Life Planning and Career Exploration Workshop, a four month half-time non-salaried internship, a Women and Work Seminar including assertive training and management skills for women, and a Career Options Workshop. The internship mentors participated in a six session Mentor Workshop designed to increase awareness of the significance of 'mentoring' and to develop skills necessary to become a successful mentor for other women.

Institutionalization, Spin Offs, Future Plans: Institutional faculty and staff of the Community Career Planning Center for Women presented the program.

Upon completion of the project, Project Re-entry has been absorbed as a permanent program in the College for Continuing Education, Division of Women's Programs. The program is currently under consideration for graduate and undergraduate credit through the Adult Education program. The 1979-80 program will be funded in part by the Des Moines business community, with approximately 19 internship positions having been arranged for 1980.

Materials Developed: Assertive Training Manual
"All Things Considered" - Career/Life Planning Manual
Management Seminar Manual

Project Director:

Name	Marie C. Wilson	Department	Division of Women's Programs
Title	Director	Institution	Drake University
Address	Des Moines, Iowa 50311		
Telephone	(515) 271-2181		

Title I HEA State Administrator

DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Business - Employment

Project Title: Community Education for Economic Development

Project Duration: 78-79

Participants: Local elected & appointed public officials

and private citizens who most directly

Number Served: 300

Project Summary: affect the economic development process

A second year expansion program, the project focuses on methods of collective action for creating jobs and raising community living standards. Most Michigan communities are faced with problems of maintaining adequate employment levels or expanding job levels to satisfy an expanding labor force. Through regionally based seminars, its target audience of local policy makers are taught requisite skills for attracting new employers to the community or for fostering the expansion and diversification of existing businesses.

Methods:

The University of Michigan Industrial Development Division, with assistance from the Michigan Professional Industrial Developers Association, have organized ten regional workshops throughout the state to improve the economic development skills and knowledge in Michigan communities. Institutional liaison with ten regional community colleges has been developed in order to get maximum educational participation at the community level.

Institutionalization, Spin Offs, Future Plans:

In each of the ten regions economic development corporations and regionally based community colleges have united in advisory group format in the planning and development of content specific economic development programming. Additionally, the Michigan Department of Commerce has played a key role in the two year project in that it has now developed an educational response to sound economic development education at the local level.

Materials Developed:

A number of materials produced during the first year continue to be used. They include the Michigan Economic Development Education Manual, a project abstract, seminar feedback questionnaires, industrial development film series and speakers outlines. The Manual is in its second printing and has been distributed to over 6,000 community leaders.

Project Director: Donald N. Smith

Title Director

Department Industrial Development Division

Address Institute of Science & Technology,
Ann Arbor, Michigan 48109

Institution University of Michigan

Telephone (313) 764-5260

535

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Development of Job Re-entry Skills for Women in the Golden Triangle Area

Project Duration: One Year

Participants: Women in the Golden Triangle Area between the ages of 21 & 58 who were seeking to reenter the job market as office workers

Number Served: 60

Project Summary:

The overall objective of the project was to assist women in developing job re-entry skills in order to secure employment in the area of office occupations. Emphasis was upon goal-setting, competence, and motivation as basic foundations for career entry and advancement. Participants entered the job market as their skills developed but continued with the program to further develop their skills.

Methods & Resources: Films, lectures, discussions, textbooks, demonstrations, resource persons, and training manuals were used to achieve the objectives of the program, using the facilities and equipment of the Department of Business and Economics at Mississippi University for Women. The goal of the program was to assist women in developing skills for successful job re-entry in the occupational area of office occupations. Participants were provided assistance in securing employment through community contacts and the Placement offices at Mississippi University for Women. Resource persons were community leaders and Business Department faculty members. Each of the two groups of participants met for two-hour sessions weekly for two semesters.

Institutionalization, Spin Offs, Future Plans:

This project has made the university more aware of the needs of adult women in the community. More programs are being designed to meet the needs of this segment of the population. This includes expanded evening school offerings, weekend courses, and special seminars and workshops. Included also is the Certified Professional Secretary Review Program, designed to meet the needs of professional secretaries by helping them prepare for the CPS Examination. Other programs to meet the needs of adult women are in the planning stages.

Materials Developed:

A bibliography of books designed to assist women in re-entering the job market was developed.

Project Director:

Name Dr. Delene Lee

Title Director of Continuing Education

Department: Continuing Education

Address Mississippi University for Women,
Columbus, MS 39701

Institution Mississippi University for
Women

Telephone
(601) 327-6211

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract

Project Title: Public Awareness - "Access Reno"

Handicapped / Employment

Project Duration: January 1, 1978 to
Sept. 30, 1979**Participants:** Staff of the Governor's Committee on Employmentof the Handicapped, Students and faculty **Number Served:** 3,500

of School of Home Economics - Distribution to

all interested handicapped and their families

Project Summary:

The problem was to provide the typical handicapped person using the public facilities of Nevada with information on the accessibility of Motel-Hotels, Parks, Shopping Centers, Libraries, Restaurants, Churches and other public buildings. Distribution was made through the Chamber of Commerce, offices of the three communities, the Handicapped Fair, the State Fair and the Governor's Committee on the Employment of the Handicapped.

Methods & Resources:

Surveys were conducted on the accessibility of public facilities in Carson City, Reno and Sparks including the University of Nevada-Reno campus. This information was printed and distributed.

Institutionalization, Spin Offs, Future Plans:

A presentation was made to Chancellor, President of UNR, Director of Plant Services, Special Services representatives and faculty of the School of Home Economics.

Materials Developed:

1. Slides on UNR Campus barrier problems
2. Access-Reno-Sparks-Carson City-A Guide book for the Handicapped Traveler

Project Director: Arleen C. Otto**Name** Prof. of Home Economics**Title** **Department** School of Home Economics**Address** Reno, Nevada 89557 **Institution** University of Nevada-Reno**Telephone** (702) 784-6805

537

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Employment

Project Title: Women in Management

Project Duration: 15 months

Participants: Women who are currently employed
and who seek management positions
commensurate with their abilities, education, experience, and aspirations.

Number Served: 51

Project Summary:

Afforded women a better understanding of their own self concept, and an opportunity to assess the management role and to make informed career choices.

This was accomplished by exposing women to a variety of basic decision making situations, tools, and processes; and by giving them intensive preliminary training in the management functions of appropriate businesses.

Methods & Resources:

Sessions conducted are evening each week for eight weeks. These covered: identification of self, legal rights of women, what is management, coordination of resources, finance and control, basics of marketing, decision making, ethics and business, and law.

Institutionalization, Spin Off, Future Plans:

This project provided funds and encouragement to a small local college to become involved in the life of its community. This has become a part of the ongoing educational activity of the college because it proved so successful.

Materials Developed:

Text material on women in management

Project Director:

Name Dr. Louis D'Allesandro

Title President

Department

Address University Drive
Nashua, New Hampshire 03060

Institution Daniel Webster College

Telephone (603)883-3556

538

NEW HAMPSHIRE

Title I HEA State Administrator William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Human Resource Education / Employment

Project Title: Access Year, Public Policy Program

Project Duration: One year

Participants: Entry-level government and service workers who are also community activists.

Number Served: 35 - 40 annually

Project Summary: The Access Year provides an integrated urban-focused social studies curriculum and skills training and upgrading in communications, math and organizational, administrative and research skills to entry-level workers in Hudson County. Goals of program included skills improvement, job advancement, improvement of quality of service provision in county. Intensive recruitment seeks out and enrolls adult heads of families, predominantly women, predominantly minorities, often locked into para-professional and entry-level service jobs. Program provides extensive financial aid and intensive counseling and is autonomous.

Methods & Resources: Integrated curriculum focused on urban problems and needs. Modular scheduling, utilizing Saturdays and intensive weeks (with time off from work secured by program staff) for maximum learning effectiveness. Constant skills emphasis utilizing diagnostic-prescriptive methods in communications and math. Field work projects based on social service work and community activity. Curriculum is team-planned and team-taught by staff of organizers, administrators and research planners, and guests from administrations and agencies throughout the county are utilized.

Institutionalization, Spin Offs, Future Plans: St. Peter's College has committed itself to making the Public Policy Program a permanent part of the college, as long as current financing efforts can demonstrate some surplus over direct program costs through the maximization of financial aid grants from federal and state sources. Thus far we have successfully demonstrated a surplus. We are working on the expansion of the program into Newark and also developing a three-year extension of the current AAS Degree which would lead to a BS and a full five-year program. The latter has just been funded by a FTPSE grant.

Materials Developed: Access Year curriculum materials. Complete integrated syllabi, films, booklist and bibliography so program could be duplicated at any institution. Comprehensive evaluation materials. A beginning has been made at collecting information on educational benefits, ranging from tuition reimbursement to flexible work schedules, which are available from public sector employers.

Project Director:

Name Norm Fruchter

Title Director, Public Policy Program

Department Public Policy

Address St. Peter's College, Kennedy Blvd.,
Jersey City, NJ 07306

Institution St. Peter's College

Telephone (201) 333-4400, Ext. 320

539

NEW JERSEY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Business / Employment

Project Title: College, Industry and Business: Cooperative Training to Facilitate Job Development and Economic Recovery in Central New York.

Project Duration: '79 - '80

Participants: Small Business owner/managers, Industries, and ultimately the unemployed

Number Served: 500

Project Summary:

The purpose of the program is to create new jobs and increase production capabilities of small businesses and industries. The program is targeted at four specific areas. 1) To provide part-time pre-employment training to prepare workforces for new businesses and industries entering the Mohawk Valley. 2) To provide in-plant instruction when appropriate which will have potential for a company to increase productivity. 3) Sponsor on-campus seminars and workshops concentrating on problems of interest to groups of employers. 4) Expand and upgrade Mohawk Valley Community College's Small Business Management Course to encourage greater participation by all segments of the community.

Methods & Resources: A brochure entitled "Special Training for Industry" was developed and sent out to approximately 1,000 small business and industries. Upon request of the business owner and Industrial Personnel, the College would go on site to the business or industry and discuss their training needs. Once a specific need has been established, an instructor would be hired and a curriculum would be developed. Once approved the course would be taught in-plant.

Other programs such as pre-employment training programs and on-campus seminars were advertised in local newspapers.

Institutionalization, Spin Offs, Future Plans: Mohawk Valley Community College has been involved with providing educational assistance to businesses and industries of its region. Due to the number of companies requesting the College to assist in meeting their training needs, it is necessary to increase the amount of money for program development. College, Industry and Business is in its second year of operation. The College is proposing a project that builds upon the success of the current project adding new dimensions to increase the effectiveness of the entire program and assuring its adoption as a regular and integral part of the College's normal operation.

Materials Developed:

Brochures: "Special Training for Industry", "Typing Skills Update Program", "Pre-Small Business Clinic".

Curriculum materials were developed for each program: "Basic Shop Math", "Basic Blueprint Reading", "Basic Metallurgy Theory", "Small Business Workshop", "Typing Skills Update", "Supervisory Training", and "Machinist Training".

Project Director:

Name	W. Gary McGuire	Department	Community Services
Title	Director of Special Projects	Institution	Mohawk Valley Community College
Address	1101 Sherman Drive, Utica, NY 13501		
Telephone	(315) 792-5307		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Labor

Project Title: A Program to Intervene in the Cycle of Inter-Generational Unemployment and Underemployment of Oswego County by Improvement of Math and Reading Skills

Project Duration: '79 - '80

Participants: Underemployed, non-high school graduates, adults, in Oswego County

Number Served: 182

Project Summary:

Project Intervene is an adult education program that is designed to provide in-home tutoring in math and reading to unemployed or underemployed adults over 25, in Oswego County. The curriculum is flexible and is constructed to meet the individual student's needs. All of the teachers were unemployed and/or receiving public assistance prior to their employment with the project. Thus, the providers of the services come from a population that is similar to that of the recipients.

Methods & Resources: Ten unemployed high school graduates were trained to be math and reading tutors. The training consisted of participation in college-level education courses in math teaching methods, reading tutoring, and math skills clinic. Additional training was provided by the staff of the project in helping skills, study skills, lesson planning, values clarification, and other related topics. After screening, each potential family client was assigned a tutor. Tutoring then began in the client's home, with meetings occurring twice weekly for approximately one hour each. Clients are reevaluated for academic progress on an informal basis regularly, as well as a semi-annual standardized examination.

Institutionalization, Spin Offs, Future Plans: Plans for the forthcoming funding year include maintenance of the current project, projection of a replication monograph and development of an in-plant tutoring service for local industries. The monograph will be 160 pages long, detailing the procedures and policies used by Project Intervene. Using essentially the same procedures as the in-home program, the industry phase of the project will provide individual instruction to in-plant underemployed employees. The goals for the industry phase of the project remain unchanged from the in-home phase; attaining a high school equivalency degree, and/or obtaining more suitable employment.

Materials Developed:

Various math and reading worksheets have been developed by the teaching staff. The worksheets are customized for the individual student and are available to the other tutors for their use. There are no current plans for further distribution of these materials.

Project Director:

Name J. Michael Adams

Title Acting Chairman
209 Park Hall, SUNY Oswego

Address Oswego, NY 13126

Telephone () 341-3011

Department Industrial Arts and
Technology

Institution State University of New
York at Oswego

511

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Women / Career Counseling

Project Title: WEDCO II, Women's Educational Development Project

Project Duration: '79 - '80

Participants: Community women, over 30 years old, currently un- or under-employed

Number Served: 500+

Project Summary:

A project aimed at increasing awareness of and access to information about the educational and career opportunities for unemployed and underemployed adult women in the non-metropolitan areas of the Genesee region.

Methods & Resources:

This year's project will focus on extending an existing model of networking higher education and community resources and on refining collaborative program (career development) formats.

Institutionalization, Spin Offs, Future Plans:

To set in action a series of regional programs offered and staffed in an interinstitutional, collaborative format so non-duplication of programs, energies, and monies will result. Model "package" program formats can be synthesized and disseminated. Local resource people can be utilized in a coordinated manner.

Materials Developed:

Bimonthly newsletters, brochures, some packaged program formats.

Project Director:

Name Alesia H. Edwards, Ph.D.

Title Project Director
50 West Main Street

Department WEDCO

Address Rochester, NY 14614

Institution Rochester Area Colleges

Telephone (716) 262-2741

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Women / Employment

Project Title: A Program of Developmental Skills and Life Experiences for Women Victimized by Family Violence.

Project Duration: '79 - '80

Participants: Member institutions of the Brooklyn Educational & Cultural Alliance (BECA) Center for Elimination of Violence in the Family

Number Served: 270 - 390

Project Summary:

A training program to provide educational competency skills, occupational and job-related knowledges, and life experience skills to prepare women victimized by family violence ("Battered" women) for gainful employment.

Methods & Resources:

Instruction; media (films, tapes, microfilm), field trips, workshops, role-playing, group support activities (discussion groups, interpersonal skill relationship development)

Formalized testing - instructional education component.

Informal testing - observation, question/answer activities.

Institutionalization, Spin Offs, Future Plans:

Dissemination for possible replication through association with:

The Council for Interinstitutional Leadership (CIL)
The National Congress of Neighborhood Women

Materials Developed:

Job Information Center - Sunset Park Branch Library

Resource material development for permanent satellite job information center.

Project Director:

Name Virginia M. O'Leary

Title Deputy Director

Department

Address 26 Court Street - Suite 2701
Brooklyn, NY 11242

Institution St. Joseph's College/
Brooklyn Educational and
Cultural Alliance (BECA)

Telephone (212) 852-4400

513

NEW YORK

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Employment / Human Resource Education

Project Title: Work/Study Job Training

Project Duration: '79 - '80

Participants: Under-educated and under-employed adults

Number Served: 540

Project Summary: The objectives of the Internship Program are to allow adult interns to receive training, skills, knowledge and experience to : 1) get a specific job, 2) be upgraded in a presently held job, 3) change careers.

This program gives adults the opportunity to gain valuable work experience while gaining college credit. It encourages them to experiment in areas where their interests lie-to give them a foundation from which to make career decisions. It also offers employers a pool of ready and skilled potential employees from which to hire.

Methods & Resources: Adult interns are recruited, interviewed, oriented and placed at appropriate agencies. Agencies (about 50 per semester) submit job forms and the students abilities are matched to the job description. After the initial interview with the agency, the student confirms his placement with the faculty member and a three way contract is signed by the intern, professor and agency representative group meetings are held regularly with the interns to allow them to express their opinions and receive feedback from their peers. Individual meetings are also held with the professor. Academic requirements vary, but usually consist of a log and end term research paper. Each student works a minimum of 90 hours per semester. Requirement for three new curriculums.

Institutionalization, Spin Offs, Future Plans: The top college officials of the College of Staten Island and the department chairpersons are lending their efforts to ensure that this program is continued after funding has been terminated. After a year of grant funding, the departments are familiar with the organization and implementation of Internships. Communication lines are open to various agencies and a format is established -- thus giving the department the incentive to run the Internship course. Release time is provided for established professors who come to the realization that the work experience is a learning method. The academic world also has to update itself and is tied in a realistic manner to the world of work.

Materials Developed: Guidelines have been established for supervision of adult interns. An evaluation process has been developed including pre-post tests, student and agency evaluation forms and a self-evaluation by the instructor. Fliers describing the program have been distributed to all colleges throughout the state and descriptive accounts of the program (run by local newspapers) are included in all dissemination packages.

Project Director:

Name 1. Virginia Hauer

2. Regina Smith

Title 1. Chief Administrative Officer

2. Director Work/Study Job Training Program

Address 715 Ocean Terrace

Staten Island, NY 10301

Telephone (212) 390-7905 or (212) 390-7906

Department Legal Studies Internship Program

Institution College of Staten Island

NEW YORK

514

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Minority Issues
Employment
Project Duration:

Project Title: Understanding the World of Work

Participants: Foreign Adults

Number Served: 240

Project Summary: The goal of this community service program is to fully develop and implement a model multi-lingual community service adult education program for individuals from foreign cultures focused on equipping them with the necessary information, attitudes and skills necessary for successful entry into or survival in the New York urban world of work.

Methods & Resources: Fundamental to this program are a graduated series of free, accessible ESL courses offered in 10 week cycles, three times per year focused on development of basic business communication skills. Concurrent with the offering of such courses are a series of 3 hour educational seminars on the following topics: Orientation to the World of Work, Career Choice and Decision Making, What you need to know about Licenses and Foreign Educational Credentials, and the Basics of Self-Employment.

Institutionalization, Spin Offs, Future Plans: To date, the college has moved toward institutionalizing the program, through the offering of additional classes at reduced fees. Future plans include the addition of a tutorial component focused on providing instructional support to foreign individuals for various professional and technical tests which must be passed to have their credentials recognized in this country.

Materials Developed: A program operation handbook developed at the end of the first year, including a compilation of classroom materials, lesson plans, seminar activities, evaluation reports and other pertinent information, available to agencies, schools.

Project Director: James C. Hall, Jr.
Dean for Adult/Continuing Education
Name York College

Title **Department** Continuing Education

Address York College
Div. for Adult/Continuing Education **Institution** York College

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515

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment

Project Title: Niagara County Employment Revitalization (NCERV) Program, Phase III

Project Duration: '79 - '80

Participants: Unemployed, Underemployed, and Under-served Adults in Niagara County

Number Served: Approximately 1300
(This year)

Project Summary:

Phase III (1979-80) of the NCERV Program is the culmination of a three-year project to help Niagara County achieve economic well-being through planned employment revitalization. It seeks to help solve the County's employment problems by providing a permanent service resource to identify and assess employment needs and then provide educational programs to meet these needs. The Program has developed an Occupational Skills Survey which is periodically distributed to all major employers in Niagara County. Survey results as well as previous pilot programs serve as a data base for continuing development and implementation of educational programs for adults who could otherwise not receive nor afford such services.

Methods & Resources: The Program developed the Economic Consortium of Niagara County, composed of individuals from labor, business, industry, government, commerce, and education. The Consortium has been and continues to be instrumental in carrying out a program of continuous assessment, educational programming, and reassessment. The Consortium has been expanded to include representatives from other groups, agencies, and organizations as per target populations identified by the Survey. Participant and instructor evaluations are completed upon each program termination. Middle and end year Community Forums are held for Program evaluation, information, dissemination, and County promotion.

Institutionalization, Spin Offs, Future Plans: The initiation of Phase II saw the NCERV Program already becoming instrumental in helping local Chambers of Commerce deal with companies contemplating relocation either into or out of Niagara County. Plans call for establishing the University-sponsored Program as a permanent service by regularly meeting with Chambers of Commerce as well as utilizing the Consortium to identify and make application to local and non-local possible sources of funding. Program cooperation and educational involvement with other groups (e.g. the Niagara County Tourist Advisory Board) will help offset costs for both while yielding more effective and comprehensive programs. Educational programs in the areas of Banking, Small Business, Tourism, and Industry and Large Business will be expanded with Certification and more direct employment linkages.

Materials Developed: The NCERV Program has developed the Occupational Skills Survey, currently being refined and tested for replication in 1980. Specific pilot educational in Phase II are being revised and expanded for Phase III and will respond directly to the data base of the Survey. The entire NCERV Program has been replicated in other areas having similar economic difficulties. The summative Final Report of Phase I, (currently published), II, and III will be published and disseminated both within and outside the County through the Office of Special

Project Director: Programs of the University.

Name Timothy C. Beach, M.S., C.A.S.

Title NCERV Program Director

Department Office of Special Programs

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Niagara University, NY 14109

Institution Niagara University

Telephone (716) 285-1212, (Ext. 554)

NEW YORK

516

Title I HEA State Administrator: Charles Graber, Coordinator, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment/Labor

Project Title: Critical Skills Upgrading Program

Project Duration: 7/79 - 6/80

Participants: Underemployed

Number Served: 155

Project Summary:

The program is designed to demonstrate the possibilities for sustaining and generating employment opportunity through training programs in a manner not presently supported by state or federal policy or program initiatives. It aids local employers in solving training-related problems which they have identified. By training adults in their existing work force, we not only facilitate advancement opportunities for the learners, but help to generate and/or preserve employment for many others.

Methods & Resources:

Employers selected are representative of various types of needs for upgrading. In some cases, firms are in need of incentives to expand. In others, survival is at stake. For still other employers, turnover is a significantly disruptive force, aggravated by lack of training. The Department of Commerce, local CETA prime sponsors, the Labor Management councils and Chamber of Commerce have each helped to identify employers participating. Participating colleges subcontract through the receiving umbrella organization to deliver contoured programs, either in-plant, on campus, or both in sequence.

Institutionalization, Spin Offs, Future Plans:

These efforts, which in present and planned efforts have or will involve 8 different members of the WNY Consortium of Higher Education institutions, have expanded each of the school's involvement in the private sector. Jamestown Community College, for instance, has been able to elaborate on a very successful FIPSE project in faculty brokering of educational services, while Trocaire College has made strides toward a professional certificate program for child care workers. Institutions planning to, or having already participated, also include Buffalo State College, Daemen College, Medaille College, Niagara Community College, Erie Community College and State University of New York at Buffalo.

Materials Developed:

Materials developed to date include competency-based, contoured curriculum for lathe and mill operators, child care workers and production supervisors. Also, a three-phase evaluation process includes documents for student, instructor and employer data.

Project Director:

Name Douglas J. Saxton

Title Project Director - PROGRAM IMPACT
21 Diefendorf Annex, SUNY at Buffalo

Address 3435 Main Street
Buffalo, NY 14214

Telephone (716) 831-4834

Department PROGRAM IMPACT
Div. of Continuing Ed.
Institution SUNY at Buffalo - on
behalf of the Western
New York Consortium of
Higher Education

NEW YORK

517

CHARLES F. GRABER, Grants Administration Unit

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Employment

Project Title: A Bilingual Secretarial Skills Development Program

Project Duration: '79 - '80

Participants: 90 Hispanic adults; several public and community agencies.

Number Served: 90

Project Summary: Two basic activities have been conducted. A consortium of regional public and community organizations was established to investigate and design vocational instructional programs for Hispanic adults. A fully-integrated instructional program of three components was conducted in bilingual secretarial skills development for Hispanic adults. Instruction took place in typing, communications, office procedures and career clarification. Workshops and other career advancement activities were offered. Students successfully completing the program earned college credit. These activities enabled Hispanic adults to take advantage of a promising job market in secretarial fields on Long Island.

Methods & Resources: The consortium investigated and designed vocational instructional programs for Hispanic adults through regular meetings and interim contacts. The instructional program consisted of a cluster of coordinated courses, including typing taught through our individualized, audio-visual system, communications skills development in Spanish and English, office practices including some business math, bookkeeping, filing, office machines and procedures, and career clarification counseling seminars. Career advancement projects included workshops involving outside speakers, individual career counseling, and other activities.

Institutionalization, Spin Offs, Future Plans: Beyond the immediate objectives of providing Hispanic adults with a specific instructional program, the proposed program will establish a system of communication that will facilitate the further development of bilingual vocational education programs in Suffolk/Nassau. Permanent benefits will occur in the development of new career areas to be addressed by such programs, enhanced interest in such programs by regional employers, and greater awareness of career education opportunities among Hispanic adults. In addition, greater insight into the optimal instructional strategies for bilingual vocational education will result both from the specific instructional program evaluation, and from consortium investigation of alternative models. Future expansion of bilingual vocational education will benefit from the results of these investigations.

Materials Developed:

The design of instructional strategies for bilingual vocational education, documented guidelines concerning the development of further bilingual career areas, alternative program structures, vehicles for facilitating communication on bilingual vocational education, and strategies for promulgating vocational education in Hispanic communities will be forthcoming from this project.

Project Director:

Name Eric Lindermayer, Ph.D.

Title Assistant Dean of Instruction

Department Office of Instruction

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Institution Suffolk County Community College

Telephone (516) 348-4502

518

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment

Project Title: Leadership Training for Improved
Delivery of State Employment Services

Project Duration: June 1, 1978 -
August 31, 1979

Participants: Ohio Bureau of Employment Services
Personnel

Number Served: 400

Project Summary: The project provided intensive training in interviewing skills to OBES personnel; in-depth employer relations training to OBES Employer Relations representatives and office managers. It also planned and developed appropriate promotional materials for distribution to current and prospective employers to further their utilization of OBES services.

Methods & Resources: Seven one and two-day workshops were held on Interviewing Skills, Supervisory Training, and Employer Relations in a half-dozen large cities in Ohio having OBES offices using lectures, discussions, role playing, films and a variety of participation exercises. These workshops were conducted by Bowling Green State University faculty and graduate students.

Institutionalization, Spin Offs, Future Plans: The Ohio Bureau of Employment Services has expressed interest in expanding the program, as well as developing new programs particularly dealing with migrant workers.

Materials Developed: An "Employer Services Representatives Training Manual" has been developed and submitted to OBES for current and future training of more than 200 Employer Services Representatives located throughout Ohio.

Project Director:

Name John H. Holmes

Title Professor of Marketing

Department Marketing

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519

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community & Continuing Service Education

19-515

A Higher Education Act, Title I Program Abstract
Employment

Project Title: Affirmative Action Management Seminars
and Evaluation

Project Duration: August 1, 1978
June 30, 1979

Participants: The individuals who participated in the Seminars were members of the middle and upper management personnel of the state institutions of Higher Ed.

Number Served: 1019

Project Summary: The project was specifically designed to disseminate information relative to the affirmative action employment procedures currently functioning and/or proposed for public higher education in Okla. Specifically Title VI of the Civil Rights Act (Adams Case) and the implementation of the affirmative action compliance program of the Okla. State Regents for Higher Education and the affirmative action compliance plans of each of the 30 individual state institutions of higher education as it relates to middle management of each of these institutions (deans and department chairmen.)

Methods & Resources: To achieve the project content a two-phase program was developed and initiated. The first phase was a brief evaluation of the affirmative action compliance program of the Okla. State Regents for Higher Education, and pending institutional visits. This phase was carried out with the use of the talkback television system. This program was conducted by Central State University and the Office of the Chancellor, Oklahoma State Regents for Higher Education.

The second phase was individual visitation to each of the 30 state institutions and the conducting of an affirmative action management seminar for all middle management personnel of each of these institutions.

Institutionalization, Spin Offs, Future Plans: This project focused on the requirements and objectives of institutional affirmative action. Because of the success of this effort the Institutions of Public Higher Education in Oklahoma will have the ability to respond to this important management requirement. Because of the need to refine this effort, Central State University will conduct a modified series this year.

Materials Developed: The materials for this project were those that were necessary to insure that proper understanding and dissemination of information about the topical areas could be understood. A specific resource book was developed by Task Force members and representatives from the Office of the Chancellor. Each Seminar participant received a copy of this publication, which provided detail information on the elements that were discussed.

Project Director:

Name Carl F. Reheman

Title Director, Bureau of Local Governmental
Services

Department

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OKLAHOMA

550

Title I HEA State Administrator Mr. Jerry L. Hargis, Oklahoma State Regents for Higher Education
Oklahoma City, OK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment

Project Title: Community Personnel Training for Career/Employment Skills

Project Duration: One year

Participants: Agency and school personnel of Lackawanna County and other citizens

Number Served: 16 agency personnel
79 community members

Project Summary:

The objectives of the project were:

- 1) To train selected community agency personnel in the skills necessary to design and implement community-based Career/Employment Skills Workshops.
- 2) To assist trainees to implement community-based Career/Employment Skills Workshops.

Methods & Resources:

Selected agency personnel attended the training workshop for thirty (30) hours. They met weekly for five weeks, for six hours each meeting. The leaders for the training sessions were Dr. John Boylan, Dr. Kay Schultz, and Dr. Don Myers, all of Marywood College. The sessions were conducted in an experiential manner with brief lectures and the methods and materials used are thoroughly outlined in the training manual.

Institutionalization, Spin Offs, Future Plans:

The program provided personnel of nine (9) agencies/schools of Lackawanna County with the necessary skills to conduct career/employment workshops.

Materials Developed:

A manual thoroughly outlining all parts of the project has been printed. The manual was printed for distribution to each of the participating agencies and could be made available for dissemination.

Project Director:

Name	Dr. John Boylan	
Title	Associate Professor	Department Counselor Education
Address	Scranton, PA 18509	Institution Marywood College
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551

PENNSYLVANIA

Title I HEA State Administrator : Harry Reimer, Director

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Employment

Project Title: Community Service Education Program

Project Duration: One year

Participants: 150 unemployed young people served by the Right to Work Admin. and 150 elderly served by Project HOPE.

Number Served: 300

Project Summary:

This project offered seminars and workshops to 150 old-age people directly served by Project HOPE. Topics at these seminars included: personal hygiene, carpentry and sewing. At the same time, 150 unemployed young people, served by the Right to Work Administration attended seminars concerning: opportunities for the future, educational opportunities and admission requirements.

They were held in different regions of the island of Puerto Rico including Aibonito, Arecibo, Catano, Guayama, and Mayaguez and Ponce.

Methods & Resources:

The seminars and workshops have been given at the HOPE centers by skilled instructors such as registered nurses, designers, modeling and furniture making.

Institutionalization, Spin Offs, Future Plans:

It is our goal to establish a regular program of continuing education at Interamerican Regional Colleges in coordination with several state and private community service agencies to the unemployed youth and elderly people.

Materials Developed:

Catalogues and brochures in reference to the courses.

Project Director:

Name Victor L. Coreano

Title Community Services Director

Department Academic Deanship

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PUERTO RICO

552

Title I HEA State Administrator

RAMON BURGOS DIAZ, ACTING EXECUTIVE SECRETARY

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment

Project Title: "Jobs and Justice"**Project Duration:** One Year**Participants:** Predominantly welfare recipients and unemployed workers**Number Served:** 2,000**Project Summary:**

The project is designed to establish a community action program for welfare recipients and unemployed workers which will enable the participants to gain greater access to public agencies and to provide input into public policy and management decisions which affect employment conditions in Rhode Island. Specifically, the project is designed to meet the following objectives: 1) develop a service/rights manual for unemployed workers and welfare recipients; 2) conduct citizen action training sessions to provide organizing skills and to develop action strategies; 3) implement strategies to improve job access for the participants; 4) develop a network of public agencies, community leaders, private employers which will create an awareness of the participant's needs.

Methods & Resources:

The principle methods used to build the community organization have been: direct outreach by the project staff; organizing weekly meetings in the target community; publication of a monthly newsletter, building a leadership group among the participants; on-site actions at public agencies; meeting with private employees, Chamber of Commerce and other private groups who can be effective in creating job opportunities; developing a job bank for participants.

Institutionalization, Spin Offs, Future Plans:

A cohesive community organization made up of project participants as well as a network of community groups have been created. Additional funds have been acquired to design and implement a special project component for unemployed youth and additional grant monies for special spin-off projects have been applied for.

Materials Developed:

A Rights manual has been published as well as a monthly newsletter.

Project Director:**Name** Mr. Joseph W. Davis**Title** Assistant Professor of Economics**Department** Economics and Management**Address** 272 Whitford Ave., Providence, RI 02908**Institution** Rhode Island College**Telephone** (401) 274-4900, Ext. 334

RHODE ISLAND

558

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

EMPLOYMENT

Project Title:

Skills for Jobs and Living

Project Duration:

4/1/78 - 9/30/79

Participants:

unemployed high school graduates.

Number Served: 10

Project Summary:

This project had as its central objective the seeking out, testing, and training in life and job skills those unemployed high school graduates among tenants in a local public housing project. This project was divided into essentially three phases: (1) the development of a program and curriculum for "skills in living;" (2) the implementation of training courses for improving life and job skills ; and (3) the placement of the unemployed graduates of this program in local area jobs.

Methods & Resources:

The local Housing Authority initially identified the potential low-income participants of this project, drawing from their internal records regarding the job and educational status of all tenants and applicants for tenancy in the local area Public Housing projects. Those unemployed high school graduates were then extended the invitation to participate in the project. Participants who volunteered were administered a series of tests, including the Strong-Campbell Interest Inventory, the Edwards Personal Preference Schedule, the Slosson Intelligence Test, and the Nelson-Denny Reading Test. Test results were used to select entrance skills training packages at the appropriate level for each participant.

Institutionalization, Spin Offs, Future Plans:

None

Materials Developed:

None

Project Director:

Name Dr. Hans R. Lischka

Title Associate Dean , Dept. of Continuing Education **Department** Department of Continuing Education
Francis Marion College

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554

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment/ Career Counseling

Project Title: Job Seeking Skills Workshops & Career Counseling Unemployed Adults II

Project Duration: One Year

Participants: Eighty persons have been reached, ranging in age from 20 to 60. The participants include 15% blacks and 60% female

Number Served: 80

Project Summary:

Two workshops were conducted with young adults in two surrounding counties, and one workshop has been conducted with persons ranging in age from 20 to 60 in the Cookeville area. Workshop topics included (1) motivation; (2) individual assessment (personal strengths); (3) career counseling; (4) job-entry skills - (a) how to fill out applications (b) how to write resumes (c) how to conduct oneself in an interview. The participants were interested and highly motivated. Several obtained jobs by the time the workshops were completed.

Methods & Resources:

Techniques and methods used include: role playing and assertiveness training. An emphasis on activities makes these workshops highly meaningful to the participants.

Institutionalization, Spin Offs, Future Plans:

As a means of disseminating information, two of the faculty presented a paper on the Title I project at the Second Annual Behavioral Studies Conference at the University of Missouri in St. Louis in October. This was well received, and professionals have been sending requests for more specific information and help in conducting similar workshops. Three workshops are planned for surrounding counties in the spring, and one will be conducted at Motlow Community College. Requests for additional workshops have come in. Faculty will present a paper on the project at the national meeting of the American Personnel & Guidance Association in Atlanta in March. The faculty will conduct the **Materials Developed:** workshops upon request whenever possible.

A needs assessment inventory was developed. Handouts on interviewing and resume writing were drawn from the literature.

Project Director:

Name	Dr. Jettie M. McWilliams		
Title	Chairperson & Professor	Department	Ed. Psy. & Counselor Ed.
Address	Box 5031	Institution	Tennessee Tech University
Telephone	(615) 528-3457		

555

YVONNE WOOD, DIRECTOR OF FEDERAL PROGRAMS

TENNESSEE

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment / Career Counseling

Project Title: Applicant Training, Testing and Career Guidance (78-FA7984)

Project Duration: One year

Participants: Unemployed Adults and Underemployed Adults.

Number Served: 113

Project Summary: The project served several "walk in" and community agencies, ie: Vocational Rehabilitation, Tennessee Employment Security & CETA, the mental health center, human services, Jackson area council on alcohol and the JSCC G.E.D. program. The project helped prepare the clients for seeking employment on further education. The project had an 85% placement record. The project was operated more economically than anticipated thus underspent approximately \$9,000.00.

Methods & Resources: Individual counseling was used to find the individual needs of each client. The client studied careers of interest and the SCII was administered to aid in job or educational training selection. In most cases the self-concept was built up and they became aggressive in seeking employment. Financial aid was gained through existing programs for those desiring to further their education.

Institutionalization, Spin Offs, Future Plans: A closer working relationship has been established with community agencies. The program is being continued using school funds as an active ongoing function of the Counseling Services Center. More work is being done with the persons who finish the G.E. D. exam to make them aware of the new opportunities available now that they have completed the G.E.D. exam.

Materials Developed: Two units on applying for a job. Monograph for Vocational Rehab Counselors outlining the program and how it serves Vocational Rehab.

Project Director: (Coordinator)

Name Dr. David M. Favara

Title Asst. & Professor/Counselor

Department Cont. Ed/Student Affairs

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556

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Employment/Career Counseling

Project Title: Pre-Employment Training Program

Project Duration: 12 months

Participants: First entry young & mature
adults, re-entry adults
and chronically unemployed

Number Served: 159

Project Summary:

The major objective of the PETP was to provide training which would teach the personal skills necessary for unemployed young and mature adults to compete successfully with people of equal training and ability. The target population was first entry young and mature adults, re-entry adults and the chronically unemployed. The basic personal skills were selected to meet the objective of making these individuals more employable and more content with their employment by: 1. determining their skills and interest 2. defining job possibilities as it related to their skills and interest, 3. exploring the job market-or-examining job seeking skills, 4. introduction to a complete and appropriate letter of application and actual employee application. 5. resume writing-based on their skills and interest, 6. grooming for the interview and job, 7. practicing skill appropriate for the interview situation, 8. awareness of affirmative action.

Methods & Resources:

Instruction resources came from filmstrips and various written materials. The workshops were two day, monthly sessions, consisting of 12 hours of instruction or 1.4 CEU's. The method of instruction was small group techniques, video-taping and one on one counseling. The Hollands, Self-Directed Search, was utilized to ascertain interest and attitudes as related to specific vocational areas (i.e., social, artistic, enterprising, realistic and investigative).

Institutionalization, Spin Offs, Future Plans:

Utilization of college administration, faculty and staff for instructional and counseling purposes has negated external expense. Furthermore, this approach to instruction and counseling has strengthened interoffice communications at both Roane State Community College sites. These individuals (instructors, counselors) have further developed an awareness to community needs. Library materials have been well utilized by participants and instructors. Travel monies from Title I have enabled RSCC to be represented at two major conferences. Contracts developed with AACJA's Older Americans Program, HEW's Director of Adult Education Programs and Canada's Coordinator of Community Colleges

Materials Developed: were a direct result of conference attendance.

"Join The Job Jog" - exercise booklet was developed for the PETP. Most of the material was adapted from Paths - A Guide for Liberal Arts Students, (Available upon request). Two video tapes have been made on interviewing techniques. (Not available for general distribution).

Project Director:

Name	Paul E. Goldberg	Department	Community Services
Title	Director	Institution	Roane State Community College
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Telephone	354-3000, Ext. 210		

557

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Training Seminars for Women
Entering the Job Market

Employment / Women
Project Duration: One Year

Participants: Women of all ages and income levels
entering the job market

Number Served: 142

Project Summary:

A series of evening seminars designed to provide information and encouragement to women seeking employment or advancement in their present positions.

The seminar topics included: Womens' chances in the job market; Job planning; Women in Management; The displaced homemaker and the job market; Starting your own business; Women with children; Minority women; and Family pressures.

Methods & Resources:

Each seminar included instruction, self assessment, discussion, small group sessions and role playing.

The seminar leaders included women that are successful in their work: Personnel directors; Factory supervisors; Office managers; Women in civil service; and Women in business for themselves.

Institutionalization, Spin Offs, Future Plans:

The Division of Adult and Continuing Education will continue to offer seminars and short courses especially for women entering the job market.

Materials Developed: N/A

Project Director:

Name Don R. Hale

Title Director

Department Adult & Continuing
Education

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San Angelo, TX 76901

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558

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
and University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Employment / Women

Project Title: An Action Research Project; Combining a Study of Career Needs and Broadening Women's Awareness with a Pilot Program for Delivery of Services

Project Duration: 1 Year

Participants: A sample base of 3000 employed and listed unemployed adults, ages 18-65, in the state of Vermont.

Number Served:

Project Summary: The project goal was to assess the needs of adult learners in Vermont and to design outreach programs based upon those needs. A particular emphasis was to reach women in the labor market who were under-employed.

Methods & Resources:

A questionnaire was developed and administered at 72 organizations/business/community groups throughout the state. Data was collated and presented in book form to determine the most pressing needs in the state. Present continuing education offerings at higher education institutions were identified and grouped by geographic area. A cross reference of course offerings was made, and areas of the state where programs were needed identified.

Institutionalization, Spin Offs, Future Plans: Courses identified as needed were offered in two regions, and other programs were designed and developed based on data from returns. Colleges and universities in the state will use results for planning. Two conferences were held to disseminate information to representatives of the various colleges and the continuing education community. Results were also shared at a national conference on continuing education at the University of Maryland.

Materials Developed: The data is presented in book form, titled A Study of the Continuing Education Needs in Vermont.

Project Director:

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	Champlain College	
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	Burlington, Vermont 05402	
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Telephone	(802)862-3121	

559

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Multi-Service Women's Resource Center

Women/Employment
Project Duration: Sept. '78 - Aug. '79

Participants: Unemployed Women

Number Served: 769

Project Summary:

Women face fundamental changes in educational opportunity, economic status, career selection, self image, and individual personal development. The community college to be a responsive center in this time of transition leading to equal and responsible life choices for all people provides support and programs in concert with the special and unique concerns of its constituency. The women involved in the program participated for a variety of reasons including a desire to enter the job force and general life enhancement. Most of the students in the classes were in the 21-35 age group and participants in the weekly rap sessions were mostly in the 35-55 age bracket. A survey of the women enrolled in the classes and who have utilized the Women's Centers' facilities indicates that 50% would like to begin a new career (24% are interested in non-traditional jobs), 67% would like to attend college full-time, and 88% are interested in

Methods & Resources: enhancement programs.

The intent to become more responsive in college programming to the women in two southwest Washington counties was met by providing two women's centers to give support and encouragement to women re-entering the educational system, develop new workshops and courses, seek individual input and evaluation of women's programs, distribute reading materials, compile information concerning community resources and provide a location supportive to women. The Multi-Service Women's Resource Center was established to offer these services. The focus was placed on providing information on education, social and economic problems, career exploration, and counseling on a re-entry into the job field.

Institutionalization, Spin Offs, Future Plans:

Courses which were developed are now included as regular offerings within the college. Activities of the two Centers were also institutionalized.

Materials Developed:

NA

Project Director:

Name	Margaret Allan	Department	Continuing Education
Title	Coordinator of Women's Programs	Institution	Grays Harbor Community College
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Telephone	(206) 532-9172		

569

DORIS COATES, OFFICE OF COMMUNITY DEVELOPMENT WASHINGTON

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resource Education / Employment

Project Title: Continuing Education for Manpower
Staff & Cooperating Agencies

Project Duration: 3/1/79 - 9/30/79

Participants: Paraprofessionals in employment
& training field.

Number Served: 138

Project Summary:

This project is a part of an effort to develop a statewide delivery system for continuing education opportunities for paraprofessionals in the employment and training field.

Training models were designed with the participation of the clientele in the specific selection of content and delivered in a geographic location without major barriers to their attendance.

Methods & Resources:

An inventory of the number and characteristics of the personnel involved in the delivery of CETA services through CETA prime sponsors and principal delivery agents in each of the designated areas was completed. A corps of faculty and graduate students, composed of not less than ten individuals from each campus, as well as community leaders, who have active involvement in helping in the solutions of the community problem of unemployment, underemployment, and displaced persons of adults and youth was identified. The program was delivered in workshops at each location.

Institutionalization, Spin Offs, Future Plans:

This project will have major implications upon the institutions of the University of Wisconsin system both in credit and non-credit programs. University of Wisconsin campuses have been encouraged to integrate into regular campus curricula the specific content of the most effective programs. Non-credit programs will likely become self-sustaining through the University of Wisconsin fee system.

Materials Developed:

Report on the Assessment of Training Needs for Personnel in CETA Funded Agencies in Wisconsin, University of Wisconsin-Extension, June 1, 1979

An Evaluation of Ten Training Seminars Sponsored by the University of Wisconsin-System Employment and training Institute: During the Summer of 1979, Allan C. Hartley,

Evaluator, Office of Educational Research & Development, University of Wisconsin-Green Bay.

Project Director:

Name Philip E. Lerman

Title Co-Director - UW-E.T.I.

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Institute

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561

WISCONSIN

Title I HEA State Administrator

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION



Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: "Landlord and Tenant: Rights and Responsibilities"

Project Duration: 4½ months

Participants: Landlords and tenants in the South Bend Area

Number Served: 80

Project Summary:

The objective of the project was to provide information in a usable form about landlord-tenant relations in South Bend. Workshops were held and materials were developed and distributed throughout the community.

The project attempted to deal equitably with the mutual rights and responsibilities of landlords and tenants, and geared its presentations to the needs of the two groups.

Methods & Resources:

The project was conducted in two ways: workshops for personnel from private and governmental agencies concerned with the problems of landlords and tenants, and workshops for individual landlords and tenants.

Agency leaders were involved in the planning and implementation of the project from its inception.

Institutionalization, Spin Offs, Future Plans:

The major institutional spin-off of the program has been to sensitize university officials to the housing needs of the South Bend community, especially where it relates to off-campus housing for Notre Dame students. Materials developed in the project are being used by the University Housing Office, and as part of the legal aid outreach of the law school.

Materials Developed:

The major material developed in the project was a 23-page booklet, "Landlords and Tenants: Rights and Responsibilities." Though some of the content is limited to Indiana, the booklet is available for dissemination. In addition, examples of lease agreements were developed and distributed to participants.

Project Director:

Name William Eagan

Title Associate Professor of Management

Department

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Institution University of Notre Dame

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INDIANA

Title I HEA State Administrator

A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: Development of Curricular Materials for Use in Training and Educational Programs for Kentucky Building and Energy Codes

Project Duration: Grant period ends 7/31/80.
Project ongoing through Commonwealth

Participants:

Number Served: agencies.

Code officials throughout the Commonwealth of Kentucky.

Project Summary:

The purpose of this project was to develop and provide manuals that can be used to instruct individuals that are presently Code officials and individuals that will enter into the duties of Code officials, in the interpretation and implementation of the Kentucky Building Codes.

Methods & Resources:

The manuals are designed to be used as classroom text and as homestudy manuals.

Institutionalization, Spin Offs, Future Plans:

The manuals will be utilized by the Department of Housing, Building and Construction in the training of Code officials for cities and towns in the Commonwealth of Kentucky. The manuals will be expanded and updated as required by the Department to meet future needs.

Materials Developed:

Instructional manuals for the Kentucky Building Code and the Kentucky Energy Code were developed and distributed.

Project Director:

Name	Thom Wilson		
Title	Assistant to the Dean for Continuing Education	Department	
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Telephone	University of Kentucky, Lexington, KY 40506 (606) 257-2734		

594

KENTUCKY

Title I HEA State Administrator : DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: Understanding the Housing Section:
The Financial Side

Project Duration: One Year

Participants: Local Government (City and County)
Officials and Administrators, Area Development Dis-
trict Personnel, Banking and Real Estate Personnel.

Number Served: Not possible to determine.

Project Summary:

The project analyzed the housing the real estate sector's financial market to provide a perspective with regard to those factors which influence credit and the effect of credit on the housing and real estate industry. Three major areas are examined: 1) the financial institutions and agencies which provide direct financing of housing and real estate development, 2) the quantitative factors which affect the flow of credit provided by institutions, and 3) the qualitative factors which affect those institutions.

Methods & Resources:

The research project involved a review of current literature and interviews with personnel knowledgeable in the housing area.

Institutionalization, Spin Offs, Future Plans:

The Center for Public Affairs annually produces a major research publication for local government personnel. This project reflects a continuation of the research activities.

Materials Developed:

A publication entitled Understanding the Housing Sector: The Financial Side was developed and distributed.

Project Director:

Name Paul E. Combs

Title Assistant Director for Public Services

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Office for Research

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Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Housing

Project Title: Property Maintenance and Housing
Rehabilitation for Energy Conservation
through Education and Training

Project Duration: One Year

Participants:
Homeowners, aged 20 to 65

Number Served: 25

Project Summary:

Funds for this project: 1) preserved and improved property, 2) provided training for limited skilled craftspeople in energy-related home repair and maintenance, 3) taught winterization and energy conservation techniques, and demonstrated the potential of such a program for contributing to the community in terms of business development, jobs, services and other economic and social impacts.

Methods & Resources:

The project consisted of courses and workshops. The courses were as follows: Business Law, Carpentry and Maintenance Skills, and Carpentry Practicum. The object of restoring and maintaining property was met. Members of the class participated in the construction of a solar collector for a community project. Several guest lecturers supplemented the program.

Institutionalization, Spin Offs, Future Plans:

Roxbury Community College is building upon the knowledge gained from this project to develop a major in solar energy technology.

Materials Developed:

Curriculum outlines for energy conservation, use of small hand tools, legal aspects of housing maintenance. Mock walls were constructed in order to demonstrate proper insulating techniques.

Project Director:

Name Booker DeVaughn

Title Dean Continuing Education

Department Continuing Education

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536

MASSACHUSETTS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: Technical Assistance in Housing
& Citizen Participation for St. Louis & St. Charles Counties

Project Duration: One Year

Participants: Local government officials and
personnel and leaders and members of community and neighborhood groups from St. Louis and

Number Served: 120

Project summary: St. Charles Counties.

Technical assistance was given to participants to enhance their abilities to deal with the critical areas of housing preservation, neighborhood redevelopment and the development of citizen participation to solve these problems.

In the last few years, the kinds of problems faced by the City of St. Louis for decades have begun to affect large areas of the adjoining counties. This project was designed to assist these counties in their efforts to deal with these problems through a series of workshops focusing on strategies and techniques of problem assessment and problem solving.

Methods & Resources:

Interviews were held with area people involved in community development activities to involve the recipients of the proposed training in the planning stages and to determine the needs that would be addressed in the seminars. A series of workshops addressed the identified needs covering the following topics: problem assessment; program development, administration and evaluation; neighborhood revitalization; commercial redevelopment; unified approaches to community development; an overview of CD regulations; a discussion of the Housing Assistance Plan; Central business district strategies; private CBD initiatives: public CBD programs; financial strategies for neighborhood rehabilitation; marketing plans for neighborhoods; and rehabilitation from a developers's perspective.

This program was designed to generate its own training networks. Much of what participants have learned through workshops is now being transferred through them to various social service organizations, citizen groups and local governments throughout the area.

Materials Developed:

Program designs for housing conservation strategies, redevelopment and revitalization strategies and organizational plans for developing neighborhood groups were prepared and distributed during workshops.

Project Director:

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567

MISSOURI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: Project PURE: Public Understanding
of Real Estate

Project Duration: 5 months

Participants: Comprised mostly of working class
people, most of whom were attempting to prepare for their first home purchase

Number Served: 215

Project Summary:

Educate citizens who are either buying or selling real estate as to the legal, financial, and physical problems which they may encounter; how to solve these problems; and how to find and use counsel.

Methods & Resources:

Non-credit short courses meeting one evening a week for four weeks at 12 locations around the State. Courses included legal, financial, and physical material on real estate transactions; the use of land and economics of land allocation; and discussion of needs of citizens for continuing help on real estate problems.

Institutionalization, Spin Offs, Future Plans:

The program will be continued under the auspices of the Real Estate Association. This did bolster the liaison between the professional association and the college real estate program.

Materials Developed:

Video tape produced from the course meetings which was made available to educational TV. Illustrative materials on deeds, mortgages, financial statements, listings, loan qualification forms, and amortization charts.

Project Director:

Name David L. Kent

Title Professor and Chairman

Department Business Administration

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Institution Plymouth State College

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588

NEW HAMPSHIRE

Community Continuing Service & Education

20-533

A Higher Education Act, Title I Program Abstract

Project Title: Housing, Economics & Energy Project

Housing/Energy

Project Duration: 1 Year

Participants: Project served three clear populations: King Street area residents of Burlington, who are 90% low income, without high school education; clients of Adult Basic Education; the city's politicians & identified
Number Served:
Project Summary: concerned citizens

This project addressed problems of housing facing Burlington's low income residents. Objectives were to gather and assess housing-related information for use by residents of low income neighborhoods, the Burlington Planning Office, and others; to develop and implement community education seminars for the purpose of providing a base of knowledge and exploring new solutions to the city's housing problems; and to address the problem of energy inefficiency through practical information and skills training workshops.

Methods & Resources: Housing information was gathered through a housing survey. A library of reports, studies, and data has been developed and maintained. Project staff developed and distributed a directory of energy resources for the county. Community education seminars were held weekly; a community newsletter was produced and a housing forum sponsored. Weekly coffee hours were implemented where tenants, homeowners, and landlords, business people, and city officials could address a myriad of issues facing the King Street area. A workshop series addressing problems of energy efficiency was presented using outside community resource persons. A short radio show as taped and aired on energy conservation.

Institutionalization, Spin Offs, Future Plans: A primary positive impact of this project has been the establishment of a good working relationship between low income residents and various branches of city government.

Materials Developed: Newsletters, Resource Guides, Energy Fact Sheets.

Project Director:

Name	Andrea B. Rogers, Director
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VERMONT

Title I HEA State Administrator THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Handicapped / Housing

Project Title: Barrier Free Environments: the Family and the Community

Project Duration: July 1, 1978 - September 30, 1979

Participants: State, district, and local leaders concerned with the needs of the aged and the adult handicapped; 21-55 age range; male and female all with Baccalaureate education.

Number Served: 220

Project Summary:

This project was devoted to providing basic information in the areas of architectural design and family resource needs of persons with disabilities. In order to deal with the wide spectrum of disabilities and the creation of greater awareness of the needs of the disabled in the community, the project was divided into two workshop groups. Workshop A focused on the technical, economic, and political means for implementation and compliance with the standards set forth in Section 504 of the Rehabilitation Act of 1973. Workshop B included information in the areas of clothing, housing, food and nutrition, family development and family management for persons with disabilities.

Methods & Resources: Each workshop included videotapes, audio-visual slide presentations, and discussion groups ending with a question-answer period for all participants at the end of each session. The session started off with an attitudinal video session and discussion followed by video demonstration of functional abilities of different classifications of disabled. Special emphasis was then placed upon the common problems of the elderly. The afternoon sessions were information specific to Workshop A and Workshop B as described above.

Institutionalization, Spin Offs, Future Plans:

- (1) Institutionalization includes special classes for understanding the process of design for the disabled and for understanding the family resource needs of the disabled.
- (2) One spin off has been the educational television appearances of project staff to present information on the workshops and future needs of the disabled. Also presented materials to the Virginia Municipal League.
- (3) Future plans include distribution of workshop handouts to state extension agents, and the providing of service to individuals and groups who have specific

Materials Developed: needs in the state.

Several videotapes were made showing functional capabilities of a range of disabled. Slide presentations were developed for specific purposes in showing family resource needs and design requirements and alternatives. The handouts at each workshop included a synopsis of medical background, functional capability, and specific needs of disabled of all ages; a comparison between state standards

Project Director: and the new American National Standards, ANSI-A117.1; and family resource materials in all the areas mentioned above.

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Rebecca M. Mullis, Assistant Professor
Title Professor and Chairman

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570

VIRGINIA

Title I HEA State Administrator Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing / Neighborhood Revitalization

Project Title: A Community Co-op for Housing
Rehabilitation

Project Duration: Aug. 1, 1978 -
Sept. 30, 1979

Participants: Low & Middle Income Residents of
North End of City of Seattle

Number Served: 250

Project Summary:

Its purpose was to provide the residents of nine contiguous neighborhoods with skills to upgrade their own homes as well as share their labors with other members of the Cooperative.

Methods & Resources:

Teaching methods included regularly scheduled classes on topics such as plumbing, electrical work, carpentry, etc. "Hands on" workshops were held on Saturdays when the participants learned by actually performing such skills as insulating, painting, roofing, etc. A structured skills bank was formed for the purpose of borrowing and returning the skills and services of other members. Graduate students of the College of Architecture served as faculty to the project.

Institutionalization, Spin Offs, Future Plans:

The City of Seattle has picked up the project and is supporting it with Community Development Block Grant funds. In addition the City has provided an inspector-consultant to assist the participants to analyze housing problems and to estimate the needs for repair and upgrading.

Materials Developed:

A tool-bank for loan to the participants was acquired. Demonstration units to assist in teaching various skills were built.

Project Director:

Name	Dr. James Wise	Department	College of Urban Planning & Architecture
Title	Professor of Architecture	Institution	University of Washington
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OFFICE OF COMMUNITY DEVELOPMENT

Title I HEA State Administrator:

DORIS COATES

WASHINGTON

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Educational Outreach Project

Housing/Human Resource Education

Project Duration: July '78 - Sept. '79**Participants:** Low Income Residents of Seattle
Public Housing**Number Served:** 83**Project Summary:**

South Seattle Community College, in association with the Seattle Housing Authority and Neighborhood House, has developed the Educational Outreach Project as a model for cooperation between continuing education programs and social service agencies in addressing community problems. The project created an agreement by which Neighborhood House worked with South Seattle Community College in providing a specially devised curriculum of education at two facilities contributed by Seattle Housing Authority.

The project's objective was to assist residents of public housing in overcoming barriers which limit access to existing educational facilities and programs. This project assisted students in breaking through the social, economic, and psychological barriers to the achievement of educational goals.

Methods & Resources: Goals were achieved by: 1) offering classes in a "non-threatening" environment allowing low income residents the opportunity to increase or improve personal life skills, 2) the students were introduced to introductory level college classes, at no charge, to give them experience in continuing education and then were encouraged to pursue further education at existing colleges, 3) students received group support in improving their self-image, 4) single parents were provided with free child care, thereby making it possible to attend college level classes, 5) transportation problems were alleviated by providing the classes at the housing project sites with child care facilities nearby & by busing students needing basic skills to the Skills Lab located at the Institutionalization, Spin Off, **Future Plans:** South Seattle Community College Campus. CETA provided two positions for counseling services.

Instruction and some services will continue as an institutionalized program.

Materials Developed: NA**Project Director:**

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Title	Director of Continuing Education	Institution	South Seattle Community College
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572

DORIS COATES, OFFICE OF COMMUNITY DEVELOPMENT

WASHINGTON

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Housing

Project Title: People and Communities in Transition:
Housing

Project Duration: 15 months (1978-79)

Participants: Homeowners, contractors, modular home
builders, realtors, and bankers

Number Served: 135

Project Summary:

The purpose of this housing project was to initiate and conduct training programs which are not already available; to assist persons in developing new knowledge and attitudes associated with hillside housing. The objectives were:

1. To educate the general public and housing related agencies of the potentials of hillside dwellings.
2. To educate builders, developers, and novice builders about the techniques of hillside dwellings.

Methods & Resources:

The project consisted of eight (8) monthly workshops. The workshops were held one night a month during the evening from 6:00 p.m. until 10:00 p.m. The workshops were taught by engineers and professionals in various specializations. The speakers used film strips, movies, samples of materials and displays and models of their products.

Institutionalization, Spin Offs, Future Plans:

Hillside Housing concepts have been incorporated into the Fairmont State College Technology Program and specific workshops shall be offered as fee paid CEU activities. The West Virginia Geological Survey Office and the Department of Health have extended their service to help more builders in the area because of this project.

Materials Developed:

NA

Project Director:

Name Robert Bauer, Ph.D.

Title Associate Professor

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Telephone

Department Psychology

Institution Fairmont State College

WEST VIRGINIA

570

Title I HEA State Administrator: Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Housing / Handicapped

Project Title: Housing for the Handicapped**Project Duration:** One year**Participants:** Realtors, builders and architects
from West Virginia.**Number Served:** 1,200**Project Summary:**

This project had the following objectives:

1. To develop a series of seminars and/or workshops on Housing for the Handicapped.
2. To present to professionals in Housing information on the special needs of the handicapped in area of housing.
3. To deliver these programs for members of professional groups in West Virginia that are responsible for planning, constructing and locating housing for the handicapped.

Methods & Resources:

A thorough search of literature was done to evaluate materials already available for distribution. Out of all information gathered a guide for program content was constructed. When conflicting measurements were found in literature, actual measurements were done with clients at West Virginia Rehabilitation Center. From this background seminar content, slides and brochures were developed.

Institutionalization, Spin Offs, Future Plans:

Slides and brochures are available for further distribution.

Materials Developed:

Materials developed and distributed:

1. slides -- shown to 662 professionals and 539 home owners.
2. Brochures -- developed and distributed to trade groups.

Project Director:**Name** Joann Gutherie**Title** Assistant Professor**Department****Address** 704 Allen Hall, WVU
Morgantown, WV 26506**Institution** West Virginia University**Telephone**

574

WEST VIRGINIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Housing / Energy

Project Title: Energy Conservation: The Home,
Remodeling and New Construction

Project Duration: 1978-79

Participants: Homeowners, teachers, home builders

Number Served: 29 (25,000 by mass
media)

Project Summary:

This energy conservation project was designed to provide information on procedures to enable homeowners to conserve energy in their present homes or to plan for energy conservation in their new homes. It provided information to the construction industry to facilitate planning for energy conservation in remodeling or new construction and aided high school and elementary teachers to incorporate subject matter on energy conservation in their teaching.

Methods & Resources:

The workshop included four meetings which were four hour sessions. The sessions were held weekly and were presented by several consultants. The presentations were made by use of slides, films, discussion and packets of printed materials. Displays including reference materials were available during the sessions.

Institutionalization, Spin Offs, Future Plans:

College faculty who participated will incorporate material on energy conservation in their course presentations. Through the Continuing Education program a series of workshops will be offered for elementary teachers. As a result of publicity about the workshop the project director was asked to present a program on "Energy Conservation in the Home" at the Glenville Rotary Club. Four additional service club presentations have been scheduled.

Materials Developed:

A printed handout giving the annual cost of energy for a family of four has been prepared. The information was provided by a consultant from Monongahela Power Company and has been very useful in helping people determine where they can make significant energy and money savings.

Project Director:

Name Dr. Mary Jo Pribble

Title Associate Professor

Department Chemistry

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Institution Glenville State College

Telephone

575

WEST VIRGINIA

Title I HEA State Administrator: Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Housing

Project Title: Improved Living Environment for Adults
With Physical Limitations

Project Duration: 2/1/78 - 6/30/79

Participants: Health consumers, health professionals, agency and advocacy representatives, real estate interests, educators, clothing firms, designers and manufacturers. **Number Served:** 132

Project Summary: This project attempted to fulfill the following objectives:

1. To create awareness of the problems generated by physical disability and/or increased physical limitation concurrent with advancing maturity.
2. To bring adults with physical limitations and/or disability together with product designers and providers to better identify specific environmental living problems.
3. To promote, through increased awareness and understanding, a better living environment for all adults through the avenues of interior design, functional fashion and activities of daily living.

A major intent of these workshops was to bring an influential group of health consumers together with the business and agency representatives. Several leaders from health consumer groups were involved in the initial proposal as well as in later phases of workshop planning.

Methods & Resources: The project encompasses two full day workshops: one in fall 1978; one in spring 1979. Workshops were designed to provide:

1. Authoritative information from invited speakers
2. Opportunity for participant dialogue with speakers
3. Consumer-provider interaction (for problem identification/solution)
4. Follow-up on participant feed-back

Instruction was provided through lecture, slides, consumer panel, speaker-participant discussion, fashion show of clothing adaptation. Planning involved both college faculty and health consumer consultants.

Institutionalization, Spin Offs, Future Plans: There has been significant impact for the three departments involved in the sponsorship of this project. Program planning has led to identification of: 1) specific community needs relevant to the disabled population, 2) lack of appropriate and useful information available to equipment and service providers, and 3) the value of creative use of shared resources within the college.

Both health agencies and organizations for the disabled continue to communicate with us relevant to workshop focus.

Materials Developed: A study of Disability and Related Limitation was developed by a physically disabled student in Occupational Therapy who served on the Project planning committee. Copies of this study were distributed to all participants, along with other materials in the Program Packet.

Project Director:

Name Sister Catherine McKee

Title Chairperson

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576

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator :

TRANSPORTATION



577

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Transportation

Project Title: Internship Assistance to State
Governmental Agencies Providing Transportation
to the Elderly and Handicapped

Project Duration: 11/78 to 8/79

Participants: Non-profit agencies serving elderly
& Handicapped

Number Served: An estimated 160,000
clients served by
non-profit social
service agencies

Project Summary:

Much confusion has resulted from federal regulations regarding provisions for capital assistance funds under Section 1612 of the Urban Mass Transportation Act of 1964, as amended, particularly as related to the coordination of services between the various agencies. The objectives of the project are: (1) To identify actual and potential users (elderly and handicapped) of specialized transit services provided by the agencies; and (2) to work with the agencies and other local public/private transit operators in developing a coordinated plan for transit service delivery as required by criteria and assurances of the State Designate Agency (State Department of Highways and Public Transportation).

Methods & Resources:

The techniques employed involved a series of meetings and workshops with UMTA 16b(2) non-profit agencies, the Yellow Cab Company, the City of Houston and non-profit social service agencies. A flexible plan for coordinating transit services has been developed. Plans are being developed for its implementation by the Metropolitan Transit Authority (MTA).

Institutionalization, Spin Offs, Future Plans:

Future plans to be implemented are included in the Transportation Brokerage Concept which is designed to provide better service for clients of social service agencies. It specifically seeks to coordinate programs of the providers of human services transportation. This concept is concerned with developing a transportation system that utilizes various modes of transportation that will achieve the objectives of both the buyers and sellers of transportation services. The agencies involved are non-profit social service agencies; the State Agency; and public/private para-transit operators.

Materials Developed:

A comprehensive document for coordination has been developed. It is a coordinated model that includes a transportation brokerage concept which is contained in the report entitled, "Operational Modes for Human Services Transportation."

Project Director:

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Professor of Urban Affairs

Department Urban Resources Center

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Houston, Texas

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578

WILBUR W. HURT, COORDINATING BOARD
TEXAS COLLEGE & UNIVERSITY SYSTEM

Title I HEA State Administrator

TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Transportation

Project Title: Human Services Transportation
Planning & Management

Project Duration: 14 Months

Participants: Employees of county, city and
community service organizations: 45%; of state agencies, 26%; of Councils of Govt., 7%;
of Federal agencies, 4%; transportation providers, 11%; transportation planners/consultants, 7%.

Number Served: 124

Three two-day short courses on Human Services Transportation Planning and Management were held in three cities in Texas. The short courses were designed to review principles of transportation systems management and to develop specific skills and techniques for achieving efficiency in operations and administration of specialized systems.

Topics treated in the short courses were those designated as being of interest by transportation professionals in various agencies in Texas. The topics included: Identifying and Utilizing Transportation Resources Available in Your Community; Contract Development and Interagency Cooperation; Scheduling and Routing; Evaluation Criteria; Data and Reporting Requirements for Specialized Transportation; Computing Transportation System Costs; Relating Demand and Supply Alternatives; Effects of Energy Uncertainty on Operations and Costs.

The short courses consisted of lectures (2 or 3 per day) followed by discussion sessions. Lecturers included faculty members from two universities in the University of Texas System, an attorney from the legal division of a state agency, the project director of a rural transportation system funded through a Council of Government, a vehicle insurance agent, and two vehicle maintenance managers of specialized transportation systems.

Institutionalization, Spin Offs, Future Plans:

After each short course, a list of the participants with addresses was sent to each participant to facilitate their communicating with one another independently of the project. At present, efforts are being made to designate a contact person for transportation providers in the Southwest for the purpose of their discussing common problems and seeking solutions.

Materials Developed:

A 335 page Course Handbook has been developed which contains resource materials relating to topics treated in the courses, e.g., texts of relevant legislation, articles on scheduling and routing, sample cost data, sample evaluation procedures, and a lengthy glossary and bibliography relating to human services transportation.

Project Director:

Name	Dr. C. Michael Walton	Department	Civil Engineering
Title	Associate Professor	Institution	The University of Texas at Austin
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Telephone	The University of Texas at Austin		
	(512) 471-4379		TEXAS

WILBUR W. HURT, TEXAS COLLEGE & UNIVERSITY SYSTEM

Title I HEA State Administrator

COMMUNITY DEVELOPMENT

SECTION IV

CITIZEN PARTICIPATION



Community Continuing Service & Education

22-543

A Higher Education Act, Title I Program Abstract
Citizen Participation/Education Media

Project Title: Community Education Through
Planning Technical Assistance

Project Duration: One year

Participants:

Number Served: 63 directly; several
thousand indirectly

Project Summary:

Goal: To develop a Citizen's Handbook for Evaluating Community Impacts which will help both expanding and declining communities to better assess their situation and to plan for the future development of their communities. This project based the Handbook development on direct consultations with community leaders in two expanding, growing cities, as well as in two which were experiencing declines. In each case, the city was selected because its problems were applicable to other cities which face similar situations.

Methods & Resources:

In each city, a series of three to five workshops were held for the local leaders and participants. These people were led by the director through a series of logical questions designed to help them assess their community situation. From the responses and knowledge gained from these contacts, the project team developed a 65-page Handbook.

Institutionalization, Spin Offs, Future Plans:

This project completed its basic objective and further work will be continued using another source of funding.

Materials Developed:

A 65-page Citizen's Handbook for Evaluating Community Impacts, a guided study/workbook designed to acquaint lay citizens through a series of structured questions, with the specific impacts of either growth or decline.

Project Director:

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ARIZONA

582

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation

Project Title: Citizen Participation in
Community Development

Project Duration: 15 Months

Participants: Local public officials, local staff
and members of regional and state agencies and representatives
of citizen advisory groups

Number Served: 300

Project Summary:

The objective of this project was to provide information to individuals responsible for management of citizen participation that would assist them in achieving more meaningful and effective citizen involvement in their program. This was accomplished through project activities that provided both information and resource sources. The project involved the conduct of four different types of meetings. One was in conjunction with statewide associations and focused on citizen participation programs that involved their members. A second type of meeting was directed at a specific geographic area. A third type of meeting was included in an agency training program. The fourth type of meeting was statewide in nature, but focused on the needs of a specific program.

Methods & Resources:

The project was accomplished through six district and separate activities: 1) Sessions on Public Participation Requirements in EPA Programs at annual meeting of the Arkansas Association of Development Agencies; 2) Session on Citizen Participation at Arkansas Municipal League meeting; 3) Session on Citizen Participation in Community Development at an annual meeting of the Association of Arkansas Counties; 4) Regional meeting on Public Involvement in Managing Growth; 5) Sessions on public involvement in growth vs. growth issue at Community Development Training Conference; and 6) Statewide workshop on Citizen Participation.

Institutionalization, Spin Offs, Future Plans:

It is anticipated that project personnel will be involved in further activities that utilize experience gained in this project. Much of the material utilized in this project was adapted from previous activities and lends itself to further adaptation that may be undertaken by project staff and participants.

Materials Developed:

No materials were prepared specifically for this project. Materials from other projects were modified for use in various project activities.

Project Director:

Name William S. Bonner

Title Chairman

Department Division of Community
Affairs

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Fayetteville, AR 72701

Institution University of Arkansas

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ARKANSAS

583

ROBERTA CARTER, University of Arkansas

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues / Citizen Participation

Project Title: West Oakland Community Leadership Consortium

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The groups targeted by this project were ethnic minorities, older adults, and the economically disadvantaged.

Number Served: 213

Project Summary:

This program was developed with several objectives in mind. Among these were: (1) to identify and train potential community leaders; (2) to develop a sense of community among West Oakland residents; and (3) to provide older adults with a vehicle for sharing experiences. The project evaluation indicates that these objectives were met. Program participants evidenced a growth in leadership. Residents are becoming involved in bettering the community. Older adults indicate a greater ability to control issues affecting their lives.

Methods & Resources:

Classes were generally held weekly for seven weeks. A workshop format was used emphasizing academic content as well as problem solving and the practical application of ideas. Instructors were drawn from organizations, institutions, and agencies whose area of expertise was relevant to the particular class. Among these were the Social Service Bureau of the East Bay, West Oakland Health Center, Oakland Diocese Department on Aging, Oakland City Council and City Staff, Holy Names College, and others.

Institutionalization, Spin Offs, Future Plans:

Stronger bonds have been developed between the West Oakland population and Holy Names College to the mutual benefit of each. The Project has given West Oakland residents access to higher education through the extension of the Continuing Education Program into the community. The college, recognizing that there are populations in Oakland with unique educational needs, has developed a program utilizing the strengths and resources of both the campus and the community.

Materials Developed:

The syllabus for each course was developed by the instructor and Center Coordinator after discussion with Center leaders. This was then approved by both the Continuing Education Department and the appropriate academic authority of Holy Names College.

Project Director:

Name Sister Mary Thatcher
Title Dean of the Graduate Division
Address Holy Names College
3500 Mountain Boulevard
Oakland, CA 94619
Telephone

Department
Institution Holy Names College

584

CALIFORNIA

Title I HEA State Administrator: LINDA WHITE, POSTSECONDARY EDUCATION COMMISSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minority Issues/Citizen Participation

Project Title: Community Orientation Courses for the Economically Disabled and Spanish Speaking

Project Duration: October 1, 1978 - September 30, 1979

Participants: The project served ethnic minorities and low income populations. **Number Served:** 100

Project Summary: The project offered classes in developmental skills to facilitate the integration of the target group into the Oxnard Community. Ten percent or more of the enrollees were to be tracked into the Oxnard College curriculum with many of them beginning in the bilingual instruction program.

Methods & Resources:

Fifteen workshops, each two to three hours in length, were held between January and June 1979. Topics discussed included mental health, legal aid, drug abuse, family counseling, social security, immigration laws, and recreational services provided in the area.

Institutionalization, Spin Offs, Future Plans:

This program had no tangible impact in terms of on-going programs or spin-offs.

Materials Developed:

Information packets were gathered from a variety of community agencies and distributed to the students.

Project Director:

Name Alicia Long

Title Community Services Director, Oxnard College

Department

Address Box 1600
Oxnard, CA 93030

Institution Oxnard College

Telephone

585

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Environment / Citizen Participation

Project Title: Environment by Decision**Project Duration:** One Year

Participants: Participants were mainly representative of business and industry and local government. Community leaders and concerned citizens also attended.

Number Served: 876**Project Summary:**

Seminars were held focusing on environmental problems in Jefferson County, Colorado and on ways and means for their resolution.

Twenty-two seminars were conducted on such topics as air pollution, solid waste disposal, land use and solar energy. Consultants employed as seminar leaders, were secured from community organizations and governmental agencies.

Methods & Resources:

Three-hour seminars were used to bring together technical resources, agencies and organizations which needed technical knowledge, and other citizens concerned with the problems.

Institutionalization, Spin Offs, Future Plans:

The Environmental Training Center has been approved, as a result of this Title I project, as an entity within the Service Occupations Division of the College. This center will continue and expand upon the program. The Community Services Office will offer another series of seminars under its own sponsorship in the interim.

Materials Developed:

A "resource bank" of environmental education materials was produced. All seminars were videotaped and the tapes are available to other institutions.

Project Director:

Name	Sandra J. Tangney	Department	Community Services
Title	Coordinator of Community Services	Institution	Community College of
Address	12600 West Sixth Ave.		Denver-Red Rocks
Telephone	Golden, Colorado 80401		Campus
	(303) 988-6160 Ext. 260		

586

COLORADO

Title I HEA State Administrator

DR. TIMOTHY M. GRIEDER, Colorado Commission on
Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/Human Res. Ed.

Project Title: Project LEARN-Kohala
(78-002-006)

Project Duration: 3 years

Participants: Community leaders/citizens

Number Served: 500-600

Project Summary:

This was a leadership development project aimed at the citizens of a small community suffering economic depression. The goal was to develop a sense of community among the people, to develop leadership skills through the building of self-confidence, self-reliance, a positive self-image, and self-sufficiency, and to assist the people in solving community problems through their own united efforts.

Methods & Resources:

Developed and promoted a shared "sense of place" and sorely lacking community spirit through presentation of a course entitled "Kohala - Present and Future;" developed leadership skills through active involvement of the people in community action projects formed for specific purposes (i.e., crafts groups, historic preservation group, strengthening and organizing the Kohala Community Development Association) and presentation of credit and non-credit courses, workshops, training sessions in relevant subject areas (communication, problem solving processes, project management, human relations and inter-actions, etc.).

Institutionalization, Spin Offs, Future Plans:

The institution is developing an outreach program policy and exploring opportunities, possibilities, and alternative financial support plans which aim to make credit programs more accessible. The North Kohala Community Center was established for the use of the community for educational, informational, and other civic affairs.

Materials Developed:

Project Director:

Name Mary Matayoshi
Title Director
Address P. O. Box 1357
Hilo, Hawaii 96720
Telephone (808) 961-9555

Department Center for Continuing
Education & Community
Service
Institution University of Hawaii
at Hilo

587

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/Education Media

Project Title: Leadership Training Project
(78-013-005)

Project Duration: 2 Years

Participants: Community organization leaders
and members; general citizenry

Number Served: 262

Project Summary:

The purpose of this project was to provide leadership and organizational-related training for members of community organizations in Leeward Oahu. The goal was to develop more capable leaders who can utilize their skills and work to improve their own communities.

Another primary project activity was the identification, production, and dissemination of resources. A number of products were developed from this effort for distribution purposes (see Materials Developed).

Methods & Resources:

Nineteen instructional workshops on leadership training were offered during the 2 years of the project. Some of the workshop topics were: Program Planning, Membership Building, Newsletter Writing, Parliamentary Procedures, etc. Personnel used included faculty as well as community resource persons.

Materials/methods employed included handouts, film, group exercises, lectures, panel discussions.

Institutionalization, Spin Offs, Future Plans:

Today the College has more information and materials with which to respond to requests from community organizations for leadership training assistance. The College has established contact with more trainers with the capability of leading workshops in leadership skills development; has become familiar with existing resource materials that can be used as handout materials. (College has collection of over 200 booklets and pamphlets on a wide variety of leadership skill topics as a result of this project.)

Materials Developed:

A Guide to Resource People at Leeward Community College listing faculty/staff and their area of expertise and indicating their availability to serve as resource persons.

Leadership Skills: A Catalog of Selected Publications - describing resource booklets and pamphlets acquired by the project. Each entry is described in detail.

Project Director:

Name	John Moriyama	Department	Office of Special Programs and Community Service
Title	Project Coordinator	Institution	Leeward Community College
Address	96-045 Ala Ike Street Pearl City, Hawaii 96782		
Telephone	(808) 4550394		HAWAII

588

MARY ISA, POSTSECONDARY EDUC. COMMISSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Citizen Participation

Project Title: Century III**Project Duration:** 7/79 - 6/80**Participants:** Community Residents
City of DuPage**Number Served:** 5,000**Project Summary:**

Century III is a project initiated by College of DuPage to assist in the future planning efforts of its community.

Century III wants to encourage the people within its community (Illinois Community College District 502) to identify their problems and take an active role in working toward their solution using the college as a catalyst, information resource, coordinator and friend.

Methods & Resources:

Century III has formed committees of community and college faculty volunteers to address the problems which face us locally, as well as on a national level. Within the past year, (1978-79), Century III has initiated and/or supported and sponsored special projects and events which fulfill previously stated goals.

Institutionalization, Spin Offs, Future Plans:

In its third year, Century III continues to identify and explore priorities which are likely to shape the future of District 502.

Materials Developed:

Futures Bibliography: Lists major books and articles on community-based future planning. Environmental Design Report & Slide/Tape Presentation: Current and future planning principles to assist citizens and decision-makers. Developed in cooperation with the DuPage County Regional Planning Commission.

Project Director: Betty Coburn**Name****Title****Department****Address**22nd & Lambert Road
Glen Ellyn, IL 60137**Institution**

College of DuPage

Telephone

(312) 858-2800 X-2550

580

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization/Citizen
Participation

Project Title: "Community Design Workshops"

Project Duration: Four months

Participants: Citizens of Rushville, Union City,
Albany, and Geneva

Number Served: 139

Project Summary:

This project provided public forums in four small Indiana towns for technical assistance in architecture, planning, and landscape. The goals of the project were to educate the communities in the design and planning processes, to organize community groups, to develop strategies for community improvement, and to help communities organize themselves as effective on-going consumer groups.

Methods & Resources:

The project was designed to combine information dissemination, discussion, and various "hands-on" activities. Slide lectures were prepared which illustrated the specific design needs of each community, discussions were held, and participants took part in environmental mapping exercises.

A broad cross-section of citizens participated. The project was initiated at the request of the four towns, and city officials and business and industry took part in the project design and delivery in the specific communities.

Institutionalization, Spin Offs, Future Plans:

This project has received additional funding for workshops in summer 1980. After that period, the workshops will be supported by institutional funds and will become a permanent part of the educational program of the College of Architecture and Planning of Ball State University.

Materials Developed:

Dictionary of Urban Design Terminology: A dictionary of the terms common in architecture and urban design was produced and distributed to all participants; Urban Design Workshop Booklet: This summary booklet of the workshops was distributed to all participants; Urban Design Small Town Primer: Introduces the general concepts of urban design for small towns. Copies are available.

Project Director:

Name Harry Eggink and Michael Blumenfeld

Title Assistant Professors

Department College of Architecture
and Planning

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Muncie, Indiana 47306

Institution Ball State University

Telephone (317) 285-7877

530

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation

Project Title: The Communities Left Behind: A
Proposal for Self-Development

Project Duration: One year

Participants: Small, rural community residents and
local and state agency personnel

Number Served: 149

Project Summary:

The intent of the project was to involve the residents of one rural village in a grass-roots, self-help project, working cooperatively and collaboratively with various resources. The aim was to help the citizens deal with their unmet needs and problems so they can live a more democratic and fulfilling community life.

The project established a better communication link between the needs of rural villages and the resources which exist on the local and state basis. As a result, life in the small community and the opportunities available to residents were examined and increased.

Methods & Resources: A community development survey instrument developed earlier was refined for use as an indicator of community development potential in small rural villages. Five staff people worked in the community, interviewing residents and recording services and businesses available and needed. Understanding of existing community programs and residents' perceptions were essential to the project. Town meetings were used to identify community needs and establish a priority list. These priorities were selected as most significant and were studied and developed during the year. A conference at the end of the year included mayors and citizens from rural communities and local agency personnel, at which time the year's activities were discussed.

Institutionalization, Spin Offs, Future Plans:

The methods used in the project are available for use by other rural communities to enhance the development of community life.

Materials Developed:

No materials were developed specifically for the project that are available for dissemination.

Project Director:

Name Dr. Edward P. Dutton

Title Associate Professor

Department School of Social Welfare

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Institution University of Kansas

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591

KANSAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Citizen Participation

Project Title: Citizen Participation Training For
Older Adults**Project Duration:** 14 months**Participants:** Older persons and professionals who are working for the elderly in Kentucky. 50% - older volunteers, 50% professionals and paraprofessionals, 50% black, 80% females.**Number Served:** 139**Project Summary:**

This program was developed to provide training in effective citizen participation, 1) to older persons serving on boards of directors and advisory committees of organizations involved in working with/for the elderly and 2) to older persons interested in but not currently serving in these capacities.

This program provided participants with an overview of current developments in the field of aging and information and training in effective methods of serving in decision making positions focusing on 1) the effects of the changing population on older people, 2) the laws, with emphasis on groups and local community resources, and 3) techniques of working in organizations with programs for older persons.

Methods & Resources:

Two training workshops were offered -- the first totaling 20 hours, the second reduced to 17 hours. The format included: didactic presentations by guest lecturers, large group discussions led by the presenters or the project coordinator, small group work led by facilitators, demonstrations of skills and information, experiential activities designed to allow trainees to practice skills. A workbook was developed and a Community Resource Directory and the AARP manual on legislation were utilized. Data bases were ERIC, KWIC and Kentucky Elderly Needs Assessment (KENA).

Institutionalization, Spin Offs, Future Plans:

Linkages were strengthened among the University of Louisville, the elderly population and community service agencies in the Louisville area. Eleven of the participants (non-traditional students) registered for other continuing education workshops. Training formats and materials have been developed for the purpose of providing future training to appropriate agencies. Graduate students were involved in the project in order to develop their skills in training.

Materials Developed: A workbook was developed entitled "Citizens for Older Persons". It includes the major topics: 1) The Changing Population, 2) What's Being Done, 3) Working in Organizations, 4) Working in Groups, 5) Meeting the Needs of Older Persons Through Planning, 6) Resource Development, 7) Taking Action: Advocacy and Lobbying, and 8) Understanding the Language. A script was written to demonstrate negotiation skills.

Project Director:

Name	Barbara Bradshaw, PhD. (deceased)	Mary Weathers University College	
Title	Director, Gerontology Center University of Louisville	University of Louisville Louisville	Department Gerontology Center
Address	Gerontology Center Louisville, KY 40208	Louisville, KY 40208	Institution Kent School of Social Work University of Louisville
Telephone	(502) 588-6134	(502) 588-6061	

Elizabeth Ferguson, M.S.S.W., Associate Director, Gerontology Center
University of Louisville, Louisville, Kentucky 40208
(502) 588-6134

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation

Project Title: Louisiana Priorities for the Future

Project Duration: One year

Participants: Citizens' groups, government agencies,
Council for a Better Louisiana, representatives
from each legislative district

Number Served: 10,000

Project Summary:

To discuss between government officials and citizens the problems to be faced in the 80's and to open communication between the two.

Statewide Implementation Workshops were held to explain and discuss priorities developed by a task force committee. A seminar was held to bring together all ideas and people and to report what issues were important and what steps were to be taken.

Methods & Resources:

Seminars and workshops were held to discuss issues. A brochure was developed as a final step to illustrate the priorities.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

A final report was published containing the policy/implementation recommendation.

Project Director:

Name Dr. Ralph Thayer

Title Director

Department School of Urban and
Regional Studies

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Institution University of New Orleans

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593

LOUISIANA

Title I HEA State Administrator: Dale Thorn, Louisiana Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood / Citizen Participation

Project Title: Community Education and Revitalization Program

Project Duration: One year

Participants: Housewives, blue collar workers, welfare recipients, white collar non-professionals and retirees.

Number Served: 35

Project Summary:

Progress was produced toward the revitalization of a poor, overcrowded city (Somerville), and was accomplished without the disruption and dislocation of the present neighborhoods. This project recruited approximately 50 community activists from local agencies and citizen groups to participate in an intensive educational program focused on organizing and communications skills for developing a process and mechanism for citizen participation in city government and policy making.

Methods & Resources:

City residents participated in an action/educational program. Various areas of community economic development were explored. Areas touched upon included the job market in Somerville and related issues; energy conservation, the Somerville budget, crime, the school system, leadership skills, communication skills and general community economic development.

Institutionalization, Spin Offs, Future Plans:

A new Title I-A project has been generated and funded at Lesley College. The Boston Community School will maintain an ongoing consulting role with Somerville United Neighborhoods.

Materials Developed:

Several articles, How to do Leaflets, Newsletters and Newspapers, Why Do We Spend So Much Money? and What's Happening to Our Jobs.

Project Director:

Name George E. Hein

Title Project Coordinator

Department

Address 29 Everett St., Cambridge, MA 02238

Institution Lesley College

Telephone (617) 868-9600

594

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

22-556
**Community & Continuing
Service Education**

A Higher Education Act, Title I Program Abstract
Citizen Participation - Minorities

Project Title: People Acting for Change Together (PACT) **Project Duration:** 78-79

Participants: Community based organizations, women,
minorities, social service personnel, **Number Served:** 800
organizations

Project Summary:

In the mid 1960's a network of volunteers in Wayne County developed materials, workshop formats and consultation strategies to address issues of race discrimination. Through Title I funding, these PACT volunteers renewed their efforts and strategies and upgraded their resource packets to address discriminative issues of the 1980's.

Methods:

A center housed within Wayne County Community College's Community Service Division provides the following resources to individuals and groups working for social change on racism and sexism and other issues - written and audio-visual materials, training for skill development in organization and community change for individuals and consultation to organizations and community groups involved in systems change. More than 150 trained volunteer PACT members have met with community based organizations, individuals and groups during the 1979-80 program.

Institutionalization, Spin Offs, Future Plans

Resource sharing packets have been developed in such a way that other institutions can implement PACT type programming in their community. Through six cognitive and experiential workshops throughout Wayne County, 100 individuals have received PACT membership to become volunteer speakers on such issues as Affirmative Action, Living in a Multi-Cultural Society, Raising Non-Racist and Non-Sexist Children and House Displacement.

Materials Developed:

Training formats in skill development in organization and community change as well as documents on racism, sexism and other discrimination issues.

Project Director: Jo-Ann Terry

Title Assistant Dean

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Telephone (313) 832-5500

Department Community Services/
Continuing Education

Institution Wayne County Community
College

595

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Citizen Participation

Project Title: Community Service Education
for American Indians

Project Duration: Two years

Participants: Residents of Fond du Lac Reservation

Number Served:

Project Summary:

Identification and analysis of the community service needs on the reservation. Identification of and planning services for their adult education needs. Establishment of a community service network beyond the reservation. Development of a community service action manual.

Methods & Resources:

Four training sessions designed to produce 30 residents qualified to organize the reservation towards meeting their community service needs in day care, recreational programs, youth services and career development skills.

Institutionalization, Spin Offs, Future Plans:

Development of community services for the reservation.

Materials Developed:

Community service action manual.

Project Director:

Name Gary Askerooth

Title Director

Department School of Social Development

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Duluth, MN 55812

Institution University of Minnesota,
Duluth

Telephone (218) 726-7245

MINNESOTA

596

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation

Project Title: Community Development Consortium for
Leadership Development

Project Duration: 7/1/78 - 9/30/79

Participants: People from community organizations,
Board of Supervisors, schools, churches,
and community councils.

Number Served: 80

Project Summary:

Alcorn State University provided the necessary instruction, technical assistance and support to encourage and aid county leaders to organize and implement programs in Community Development. Councils were formed in the local communities. The Leadership Institution is the Alcorn State University -- based educational unit through which services to the consortium and its members will be provided.

Methods & Resources:

The Institution staff will be available for consultation, much of which is likely to occur in the evenings when members are not working.

Seminar or workshop was the method used. These meetings were done on biweekly and monthly basis, both on and off-campus.

Institutionalization, Spin Offs, Future Plans:

The Councils composed of residents and officials from the seven counties will be continued. The major focus will be a team approach on current problems.

Materials Developed:

No recent materials have been developed.

Project Director:

Name Annie P. Taylor

Title Title I Director & Researcher

Department

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Institution Alcorn State University

Alcorn State University, Lorman, MS 39096

Telephone (601) 877-377 Ext. 226

597

Title I HEA State Administrator

THOMAS C. MEREDITH, BOARD OF TRUSTEES OF STATE INSTITUTIONS
OF HIGHER LEARNING OF THE STATE OF MISSISSIPPI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation / Education Media

Project Title: Materials on Neighborhood Councils
of Independence, Missouri

Project Duration: Two Years

Participants: Urban and Suburban populations of Missouri

Number Served: Unknown

Project Summary:

Materials were researched, developed and produced that detail the proven community building concepts of the Neighborhood Councils in Independence, Missouri.

The central problem addressed was the growing alienation of people both from their neighbors and from the governmental and social agencies designed to help them. The materials that were developed are designed to foster community betterment efforts throughout Missouri and, hopefully, beyond. The materials not only "tell the story" but also provide a model for other cities to follow.

Methods & Resources:

An understanding of the total Neighborhood Council concept, which has evolved during a seven year period into a very far reaching and widespread program, had to be gained in order to explain the intricate organization in simple and straight forward terms that would both inform and motivate people unfamiliar with the concepts. Archival research of news clippings and Neighborhood Council publications along with interviews and consultation with Council staff and volunteers provided the basis for the materials that have been developed.

Institutionalization, Spin Offs, Future Plans:

Several public viewings of each slide tape presentation have been held with favorable results. The slide tape presentations and printed materials listed below are in the process of being duplicated for dissemination to interested cities throughout the state. It is anticipated that with distribution this model will provide the motivation and information necessary for other cities to begin building their own betterment efforts.

Materials Developed:

A 13 minute motivational slide tape presentation entitled "Imagine A Place" and a 26 minute how-to slide tape presentation entitled "Spelling it Out" were produced. In addition, a 72 page booklet and a 4-color brochure with a reply card documenting the Independence Neighborhood Councils have been developed.

Project Director:

Name James Hannah

Title Public Relations Director

Department

Address Park College
Parkville, Missouri 64152

Institution Park College

Telephone
816/741-2000 Ext. 205

598

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation / Human Res. Ed.

Project Title: Team Training for Community Action

Project Duration: Two Years

Participants: Members of Neighborhood, Government
& Community service groups in the Kansas City Metro Area

Number Served: 200

Project Summary:

Teams from various agencies and organizations were trained rather than individuals facilitating greater impact on improving program services.

Management development training workshops covered areas in problem solving, planning, team building and interpersonal skills to neighborhoods, government and community service groups. The team training approach combined skill teaching with solution of actual agency problems and combined learning with real life application. Groups have become more skilled at using their own and other community resources and in negotiating more effectively with government agencies to solve community problems.

Methods & Resources:

Workshops consisted of an initial 2½ day session followed by three full day workshops at three week intervals. Team building activities related to action-planning and plan implementation. Skills taught were put to immediate use as teams worked on real life goals related to their agencies or groups. A cross community task force was formed to develop strategy and funding to assure the future of the team training program.

Institutionalization, Spin Offs, Future Plans: A local independent Management Support Organization for the Kansas City Metro area is being organized. The goal of this organization is to provide comprehensive management development services to not for profit agencies. The emphasis will be to build the capability of organizations to effectively perform management functions. The MSO will provide a joint problem solving activity of the agency & consultant & will assist organizations through forums, workshops & short courses. The MSO will also seek to link existing community resources, research & areas of technical expertise to the not for profit sector. Funding strategies are being developed, it is anticipated that funding sources will include foundations (from which strong support has

Materials Developed: already been evidenced), corporations, local businesses, government agencies & the civic council. Users will pay for services on a sliding fee basis.

Materials used in the training workshops were developed and distributed. Follow-up evaluations and questionnaires were distributed. A final report containing participant feedback is forthcoming.

Project Director:

Name Jay A. Lentz

Title Director of Training & Management
Development

Department Center for Management
Development

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Institution University of Missouri

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(816) 276-1000

599

Title I HEA State Administrator

DAVID JOHNSON
DIVISION OF COMMUNITY DEVELOPMENT

MISSOURI

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water/Citizen Participation

Project Title: Education for Improved Water Resource
Decision Making

Project Duration: One Year
(7/1/78 - 6/30/79)

Participants: Natural Resources District Boards
of Directors and Community Leaders

Number Served: 390 plus an estimated
4,500 were contacted with
copies of the guides.

Project Summary: To provide programs which enable specified audiences to develop
the capability to be effective participants in making decisions related to improving
the management of Nebraska water resources.

Methods & Resources: On a number of related topics, slide-tape educational modules and other
educational materials were developed in lay language summarizing Nebraska's legal-insti-
tutional framework within which water resource management activities are carried out. A
video tape was presented describing alternatives for ground water management and a con-
ference on the management of artesian (confined) aquifers was offered.

Institutionalization, Spin Offs, Future Plans: The project is being continued with funding secured
from other sources of funding.

Materials Developed: Proceedings of the conference on the Management of Artesian (confined)
Aquifers video tape: "Irrigators at a Crossroads"
Automatic slide-tape modules: "Riparian Water Rights," "Appropriative Water Rights,"
"Ground Water Rights, Part I and Part II," "Instream Flow Issues," plus video tapes
on the same topics. In addition, 4-page Neb Guides were prepared and distributed on
many of these same issues.

Project Director:

Name Paul H. Gessaman

Title Extension Economist

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Department Cooperative Extension Service
Institution Institute of Agriculture and
Natural Resources
University of Nebraska-Lincoln

600

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/
Citizen Participation

Project Title: Solid Waste Management

Project Duration: 16 months

Participants: Community Officers and Citizen
Leaders

Number Served: 320 conference
774 mailings

Project Summary:

Enhance the level of understanding and knowledge in solid waste management of town and city officials and the general public in order for them to make well informed decisions when studying and selecting solid waste management alternatives.

Methods & Resources:

Two educational processes were used: Two statewide conferences in the spring of 1978, and the distribution of 1,100 copies of the report.

The first one day conference covered: solid waste management and resource recovery, resource recovery functions and tradeoffs, mobilizing public support, and implementation process and system procurement. The second two day conference expanded on the first and covered: specific problems, exhibits of equipment, and tours of systems.

Institutionalization, Spin Offs, Future Plans:

The project staff provide advice and assistance to the student campus recycling organization and the education oriented campus recycling center. The publication is used in Resource Economics course work.

Materials Developed:

Recycling as an Approach to Solid Waste Management in New Hampshire, R. Tichenor and E. Jansen, NH Agric. Exp. Sta. Res. Rep. No. 65, June 1978. Case studies of five recycling systems in New Hampshire with emphasis on facilities, costs, and revenues.

Project Director:

Name Edmund Jansen

Title Professor

Department Resource Economics

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NEW HAMPSHIRE

601

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Citizen Participation

Project Title: Community Development**Project Duration:** One year

Participants: Civic leaders, city officials, county officials, energy specialists, conservationists & college students. **Number Served:** 101

Project Summary:

Community Development workshops for civic leaders were held. Information regarding energy conservation, utility planning and women's participation in community development was presented.

Methods & Resources:

Presentors of material used in the first six community development workshops were interviewed to assess the usefulness of the workshops.

Institutionalization, Spin Offs, Future Plans:

The workshop's impact in the region is one of awareness. Survey and interview results indicate greater effectiveness in community development affairs by a very high percentage of participants. Another workshop aimed at additional problems and geared to concerned target groups is already in the planning stage.

Materials Developed:

A 35 mm color slide set of North Dakota communities was developed. This slide set will be deposited in the Department of Geography at Valley City State College and will be available to any and all institutions of higher education in North Dakota.

Project Director:**Name** Leo Reinbold**Title** Associate Professor of Social Science**Department** Social Science**Address** Valley City, ND**Institution** Valley City State College**Telephone**

NORTH DAKOTA

602

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/
Citizen Participation

Project Title: Citizen Participation Techniques
for Small Cities

Project Duration: One Year

Participants: Elected & appointed officials of
Texas' cities and towns

Number Served: 84

Project Summary: Educational training sessions were held to acquaint city officials and administrators with techniques for involving citizens that: (a) would provide true representations of citizen desires and opinions, and (b) be feasible and accomplishable with nontechnical personnel at reasonable and affordable cost.

The following five techniques were presented: structural group decision making neighborhood meetings and public hearings, citizen surveys, advisory committees, and goal identification methods.

Methods & Resources: The first workshop format allowed participants to select two of the five topics for in-depth study to gain knowledge of usable tools to gain desired and (sometimes) required, but often confusing, inputs from citizens. The second workshop emphasized the advisory committee, structural group decision making and citizen survey techniques. Five political science faculty with expertise in these areas were the presentors. Each participant was furnished the Citizen Participation: A Manual of Techniques, which was developed by the presentors specifically for the training activities.

Institutionalization, Spin Offs, Future Plans: The manual, Citizen Participation: A Manual of Techniques, has been distributed to approximately 100 cities and towns; has been used by the City of Denton Goals Committee as a tool for determining effective citizen input; and 13 cities have indicated that they are planning to use some of the techniques discussed in the workshops. Citizen participation techniques have become a part of the municipal clerks training program with the Manual as a resource.

Materials Developed: The Manual, Citizen Participation: A Manual of Techniques, is a 58 page paperback which presents the five techniques along with guidelines for selecting the appropriate technique for specific informational purposes.

Project Director:

Name Dorothy Byrd

Title Director

Department Center for Community
Services/ School of

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Institution Community Service
North Texas State University

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603

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Citizen Participation

Project Title: Legislative Process for Senior Citizens

Project Duration: 9/1/76 - 8/31/77

Participants: State Division on Aging Local senior citizens and State Coalition of Senior Citizens Rocky Mountain Gerontological Association
Project Summary:

Number Served: 430

The program was designed to train senior citizen leaders in the skills necessary for input into the policy-making process in state and local government and to expand the number of senior citizens with skills to work with their peers.

Methods & Resources:

Phase I: Fifteen hours of classroom training including such topics as: the Legislative setting: how Legislative decisions are made; how to work with your Legislators, the organization of State Government, how administrative decisions are made. Phase 2: Attend and witness Legislature in session. Phase 3: Instructors act as consultants for one year on other matters such as acquiring membership for senior citizens on advisory and governing boards in state and local government.

Institutionalization, Spin Offs, Future Plans:

Expand programs statewide.

Materials Developed:

"Legislative Process for Senior Citizens" - curriculum

Project Director:

Name	Roydon O. Julander	Department	Community Service
Title	Associate Professor of Political Science	Institution	Weber State College
Address	Division of Continuing Education 1101 Weber State College, Ogden, Utah 84408		
Telephone	(801) 626-6338		

604

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation

Project Title: Community Organization & Planning
in an Urban Neighborhood

Project Duration: One Year

Participants: Low & Middle Income Residents of
Southwest Capitol Hill, Seattle

Number Served: 630

Project Summary:

Southwest Capitol Hill is a rapidly changing community of largely low income persons. A Task Force was formed to develop a four-part strategy for community development: (1) The provision of social services; (2) The creation of a community organization governed by neighborhood residents; (3) & (4) The formation of housing and economic development programs. Seattle University was a cooperating institution in the project.

Methods & Resources:

University of Washington students and residents conducted a survey to assess needs and desires for the community. Data was analyzed. A neighborhood Center was attained and staffed. A Neighborhood Council was formed. Group Process training was provided.

Institutionalization, Spin Offs, Future Plans:

The City of Seattle has funded continued operation of the Center and the Council with Community Development Block Grant funds. Several future self-help projects are planned to provide economic self-sufficiency to the residents.

Materials Developed: NA

Project Director:

Name Dr. John Hancock

Title Prof. Dept. of Urban Planning

Department Urban Planning & Architecture

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Institution University of Washington

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605

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Citizen Participation

Project Title: The Best Program**Project Duration:** June '78 - Aug. '79**Participants:** Residents of South
Snohomish County**Number Served:** 1,000**Project Summary:**

The problems with which the BEST (Building Everyone's Successes Together) Program dealt with were citizen lethargy, the inability of the average citizen to understand the complexities of modern government and modern living, the feeling that there is nowhere to go to discuss major problems and work on solving them, the feeling that no one cares but you, and the frustration of not being able to do anything about major problems. All of these were difficulties faced by citizens in an area of five separate cities and towns and unincorporated areas, all contiguous, but with overlapping jurisdictions and bordering on a major urban area.

Methods & Resources:

In cooperation with the South Snohomish County Chamber of Commerce and the Snohomish County League of Women Voters, Edmonds Community College built study and action groups made up of citizens with common concerns and interests. This was the third year of a project which in its two previous years had researched the problems inherent in a rapidly growing community and had disseminated the collected information to all households.

Seminar/discussion groups meet weekly to listen to speakers chosen for their high level of expertise and professional background. Citizens participated from virtually every part of the country.

A direct result of the project has been the formation of a citizens' action group to work on ordinances and resolutions affecting the growth rate and community planning in that area of the county. This has been a major step toward the overall goal which was stated as: "through continuing education, to develop greater citizen involvement and citizen influence in solving local and state problems".

Materials Developed:

NA

Project Director: Jean Donohue**Name** Director of Conferences/Workshops**Title** **Department****Address** 2000 68th Ave., West
Lynnwood, Washington 98036 **Institution** Edmonds Community College**Telephone**

606

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/Education Media

Project Title: Citizen Advisory Committees: How to Make Them Work

Project Duration: 3 months

Participants: Local, regional, and state agencies with citizen committees and potential members of such committees

Number Served: 5,000

Project Summary:

Produced a practical handbook explaining the functioning of Citizen Advisory Committees and distributed it to agencies and citizens.

The booklet describes the following problems of Citizen Advisory Committees from both agency and citizen perspectives: purposes of citizen advisory committees; membership; structure; impact; respective roles of members, staff, decisionmakers; agency feedback; evaluation of committees; and relationship of committees to public participation in general.

Methods & Resources:

Interviewed members, staff, and decisionmakers of recent citizen advisory committees and public participation consultants. Reviewed the public participation literature and other public participation handbooks. Draft of handbook was reviewed by a committee of agency personnel, citizen activists, and public participation consultants.

Institutionalization, Spin Offs, Future Plans:

"How to Save a Citizen Committee from Failure" appeared in the October, 1979 special public participation edition of the Great Lakes Basin Commission's newsletter, The Communicator. A workshop on citizen advisory committees was conducted for the Inter-State Water Quality Training Program, "Decisions for Lake Michigan" sponsored by Purdue University and Lake Michigan Federation, October 26-27, 1979 in Chicago.

Materials Developed:

Citizen Advisory Committees: How to Make Them Work

A 50 page handbook for agency staff and citizen committee members

Project Director:

Name Dorothy Lagerroos/Lowell Klessig

Title Ad Hoc Instructor/Chairman

Department Environmental Resources Unit

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Citizens Environmental
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Telephone (608) 262-0020

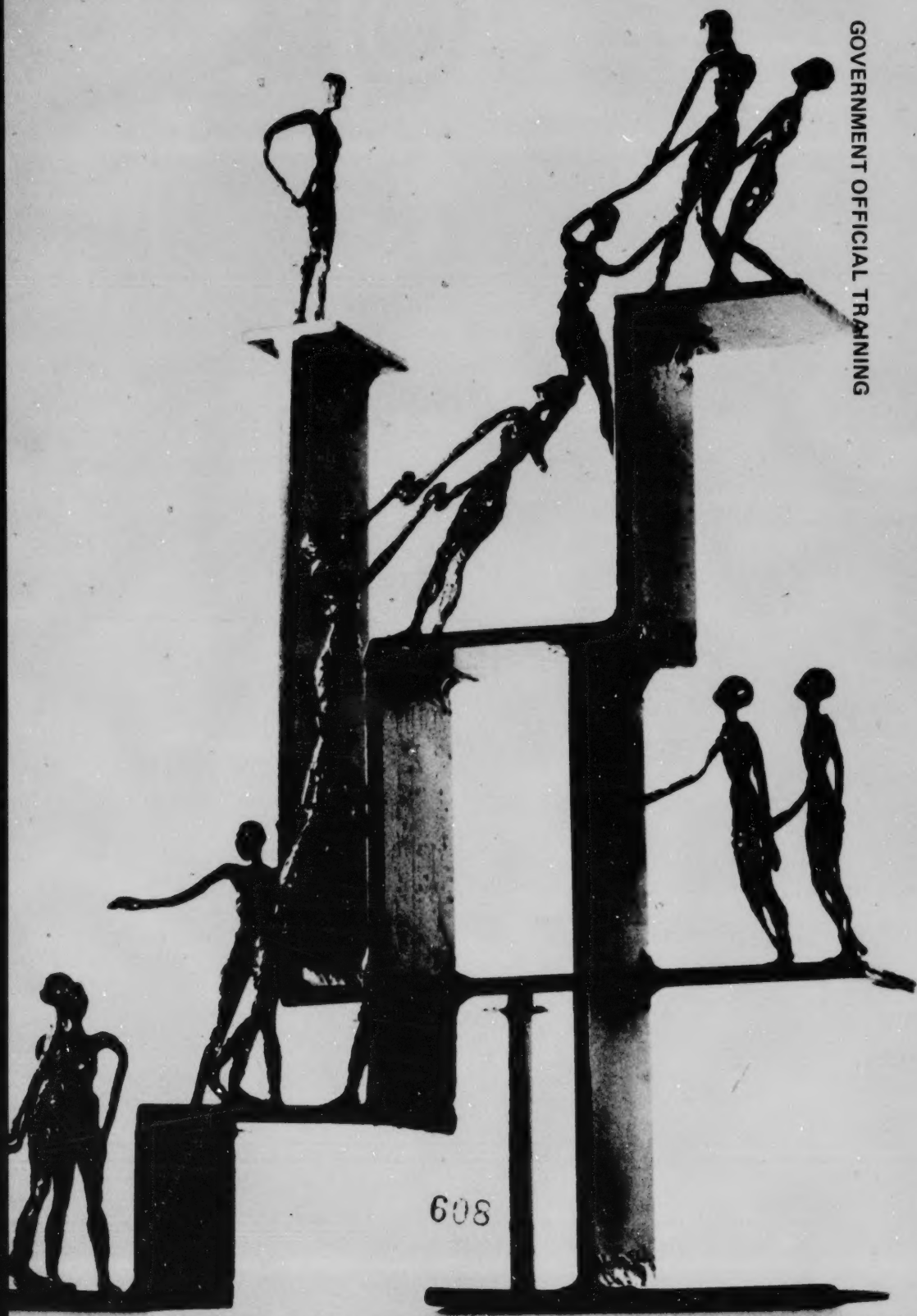
WISCONSIN

Title I HEA State Administrator

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

607

GOVERNMENT OFFICIAL TRAINING



608

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Fourth Annual Issues Conference for Legislators

Project Duration: August 1, 1979
March 1, 1980

Participants: Alabama Legislature & their staff

Number Served: 160

Project Summary: The problems associated with the increased urbanization and industrial growth in Alabama have created problems that place increasing demands for more efficient services on all units of governments. To enable the legislators to become better able to cope with these problems, the Fourth Annual Issues Conference will focus on reorganizing the present legislative organization and redistricting of the Senate and the House. The redistricting of both the Senate and House is, of course, mandated after the completion of the 1980 census.

Methods & Resources: This conference will provide a forum for legislators to discuss current issues. Faculty: Bob McCurley, Director, Alabama Law Institute; Dr. Joseph Volker, Chancellor, University of Alabama Systems; Dr. Jim Thomas, Professor of Political Science; Dr. Robert Highsaw, Director, Bureau of Public Administration; and Dr. Carl Ferguson, Director, Center for Business and Economic Research. A multidiscipline also used was the Center for Public Law and Service. Program materials were designed to focus on the issues that were currently of interest.

Institutionalization, Spin-Offs, Future Plans: The success of the 1978 Issues Conference is the best measure for evaluating the effects of an issues conference: Criminal Code was amended to clear up problems; Public utility bills were passed by each House, including a bill which revised the Public Service Commission; Medicaid fraud cases were uncovered and corrective legislation introduced to correct loopholes in Alabama Law; Medicaid proposals were presented to Secretary of HEW Joseph Califano which were developed by Medicaid study; The report of Alabama's Growth Policy conference was presented at the White House Conference on Balanced National Growth; and, A statewide Child Abuse Prevention Program was implemented.

Materials Developed:

The materials formulated at the conference will continue to serve as legislative resource materials.

Project Director:

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Title Director
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Department Alabama Law Institute
Law Center
Institution The University of Alabama
ALABAMA

WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Governmental Official Training
Human Resource Education

Project Duration: 1977-79

Project Title: Continuing Education Programs for Government Employees--Municipalities, County and State.

Participants: Mayors, councilmen, city managers, purchasing officers, finance officers, personnel officers, county clerks, city engineers, juvenile probation officers, tax assessors & collectors, and gas distribution personnel.

Number Served: 1,500 (estimate)

Project Summary:

The project was set up to provide government employees with training to improve their knowledge of governmental processes, directives, and procedures and thus improve performance in their present positions, their growth potential, and career capabilities as well as the level of effectiveness of the government they serve.

Methods & Resources:

Working with the executive director of the Alabama League of Municipalities, the executive director of the Association of County Commissions of Alabama, and the director of personnel for the state of Alabama, classes, short courses, demonstrations, seminars, workshops and conferences are developed and conducted. In addition, consulting services are provided for elected and appointed local government leaders.

Institutionalization, Spin Offs, Future Plans: During this period, a training program was conducted for the first time for city engineers and public works directors, who have now formed a statewide organization. This brings the total to five of state associations that have evolved from annual programs supported by Title I funds. Regional programs are now being conducted to augment annual programs. Correspondence courses and other training processes have been developed for local government employees, and university faculty are being requested to conduct orientation programs dealing with newly enacted federal and state legislation. Future plans include three 40-hour training courses for municipal clerks.

Materials Developed:

Formal presentations, which have statewide application for certain audiences, are published in journals; office forms, which have proven of value, are given to conferees; newly enacted legislation is reproduced or purchased and distributed as handouts for orientation workshops; and upon request outstanding presentations are distributed to conferees.

Project Director:

Name Joe Gelwix

Title Coordinator for Government Employee Training

Department Division of Continuing Education

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Institution The University of Alabama

Telephone University, AL 35486

610

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: Public Administration Seminars

Project Duration: 1977-79

Participants: Elected and appointed city and county officials and staff, federal agency staff, and government board members.

Number Served: Approximately 250

Project Summary:

This project 1) provided (through seminars, conferences, visitations and consultations) opportunities to explore specific responsibilities and functions of various public officials and lay leaders in executing action programs such as setting up industrial parks, attracting new industries, or expanding industries; 2) provided information on ways of financing municipal developmental programs for its citizens 3) encouraged those qualified to register to do so and vote. 4) Gave directions to those who wished to qualify to run for public office.

Methods & Resources:

Seminars were conducted by selected Tuskegee Institute staff with consultants added from public offices, universities, and federal, regional, private, state and local government agencies. Among areas covered were types of government, how to secure loans, how to utilities, and how to utilize available resources. Staff also made periodic visitation with public officials and some lay leaders within the state. The project represents a long-term institutional program designed to enlarge and enhance its community involvement, service, and continuing education.

Institutionalization, Spin Offs, Future Plans:

Indirectly, this project has given impetus to the organization of a few business development centers, a branch of the National Home Builders Association, a city planning board, and a local Chamber of Commerce. Additionally, we are in contact with representatives from the American Association of Small Cities in an effort to obtain some assistance from them. Should this effort come to fruition it will be in our next reports.

Materials Developed:

Evaluate sheet and mimeographed materials on types (forms) of city government.

Project Director:

Name G.T. Dowdy

Title Chairman, Division of Social Sciences

Department

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Tuskegee, AL 36088

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ALABAMA

611

WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Title I HEA State Administrator :

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Ed. Media / Govt. Official Training

Project Title: Municipal (City) Elections Film**Project Duration:** One Year

Film viewers will include local officials,

Participants: rural schools, other institutions and**Number Served:**

agency personnel. Producers included staff of cooperative Extension, Division of Elections, Department of Community & Regional Affairs &

Project Summary: KYUK Television

The project produced a 16 mm color film on Municipal elections laws & practices. Primarily for rural viewing, film content includes: duties of the clerk; voter qualifications and registration; how to file for office; election day affairs; runoff elections; post-election procedures.

Methods & Resources:

The script was written by Cooperative Extension Service staff and reviewed by Division of Elections, and the Department of Community & Regional Affairs. Actors were volunteers from the City of Bethel. The film was evaluated by the Commissioner of Community and Regional Affairs, and the Division of Elections staff.

Institutionalization, Spin Offs, Future Plans:

The film was shown via satellite television in the rural areas of the state prior to the October 1979 municipal elections. Supplementary workbooks will be produced under Title I grant in 1979-80 to accompany the film as an educational tool. The film will be used in training local officials in all local government workshops conducted statewide by Cooperative Extension.

Materials Developed:

A 36 minute, 16 mm color film on municipal elections was developed. 10 copies are available free of charge for use by officials of second class cities, rural schools, etc.

Project Director:

Name Peter M. Probasco**Title** Associate Director**Department** Cooperative Extension Service**Address** 2651 Providence Avenue
Anchorage, Alaska 99054**Institution** University of Alaska**Telephone** (907) 263-1866

ALASKA

612

Title I HEA State Administrator JANE BYERS MAYNARD, COMMISSION ON POSTSECONDARY EDUCATION

ALASKA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Training of Arkansas Election Officials

Project Duration: 8 Months

Participants: Potential Participants to be County Elected Officials, Judges and Workers

Number Served: NA

Project Summary: This project developed a proposed educational program for the 300 county election officials to identify the need and/or encourage them to conduct recurring training programs for election judges and workers who serve at the 2,800 precincts on election day. A model training program and packet was developed which can be used by county election officials to train those involved in their precincts preceding each primary, general, school or special election. This project also developed a training program whereby county election officials can be prepared to conduct programs for their precinct judges and workers. A general citizen education program was devised to publicize efforts being undertaken to upgrade the quality of the electoral process through training of precinct judges and workers at the county level.

Methods & Resources: The Secretary of State-Elect was employed full-time for a period of four months to examine the need for the program, to determine what efforts were being carried out in other states, and to develop a comprehensive program suitable to Arkansas. He consulted with members of State Democratic and Republican committees, County Election Officials, and past precinct judges and workers throughout the state. He attended two meetings of the Federal Election Commission and visited the Federal Election Commission staff in Washington, D.C. to explore training efforts in other states and results achieved.

Institutionalization, Spin Offs, Future Plans: The project enhanced the public service image of the University at the state level. As the public service mission of the University increases recognition at the state level, more state resources will be forthcoming to allow further expansion of public service activities. Members of the State Democratic and Republican Committees, County Election Officials throughout the state, and past precinct Judges and workers were consulted at length concerning this program. The consensus among these individuals was that such a training program was practically non-existent in Arkansas. The State Party Committees endorsed the development and pledged support of the execution of such a training program.

Materials Developed:

Training materials were developed to train Judges and workers. Also, a training program for both County Election Officials and precinct Judges and workers was formulated. These materials should provide the basis for an excellent training program.

Project Director:

Name William S. Bonner

Title Chairman

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Fayetteville, AR 72701

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Department Division of
Institution Community Affairs
University of Arkansas

613

Title I HEA State Administrator

ROBERTA CARTER
UNIVERSITY OF ARKANSAS

ARKANSAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/Energy

Project Title: Technology for Arkansas Cities
& Counties

Project Duration: 15 Months

Participants: Primarily governmental officials, mayors, county judges, road superintendents, city managers, airport managers, quorum court members, city council members and other officials

Number Served:

Project Summary:

The purpose of this continuation project was to provide engineering and scientific assistance to the cities and counties of Arkansas in solving community problems. The problems addressed were those that required the specialized talent and expertise of engineers and scientists for communities that lacked the resource to retain such personnel. In addition to maintaining a program of providing assistance for client, defined problems, two specific target areas were defined: a) Energy conservation in public buildings and b) Personnel systems. Improving the quality of service delivered was a defined objective to provide in-depth analysis as opposed to quick, expedient solutions.

Methods & Resources:

Three methods of technology transfer were employed: 1) direct assistance, 2) seminars and workshops, 3) technical literature. The efforts resulted in assisting cities and counties with problems of solid waste, street maintenance and improvement, sewer, computers, water, etc. Direct assistance was provided for 40 cities and counties in Arkansas. The IACC program worked closely with the state Department of Energy in developing an energy program directed toward schools, hospitals, and units of local government. The IACC program worked with the Southeast Arkansas Economic Development District in providing energy audits for 30 county court houses in Arkansas.

Institutionalization, Spin Offs, Future Plans:

Impact on programs at University were positive. Students were exposed to opportunities in local government. The faculty and students involved in the project gained considerable insight into the problem of local government. The project contributed significantly to the state program of Community Service and Continuing Education.

Materials Developed: 1) "Solid Waste Management System Cost Guidelines", 2) "Computers in Local Government", 3) "Personnel Policy, Job Descriptions, Wage and Salary Administration:

A Guide for Arkansas Local Government", 4) "Technology for Arkansas Cities and Counties" (Slide/tape presentation), 5) "Improving Productivity in a Municipally or Local-Government owned Electric Utility", 6) "Economic Impact Analysis: Little Rock Regional Airport, 1978" 7) "Street Maintenance" (slide presentation and manual), 8) "Equipment Maintenance Materials, 9) Numerous short reports were provided to local officials concerning their problems.

Project Director: These were usually in form of letters & drawings.

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Title Prof. of Industrial Engineering

Department Engineering

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614

ARKANSAS

ROBERTA CARTER, UNIVERSITY OF ARKANSAS

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Newly Elected Local Officials
Educational Programs

Project Duration:

Participants: 959 males; 347 females. Local officials-**Number Served:** 1,306
als; newly elected municipal & county officials

Project Summary: Arkansas has 468 incorporated cities and towns and 75 counties each with its own governing body. The vast majority serve a relatively small population and have limited financial resources. The majority of day to day activities of local government are in the hands of part-time unsalaried officials. In addition there is a high turnover of these elected officials at each general election. The project, in cooperation with the Arkansas Municipal League and Arkansas Association of Counties, provided the newly elected officials with an educational program on their basic authority, duties and responsibilities subsequent to election and prior to taking office.

Methods & Resources:

A two day conference for newly elected municipal officials and another for newly elected county officials was conducted to acquaint each group with their powers, duties and responsibilities. A week long program for municipal and county clerks designed to enhance their professionalism was presented, a two day conference on Management Improvement was presented for county officials. Each of the programs and instructional materials were developed in conjunction with state associations representing each group. Informational material on Consumer Protection was also provided as a part of the Consumer Education Program.

Institutionalization, Spin Offs, Future Plans:

The Division of Continuing Education and Community Affairs, University of Arkansas, have assisted the AML and AAC with training programs for new officials on previous occasions. The recognition of need, the continuing nature of the need and the essentiality of special resources to finance the program have prompted the Division of Continuing Education to submit to the University's administration a separate line item budget request to support this program in 1979 and subsequent years.

Materials Developed:

"Consumer Projection", "Guide to Consumer Publications", "Procedural Guide for County Quorum Court Meetings (revised)", "Procedural Rules for Municipal Officials", "Municipal Financial Management for Cities of the First Class", "Municipal Financial Management for Small Communities", "Municipal Revenues; Source and Use", "County Revenues: Source and Use".

Project Director: H. W. Stephens

Name Research Associate
Title
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Fayetteville, AR 72701
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Department Division of Community
Affairs
Institution University of
Arkansas

615

ARKANSAS

ROBERTA CARTER, University of Arkansas

Title I HEA State Administrator

Community Continuing Service & Education

23-576

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: Improving Local Government Service
Delivery in Southeast Georgia

Project Duration: 9 Months

Participants: County Commissioners, Mayors, City
Managers, City Councilmen, Members -
Project Summary: Local Planning Commissioners, Business
and Civic Group Leaders

Number Served: 180

This project is designed to assist local government officials in management practices by providing training based upon prepared needs assessments conducted of selected local municipalities within an eight (8) county area. Specifically, this project serves to improve planning and management practices of approximately ninety (90) county commissioners, mayors, city managers, city councilmen, members of local planning commissions, and business and civic leaders who are expected to participate. In addition, two (2) major aspects of local government service delivery--performance measurement and alternative methods/sources for financing services--will be addressed.

Methods & Resources:

Instruction will be provided in a series of six (6) seminars to be presented over a twelve (12) week period. Each seminar will provide approximately three (3) hours of instruction.

Institutionalization, Spin Offs, Future Plans:

This project is part of a continuous ongoing program by the project institution to assist local government.

Materials Developed:

Project materials related to instruction are to be developed by the institution specifically for each municipality participating in the program. These materials are based upon the finding of the needs assessments previously conducted and are tailored specifically for the project participants and their communities.

Project Director:

Name Dr. Nicholas A. Fattu

Title Assistant Professor

Department Political Science

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Institution Georgia Southern

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GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Charting the 1980's: Development
Strategies for Urban Georgia

Project Duration: 2 Months

Participants: Community Leaders, Businessmen, Local
Government Officials

Number Served: 130

Project Summary:

Many misconceptions exist on the part of community leaders and local government officials with respect to issues and problems facing urban, metropolitan areas. These misconceptions of urban problems handicap local officials by focusing their attention on lesser or inappropriate issues and concerns, thereby placing them at a distinct disadvantage where competing for funding. This program is designed to train local government officials and community officials to appropriately identify problems with respect to the applicability of state and federal programs specifically intended to alleviate problems affecting urban neighborhoods.

Methods & Resources:

Two (2) series of workshops are to be conducted with one series to be present at two different geographic locations across the state. Local problems and a review of the applicability of state and federal programs to their solution will be the focus of instruction and training.

Institutionalization, Spin Offs, Future Plans:

It is projected that this program will serve as a catalyst for future programs dealing with local policy-making, urban problems, and planning and development.

Materials Developed:

Instructional materials tailored to specific localities and their respective needs are to be prepared by the grant institution.

Project Director:

Name Dr. Truman A. Hartshorn

Title Associate Professor

Department Geography

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Institution Georgia State University

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GEORGIA

617

Title I HEA State Administrator ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

23-578

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: A Statewide Program for Institutional
Administrators and Governmental
Officials in Community Disaster Preparedness

Project Duration: 11 Months

Participants: Institutional Administrators and
Governmental Officials of Municipalities and

Number Served: 250

Project Summary: Counties in State of Georgia

This project is designed to assist local communities in disaster preparedness. Local communities experience a high turn-over in government officials, yet it is the local level of government which ultimately holds the responsibility for community disaster preparedness. The purpose of this project is to provide training to newly elected/appointed local government officials in disaster preparedness.

Methods & Resources:

Four series of workshops are to be conducted at four sites across the state. Each series of workshops will present two conference/workshops imparting approximately seven (7) hours of instruction. Training is to be given in areas of: (1) responsibilities of local government in disaster preparedness; and (2) priority planning during disaster.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going effort on the part of the grant institution to assist local communities and governments.

Materials Developed:

Training materials will be prepared by the grant institution.

Project Director:

Name Mr. John Nuss

Title Coordinator

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Department Community Development
Institution Ga. Center for Cont. Educ.
University of Georgia

618

GEORGIA

Community Continuing Service & Education

23-579

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Leadership Programs for Local Elected Officials

Project Duration: 12 Months

Participants: Mayors, Council and Commission Members, Chief Administrative Officers and Managers

Number Served: 180

Project Summary:

The purpose of this project is to provide a training program to assist local government officials in becoming effective and efficient policy makers. The locus of the project is to especially aid part-time officials who are charged with substantial community responsibility during times of diminishing resources and increasing demands for services.

Methods & Resources: Approximately fifteen (15) training sessions are to be presented statewide over a thirty-six (36) week period. A combined format of seminars, workshops and mini-courses presented over a one day period will comprise each of the training sessions. These sessions will: (1) provide individualized seminars for city councils and commissions to enable them to become more efficient policy-making bodies; (2) disseminate information to local governing bodies to increase understanding and utilization of techniques of group process and decision-making; (3) and to provide training in individual and group leadership.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program sponsored by the grant institution to assist local government.

Materials Developed:

Commercially available materials as well as class materials prepared by the grant institution will be utilized.

Project Director:

Name Mr. Harold Holtz

Title Administrator

Address Athens, Georgia 30602

Telephone (404) 542-1328

Department Governmental Training
Institution Division
University of Georgia

619

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Workshop on Major Issues of Concern to
County Governments

Project Duration: 7 Months

Participants: County Commissioners

Number Served: 360

Project Summary:

This project is intended to provide a medium by which timely information of concern to county government can be passed to county commissioners throughout the state.

Methods & Resources:

Workshops are to be conducted at eighteen geographically dispersed locations across the state. Through lectures, discussions, and exercises, training on the following topics will be provided: (1) consolidation or cooperative delivery of services; (2) maximizing financial resources available to county government; and (3) personal liability of public officials.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program sponsored by the grant institution to assist local governments.

Materials Developed:

Commercially available materials as well as instructional material produced by the grant institution are to be utilized.

Project Director:

Name Mr. Harold Holtz

Title Administrator

Department Institute of Government

Address Athens, Georgia 30602

Institution University of Georgia

Telephone (404) 542-1328

GEORGIA

620

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Collecting and Using Community
Development Data

Project Duration: 15 Months

Participants: Administrators/Officials in Cities and
Counties in Georgia with less than 50,000
Residents

Number Served: 75

Project Summary:

This project is designed to assist communities through the training of local government administrators and planners in methods of data collection and management as related to community development and housing programs. Issues to be addressed through this training program are: (1) lack of available documentation to establish the need for community development block grants; (2) lack of adequate program monitoring and assessment data; and (3) the lack of adequate community development resources.

Methods & Resources:

Three (3) two-day workshops will be conducted over a nine-month period. Each workshop will be conducted in a different area of the state. Training format of the workshops is to be structured around competency-based instructional units. Units of instruction will include: (1) when survey research is appropriate; (2) what survey techniques are most appropriate; (3) how to plan for a survey; (4) how to construct a survey instrument; (5) observational and interviewing techniques; (6) time scheduling and project management; (7) editing, coding, analyzing, and interpreting data; and (8) presenting data.

Institutionalization, Spin Offs, Future Plans:

This project is a part of the on-going program of institution's Institute of Government Administration.

Materials Developed:

Workshop materials will be specially designed to assist in meeting the needs of jurisdictions participating.

Project Director:

Name Dr. John Hutcheson

Title Director

Address Atlanta, Georgia 30303

Telephone (404) 658-3523

Department Center for Urban Research
and Services

Institution Georgia State University

621

GEORGIA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Government Education

Project Title: Consulting & Training Services to State & Local Officials in Idaho

Project Duration: One Year

Participants: Local County & Municipal Government Officials (Elected & Appointed)

Number Served:

Project Summary:

To provide sufficient detailed instructions to the local officials of Idaho so that they can attain a more complete knowledge of their duties, responsibilities and requirements in order to provide an improved level or expertly managed services to the citizens of Idaho.

Methods & Resources: These programs are presented at various sites throughout the state and are of one to three days in duration. Subjects cover budgeting, planning and zoning, grant administration, city accounting practice, financial management, administrative management, policy making, public relations, communications, appraisal process, tax administration, etc.

Institutionalization, Spin Offs, Future Plans: The University of Idaho Bureau of Public Affairs Research offers continuing education through many short programs such as workshops and institutes; also free consulting services to small units of government when requested to do so.

Materials Developed: The Bureau of Public Affairs Research will prepare and distribute training aids, reference manuals, and instruction materials that may be retained by the trainees for reference material, to include descriptions of duties, responsibilities and procedures as determined by current practice or state law.

Project Director:

Name H. Snyder Duncumbe & Roger F. Snider

Title Directors

Department Bureau of Public Affairs
Research

Address Moscow, ID 83843

Institution University of Idaho

Telephone (208) 885-6563

622

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Education & Training for Government Officials

Project Duration: One Year

Participants: Government Officials

Number Served: 700-800

Project Summary: Five continuing education seminars directed toward the middle management personnel in state government to improve the effectiveness of the public service employees.

Seminars offered were (I) Leadership and Mid-Management, (II) Management Techniques, (III) Principles and Practices: Operations Management, (IV) Personnel Functions of Mid-Management, and (V) Labor-Management Relations. The program offers an opportunity for exposing mid-management to a common program in which ideas, concerns, new knowledge and techniques may be widely shared in the substantive areas of public administration.

Methods & Resources: A survey and interviews with state agency heads identified principal areas of educational needs among top executive and middle-management personnel. Resource sharing will be accomplished as a result of the statewide coordinating effort between the universities and state agencies resulting in a cooperative presentation of the seminars concurrently at three regional sites. Four-hour sessions held for five weeks for each seminar.

Institutionalization, Spin Offs, Future Plans: This is considered an entirely new program in the scope of planned curricula, the number of participants, and in common participation of mid-management personnel expected from various state agencies.

Materials Developed: Instructional kits used by participants in the seminars, constructed by faculty resources to become the property of the participants. Other resource materials for faculty and participants will be obtained including films and other audio-visual materials.

Project Director:

Name Dr. Willard Overgaard

Title Chairman

Department Political Science

Address 1910 University Drive
Boise, ID. 83725

Institution Boise State University

Telephone (208) 385-1457

623

Title I HEA State Administrator CLIFFORD TRUMP
STATE BOARD OF EDUCATION

IDAHO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: "Workshops to Promote Computer Technology in City/County Government"

Project Duration: 6 months

Participants: Clerical personnel from Evansville city/county governments.

Number Served: 40

Project Summary:

The project sought to provide background, vocabulary, and exposure to the concepts of data processing which are relevant to governmental applications. The project was initiated at the request of local governments.

Methods & Resources:

Seven workshops were offered, conducted by two faculty members in computer science. Each session was split into two sections, with a short break in between. Programs consisted of slide presentations and discussions of an announced topic, with opportunities for questions. Display items were circulated through the audience, providing opportunities for hands-on experience.

Institutionalization, Spin Offs, Future Plans:

The project has led to a strong cooperative relationship with the two data processing departments, including the establishment of a summer internship program and a cooperative placement with the county data processing unit. The establishment of these relationships keeps open the possibility of future cooperative efforts.

Materials Developed:

Materials produced consisted of lecture handouts, evaluation instruments designed for measuring the effectiveness of the program, and a manual intended to guide other governmental data processing officials in the conduct of similar training endeavors.

Project Director:

Name William Mitchell

Title Chairman

Department Computing Science

Address 1800 Lincoln Avenue
Evansville, Indiana 47701

Institution University of Evansville

Telephone (812) 479-2193

624

INDIANA

Title I HEA State Administrator

A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adults/Govt. Official Training

Project Title: "Senior Citizens and City Hall"

Project Duration: Nine months

Participants: Representatives of city governments
and senior citizens

Number Served: 124

Project Summary:

Workshops designed to enable city employees to increase their awareness of the needs of the elderly in their communities were offered in Beech Grove, Bloomington, Evansville, South Bend, Terre Haute, and Valparaiso.

The objectives of the programs were to develop a working definition of aging, to examine societal values towards the aging process, to identify the special needs of the elderly in their communities, and to increase dialogue and interaction with older persons.

Methods & Resources:

One-day workshops were offered in six cities, under the direction of Indiana University staff and faculty. In planning and developing the project, Area Agency on Aging directors and city officials were consulted. The workshop format included a panel discussion with leaders from the local community and social service agencies.

Institutionalization, Spin Offs, Future Plans:

There were no spin-offs at Indiana University as a result of the project, but there has been continued impact in the communities served. For example, additional monies were allotted to senior citizens activities in one community as a result of the program. Another community has instituted sensitivity training for bus drivers, as a result of the recommendations of the workshop participants.

Materials Developed:

A resource packet -- "Senior Citizens and City Hall" -- was developed by project personnel and handed out to all workshop participants. Resource packets are available from the Indiana University Center on Aging and the Aged.

Project Director:

Name Leo Burke

Title Assistant Director, External Program
Services

Address 400 East Seventh Street
Bloomington, Indiana 47405

Telephone (812) 337-6701

Department School of Public and
Environmental Affairs
Institution Indiana University

625

INDIANA

Title I MEA State Administrator A. Michelle Taylor, Director of Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Using Community Indicators and Citizen Feedback to Evaluate and Improve Local Government Services (78-003-001)

Project Duration: 3/1/78 - 5/31/79

Participants: City officials, community leaders, citizens

Number Served: 56

Project Summary: The purpose of the program was to assist cities in determining how they provide public services to citizens in such areas as police and fire protection, health care, recreation, housing and transportation. The project provided assistance to cities for gathering this information through the use of two tools: (1) Community Indicators and (2) Citizen Surveys. Through the series of workshops, the project assisted cities in the integration and utilization of Indicators and Surveys for policy making and decision making. Every city participating in the project directly used Indicators and/or Surveys subsequent to the workshops except one, and that city used the workshop to update a small existing survey for the recreation department.

Methods & Resources: A series of three-day workshops was held in various Iowa locations during the summer of 1978. Subject areas included Community Indicators, Survey Research, Productivity measures, Quality of Life, and Program Evaluation. Functional service components such as Health, Recreation, Public Safety, Housing, Land Use, and Library Services were demonstrated and utilized in the workshops.

Institutionalization, Spin Offs, Future Plans: The University of Northern Iowa has been largely a trainer of teachers but this project has enlarged the community service dimensions to citizens of Iowa. An obvious and advantageous "spin-off" of the project has been the enrichment of the courses in Public Administration, and Community Politics offered by the Department of Political Science at UNI. The project Handbook was also used in a technical workshop conducted by Professor Alberts for Wisconsin state and local officials on March 15, 1979 at Stevens Point, Wisconsin.

Materials Developed: A Handbook, Using Community Indicators and Citizen Surveys to Evaluate and Improve Local Government Services.

Project Director:

Name Lyle K. Alberts

Title Assistant Professor

Address Cedar Falls, Iowa 50613

Telephone (319) 273-2528

Department Department of Political Science
Institution University of Northern Iowa

626

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Board Training for Local Governments

Project Duration: Two years

Participants: Elected and appointed Board members
and first line supervisors

Number Served: 445

Project Summary:

The specific achievable objective of the project was to develop management skills for a minimum of 300 elected and appointed Board members and their line supervisors in county and city government. The program "Board Training for Local Governments" was a series of ten related but independent management skill development modules conducted one a month between September, 1978, and June, 1979. Each module consisted of approximately six hours of instruction, broken into two three-hour sessions. The related but independent modular concept was used to permit attendance at either one or any number of specific module sessions. Each month a different management or administrative skill was developed. The following are the ten topics covered in the program: Listening and Memory Development; Pre-employment Interviewing; Supervision -- Moving from Doing to Managing; Creative Problem Solving -- Managing Change; Refining Delegation Skills; The Boss -- The Secretary -- A Team; Effective Report Writing; Community Public Information; Developing Productive Meetings and Conferences; and Managing Unsatisfactory Performers.

Methods & Resources:

The objective of improving these management skills was to enable those local governmental employees attending the program to pursue their designated job responsibilities in a more effective and efficient manner.

Institutionalization, Spin Offs, Future Plans:

The "Effective Management Techniques" seminars which evolved and were developed from the original Title I grant format have become a viable and self-supporting community service program.

Materials Developed:

Materials developed related to the specific courses developed.

Project Director:

Name Mr. Bob Bosler

Title

Department Continuing Education

Address Topeka, Kansas 66621

Institution Washburn University

Telephone (913) 295-6391

KANSAS

627

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka, KS 66612

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official
Training

Project Title: Introducing a Simplified Model Financing and Accounting System to Maine Local Government **Project Duration:** Sept. 1978-Aug. 1979

Participants: Municipal officials from Maine towns and cities with responsibility in the Administration of municipal finances **Number Served:** 176

Project Summary:

A practical and understandable set of model finance and accounting procedures has been developed for municipal officials in the State of Maine. A training program was developed which described the use of the model finance and accounting procedures.

Methods & Resources:

Seven three-day workshops were delivered in conjunction with the Maine Municipal Tax Collectors' and Treasurers' Association and the Maine Municipal Association. The final manual, Model Finance and Accounting Procedures, was designed for use in smaller municipalities and is a practical resource for Maine local officials who wish to improve their own accounting system.

Institutionalization, Spin Offs, Future Plans:

The completion of this project has increased the ability of the Bureau of Public Administration to meet the needs of its client groups. The accounting workshop developed for this project enhances BPA's financial management training programs. Involvement of BPA staff in this project has expanded BPA's understanding of the financial operations of Maine local government. This expertise can be used to better serve local governments in the future.

Materials Developed:

Manual -- Model Finance and Accounting Procedures

Project Director:

Name Kathryn H. Godwin

Title Director

Address 162 College Ave., Orono, Maine 04469

Telephone 207-581-7603

Department Bureau of Public
Administration

Institution University of Maine
at Orono

628

Title I HEA State Administrator ROBERTA WORRICK -- TITLE I, U. OF M. AT ORONO, MAINE

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Project Grantsmanship -- In Service
Training for Community Organization Leaders

Project Duration: One year

Participants: Administrative Personnel

Number Served: 68

Project Summary:

This project assisted sixty private and public organizations by training administrative personnel in grantsmanship. The innovative feature of this program was the emphasis in providing community leaders and their staffs with the necessary controls to initiate more grant activity which will stimulate downtown revitalization, industrial development and neighborhood improvement.

Methods & Resources:

Two-college level courses in grantsmanship: Basic Concepts in Grants and Grants Proposal Writing, and Specialized Topics in Grantsmanship were offered.

Institutionalization, Spin Offs, Future Plans:

The personal contact between the participants and guest lecturers has opened doors for the participants on a higher level than a proposal on a piece of paper or a telephone call.

Materials Developed:

A curriculum which has become a part of Massasoit Community College's course offering.

Project Director:

Name James Yess

Title Assistant Director of Con. Education

Department Division of Continuing
Education

Address 290 Thatcher Street
Brockton, MA 02402

Institution Massasoit Community College

Telephone (617) 588-9100

629

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: 1978-79 Municipal Management Training **Project Duration:** Two Years

Participants: Municipal Officials of the Bootheel, **Number Served:** 200
Southeast, East-West, Boonslick, Lake of the Ozarks, Southwest, Kansas City Metro, Kaysinger
Basin, Mid-Missouri and Ozark Foothills Regions.

Project Summary:

Training sessions provided practical, how-to-do-it financial management training to 200 officials from Missouri's smaller municipalities.

Participants received training in areas of needs previously identified by a training needs survey conducted by the Missouri Division of Community Development in 1976. A high level of interest was maintained and based upon the evaluations of participants, the materials presented provided much needed and useful training.

Methods & Resources:

The University cooperated with Councils of Government & Regional Planning Commission staff members and community development and local government extension specialists in the development and delivery of this training. By utilizing these agents, a strong statewide technical assistance network has been developed to serve both city and county officials in the future. The training sessions (7½ day and 4-2 day) were held in various locations and focused on specific financial management practices that related particularly to smaller municipalities. Primary topics included accounting, budgeting, and financial reporting practices.

Institutionalization, Spin Offs, Future Plans:

The network developed through cooperation of various agencies referred to above will provide municipal officials with needed technical assistance upon request. It is anticipated that subsequent training programs will be developed and delivered through this cooperation. Participants expressed interest in receiving training in the areas of automated systems and software development. The feasibility of undertaking such training is now being considered by the University.

Materials Developed:

A Municipal Financial Management Manual is being developed for subsequent training & assistance purposes. In addition, a guide series concerned with specific municipal administration topics and problems is in process and will be distributed to municipal officials. Some of the training materials that were developed are currently being utilized in a credit course offered at the University entitled "Public Financial Management".

Project Director:

Name	Robert W. Paterson		
Title	Prof. of Economics & Public Administration	Department	University of Missouri
Address	Univ. of Missouri - Inst. of Publ.	Institution	
Telephone	Adm. 205 Whitten Hall - Columbia, MO	65210	
	(314) 882-2372		

630

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/
Citizen Participation

Project Title: Solid Waste Management

Project Duration: 16 months

Participants: Community Officers and Citizen
Leaders

Number Served: 320 conference
774 mailings

Project Summary:

Enhance the level of understanding and knowledge in solid waste management of town and city officials and the general public in order for them to make well informed decisions when studying and selecting solid waste management alternatives.

Methods & Resources:

Two educational processes were used: Two statewide conferences in the spring of 1978, and the distribution of 1,100 copies of the report.

The first one day conference covered: solid waste management and resource recovery, resource recovery functions and tradeoffs, mobilizing public support, and implementation process and system procurement. The second two day conference expanded on the first and covered: specific problems, exhibits of equipment, and tours of systems.

Institutionalization, Spin Offs, Future Plans:

The project staff provide advice and assistance to the student campus recycling organization and the education oriented campus recycling center. The publication is used in Resource Economics course work.

Materials Developed:

Recycling as an Approach to Solid Waste Management in New Hampshire, R. Tichenor and E. Jansen, NH Agric. Exp. Sta. Res. Rep. No. 65, June 1978. Case studies of five recycling systems in New Hampshire with emphasis on facilities, costs, and revenues.

Project Director:

Name Edmund Jansen

Title Professor

Department Resource Economics

Address James Hall
Durham, New Hampshire 03824

Institution University of New Hampshire

Telephone 603/862-1020

631

NEW HAMPSHIRE

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: Supporting Local Government**Project Duration:** 7/1/78 - 6/30/79**Participants:** Governmental officials in Logan,
Union, and Champaign Counties in Ohio**Number Served:** Unknown**Project Summary:**

The objectives of the project were to help local government officials to operate more efficiently by providing skills and aid to help them so that local government can better meet the needs of the community.

Methods & Resources:

Project personnel and college work/study students provided specific assistance to small communities in a three-county area. Specifically, a water drainage problem was addressed, an inexpensive young people's recreation center was established, a small village's records retention system was reviewed and long-range plans established in a community to address its teen drug and alcohol abuse problems.

Institutionalization, Spin Offs, Future Plans:

The federal work study program at Urbana College was linked to this program so that several social service major students will be working with a local community and its teenage problems. Urbana College opened some of its recreations facilities at low cost to local residents. As a result of contact with the many small communities in the area, a survey was made of the local interest in continuing education courses, an activity which was a spin-off from the original objectives.

Materials Developed:

None

Project Director:**Name** Jeffrey Schulman**Title** Instructor**Department****Address** Urbana College
Urbana, Ohio 43078**Institution** Urbana College**Telephone** (513) 652-1301

632

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: A Problem Solving Model for the Application of Federal Research and Development Outputs to Urban Issues and Problems in Columbus, Ohio

Project Duration: Sept. 1, 1978 -
June 30, 1979

Participants: City of Columbus, Ohio officials,
administrators and employees

Number Served: 90

Project Summary:

The objectives of the project were to:

- (1) Increase the awareness among Columbus officials of the possible uses of available research and development materials;
- (2) Select high priority city problems for which federally sponsored research and development materials can contribute toward a solution; and
- (3) Retrieve, assess, adapt, plan and execute the available research for specific problem situations as they exist in Columbus, Ohio

Methods & Resources:

Selected Ohio State University faculty and graduate students met with several city departments to address their specific problems and also produced several staff training sessions. Federal information services, letter and telephone contacts and some field trips were utilized to retrieve federal research and development output relating to each service area under study.

Institutionalization, Spin Offs, Future Plans:

The project resulted in the solution of several of the problem areas and identification of resource persons for future problem solving.

Materials Developed:

A "Fire Effectiveness Study" and delineation of the Problem Solving Process have been developed.

Project Director:

Name John Stanley

Title Administrator and Director
Budget Management Programs

Address 210 Hagerty Hall

Telephone (614) 422-3242

Department

Institution Ohio State University

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/Ed. Media

Project Title: Contracting for Municipal Services

Project Duration: Aug. 1, 1978-July 30, 1979

Participants: municipal officials from over the state; ages 28-59; 10 percent women

Number Served: 20 (directly)

Project Summary:

The project was designed to provide technical assistance and advice to city officials interested in expanding the use of contracting municipal services either to the public or private sector.

The project included: (1) a survey of existing contracting among cities of 10,000 and over population in Arkansas, Louisiana, Oklahoma, and Texas; (2) a one-day conference on contracting for local officials; (3) a published training manual for municipalities to guide them in any contracting effort they might undertake.

Methods & Resources:

The conference, co-sponsored by the Oklahoma Municipal League and the City Managers' Association of Oklahoma, included presentations by Donald Fisk, author of a number of books on local government and currently with the U.S. Department of Commerce; Lynn Hyatt, assistant municipal counselor for Oklahoma City; and David Tees, specialist on interlocal contracting with the Institute of Urban Studies, University of Texas, Arlington. A response of 85 percent was received from the mail questionnaire. The manual contains examples of real contracts negotiated by several communities.

Institutionalization, Spin Offs, Future Plans:

The training manual will be available in quantity for municipal officials and other interested parties who may wish to acquire copies. The data gathered will also form the basis for a proposal to be sent to the American Society for Public Administration for a paper to be presented at their annual meeting in the spring of 1980.

Materials Developed:

Contracting for Municipal Services: A Handbook for Local Officials

Project Director:

Name David R. Morgan

Title Director

Address Norman, Oklahoma

Telephone (405) 325-6621

Department Bureau of Government Research

Institution University of Oklahoma

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: Training for Township Supervisors

Project Duration: One year

Participants: Township supervisors

Number Served: approx. 20

Project Summary:

The specific objectives of the project were to present up to date information by experts covering topics determined to be important to the position of township supervision.

Methods & Resources: The topics covered were "Interpretation of Duties by Judge Thomas Terputac, Washington County Common Pleas Court, Washington, PA, "Fiscal Matters" by Professor Raymond Siren, department of economics and business, Washington and Jefferson College, Washington, PA, "Commissions and Authorities" by Dr. Allen Lee, Department of Political Science, Washington and Jefferson College, Washington, PA, "Property Assessments" by Mr. James K. Willison, Jr., realtor, G.R.I., Waynesburg, PA, "Circuit Rider Management For Small Municipalities" by Mr. John McCall, Waynesburg Borough manager, Waynesburg, PA, "Assets and Liabilities" by Dr. Kevin Maguire, professor of political science, Waynesburg College, Waynesburg, PA.

Institutionalization, Spin Offs, Future Plans:

Although not a specific spin off of the Title I, HEA program, the College has received a Title III grant part of which will support the expansion and changes in the Public Administration major offered by the department of history and social sciences. It is expected that other courses will be developed to attract public officials.

Materials Developed:

Several of the topics were prepared for distribution either at the session or after the session. Information table and charts for the "Property Assessment" topic were distributed at the session. No films were used during the project.

Project Director:

Name Fred R. Owens

Title Assistant to the Vice Pres. for
Academic Affairs

Department

Address Waynesburg, PA 15370

Institution Waynesburg College

Telephone (717) 783-3117 (Harry Reimer)

PENNSYLVANIA

635

Title I HEA State Administrator: Harry Reimer, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training/ Educ. Media

Project Title: Information Systems in Local Government:
Management Strategies and Technical
Assistance for Obtaining Low Cost Data

Project Duration:

4/1/77 - 9/30/79

Participants: Processing Services.**Number Served:** 300

Local Government Elected Officials and Administrators.

Project Summary: This project, originally funded during the FY 1977 funding cycle, and provided with a continuation grant for FY 1978, had as its central objective the establishment and expansion of a pilot program of training and technical support services in the area of information systems and data processing for city and county governments in South Carolina. The underlying goal has been to help cities and counties take appropriate advantage of data processing technology to improve the management and operation of their government organizations so as to improve service delivery functions to the citizens of the community.

Methods & Resources:

Acting as an intermediary between the provider of information systems and data processing services and the representatives of local governments, the project staff provided for an impartial brokerage program, designed to assist local government decision-makers in assessing their respective information systems and data processing needs. Needs assessment studies were conducted throughout various city and county governments in South Carolina, and results were published in separate report formats. Workshop training sessions were conducted for local government decision-makers and several professional papers and a training guide **Institutionalization, Spin Offs, Future Plans:** were completed.

A permanent Referral Service has been established within the University of South Carolina's Bureau of Governmental Research and Service to which cities and counties in South Carolina can turn for impartial assistance and direction in seeking and using information technology. The close working relationship which has been fostered by this project between the University of South Carolina, local governments, public organizations and associations and the private sector concerned with information technology has warranted the continuation of this service through the University's own resources.

Materials Developed:

Data Processing Feasibility Studies and Guides for various local Governments.
Professional Papers on Data Processing usage and Reporting Requirements.
Study Guide to be used in the Workshops

Project Director: R. Douglas Jefferson &
Donald A. Marchand

Name

Title Dr. Donald A. Marchand
Associate Director

Address Bureau of Governmental Research & Service
Gambrell Hall

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Columbia, South Carolina 29208
(803) 777-8156

Department Bureau of Governmental
Research and Service
Institution

University of South
Carolina

SOUTH CAROLINA

636

JOHN J. POWER, UNIVERSITY OF SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Morristown Metro Government Study

Project Duration: 11/29/77 - 12/31/78

Participants: WSCC staff, faculty & administration;
Officials of the City of Morristown and Hamblen
County; and Morristown-Hamblen County residents

Number Served: Approximately 52,000

Project Summary:

Technical assistance was provided to the Metropolitan Charter Commission in their efforts to prepare a charter to consolidate the governments of Morristown and Hamblen County. This included assistance in the area of finance, publication of the final draft of the charter and printing and distribution of the charter. A series of public information seminars were held with individuals with expertise in the metropolitan government concept. These seminars were of assistance in informing and educating the population of Hamblen County.

Methods & Resources:

Resources used in this project were for the most part human resources. Technical assistance was provided in the financial area by the CPA firm of Russell & Purkey. Mr. Walter Lambert of the Knoxville-Knox County Metro Charter Commission assisted in developing the charter. The speakers at the seminars were all experts in political science/government and familiar with the concept of metro government. Faculty of Walters State also provided technical assistance in related fields. The college, through use of its facilities, personnel & resources provided the outlet for disseminating this information to the community involved.

Institutionalization, Spin Offs, Future Plans:

Walters State does not plan any additional activities related to this grant or the metro charter. Because of the nature of the project, the November 7 vote brought about the conclusion of the project. The involvement of the college in this type of project did increase exposure of the college and its community service aspect. Although no immediate plans exist to embark on a similar project, the college does believe such activities are necessary and useful.

Materials Developed:

The only materials developed were the Morristown-Hamblen County Metropolitan Charter and brochures relating to the consolidation project.

Project Director:

Name	Janice M. Houston		
Title	Director of Community Services	Department	Community Services
Address	Walters State Community College	Institution	Walters State Community College
Telephone	581-2121		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: City Manager Professional Development

Project Duration: one year

Participants: City Managers and their assistants
from throughout Texas

Number Served: Not Applicable

Project Summary:

A job analysis was performed on the job of city manager. Its primary purpose being to identify those characteristics of effective city managers which differentiate them from representative managers. A curriculum for city manager professional development will be designed using the results of this analysis to be used for both mid-career and entry training.

Methods & Resources:

Twenty-five city managers, nominated by their peers as being effective, were studied. Using specially designed questionnaires, standardized instruments, and personal interviews, data was collected on the managers' decision role preferences, conflict management style, time usage, formal education and experience, leadership behavior, psychological characteristics, and socio-economic characteristics. Data from paper and pencil instruments was compared with the responses given by a representative sample of Texas city managers.

Institutionalization, Spin Offs, Future Plans:

Professional development curriculum for mid-career and entry training will be developed. When completed, the curriculum outlines will be available to the Texas City Management Association and educational institutions throughout the State.

Materials Developed:

Curriculum outlines will be prepared, but are not presently available.

Project Director:

Name Don C. Moore

Title Director

Address Texas A&M University
College Station, TX 77843

Telephone

Department Center for Urban Programs

Institution Texas Engineering Experiment
Station, Texas A&M
University System

638

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: The Marketability of Training Approaches
For Local Elected Officials.

Project Duration: 10 months

Participants: Elected Officials

Number Served: 150

Project Summary:

The emphasis in this project was not on training per se. The objective was to determine (1) the interests of local elected officials in training, and (2) their willingness to pay for training. The project did confirm a definite need for training among local elected officials. Also, desire for training on the part of these officials is strong but many factors interfere with actual implementation of such training including scheduling conflicts and regular jobs. Training for elected officials must be carefully designed around their "collective" busy schedules and their special interests. Those who participated in the training demonstrations did so on the basis of subject matter offered, convenient scheduling, and reasonable costs.

Methods & Resources:

The "Questionnaire for Mayors and Council Members" suggested ten possible training topics one of which, long range planning, was used to test two different approaches to training.

Two workshops on "Long Range Planning" were held. The training materials used in the first training approach centered on zoning, policy building, citizen participation, and land development planning. This workshop was conducted by an experienced planner with lectures, discussions, and exercises. The second training approach, a half-day clinic, centered on "round table discussions" led by four professional consultants.

Institutionalization, Spin Offs, Future Plans:

Here at UTA, we would like to conduct more training programs for elected officials. The many things we have learned (documented) through this Title I supported project will be invaluable to us in mounting new programs for this important client group. Our future plans are indefinite at this point in time.

Materials Developed:

Summary Report, Questionnaire for Mayors and Council Members, Planning Needs Checklist, Workshop Observer's Guide, and Post Training Survey Form.

Project Director:

Name Ms. Beverly Barnett

Title Research Associate

Department Research & Service
Programs Division

Address Institute of Urban Studies,
University of Arlington, P.O. Box 19588

Institution Institute of Urban Studies
The University of Texas
at Arlington

Telephone Arlington, TX 76019

817/273-3071

639

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Planning

Project Title: County Officials Program

Project Duration: One Year

Participants: Elected county officials of Texas

Number Served: 1,150 contacted in conferences, workshops and seminars.
5,500 contacted by mail.

Project Summary:

Activities were undertaken that would help county officials solve day-to-day problems and gain a better understanding of all phases of county government.

The materials produced for and by the project are directed toward the county official and his duties. Some of the materials deal with specific aspects of the office and some are general in nature. The proceedings of each major conference are recorded and published for the benefit of the conferees.

Methods & Resources:

Our main emphasis was placed in three statewide conferences for county officials. Many departments of the Texas A&M University System have been involved in the conference programs. The Department of Political Science, the Engineering Department, Business Administration, Transportation Institute and the Real Estate Research Center have all been involved at various times.

Institutionalization, Spin Off, Future Plans:

The County Officials Program will continue to be a part of the Texas A&M University System. The elected county official is the leader in bringing about improvement programs in the community. As the county official, through training and experience, becomes a better official, he provides better leadership. In many instances the growth of the community depends upon the ideas and initiative of the elected county official.

Materials Developed:

Outline Series relating to duties of elected officials has been developed. A periodic newsletter published. Other pamphlets relating to various aspects of county government have been published. A list of these publications made available to all elected county officials.

Project Director:

Name Charles E. Lawrence

Title Project Leader

Department Texas Agricultural Extension
Service

Address County Officials Program

Institution Texas A&M University

Telephone (713) 845-2672

640

TEXAS

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Women / Government Official Training

Project Title: Training Program: Women in
City/County Government

Project Duration: 9/1/78 to 8/31/79

Participants: City/county elected, appointed and/or
employed on administrative and professional levels, and unemployed
women interested in government work.

Number Served: 160

Project Summary:

The two year project, conducted by the University of Houston Continuing Education Center, was concerned with responding to the need for qualified women in city and county government. The objectives of the project were to assist the City of Houston and Harris County in efforts to improve the quality and quantity of city/county government officials, and to assist in efforts to strengthen city/county government through the contribution of effectively trained and well-informed women in government.

Methods & Resources:

(a) The two year project consisted of a training program of 15 workshops, and a one day statewide conference. (b) As a pilot project, three types of programs - 10 days, 4 days, 1 day - were developed to promote career development of women associated with city-county government. (c) The areas of instruction focused on organizational behavior and management. An advisory committee assisted in implementing the instructional and curricular plans. Evaluation was an integral part of the project.

Institutionalization, Spin Offs, Future Plans:

An outcome of the two year project is an evening, four session workshop in order that participation will be outside of employment. Additionally, a statewide conference will be an annual event promoting career development of women in government on all levels.

Materials Developed:

Materials include duplicated presentations from workshops for a selection of reading and slides/pictures depicting training program.

Project Director: Dr. Alice E. Whatley

Name Coordinator, Continuing Education

Title 4800 Calhoun, Houston, TX 77004

Department Continuing Education Center

Address (713) 749-4185

Institution University of Houston

Telephone

611

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
and University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training
Citizen Participation

Project Title: Citizen Participation Techniques
for Small Cities

Project Duration: One Year

Participants: Elected & appointed officials of
Texas' cities and towns

Number Served: 84

Project Summary: Educational training sessions were held to acquaint city officials and administrators with techniques for involving citizens that: (a) would provide true representations of citizen desires and opinions, and (b) be feasible and accomplishable with nontechnical personnel at reasonable and affordable cost.

The following five techniques were presented: structural group decision making, neighborhood meetings and public hearings, citizen surveys, advisory committees, and goal identification methods.

Methods & Resources: The first workshop format allowed participants to select two of the five topics for in-depth study to gain knowledge of usable tools to gain desired and (sometimes) required, but often confusing, inputs from citizens. The second workshop emphasized the advisory committee, structural group decision making and citizen survey techniques. Five political science faculty with expertise in these areas were the presentors. Each participant was furnished the Citizen Participation: A Manual of Techniques, which was developed by the presentors specifically for the training activities.

Institutionalization, Spin Offs, Future Plans: The manual, Citizen Participation: A Manual of Techniques, has been distributed to approximately 100 cities and towns; has been used by the City of Denton Goals Committee as a tool for determining effective citizen input; and 13 cities have indicated that they are planning to use some of the techniques discussed in the workshops. Citizen participation techniques have become a part of the municipal clerks training program with the Manual as a resource.

Materials Developed: The Manual, Citizen Participation: A Manual of Techniques, is a 58 page paperback which presents the five techniques along with guidelines for selecting the appropriate technique for specific informational purposes.

Project Director:

Name Dorothy Byrd

Title Director

Department Center for Community
Services/ School of

Address P.O. Box 5344, NT Sta., Denton, TX 76203

Institution Community Service
North Texas State University

Telephone 817/788-2067 or 788-2457

612

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy/Government Official Training

Project Title: Energy Recovery From Municipal
Solid Waste

Project Duration: One Year

Participants: City Administrators from Texas Cities **Number Served:** 130

Project Summary:

The project was designed to provide city officials with information and the necessary skills to determine when and if a city should convert from a land-fill based to an energy and resource recovery based solid waste disposal system.

Methods & Resources:

A decision guide was produced and published. The guide was used in workshop and mailed to all Texas cities.

Institutionalization, Spin Offs, Future Plans:

One person who worked on the project will spend a year working with Federal and State officials to develop and evaluate future energy and resource recovery projects. All members who worked on the project are frequently asked by city officials for advice on questions related to energy and resource recovery from solid waste.

Materials Developed:

Book on how to evaluate energy and resource recovery alternatives for use by city official.

Project Director:

Name Gary Halter

Title Associate Professor

Department

Address Department of Political Science
(713) 845-3127

Institution Texas A & M University

Telephone

643

TEXAS

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
& University System

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Continuing Education in Public
Policy & Management

Project Duration: One Year

Participants: City, county, state, regional and
federal employees and officials

Number Served: 984

Project Summary: Educational activities were undertaken to increase the knowledge and skills for public employees and officials. Seminars were developed in areas of public personnel management and property tax reform. These programs were held to explore and explain the effect of current issues, legislation, and litigation in these areas.

Methods & Resources: Two programs were held, one in each area. The personnel institute was a mix of information and instructional sessions designed to expose the public personnel manager to new issues, information and lead to dialogue regarding current state of the art. The property tax reform conference was designed to inform public employees and officials of recent state-wide legislation which will affect the roles and activities of their offices.

Institutionalization, Spin Offs, Future Plans: The project will be continued on a regular basis by the University of Texas at Austin (LBJ School of Public Affairs).

Materials Developed:

Project Director:

Name Lynn F. Anderson

Title Professor & Director
Office of Conferences & Training

Department LBJ School of Public
Affairs

Address Drawer Y UT Station, Austin TX 78712

Institution The University of Texas

Telephone (512)471-4962, Ext. 221

614

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Education for Public Employees

Project Duration: 7/1/78 - 6/30/79

Participants: State Tax Commission, Division of Family Services, and Salt Lake Police Academy and other criminal justice agencies.

Number Served: 130

Project Summary:

As an outgrowth of the '77/'78 Title I grant, which was the dissemination of educational programs to individuals in underserved groups, leaders of specific agencies requested specific training programs for their employees. Westminster considered the needs of the group, identified its own competencies, and designed educational programs to fit those needs -- accounting courses at the Tax Commission, communications course at the Youth Development Center, psychology courses for city police.

Methods & Resources:

Classes were all credit courses taught either on-site or on campus with flexible hours. Instructors came from the campus or the community and were approved by the Academic Council and the employer. Consideration was always taken to fill community needs.

Institutionalization, Spin Offs, Future Plans:

By allotting time to agencies such as OIC, EXPRES, and NAACP, the Title I coordinator promotes the education of minorities, women, underemployed and unemployed. Through working with the state training officer, the project may now move into degree programs for employees. Westminster absorbs much of the cost of these programs and, through the use of other grants, students, where possible, pay tuition.

Materials Developed:

None.

Project Director:

Name Wendy Foster Leigh

Title Title I Coordinator

Department Center for Extended Education

Address 1840 South 1300 East
Salt Lake City, UT 84105

Institution Westminster College

Telephone (801) 484-8831

645

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training

Project Title: Utah Community Development Issues: Documentation, Training and Technical Assistance for Public Policy makers.

Project Duration: 1976 - 1979

Participants: Local government officials & community leaders.

Number Served: Communities: 50+
Indivi. Partic: 1,000+

Project Summary: Approximately 70% of Utah's local government officials change with each election. Thus there is a constant need for training among these newly-elected officials. In addition to inexperience, a great many local officials find themselves constantly encountering the very difficult problems related to energy development, land-use and a rapidly increasing population. These difficulties have served to heighten public concern and debate over planning, the roles and responsibilities of public officials and the ability of citizens to participate more fully and effectively in the decision-making process. This project was developed 1) to assist public officials meet specific needs and challenges more effectively, and 2) to provide concerned citizens with the needed educational forums and workshop experiences in citizen participation.

Methods & Resources: Personal contacts were made with municipal and county government officials throughout Utah and the directors of regional associations of government to assure these of the deep interest and concern the University has for assisting local government and citizen groups work toward the solution of their problems. Workshops, seminars and technical assistance of any kind were developed in cooperation with local governments.

Institutionalization, Spin Offs, Future Plans: The flexibility built into this project has enabled the Bureau to become a greater source of help to the various local governments and citizen groups throughout Utah. It has enabled the Bureau to offer more of the University of Utah's strengths and the additional support available through other institutions of higher learning. Examples of programs resulting from this project are: "The Law and the Land" which offered instruction to local planning commission members throughout the state, and "The Case of the Anemic Tax Base" which provided assistance to a small city with a serious municipal finance difficulty resulting from unwise development.

Materials Developed: Publications and educational materials documenting the methodologies used in this project include: "Planning and Zoning Administration in Utah" (A basic reference manual), "Citizen Participation" (a handout), "The Case of the Anemic Tax Base" (research case study), "The Law and the Land" (speeches given at statewide seminar), "Local Government Data Analysis", "Directory of Services to the Community" (these include both tape-slides and accompanying handout materials), and "The Great Salt Lake" (movie).

Project Director:

Name Robert P. Huefner

Title Director

Department Bureau of Community Devel.

Address 1141 Annex Bldg., Univ. of Utah
S.L.C., Utah 84112

Institution University of Utah

Telephone () 581-6491

UTAH

616

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Govt. Official Training / Human Res. Ed.

Project Title: Community Oriented Planning Info. System **Project Duration:** 10/1/78 - 9/30/79
Utah Community Progress

Participants: Elected officials, appointed staff **Number Served:** 1,575
volunteer leaders

Project Summary: Eighty five communities in Utah are active in the program. The program provides a coordinated system that assists elected officials, appointed staff and volunteer leaders with problem identification, goal setting and bringing human and physical resources to bear on the solution of community problems. The program also provides a process whereby elected officials and volunteer leaders may join hands in the solution of problems relating to planning, people, economy, physical environment and services facilities.

Methods & Resources: Eight multi-county area workshops are held annually. During these workshops, leaders are assisted with methods of goal setting through use of surveys and community criteria. Ways through which volunteer leaders may be involved in community problem solving and use of human and physical resources are explored. Thirty "town meetings" and League of Cities and Towns annual convention. The end result -- community action -- determines the actual success of the program. Communities are evaluated biennially by qualified judges. Evaluation is based on actual progress of a community toward solution of identified goals.

Institutionalization, Spin Offs, Future Plans: Title I funds have given Utah State University the flexibility to develop a statewide community development program in cooperation with the State Department of Economic and Community Development and the Utah League of Cities and Towns and other agencies and educational institutions throughout the State. The program has offered needed direction to newly elected and on-going city officials in understanding their role as city officials and ways through which they may involve volunteer leaders in the solution of community problems.

Materials Developed: Publications have included:

Utah Community Progress Workbook -- distributed statewide to mayors, city council, university staff, state agencies.
UCP Guidebook distributed statewide
Two 35 mm slide presentation (1/2 hour each) on land use planning in a community setting.

Project Director:

Name	Wesley T. Maughan		
Title	Director, Community Service Center	Department	University Extension
Address	Utah State University, Logan, UT 84322	Institution	Utah State University
Telephone	(801) 752-4100, Ext. 7662		

UTAH

6.17

Community Continuing Service & Education

Project Title: Information on Conservation and Development of Human and Natural Resources.

Participants: Social service paraprofessionals (many of whom are women) working in rural areas and small towns in Douglas Co. and other parts of

Project Summary: WI and MN (also local governmental officials and university faculty).

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Duration: 4 Months
(February 1 - May 31, 1979)

Number Served: directly - ~60 (number social service recipients indirectly served - unknown).

Project Summary:

Provide information on development and conservation of local human and natural resources.

-- compiled and edited materials for Handbook (80 pp) on preparation of grant proposals and administration of grant awards. The Handbook serves as a complement to day-long grant seminar developed for providers of social services to various constituencies (e.g., elderly, young children, minorities, rural poor, etc.). Local governmental officials, university faculty and others have also requested copies of the Handbook and have expressed satisfaction with it.

-- "Annotated Directory of Sources of Data Pertaining to the Elderly in Douglas Co." appended to Handbook at request of member of Douglas County Commission on Aging.

Methods & Resources: Rather than rely on outside consultants, the grant seminars draw upon experience and expertise of successful grant writers in the local community.

The Handbook distills information available from a very wide variety of sources and condenses it into a form readily available to the paraprofessional. "Published" in a three-ring binder, the Handbook can be adapted to the individual needs of each user almost immediately. Other handbooks based on this principle cost as much as \$195.00. The Title I Handbook is available free, as long as current supplies last, and for reproduction costs only, thereafter.

Institutionalization, Spin Offs, Future Plans:

Grant Seminar Concept: Adopted by University of Wisconsin-Superior Office of Extramural Planning.

Handbook: Addenda in preparation. To be mailed to seminar participants and others who already have the Handbook in their offices.

Materials Developed:

Grants Handbook (80 pp) compiled and edited by Merry Kay Shernock, Project Director Title I (HEA). University of Wisconsin-Superior, Superior, Wisconsin, 1979.

Available from project director or - Administrative Library
University of Wisconsin-Superior
Superior, WI 54880

Project Director: (Call No. 0-34-79-1)

Name Merry Kay Shernock

Title Project Director/Grants Coordinator

Address Office of Extramural Planning
University of Wisconsin-Superior

Telephone Superior, WI 54880
(715) 392-8101, extension 303

Department Office of Extramural Planning

Institution University of Wisconsin-Superior

WISCONSIN

618

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: "Helping Local Government Officials
in rural communities identify community
development needs and priorities"

Project Duration: One Year

Participants: Fritz Sauer & Steve Padgitt

Number Served:

Project Summary:

A rural Wisconsin county having a diverse economic base and experiencing growth was selected for study. Local support was generated for additional input into a data base for decision-making. Since work was current on the census profile of the county, a survey research project was undertaken to obtain attitudes and perception of selected county programs and services. The study was coordinated through the local UW-Extension resource agent and county resource and zoning committee. Data generated from the study is provided to decision-makers as well as the general public.

Methods & Resources:

The sample survey design identified two target populations: resource individuals listed in the county overall economic development plan, and heads of households within the county. A mail questionnaire was constructed for data collection. A response rate of 54% and 47% for the two populations was realized. Data generated was compiled into two reports. One, a semi-technical report for decision-makers and a second being a more popularized version for general public consumption.

Institutionalization, Spin Offs, Future Plans:

No active efforts are underway to promote this type project. However, the investigators are and will continue to be of assistance to others in the area contemplating similar investigative efforts. A professional level analysis of the data is anticipated.

Materials Developed:

1. Two reports on comparative analysis of attitudes and perceptions toward selected Lincoln County programs and services.
2. A set of visuals for presenting information at public meetings

Project Director:

Name	Fritz Sauer	Department	Community Dynamics Institute
Title	Community Development Specialist	Institution	UW-Extension
Address	151 Phillips Hall, UW-Eau Claire		
Telephone	Eau Claire, WI 54701		WISCONSIN
	(715) 836-4531		

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use/
Government Official Training

Project Title: Land Use Conflict Resolution -
Western Wisconsin, Adjacent Minnesota
Counties & the St. Croix Scenic Riverway

Project Duration: One Year

Participants:

Number Served: 293

Project Summary: A questionnaire was developed to determine citizen awareness and concern for land use conflict. Educational programs were developed to assist local citizens and governmental officials deal with land use conflict. A survey was developed to ascertain citizen awareness and concern for land use conflict within counties, villages, cities and towns of western Wisconsin and between conflicting land use regulations in Wisconsin and Minnesota. Seminars and workshops were developed to discuss the results of the survey. The concept of an interstate land use consortium is being implemented.

Methods & Resources:

Title I staff and UW-Extension staff developed the land use survey. A text and slide program describing the result of the survey were developed. A series of conflict resolution workshops were held in the study area of UW-Extension Specialist and Assistant of Title I staff. Land use materials and plans were prepared by students in a joint Wisconsin and University of Minnesota project. Materials developed by programs are readily available for public consumption.

Institutionalization, Spin Offs, Future Plans:

The interstate consortium provides the opportunity for governmental officials to better understand the land use problems, plans and issues confronting the state.

Materials Developed:

A text and slide program illustrates the public's concern and lack of awareness of land use conflict.

Project Director:

Name Samuel F. Huffman

Title Chairman

Department Plant & Earth Science

Address River Falls, WI 54022

Institution UW-River Falls

Telephone (715) 425-3345

650

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training

Project Title: Improving School Board Efficiency

Project Duration: Sept. 1978 - May 1979

Participants: School Board members

Number Served: 335 (20% female; 6%
Indian; 6% other min-
orities. Ages 21-72)

Project Summary:

Served on a statewide basis, this project involved educational activities designed to acquaint school board members with their functions, duties, and responsibilities. Workshops, seminars, conferences, and training sessions were held to provide school board members with information and practice about their jobs.

The programs were staffed by members of the College of Education at the University of Wyoming, experienced school board members, school superintendents, agricultural extension experts, and others.

Methods & Resources:

Three statewide training sessions were held. One for three days and two for two days. There were 16 one-evening sessions and four one-day programs. The one-day sessions proved an added bonus -- other boards, such as church, library, hospital, museum, senior center, and fair boards; city councils, highway commissioners, and county commissioners, as well as PTA and League of Women Voters asked to join in the sessions.

Institutionalization, Spin Offs, Future Plans:

Some materials (case studies) have been developed which are used in educational administration classes and will be used in future workshops. A need was expressed for additional workshops reaching other audiences.

Materials Developed:

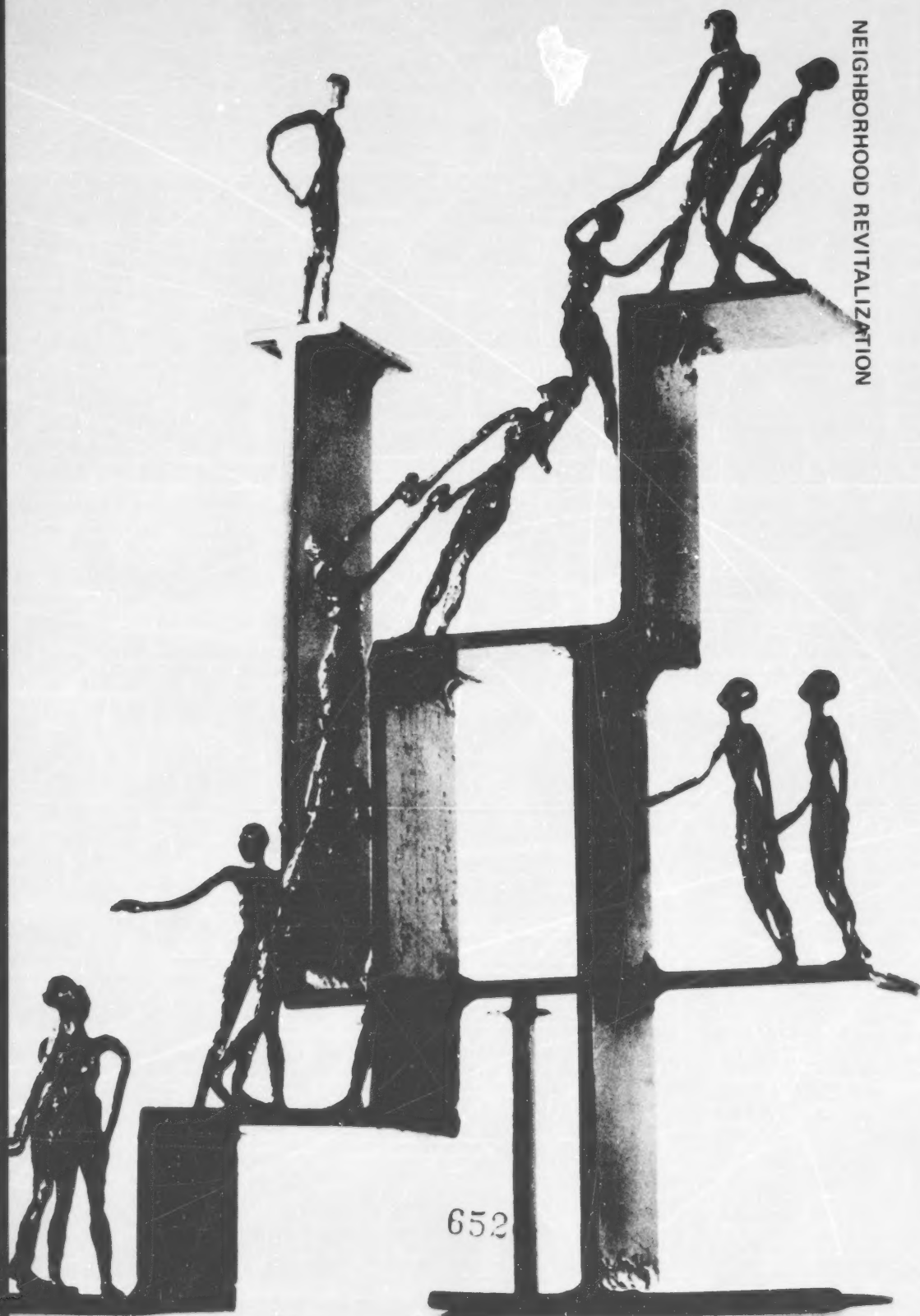
A video series portraying situational vignettes will also be developed as an instructional tool.

Project Director:

Name	James D. Andersen	Department	Office of School Services
Title	Executive Sec., Wyoming School Boards Association	Institution	University of Wyoming
Address	School of Extended Studies Box 3274-University Station, Laramie, WY		82071
Telephone	(307) 766-2389		

651

NEIGHBORHOOD REVITALIZATION



652

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization

Project Title: Increasing the Effectiveness of Downtown Revitalization Through Goal Resolution

Project Duration: 6 Months

Participants: County and Municipal appointed and elected Officials; Planners; Private

Number Served: 200

Project Summary: Citizens; Technicians

The purpose of this project is to present recently updated information on downtown revitalization. Within this context, participants will be trained in group process methods to overcome difficulties relating to the lack of goal consensus regarding downtown development/revitalization with communities. It is estimated that approximately two hundred (200) local appointed and elected officials, planners, private citizens, businessmen, etc., will participate in this statewide project.

Methods & Resources: The training in methods of community goal clarification will be presented at four (4) one-day workshops to be conducted at selected locations across the state. Topics relating to government programs, local tax incentive programs, reuse and recycling of buildings, changing and new roles of downtown areas, and coordination methods and approaches are to be provided in the instruction. The objectives of the training are general and intended to inform participants as to how to gain agreement on revitalization goals and where to seek technical assistance in order to achieve identified goals. This project is incorporated as part of an on-going effort by the institution in assisting communities in development efforts.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project materials include information and case studies to be prepared by the funded institution.

Project Director:

Name Dr. Jay M. Stein

Title Assistant Professor

Address Atlanta, Georgia 30332

Telephone (404) 894-2400

Department Graduate Programs in
Institution City Planning College
of Agriculture

Georgia Institute of
Technology

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization

Project Title: Education for Neighborhood
Revitalization

Project Duration: 7/79 - 6/80

Participants: Community Residents from
Chicago's South Shore

Number Served: 5,000

Project Summary:

Revitalize! This key word speaks of innovative cooperation now happening in Chicago's South Shore community. Entitled "Education for Neighborhood Revitalization" this joint venture by Columbia College and the Neighborhood Institute is designed to make the resources of an urban institution of higher education accessible to a neighborhood struggling to rebuild. Representing a unique marriage of academic and social development, this community service project offers the creative mix necessary to stimulate neighborhood development.

Methods & Resources:

Education for Neighborhood Revitalization utilizes the resources of Columbia College to revitalize a changing inner city neighborhood. Attention is focused on the arts, housing, environmental studies, and recreation. Activities in each of these areas are well received by the community and in many cases we successfully bring other organizations into our cooperative efforts.

Institutionalization, Spin Offs, Future Plans:

Education for Neighborhood Revitalization has in some way touched literally thousands of South Shore residents. Courses provide staff, and interested community residents, radio programming training for work at station WSSD, South Shore's long awaited community radio station. Staff support and planning assistance were central to the conduct of Town Meeting '79, a day long conference to assess and move forward the South Shore redevelopment process. Indeed, we have evidenced that aspect of revitalization that is not "bricks and mortar" - the creation of new and vital images of our community which can capture the imagination of residents, engender hope & encourage positive action.

Materials Developed:

Project Director:

Name	Dr. Carol Adams	Department	
Title	Education for Neighborhood Revitalization	Institution	Columbia College/ The Neighborhood Institute
Address	1950 East 71st Street Chicago, IL 60649		
Telephone	(312) 684-4610		

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization/Citizen Participation

Project Title: "Community Design Workshops"

Project Duration: Four months

Participants: Citizens of Rushville, Union City, Albany, and Geneva

Number Served: 139

Project Summary:

This project provided public forums in four small Indiana towns for technical assistance in architecture, planning, and landscape. The goals of the project were to educate the communities in the design and planning processes, to organize community groups, to develop strategies for community improvement, and to help communities organize themselves as effective on-going consumer groups.

Methods & Resources:

The project was designed to combine information dissemination, discussion, and various "hands-on" activities. Slide lectures were prepared which illustrated the specific design needs of each community, discussions were held, and participants took part in environmental mapping exercises.

A broad cross-section of citizens participated. The project was initiated at the request of the four towns, and city officials and business and industry took part in the project design and delivery in the specific communities.

Institutionalization, Spin Offs, Future Plans:

This project has received additional funding for workshops in summer 1980. After that period, the workshops will be supported by institutional funds and will become a permanent part of the educational program of the College of Architecture and Planning of Ball State University.

Materials Developed:

Dictionary of Urban Design Terminology: A dictionary of the terms common in architecture and urban design was produced and distributed to all participants; Urban Design Workshop Booklet: This summary booklet of the workshops was distributed to all participants; Urban Design Small Town Primer: Introduces the general concepts of urban design for small towns. Copies are available.

Project Director:

Name Harry Eggink and Michael Blumenfeld

Title Assistant Professors

Department College of Architecture and Planning

Address 2000 University Avenue
Muncie, Indiana 47306

Institution Ball State University

Telephone (317) 285-7877

655

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization

Project Title: Community Empowerment for Change

Project Duration: One year

Participants: Primarily citizens of low income areas of Worcester

Number Served: 250

Project Summary:

Community alienation, defined as a perceived sense of powerlessness, exclusion and social isolation, is a major problem for residents in the city of Worcester. This Title I-A project offered a credit learning seminar to 20 community groups, 60 citizens, 10 staff members of decision making agencies in order to foster and demonstrate a mutually agreed upon plan of interaction, merger and joint decision making between neighborhood groups, business leaders and governmental decision makers.

Methods & Resources:

Reality based training (seminar format -- for college credit) to the identified group members of various formal and informal means of effecting and influencing neighborhood improvement and industrial development. Developed a mutually agreed upon plan of interaction, merger and joint decision making between neighborhood groups, business leaders and governmental decision makers.

Institutionalization, Spin Offs, Future Plans:

A city-wide consortium proposal was developed for the following year.

Materials Developed:

Training materials developed for the program are available for dissemination.

Project Director:

Name Dr. Paul Stimson

Title Project Coordinator

Department

Address 18 Chicopee Street
Worcester, MA 01602

Institution Worcester State College

Telephone (617) 752-7700

MASSACHUSETTS

656

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization

Project Title: Making Westfields' Downtown Revitalization Everybody's Business

Project Duration: 2/1/78 - 8/30/79

Participants: The project attempted to gain the interest and cooperation of the entire population of Westfield.

Number Served: Approximately 35,000

Project Summary:

The purpose of this project was primarily educational; to increase the general public's awareness of the institutional resources available to help revitalize the downtown area. Fourteen-week courses in city planning were held at Westfield State College. The project was developed to increase significantly the degree of cooperation between the agencies of the city government and community groups.

Methods & Resources:

A fourteen week three-credit course offered under the aegis of the Division of Continuing Education. Less formal courses, these took the form of meetings, workshops or seminars planned to include interested members of civic groups and the general public.

Institutionalization, Spin Offs, Future Plans:

None.

Materials Developed:

Video tapes: historical values -- a look at historical buildings and architectural detail -- two schemes for revitalization -- mall and semi-mall concepts. The revitalization of a small city -- "Tools for Revitalization".

Project Director:

Name John J. Wilson

Title Coordinator/Instructor

Department Graduate and Continuing Studies

Address Western Ave., Westfield, MA 01085

Institution Westfield State College

Telephone (413) 568-1360

657

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Neighborhood / Citizen Participation

Project Title: Community Education and Revitalization Program

Project Duration: One year

Participants: Housewives, blue collar workers, welfare recipients, white collar non-professionals and retirees.

Number Served: 35

Project Summary:

Progress was produced toward the revitalization of a poor, overcrowded city (Somerville), and was accomplished without the disruption and dislocation of the present neighborhoods. This project recruited approximately 50 community activists from local agencies and citizen groups to participate in an intensive educational program focused on organizing and communications skills for developing a process and mechanism for citizen participation in city government and policy making.

Methods & Resources:

City residents participated in an action/educational program. Various areas of community economic development were explored. Areas touched upon included the job market in Somerville and related issues; energy conservation, the Somerville budget, crime, the school system, leadership skills, communication skills and general community economic development.

Institutionalization, Spin Offs, Future Plans:

A new Title I-A project has been generated and funded at Lesley College. The Boston Community School will maintain an ongoing consulting role with Somerville United Neighborhoods.

Materials Developed:

Several articles, How to do Leaflets, Newsletters and Newspapers, Why Do We Spend So Much Money? and What's Happening to Our Jobs.

Project Director:

Name George E. Hein

Title Project Coordinator

Department

Address 29 Everett St., Cambridge, MA 02238

Institution Lesley College

Telephone (617) 868-9600

658

MASSACHUSETTS

Title I HEA State Administrator : Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Neighborhood Revitalization

Project Title: Greater Cincinnati Neighborhood Models Project

Project Duration: 9/1/78 - 9/1/79

Participants: The project served the City of Cincinnati

Number Served: Unknown

Project Summary:

The object of the project was to provide models of successful neighborhoods in Cincinnati, Ohio to aid decision-makers in government, private agencies, and other neighborhoods who are developing neighborhood organizations.

Methods & Resources:

Four Cincinnati neighborhoods that were well organized and have initiated programs designed to resolve some of the problems faced by the residents were used as models and portrayed in six half-hour television programs for local viewing on television and for use by neighborhood groups and schools.

Institutionalization, Spin Offs, Future Plans:

The area of neighborhood organization is a complex one and this project provided a model of how it can be done. The National Association of Neighborhoods has requested a copy of the tapes for use as part of their national program on neighborhood information, and the Workshop in Political Theory and Policy Analysis at Indiana University has indicated an interest in using the tapes for a faculty seminar.

Materials Developed:

Six half-hour television program tapes dealing with neighborhood organization have been developed.

Project Director:

Name	Neil Heighberger		
Title	Chairman, Dept. of Political Science & Sociology	Department	
Address	Cincinnati, Ohio 45207	Institution	Xavier University
Telephone	(513) 745-3478		

659

OHIO

Title I HEA State Administrator

Marlene Rushay, Title I Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization/Business

Project Title: Neighborhood Business Revitalization Program

Project Duration: 6/1/78 -
5/31/79

Participants: Small business owners in low and moderate income neighborhoods in Dayton, Ohio

Number Served: Unknown

Project Summary:

Project objectives were to identify and establish patterns of communication by which University of Dayton resources could be used to assist the development and resolution of problems associated with small businesses in low and moderate income neighborhoods.

Methods & Resources:

The project's activities focused mainly on identifying university resources to assist small businesses so that a long-term mechanism could be developed to serve their needs. Project activities helped develop a "Small Business Development Center" staffed with professionals, students, and CETA employees.

Institutionalization, Spin Offs, Future Plans

The "Small Business Development Center" is presently actively working with small business individuals. A spin-off is the use of University students in the School of Business Administration so that they can get practical experience in dealing with problems confronted by small businesses.

Materials Developed:

A marketing brochure for business "strips" was developed. The emphasis of the project was to develop a network of communication so no great amount of materials was developed.

Project Director:

Name	Michael L. Shierloh	
Title	Director, Dept. of Urban Development	Department
Address	Municipal Bldg., P.O. Box 22 Dayton, Ohio 45401	Institution University of Dayton
Telephone	(513) 225-5067	

660

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Neighborhood Revitalization

Project Title: Community Planning & Economic
Development

Project Duration: May '78 - June '79

Participants: Low & moderate income residents
of Southwest Capitol Hill

Number Served: 630

Project Summary:

In its second year of operation, Seattle University was joined by University of Washington in addressing the growth and displacement problems of the neighborhood. Mutual strategies were negotiated and SU undertook the economic development activities. Several models of economic development were designed. Thirty-five alternate project options were developed under the categories of: (1) small business assistance; (2) service delivery; (3) new business and industry; (4) training and job development.

Methods & Resources:

Community surveys were conducted and data analyzed. The Neighborhood Council organized and assessed all options presented.

Graduate students and CETA employees staffed the project.

Institutionalization, Spin Offs, Future Plans:

The City of Seattle has evaluated the extent to which the project influenced city planning. Block Grant funds were awarded to expand the Housing Programs.

The Community Council increased its recognition and legitimacy and is now able to continue the neighborhood revitalization without further Title I assistance.

Materials Developed:

Project Director:

Name	Dr. Len Mandelbaum	Department	Public Service
Title	Assoc. Prof., Institute of Public Service	Institution	Seattle University
Address	Seattle, Washington 98122		
Telephone	(206) 626-5760		

661

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract
Housing / Neighborhood Revitalization

Project Title: A Community Co-op for Housing
Rehabilitation

Project Duration: Aug. 1, 1978 -
Sept. 30, 1979

Participants: Low & Middle Income Residents of
North End of City of Seattle

Number Served: 250

Project Summary:

Its purpose was to provide the residents of nine contiguous neighborhoods with skills to upgrade their own homes as well as share their labors with other members of the Cooperative.

Methods & Resources:

Teaching methods included regularly scheduled classes on topics such as plumbing, electrical work, carpentry, etc. "Hands on" workshops were held on Saturdays when the participants learned by actually performing such skills as insulating, painting, roofing, etc. A structured skills bank was formed for the purpose of borrowing and returning the skills and services of other members. Graduate students of the College of Architecture served as faculty to the project.

Institutionalization, Spin Offs, Future Plans:

The City of Seattle has picked up the project and is supporting it with Community Development Block Grant funds. In addition the City has provided an inspector-consultant to assist the participants to analyze housing problems and to estimate the needs for repair and upgrading.

Materials Developed:

A tool-bank for loan to the participants was acquired. Demonstration units to assist in teaching various skills were built.

Project Director:

Name	Dr. James Wise	Department	College of Urban Planning
Title	Professor of Architecture	Institution	& Architecture
Address	Seattle, Washington 98195		University of Washington
Telephone	(206) 543-2018		

662

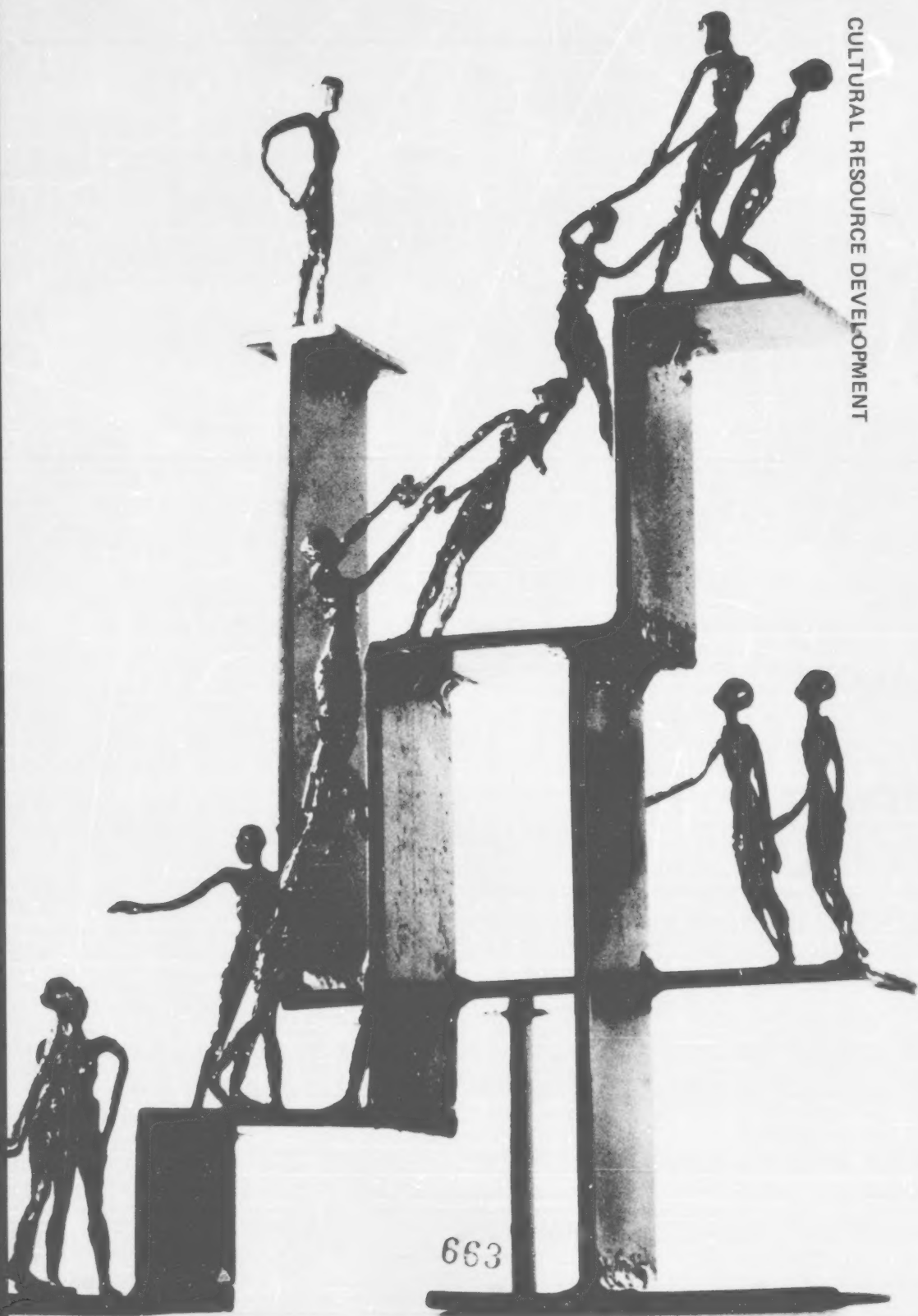
OFFICE OF COMMUNITY DEVELOPMENT

Title I HEA State Administrator

DORIS COATES

WASHINGTON

CULTURAL RESOURCE DEVELOPMENT



663

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minority Issues/Cultural Development

Project Title: Ethnicity in American Society: The Urban Challenge

Project Duration: 1978-79

Participants: Urban adults

Number Served: 61

Project Summary: The specific problem which this project addressed was that although people of diverse ethnic backgrounds are currently being encourage to maintain their separate group identities and to accept their own unique cultural heritage, there is considerable tension and conflict among various ethnic groups, especially those in the disadvantaged segments of our urban communities. This community project was faced with the challenge of developing a program that would emphasize the constructive potentiality of ethnic diversity, rather than allow it to degenerate into a conflict. Discussion included selected aspects of education, economics, family organization literature, music, politics and religion.

Methods & Resources: A Community-Advisory Panel was formed. Two intensive, four week didactic and experiential workshops were held on the Southern Connecticut State College Campus. Each workshop met for a minimum of 60 contact hours. Personnel from several community social agencies and selected faculty made presentations on various ethnic groups including Blacks, Cubans, Greeks, Hispanic, Irish, Italians, Jews and Polish.

Institutionalization, Spin Offs, Future Plans: Southern Conn. State College has gained a program, staff and resources for future utilization. Agency participants in the 1979 program have already put representatives of several of their sister agencies in the Greater New Haven area in touch with the co-directors in order to begin making arrangements for their participation in the 1980 workshop. The Executive Director of the Conn. branch of the National Conference of Christians and Jews has approached the co-directors and initial planning has been undertaken to offer variants of the program for major corporations within the state, under NCCJ sponsorship. Training institutes are envisaged for community relations, human resources and general management personnel.

Materials Developed: Although the materials mentioned were not developed by the project, they are listed because they were particularly effective. The NCCJ-sponsored film, Lost and Found, was one of the few new, and professionally excellent, films that could be located. The other film that stimulated interest and learning to a high degree was a commercial film, Italian-American, done by the director Martin Scorsese before he achieved fame with major films like Down These Mean Streets and Taxi Driver.

Project Director:

Name Benjamin Levy, Ph.D.

Bruce P. Muller

Title Co-Directors

Department Center for Urban Studies

Address New Haven, CT

Institution Southern Connecticut

State College

Telephone

University of Connecticut

664

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adults / Cultural Development

Project Title: Alleviation of Ethnic and Elderly Problems Through Music and Dance

Project Duration: 1978-79

Participants: Music and dance educators, recreation directors and volunteer human service workers

Number Served: 1,100

Project Summary:

This project consisted of two components: 1) Ethnic Music and Dance Institute which was designed to train personnel working with all ages in educational, human services and other community agencies in skills and techniques related to the use of ethnic music and dance as a tool for improving cultural sensitivity and multi-cultural relations; and, 2) Music for the Elderly, a series of workshops to train appropriate service providers working with the elderly to conduct a broad range of music activities that would prove therapeutic and beneficial to senior citizens in health care facilities, senior citizen centers and other locations where the elderly gather or are housed together. Participants were from four states.

Methods & Resources:

The activities of the two components consisted of: 1) an Ethnic Music and Dance held on the campus of Southern Connecticut State College in the summer of 1978. It went for one week for a period of four hours a day, and 2) Music for the Elderly, a series of intensive one day workshops held at various regional locations in Connecticut, New Hampshire and Maine during the fall of 1978 and the spring of 1979.

Institutionalization, Spin Offs, Future Plans:

In the fall of 1979, a concentration in Arts for the Handicapped was made available to students and includes a Music for the Handicapped component. This concentration is an outcome of a leadership conference held at SCSC by the National Committee, Arts for the Handicapped at which time the Project Director and other SCSC faculty members in the arts were invited to present a training session in each of their specialties to the conference participants.

Materials Developed:

Video and audio tapes of presentations by the various specialists at the Ethnic Music and Dance Institute as well as the printed materials developed are available to individuals, schools, community agencies and other institutions of higher education. The Project Director is presently preparing a summary of the Project to two national publications, "Music Educators Journal" and "Journal of Recreation".

Project Director:

Name R. Phyllis Gelineau

Title Director

Department Music

Address New Haven, CT

Institution Southern Connecticut State College

Telephone

685

CONNECTICUT

Title I HEA State Administrator: Clifford De Baptiste, Department of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult/Cultural Development

Project Title: Continuing Education for the
Cultural Enrichment of Older
Americans in the Scott County Area

Project Duration: One Year

Participants: Senior Citizens, primarily in
Scott County & surrounding Bluegrass Area Counties

Number Served: 450

Project Summary:

This project has initiated a community-wide continuing education program, designed primarily for the cultural enrichment of the aging themselves, but also meeting needs of gerontological service delivery professionals. Based on the identification of immediate needs and interests, first through a community forum, and subsequently through close and on-going contacts with active, local groups of senior citizens, Georgetown College serves as a knowledge broker, bringing together qualified teachers and senior citizen students in a wide variety of subject areas. All classes are free, whether taken as full-semester college courses, or as particularized learning experiences of shorter duration.

Methods & Resources:

A "town meeting", grass-roots, community forum approach has been taken in the development of this project. The College continues to work closely with voluntary, community organizations of senior citizens, such as Georgetown-Scott County Senior Citizens, Inc., in providing continuing education experiences which meet directly the expressed needs and interests of the participants.

Institutionalization, Spin Offs, Future Plans:

The provision of free college courses for senior citizens over 60 years of age will continue as a permanent aspect of the Georgetown College curriculum. A network of relationships has been established that will assure area senior citizens of continuing education opportunities long after this project has been completed. Agency coordination has also been enhanced, as represented by the new Scott County Agency Council.

Materials Developed:

Few permanent materials will be developed, other than mimeographed hand-outs provided in the various classes. Several taped radio programs, on WAXU, Georgetown, will be available for future use.

Project Director:

Name Robert D. Bryant

Title Prof. of Sociology, Chairperson

Department Sociology & Social Work

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Institution Georgetown College

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Georgetown, KY 40324

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KENTUCKY

686

DALE F. CHAPMAN, Council on Higher Education

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resource Development/Business

Project Title: Bristol Backgrounds

Project Duration: 9/1/78 - 9/30/79

Participants: 2 males, 72 females, at home and in
need of money

Number Served: 74

Project Summary:

Bristol Community College offered a fourteen week training program in product development, design and workmanship for people interested in developing a superior hand-crafted product reflecting the special heritage of Bristol. The local economy was served with a plan designed to export products to more prosperous regions.

Methods & Resources:

A fourteen week training program in product development, design and workmanship was conducted. Sessions were held at Marine Museum, The Whaling Museum and aboard the USS Massachusetts. Successful designer craftswomen worked in cooperation with the museums.

Institutionalization, Spin Offs, Future Plans:

A new continuing education course was developed, Commercial Arts, valuable training material has been developed which will be used by the Women's Center. The Yankee Artisans, a guild for area craftspersons, is a direct outgrowth of the project.

Materials Developed:

Video tapes of winter-spring training, curriculum handouts -- on mimeo, goal setting -- success stories, handcraft catalog available.

Project Director:

Name Barbara Ashton

Title Director, Women's Center
64 Burfee Street

Address Fall River, MA

Telephone (617) 617-4483

Department

Institution Bristol Community College

687

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Development

Project Title: The Developing Museum

Project Duration: Two Years

Participants: Staffs and members of community museums, historical associations, community groups and Chambers of Commerce in the 25 County/University service area

Number Served: 500

Project Summary:

Educational activities were undertaken to assist small community museums and to acquaint community leaders and historical associations with techniques and services and information accesses.

Workshops and materials were developed to enhance the growth of area museums. Particular attention was given to creating a developmental program that can be self-guided by a community museum.

Methods & Resources:

Workshops provided information on photography, art, archeology, and oral history to 47 participants representing 20 communities. Two slide presentations were composed by the University's audio-visual section incorporating slides submitted by area museums. The presentation entitled "Museums of Southeast Missouri" features these museums and their emphasis and is designed to help promote area tourism as well as provide historical information. "The Developing Museum" presentation details the basic steps in the development of a community museum.

Institutionalization, Spin Offs, Future Plans:

The University has provided assistance to 30 area museums through their project. Continued contact is expected and at present the University is working with some of the museums on special projects including a slide tape history of New Madrid and an oral history cooperative project with Hermann. As a direct result of the project University staff is meeting more frequently with community groups.

Materials Developed:

An eleven minute slide tape presentation entitled "The Developing Museum", a twenty-two minute slide tape presentation entitled "The Museums of Southeast Missouri" a booklet entitled, "The Developing Museum", and a brochure entitled, "What Does a Museum Do" have been developed and are available for dissemination to interested communities and community museums statewide.

Project Director:

Name Jane C. Stacy

Title Director of Alumni Services

Department

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Cape Girardeau, Missouri 63601

Institution Southeast Missouri State University

Telephone
314/651-2000

698

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resource Development

Project Title: A Tour of "Prairie Stretch/Settled Sod" **Project Duration:** One year

Participants: Residents of 10 Montana communities **Number Served:** 1,500

Project Summary:

It is hoped that this brief exposure will encourage small communities to develop more interest in the performing art of dance and to take full advantage of the expertise and creative efforts of fine arts faculties of educational institutions in their state as well as touring professional dance companies. A successful performance with an involved audience (as most communities were) would accomplish this purpose.

Methods & Resources:

Ten performances were given in the following communities: Helena, Anaconda, Dillon, Choteau, Billings, Missoula, Lewistown, Miles City, Havre, and Kalispell. The duration of the performance and lecture was approximately one hour and fifteen minutes.

Institutionalization, Spin Offs, Future Plans:

Sponsors for "Prairie Stretch/Settled Sod" consisted of the First National Bank System of Montana in the towns of Helena and Havre; the Miles City Jaycees; the local arts councils of Sewistown, Kalispell, Anaconda; Eastern Montana College in Billings; Western Montana College of Dillon; the Elementary School Teachers Association of Choteau, and the "Who Owns the West" conference in Missoula (no funds were given by the conference, only promotion...the Dance Division funded the performance).

Materials Developed:

The only materials produced were the performances themselves, though, photographs and slides documenting the tour are on file in the Dance Division as is the video rehearsal tape which was made before the project began.

Project Director:

Name	Juliette T. Crump	Department	Dance Division
Title		Institution	University of Montana
Address	2500 Raymond St., Missoula, MT 59801		
Telephone			

669

MONTANA

Title I HEA State Administrator : William Lannon, Commission on Federal Higher Education Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Cultural Resource Development

Project Title: Community Education in Cultural Resource Management

Project Duration: 1 month

Participants: Adults interested in archaeological and cultural resource assessment and management. Most were interested in history or conservation videotape of excavation shown on public television 25,000

Number Served: 57

Project Summary:

Increase public awareness and understanding of cultural resource assessment and management; provide an introduction to various aspects of archaeology such as site survey, excavation, and research methods; and prepare participants to assume leadership roles within their communities as paraprofessional archaeologists.

Methods & Resources:

The project was held over two weeks. Participants attended introductory seminar Sunday night and had course activity on Monday to Friday from 8:00 a.m. to 4:00 p.m., with evening seminars on Monday, Tuesday, and Thursday. Three types of participation: lecture for one hour each day, archaeology activity all day, seminars four nights. First week all learned and conducted archaeological excavation, tool use, maps, etc. Second week they specialized in one facet of research such as: excavation, site survey, laboratory techniques, archival research.

Institutionalization, Spin Offs, Future Plans:

This project was conducted as a "field school" by the faculty of the University as a part of their broader investigation of sites in New Hampshire. The field school has developed a pool of trained citizens to continue their activity in communities.

Materials Developed:

Reference List
Archaeological Laboratory Procedures
Excavation Record
What Can You Learn at a Vacant Lot?
Teaching Resources

Project Director:

Name Gary Hume

Title Asst. Professor

Department Sociology/Anthropology

Address Horton Center
Durham, New Hampshire 03824

Institution University of New Hampshire

Telephone 603/862-1547

679

NEW HAMPSHIRE

Title I HEA State Administrator

William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Cultural Resources Development/
Older Adults

Project Title: Senior Projects to Relieve
Inactivity (SPRI)

Project Duration: One year

Participants: Persons residing in the area who were
60 years of age or older.

Number Served: 250

Project Summary:

Goals of the project were the following:

- To provide meaningful activities for the community's senior citizens.
- To provide cultural enrichment programs.
- To provide assistance in the form of services, instruction, and seminars.
- To provide health services to participants in the form of health checks (Blood pressure, glaucoma, dental, etc.)

Methods & Resources:

ID cards are issued to Senior Students to permit their attendance at cultural enrichment programs, tuition-free classes, special sidcounts and use of the library. Activity days are scheduled for classes in crime prevention, consumer information, income tax assistance, glaucoma and diabetes screening, etc.

Institutionalization, Spin Offs, Future Plans:

The City of Beeville has reserved a large room in the new downtown Community Center for senior citizen activities. Additionally, the City is paying half of the salary of the SPRI Director; Bee County College is paying the other half. Other senior citizen clubs have been organized as a result of SPRI efforts: AARP, Retired Teachers, Retired Federal Employees.

Materials Developed:

A brochure which describes the program has been developed.

Project Director:

Name Mrs. Peggy Toombs

Title SPRI Director

Department Dean of Administration

Address Bee County College
Beeville, TX 78102

Institution Bee County College

Telephone (512) 358-6823

671

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Cultural Resource Development/Older Adults

Project Title: Creative Art Training for Senior Citizens

Project Duration: July 1, 1978 -
Sept. 30, 1979

Participants: Older people in Planning District Ten of Virginia. Also professionals in related fields throughout the state.

Number Served: 420, including
138 painters

Project Summary: This creative arts project was offered to older people involved in private senior groups or public senior nutrition programs in Planning District Ten of Virginia. In addition to focusing on learning a new art skill (working with acrylic paints), participants were encouraged to use the art medium for self-expression and life review. Improvement of creative thinking and problem solving skills was fostered through the program's structure. Training sessions; displays and workshops were also held for staff-members in related fields (nursing homes, area boards for aging, ect.), to acquaint them with methods of using art materials more successfully in working with their clients.

Methods & Resources: 10-17 weekly sessions, 1 1/2 hours in length, were held at twelve sites throughout Planning District Ten. In addition, displays of completed art work were held in each rural locality with appropriate media coverage. More specific information about the methods and techniques used in this program is available through videotape (see section below on "Materials Developed").

Institutionalization, Spin Offs, Future Plans: For the coming year the program has been refunded under Title I, HEA, and is expanded to include the art media of pottery and fibers. The population of handicapped older persons has been targeted for service; a total of sixteen sites throughout the Planning District will be served. Efforts are being made to combine this program with an ongoing one of Physical Fitness for Senior Citizens (under the Department of Physical Education, UVA), with the ultimate goal of providing a multi-faceted program of creative and physical expression for older people.

Materials Developed: "CREATIVE ART TRAINING FOR SENIOR CITIZENS", 30 minutes, color, U-matic 3/4" cassette videotape. Available at no cost, on request. This project was a joint effort of the University of Virginia Division of Continuing Education and the Region Ten Mental Health Services (formerly Blue Ridge Comprehensive Community Mental Health Center). It was administered by the project director, but actual program planning and implementation was done by Cynthia L. Harrison, ATR, an art therapist. Inquiries about this project or the videotape should be addressed to Ms. Harrison at Region Ten
Project Director: Mental Health Services, 1602 Gordon Avenue, Charlottesville, VA 22901.

Name Robert H. Crow, Jr.

Title Director

Department Division of Continuing Education, Central Virginia
Institution Center, University of Virginia

Address 106 Midmont Lane
Charlottesville, Virginia 22903

Telephone 804-924-7114

672

VIRGINIA

Title I HEA State Administrator : Dr. M. Howard Bryant, Program Director, State Council for Higher Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Cultural Development

Project Title: Arts Management Program**Project Duration:** Aug. '78 - Sept. '79**Participants:** Artists, Staff of Arts Organizations, **Number Served:** 250
Volunteers in Arts Agencies**Project Summary:**

The continued stable existence of the arts depends upon the skills and effectiveness of the administrators and community volunteers who support the cultural institutions. Furthermore, there are individual artists who function outside of arts institutions who must master certain basic self-management principles in order to be successful and to sustain their professional careers.

Designed to address the need for ongoing arts administration training for working professionals, the Arts Management Program created a training program for arts administrators and volunteers from community-based arts organizations and for individual artists.

Methods & Resources: Training programs were offered through two basic formats. The first was short evening courses offered throughout the year. The courses averaged about 15 hours in length with levels of instruction varying according to the needs expressed by the students. These courses were taught by local working arts professionals and their counterparts in the academic and business sectors. Funds were allocated to allow any instructor to bring in other local resource people as consultants. The intent was to develop stronger ties between the different segments of the community to encourage the sharing of resources and ideas. The second format consisted of two seminars conducted by visiting arts professionals. The seminars were intended to raise the level of expertise

Institutionalization, Spin Offs, Future Plans: available locally. Nationally known resource people were brought in to provide instruction, answer questions and to focus attention on the very active local arts community.

The project has become a part of the course offerings within the Institute. Arts organizations are now contracting with the Institute to do their in-service training for staff.

Materials Developed:

NA

Project Director:**Name** David Shaw**Title** Vice President**Department****Address** 710 East Roy
Seattle, Washington 98102**Institution** Cornish Institute**Telephone** (206) 323-1400

673

Title I HEA State Administrator

DORIS COATES - OFFICE OF COMMUNITY DEVELOPMENT

WASHINGTON

Community Continuing Service & Education

25-632

A Higher Education Act, Title I Program Abstract
Women / Education Planning

Project Title: Why Are There So Few Women In
Public School Administration?

Project Duration: 1½ Months

Participants: 507 female public school teachers
received questionnaires for study; 281 responded

Number Served: 507

Project Summary: While women constitute 83% of the teachers in public schools in the United States, the number of female school administrators account for only 13%. Many theories exist to explain why women have not generally entered the field of public school administration. This project was funded as a study in Fort Smith, Ark. to determine if there are prevailing attitudes or circumstances that inhibit women from entry into school administration and if women teachers in Fort Smith have not sought these administrative positions because of their own personal preference for teaching.

Methods & Resources: With the consent of the Fort Smith Deputy Superintendent, a questionnaire was submitted to all women school teachers in the Fort Smith Public Schools. The questionnaire was designed not only to uncover existing attitudes and inhibitive circumstances, but also to ascertain if a need existed for establishing graduate education programs in the Fort Smith area. Of the 281 responses received, approximately 2/3 of the women who teach in the public schools have never considered becoming administrators. The survey also disclosed that if graduate education courses were initiated in the Fort Smith area, 32% of the respondents would consider taking such courses.

Institutionalization, Spin Offs, Future Plans: An article detailing the study was submitted to the Newsmagazine, the journal of the Arkansas Department of Education. Additionally, the University of Arkansas is studying the feasibility of offering graduate education courses at Westark, the Fort Smith community college.

Materials Developed: Copies of the study are available upon request.

Project Director:

Name Jeanne Burkle

Title Program Director

Department

Address P.O. Box 3649
Fort Smith, AR 72913

Institution Westark Community
College

Telephone (501) 785-4241

674

Title I HEA State Administrator

ROBERTA CARTER
UNIVERSITY OF ARKANSAS

ARKANSAS

EDUCATION PLANNING



675

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Planning

Project Title: Program Model for a Community
College's Assistance to Neighboring Communities

Project Duration: 12 Months

Participants: Males - 407; Female - 806; Under 21 - 374 **Number Served:** 1,213
21-35 - 373; 36-55 - 227; Over 55 - 39. Participants represented a cross section of the
districts, although fewer minorities participated than had been anticipated.

Project Summary:

The objectives of this project were to develop non-credit programs and activities in
Huttig, Norphlet, and Smackover, (Arkansas) school districts. The programs were designed
to provide all adult citizens of the districts with community education programs
and services that were not previously available. The geographic area served by the
project is rural.

Methods & Resources:

A total of sixty-three non-credit programs and activities were offered during the
duration of the project. These covered a wide variety of subjects which had been
identified by a needs analysis survey and then recommended for implementation by
the three district's advisory councils. The advisory councils were comprised of
school personnel, local government personnel and local interested citizens.

Institutionalization, Spin Offs, Future Plans:

The project helped expand the overall Community Service Program of Southern
Arkansas University - El Dorado Branch. It resulted in more contact and coordi-
nation between the institution and participating school districts. It has
resulted in an increased number of non-credit course offerings, and an increase
in the number of people served. The project will be continued in the Norphlet
and Smackover School Districts utilizing local funds and assistance from Southern
Arkansas University - El Dorado Branch.

Materials Developed:

No materials were developed

Project Director:

Name	William L. Costley, Jr.	
Title	Community Service Director	Department
Address	301 Summit Ave., El Dorado, AR	Institution Southern Arkansas University - El Dorado Branch
Telephone	(501) 862-8131	

Title I HEA State Administrator

ROBERTA CARTER
UNIVERSITY OF ARKANSAS

676

ARKANSAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: A Training Program for Community Services and Continuing Education Practitioners
Project Duration: October 1, 1978 - September 30, 1979

Participants: This project targeted community college, state college, and university administrators with responsibilities for planning and evaluating community services and/or adult continuing education classes.
Number Served: 156

Project Summary:

The project was intended to prompt practitioners to devise and take steps toward implementing realistic plans for colleges and universities to continue to provide services to high priority target populations. Participants reported that they were promoted to prepare new programs in their respective colleges as a result of the training sessions.

Methods & Resources:

Eighty-five California institutions participated in training sessions held during the three-day conference made possible under the grant.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Copies of the proceedings of and presentations made during training sessions were given to participants and are available on request.

Project Director:

Name Jared B. Sharon
Title Area Dean, Community Education
College of Marin
Address Kentfield, CA 94904
Telephone (415) 485-9305

Department

Institution College of Marin

677

CALIFORNIA

LINDA WHITE, POSTSECONDARY EDUCATION COMMISSION

Title I HEA State Administrator:

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Planning

Project Title: Continuing Education, Community
and Leadership

Project Duration: 15 Months

Participants: A wide cross-section of the
population was involved, including persons of all ages & educational levels.
Professions, business, industry, homemakers represented.

Number Served: 626

Project Summary:

This project involved the establishment of an education center in the town of Granby to serve the educational needs of predominately rural Grand and Jackson Counties, Colorado.

Assistance to community service programs through educational and community service activities was also provided by the center. Virtually no educational opportunities were previously available.

Methods & Resources:

Formal classes were set up in eleven communities. An educational and human services needs assessment was conducted. Seminars and workshops suggested by the assessment were offered. CETA funds provided three Community Coordinators and clerical assistance and allowed local offices in the towns of Walden and Kremmling to be opened.

Institutionalization, Spin Offs, Future Plans:

The College assumed full responsibility for the budget and maintenance of the Center and its program upon termination of Title I funding. Four CETA-funded local coordinators were employed in the two-county area to continue the efforts initiated under the Title I project. Curriculum improvements have been made. Similar centers were planned by the College for other communities in its service area, based upon the success of the Title-funded center in Granby.

Materials Developed:

In addition to curriculum and publicity materials, a Tri-County Resource Directory and a Youth Services Directory were developed.

Project Director:

Name Dr. Erie Johnson

Title Vice President, Off-Campus Services

Department

Address P.O. Box 9010
Steamboat Springs, CO 80477

Institution Colorado Northwestern
Community College

Telephone
(303) 879-3288

678

COLORADO

Title I HEA State Administrator

DR. TIMOTHY M. GRIEDER, Colorado Commission on Higher
Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Education Planning

Project Title: Resource and Material Sharing Project
in Continuing Education for Nurses

Project Duration: 12 months

Participants: Licensed Nurses of an eleven county
area

Number Served: Nurses for population
of 250,000

Project Summary:

A consortium for sharing ideas, resources and materials was formed. Assessment of continuing education needs of nurses in an eleven county area was made and these needs were made known to neighboring colleges and universities. University of Florida, Sante Fe Community College, Lake City Community College and Central Florida Community College provided members to the consortium and were able to get feed-back before and during program planning for the next year.

Methods & Resources:

Experienced nursing educators from each participating institution composed the consortium and from those members, a smaller task force was chosen. By each member having knowledge of available resources at his/her institution, an over all picture was seen as knowledge was shared. This enabled resources to be catalogued and limited the duplication of efforts and programs.

Institutionalization, Spin Offs, Future Plans:

Members of the task force shared with their institutions the known needs and resources of nurses. By working through the consortium institutions planned more effectively for nurses. At the end of the project Sante Fe Community College has eight programs planned, University of Florida has six, and Lake City Community College had four.

Materials Developed:

A monograph explaining project activities, inventory of existing educational resources of consortium members, continuing education calendar and offering flyers, and agenda, minutes of task force meeting, and summary of activities of project director were developed.

Project Director:

Name Nancy Teague

Title Nursing Instructor

Department Nursing

Address Sante Fe Community College

Institution Sante Fe Community College

Telephone Sante Fe, FL 32602

679

FLORIDA

JOHN SCOTT DAILEY, STATE COORDINATOR

Title I HEA State Administrator :

Community Continuing Service & Education

26-637

A Higher Education Act, Title I Program Abstract

Education Planning

Project Title: Planning for Regional Organization and Dissemination of Information Regarding Adult Learning Opportunities

Project Duration: 12 months

Participants: Personnel of agencies that offer adult learning opportunities.

Number Served: 125

Project Summary:

This resource sharing project is designed to organize the adult educators of South Georgia to assist in the elimination of duplicative activities and to share in a common distribution of adult education activities.

Various groups interested in adult education activities are involved in this effort. These groups include: colleges, county and city school systems, libraries, and departments of recreation. The intended outcomes of this project are: (1) a written plan for the organization and distribution of adult education information within the target groups' service area, (2) increased information between agencies, (3) coordination of educational activities, and (4) creation of a pool of physical and faculty resources.

Methods & Resources:

A survey was conducted prior to the submission of the proposal for funding. Based upon the responses obtained from the questionnaire, 4 seminar/conferences are to be conducted at various locations within the service area. These conferences are intended to provide a forum to solicit concerns and needs of the various agencies in order to develop a workable plan of action.

Institutionalization, Spin Offs, Future Plans:

It is presently thought that this project will be institutionalized by the sponsoring institution.

Materials Developed:

A plan for the intra-state regional distribution of educational information.

Project Director:

Name Dr. Jodie L. Burton

Title Director of Continuing Education

Department

Address Mount Vernon, Georgia

Institution Brewton-Parker College

Telephone (912) 583-2241

GEORGIA

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA.

26-638

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Planning a Centralized Agency for
Metropolitan Atlanta Continuing Education
Program Information

Project Duration: 4 Months

Participants: Adult and Continuing Educators of Post
Secondary Education Institutions, Industry,

Number Served: 75

Project Summary: Public Agencies and Private Associations

This resource sharing project is designed to complement the FY '79 Title I-A grant "Implementation of a Centralized Agency for Continuing Education Information". The intent of this grant is to extend the base of participation of the other grant project.

Methods & Resources:

A series of three seminars/conferences will be conducted in an attempt to encourage industry, business, and non-participating institutions of higher education to utilize the centralized information agency for dissemination of adult programs information. The plan of operation will be amended so that the most efficient and effective system to merge continuing education program information from diversified sources is developed.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program housed at the grant institution.

Materials Developed:

Project Director:

Name Mr. Paris Clark

Title Program Development Specialist

Address Atlanta, Georgia 30303

Telephone (404) 658-3450

Department Division of Public Service

Institution Georgia State University

GEORGIA

681

Title I HEA State Administrator

ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

26-639

A Higher Education Act, Title I Program Abstract
Education Planning / Education Counseling

Project Title: Implementation of a Centralized Agency
for Continuing Education Information

Project Duration: 11 Months

Participants: Adult Educators of Postsecondary
Education Institutions, Public Agencies
and Private Associations

Number Served: 100

Project Summary:

A continuation of an effort initiated by a Title I-A (HEA) resource sharing project funded last year, the continuing education project is designed to implement a resource sharing plan for the dissemination of adult education information to the general public residing in the Metropolitan area. The project coordinates the collection, classification and dissemination of program information of twelve (12) institutions of higher education.

Methods & Resources:

A series of six conferences will serve to coordinate the activities of the participating institutions. The classification process of the project is computerized with the computer activities centralized at the grant institution. Dissemination of general information will be made to the media with the intention that interested persons will call one of the participating institutions for further information or referral.

Institutionalization, Spin Offs, Future Plans:

A commitment has been received from the grant institution to continue the project upon termination of federal funding. It is anticipated that the project will become self-supporting through subscriptions.

Materials Developed:

A handbook entitled "Planning a Continuing Education Information System for Metropolitan Atlanta" has been prepared. Limited copies of this document are available to interested persons free.

A computer program to classify adult continuing education information has been prepared by the grant institution.

Project Director:

Name Mr. Paris Clark

Title Program Development Specialist

Department Division of Public Service

Address Atlanta, GA 30303

Institution Georgia State University

Telephone (404) 658-3450

GEORGIA

Title I HEA State Administrator ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: College of Southern Idaho Educational Resource Sharing & Continuing Education Outreach Program
Project Duration: 8/1/79 - 5/31/80
Participants: Disadvantaged Populations - Cassia & Minidoka Counties; Hailey, Gooding and Glenns Ferry
Number Served: 1200

Project Summary: Two priority areas will be addressed in this proposal. The areas are, adult and continuing education for disadvantaged populations, and the development of a plan for the use of existing community resources to compliment the efforts toward reaching disadvantaged populations.

Methods & Resources: Community involvement has been in the design and content of programs at the College of Southern Idaho. Outreach and Satellite projects have been undertaken on an as needed basis and have provided the groundwork for this program. Further involvement of public institutions and private business and industry will be established to insure proper facilities, curriculum, and scheduling. The proposed centers will aid those in pursuit of their High School Equivalency Certificate (GED) and those who wish to improve basic skills such as reading, writing, and mathematics.

Institutionalization, Spin Offs, Future Plans: In the fall of 1978 the College of Southern Idaho established a pilot outreach project in Burley. This program is an expansion and an improvement on that project. The program takes advantage of a broad based local support and uses qualified local citizens where possible to provide instructional staff. When qualified local staff cannot be found then the College of Southern Idaho faculty is used to provide instruction.

Materials Developed: All materials, operational plans and other information can be shared with other educational agencies interested in them.

Project Director:

Name	Marvin Glasscock	
Title	Director	Department Continuing Education
Address	P.O. Box 1238	Institution College of Southern Idaho
Telephone	Twin Falls, ID 83301 (208) 733-9554, Ext. 244	

683

Title I HEA State Administrator CLIFFORD TRUMP
STATE BOARD OF EDUCATION

IDAHO

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Legal Issues / Educational Planning

Project Title: AA Degree Program for Inmates

Project Duration: One Year

Participants: Idaho State Correctional Institution
Inmates

Number Served: 75-100

Project Summary: It is proposed that Boise State University offer an Associate of Arts Program, Social Science Major, Liberal Arts Emphasis, for inmates incarcerated in the Idaho State Correctional Institution, Boise, Idaho. Boise State has offered a fairly extensive college program at the I.S.C.E. since Fall 1975, but no concerted effort has yet been made to develop a program in which a student earning such credits can apply those credits toward a specific goal. All of the course work offered to date has been lower division and has been patterned to satisfy the general education requirements for the B.A. degree. It is unlikely, however, that upper division courses required for a B.A. degree will be offered at the I.S.C.I. in the foreseeable future.

Methods & Resources: The college program will provide higher education opportunities to inmates. It will follow the normal BSU schedule for summer, fall and spring semesters, and will primarily operate during the evening hours. Instructors will be provided through Continuing Education at BSU.

Institutionalization, Spin Offs, Future Plans:

An intensive effort to find alternate sources of funding has been made. It appears that there are just no funds available anywhere to support this project.

Materials Developed:

No solutions have been developed but records verify that no inmate involved in the institutional college programs during the last five semesters has returned to I.S.C.I.

Project Director:

Name William L. Jensen

Title Director

Address 1910 University Drive
Boise, ID 83725

Telephone (208) 385-3293

Department Continuing Education
and Summer Sessions

Institution Boise State University

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Rural Community Education

Project Duration: January 1978 -
June 1979

Participants: Staff members of West Central Maine Educational Governmental and Human Services Organizations responsible for developing new service programs.

Number Served: 150

Project Summary:

This project is an early example of developing a Community Center to serve as a focal point for the development of affordable community improvement programs. It addresses the need of Rural Public Agency staffs to cooperate in the process of prioritizing community problem solving needs, identifying available local and outside sources, and planning and evaluating problems. This Rural Community Education Office utilized Title I funding to create a project and design service which can be used by campus and community project initiators alike.

Methods & Resources:

The central function to be developed within the new office was that of project design service. It was implemented in the case of a project developer who was assisted by other Title I funded contributors to the Rural Community Education Program. This individual sought and maintained materials pertaining to short-term community development education project; gathered information about the target agencies (approx. 33) and about the region and disseminate the source. The basic method is the case approach working with individuals to bring the project idea to the full proposal stage.

Institutionalization, Spin Offs, Future Plans:

The University is seeking funds to continue and expand this office. The demonstration of the effectiveness of the project design service was brief (eight months) but did begin to interest target agencies in working further with UMF to find ways to resume this and other information and consultation service.

Materials Developed:

An inventory of UMF faculty and staff skills which applied to Community Education Projects. A RESOURCE DIRECTORY of local agencies with detailed descriptions of missions, staffing, programs, and development needs. An indexed resource library on project design, the local community and community education in general.

Project Director: David S. Fearon

Name David S. Fearon

Title Dean

Department Public Service

Address Merrill Hall

Institution University of Maine
at Farmington

Telephone 207-778-3501

685

Community Continuing Service & Education

26-643

A Higher Education Act, Title I Program Abstract
Educational Planning

Project Title: Statewide and Regional Learning Resources Inventory and Demonstration Project
Project Duration: June 15, 1978 - Sept. 15, 1979

Participants: N/A

Number Served: N/A

Project Summary:

The Project has three components: 1) a state-wide inventory of continuing education opportunities, both traditional and non-traditional; 2) a high-impact regional inventory of continuing education resources in a rural, a medium-density and a metropolitan region; and 3) an educational program to inform and work with other institutions of higher education.

Methods & Resources:

A state-wide mailing list of potential educators was compiled for the conduct of a survey. Each region employed a different method for the survey, ranging from direct mail to telephone or personal contact. The returns were compiled by subject area and county. Three workshops were held throughout the project period to disseminate information to other IHE's.

Institutionalization, Spin Offs, Future Plans:

This project was the second phase of a three phase plan. Combining the results of this resource inventory with the results of the needs survey completed in Phase I, yielded valuable information concerning possible gaps and linkages to be considered in the third phase of the program: Community Adult Learning Cooperatives at Three Demonstration Sites.

Materials Developed:

A resource directory listing more than 2,000 educational programs and services for Maine adults has been published. The methodologies employed in the survey have been documented and are available by inquiry.

Project Director:

Name Philip R. Day, Jr.

Title Director

Department Planning, Research and Development

Address Stoddard House, University Heights,
Augusta, Maine

Institution University of Maine at
Augusta

Telephone 207-622-7131

Title I HEA State Administrator ROBERTA WORRICK -- TITLE I, U. OF M. AT ORONO, MAINE

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Statewide Assessment of the Career Aspirations and Job Attainment Among Women returning to college in Maryland

Project Duration: 8/78 - present

Participants: Women aged 32-44 returning to college in Maryland and professional providers of support services for this population.

Number Served: N/A

Project Summary:

Survey Research was conducted to analyze the backgrounds, aspirations and job outcomes of women returning to college in Maryland. A communication network of service providers was developed to inventory programs and services currently available to the population, and to encourage discussion among these service providers.

Methods & Resources:

Implementation of the research component necessitated the development of a highly structured questionnaire. A project advisory board was formed in the design of the questionnaire. The goal of the service component was to foster the development of new and/or more effective programs for women returning to college by 1) identifying programs and services currently in existence; and 2) bringing together service providers to discuss common problems and possible avenues for the solution of these problems.

Institutionalization, Spin Offs, Future Plans:

Will be determined during second year of project operation.

Materials Developed:

Will be published and disseminated during second year of project: 1) Inventory/Directory of programs and services, 2) Newsletter of statewide and national developments and events, and 3) Results of the survey research

Project Director:

Name Mrs. Norma S. Tucker

Title Director of Continuing Education

Department Research and Grants

Address 7200 Sollers Pt. Rd., Dundalk, MD 21222

Institution Dundalk Community College

Telephone (301) 282-6700, Ext. 270

687

MARYLAND

Title I HEA State Administrator: Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

26-645

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Local Support Services Center
Unemployed, underemployed, agencies,
business, industry

Project Duration: 78-79

Participants:

Number Served: 100

Project Summary:

In coordination with 19 local agencies, Lake Superior State College has established a Local Support Services Center to enhance a more coordinated response to continuing education development. Continuing education staff have sought out, both within the state and nationally, continuing education models in rural based areas for possible adaptation. A host of faculty and administrators receive monthly community needs assessment reports regarding population needs for continuing education services. They then formulate a response whereby the institution can respond to these population needs.

Methods:

A statewide search was developed in October, 1979 for the identification of existing continuing education models as they relate to business, industry, government and labor. These models were discussed in depth as to applicability for Lake Superior State College. In addition, needs assessment techniques were identified, particularly as they relate to a newly developed penal institution, a major state mental hospital and business and industrial needs of the area.

Institutionalization, Spin Offs, Future Plans.

As a result of the intensive planning and development, at least four populations will be provided continuing education services, both credit and non-credit, in the fall of 1980. A project result was the development of a continuing education division which occurred in January, 1980. Prior to that time, continuing education was operated by each division of the college.

Materials Developed:

N/A

Project Director: James Walker

Title	Coordinator Local Support Services Center	Department
Address	Sault Ste. Marie, Michigan 49783	Institution Lake Superior State College
Telephone	(906) 632-6841	

Title I HEA State Administrator RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Minorities - Education Planning

Project Title: Increasing Ethnic Group Involvement in Resource Networks That Address Community Problems

Project Duration: 78-79

Participants: Ethnic communities, agencies and institutions

Number Served: 11,000

Project Summary:

This second year expansion project has addressed (1) inequality of continuing education opportunities within Michigan's ethnic communities, (2) data, resources and information on ethnic community issues and (3) the identification of agencies, institutions and systems who are in a position to provide services to ethnic communities.

Methods:

500 representatives of organizations have participated in programs aimed at employment, civic and social responsibility and aesthetic-humanistic appreciation. Additionally, workshops have been conducted whereby ethnic concerns have been presented.

Institutionalization, Spin Offs, Future Plans:

Intensive involvement with the following networks have enabled institutionalization. These include the International Institute of Metropolitan Detroit, Michigan Educational Television Consortium, University Center for Adult Education, United Community Services, Library Extension Service, Michigan Employment Security Commission and a statewide network of institutional and community libraries.

Materials Developed:

Ethnic library, ethnic courses for television, bibliographies.

Project Director: William Cave

Title Professor of Education

Department

Address Ann Arbor, Michigan 48109

Institution University of Michigan

Telephone (313) 764-5520

Title I HEA State Administrator RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract

Labor - Minorities - Women -
Education Planning

Project Title: Union Minorities/Women Leadership
Training Project

Project Duration: 78-79

Participants: Female & minority members of Michigan
labor organizations

Number Served: 4,000

Project Summary:

A second year expansion project, a consortium of six State universities and all Michigan labor unions have developed a statewide approach to providing educational programming to union minorities and women. This project is funded by federal and state grants to develop and deliver leadership training to rank and file union members. It is the only program of its kind in the United States. The Michigan Legislature has contributed an estimated \$600,000 which provides monies to the universities for field operational programs. Title I resources provide statewide coordination and linkage among the participating universities, labor unions, and Methods: their clients.

Title I project staff, through large one day conferences, user group advisory committees and university-labor representative policy committees, have developed a mechanism for resource sharing and coordination. Uniform statewide data collection, evaluation procedures and quality control have been developed.

Institutionalization, Spin Offs, Future Plans:

UAW President Douglas Fraser and Michigan AFL-CIO President William Marshall have endorsed and supported the statewide project. Through this endorsement, university labor educators and union educators have developed ties throughout the country in terms of sharing the Michigan prototype as a national model. It is anticipated that the industrialized states will be using the prototype as they in turn address more productive relationships between education and labor.

Materials Developed:

Course outlines and bibliographies regarding ethnic audiences and women's programming. Additionally, a host of materials and audio-visual materials have been accumulated and assembled for the statewide program. Various studies on ethnic populations and their needs are also available.

Project Director: G. Don Stevens

Title	Director	Department	Labor Education Service
Address	Rochester, Michigan 48063	Institution	Oakland University
Telephone	(313) 377-3124		

Title I HEA State Administrator RICHARD SMITH, DEPARTMENT OF EDUCATION

MICHIGAN

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Education Planning

Project Title: Minnesota Elderhostel**Project Duration:** Two years**Participants:** Older Adults**Number Served:** 900**Project Summary:**

Integration of adults over 60 into 19 Minnesota colleges and universities during special on-campus summer programs.

Methods & Resources:

Participating institutions will offer 1-2 weeks of instruction and provide residential facilities for students. Volunteers were used to aid in recruitment efforts particularly geared towards those who have not attended post-secondary education previously.

Institutionalization, Spin Offs, Future Plans:**Materials Developed:****Project Director:****Name** Carol Daly**Title** Director**Department** Community Programs**Address** 206 Westbrook Hall, U of M
Minneapolis, MN 55455**Institution** University of Minnesota**Telephone** (612) 376-2705

MINNESOTA

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Status and Future Development of Non-traditional Outreach Continuing Education Programs
Project Duration: 1978-79
Participants: in Postsecondary Education in NM
Number Served: Not applicable
Continuing educators throughout New Mexico

Project Summary:

The basic effort of this project was to survey non-traditional outreach continuing education in New Mexico to determine the extent and status of programs. Primary objectives were to determine the number and kind and location of credit and non-credit non-traditional courses in public and private postsecondary institutions.

Methods & Resources:

Survey

Institutionalization, Spin Offs, Future Plans:

The results of this project have already been used by the Board of Educational Finance-Commission of Postsecondary Education in its efforts to provide better educational opportunities to more citizens of the state.

Materials Developed:

Project report

Project Director:

Name	Everett Edington		
Title	Professor	Department	Educational Management and Development
Address	Las Cruces, NM 88003	Institution	New Mexico State University
Telephone			

NEW MEXICO

Title I HEA State Administrator: Thomas Wilson, Assistant Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: A Pilot Consortium for Community
Responsive Postsecondary Education

Project Duration: '79 - '80

Participants: Adults in Chenango County
who are over 25 years old

Number Served: 400

Project Summary:

In a rural county with no college campus within its boundaries, identify and coordinate the needs of adults and employers with cooperating educational agencies and institutions. Linking needs and services should help the community retain existing employers, attract new employers, and help residents fulfill their individual educational and career aspirations.

Methods & Resources:

An existing consortium of Chenango County residents (representing education, government, service, employers and laity) and colleges in neighboring counties hire and direct a person to survey job and career related educational needs, and compare those needs and capabilities of available educational delivery systems. The employee then practices educational brokering for people, employers and educational delivery systems.

Institutionalization, Spin Offs, Future Plans:

Program will be continued and refined during succeeding years. The successful project should be a candidate for continuation as an agency of county government or an activity of a participating college, using funds developed locally.

Materials Developed:

The Title I Project should provide a model that could be replicated in another rural county that has no college within its boundaries.

Project Director:

Name Stanley H. Roe

Title Federal Fund Coordinator

Department Office of the President

Address Morrisville, NY

Institution SUNY Agricultural and
Technical College at Morrisville

Telephone (315) 684-7713

693

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grant Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Planning

Project Title: Project Outreach

Project Duration: One year

Participants: Farmers, ranchers, housewives, public officials, and business people.

Number Served: 405
5,000 by mass media

Project Summary: The Project had the following objectives:

1. Assisting the established community leadership and population in adapting to growth and related changes.
2. Assisting new community members and developing leaders in adapting to community needs.
3. Continuing to establish a series of cultural and educational experiences which are germane to a changing rural society.

Methods & Resources:

Various new cultural and educational experiences were held around the state. Among these were 1) a conference on the Rights of Landowners; and 2) courses on Mechanical drawing, photography, social dance and gourmet cooking.

Institutionalization, Spin Offs, Future Plans:

Continuing education activities provided an opportunity for new members of the community (because of oil development) to become acquainted through learning a new recreational activity, and for community leadership to emerge through organizing and sustaining the activity.

Materials Developed:

Project Director:

Name O. T. Belsheim

Title Vice Pres. for Development

Department Continuing Education

Address Dickinson, ND 58601

Institution Dickinson State College

Telephone

NORTH DAKOTA

Title I HEA State Administrator: Robert Boyd, HEA Coordinator, Division of Continuing Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Older Adults/Education Planning

Project Title: Education for the Elderly in an Off-Campus Environment

Project Duration: 12/1/78 - 8/15/79

Participants: Senior citizens in four senior citizen centers in Preble and Butler Counties in Ohio

Number Served: 53

Project Summary:

Objectives of the project were:

- (1) To disseminate knowledge about aging directly to older persons and to eliminate stereotypic views about aging;
- (2) To encourage direct contact between Miami University faculty and older persons in the community; and
- (3) To ascertain the types of courses older persons want and where they should be offered.

Methods & Resources:

A series of four workshops were held at four Senior Citizen Centers dealing with: (1) Physical Activity and Exercise in Later Life; (2) Nutrition; (3) Housing; and (4) "What Gerontologists Know About Older People and Their Families." The workshops were presented by Miami University faculty and were each two hours long with time for questions and discussion. Slide-tape presentations and questionnaires were utilized as teaching aids.

Institutionalization, Spin Offs, Future Plans:

An ongoing field work placement position has been developed in Miami University's Master of Gerontological Studies program. A workshop program for additional older people in rural and/or inner city settings will be developed.

Materials Developed:

None

Project Director:

Name Timothy H. Brubaker

Title Fellow, Scripps Foundation Gerontology Center

Department

Address Oxford, Ohio 45056

Institution Miami University

Telephone (513) 529-2914

695

OHIO

Title I HEA State Administrator

Marlene Rushay, Ohio Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Oklahoma Symposium on Adult
Continuing Education

Project Duration: 7/1/78 - 6/30/79

Participants: Adult and Continuing Education faculty
and staff from institutions of higher
education in Oklahoma.

Number Served: 139

Project Summary:

This symposium was especially designed for adult and continuing education specialists from all Oklahoma colleges and universities. Primary purposes were to expose these professionals to current national thought and activities in the field of adult education, while at the same time allowing them to share their thoughts, skills and resources in the development and implementation of new programs.

Methods & Resources:

Methods of instruction during this symposium included featured presentations, panel discussions, and group problem solving using a prescribed approach in the problem solving exercise. Major outside resources included Cy Houle, Paul Hadley, Jerry Hargis, and Joe Leone, in addition to President Banowsky and other University staff.

Institutionalization, Spin Offs, Future Plans:

We have been in discussion with Oklahoma State University regarding a continuation of this type program with cooperative sponsorship by the three institutions. We would like to continue an involvement in an annual program of some sort, capitalizing upon this university's previous record in the field of adult education. We think the Jess Burkett memorial address should become an annual event, though it would not always have to occur on this campus. We plan now to have another program at O.C.C.E. next March which again will feature a Jess Burkett memorial address, and we hope to continue with similar programs in successive years.

Materials Developed:

No materials were especially designed or resulted from this program.

Project Director:

Name	Floyd Taylor	Department	Special Programs
Title	Director, Special Programs	Institution	University of Oklahoma
Address	1700 Asp Avenue Norman, OK 73037		
Telephone	325-5101		

OKLAHOMA

Title I HEA State Administrator JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Legal Issues / Education Planning

Project Title: Implementation of an Off-Campus Degree Program in the Administration of Justice.

Project Duration: One year

Participants: Non-traditional students.

Number Served: 192

Project Summary: This Program had the following major objectives:

1. To organize the many inter-related, but often uncoordinated, actions that are necessary to provide a baccalaureate degree in the administration of justice to several distinct and separate groups of non-traditional students.
2. To develop an information system that will provide off-campus students and program decision-makers with accurate and timely information regarding such matters as: individual student progress, financial aid information, course scheduling, operational deadlines, curricular changes, library resources, course evaluations, etc.

Methods & Resources:

To accomplish the above, regularly employed and specially hired personnel made a detailed analysis of the informational needs of off-campus students starting with program entry and continuing through graduation. The analysis established the outline for the proposed student manual and provided the framework for organizing the inter-related actions necessary to provide the degree for non-traditional students.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

The project produced the Guide to Off-campus Instruction, Degree Opportunities and Continuing Education Programs. The Guide is available for dissemination to off-campus Administration of Justice students and others. The project guide is regarded as a first printing of a publication that will be the central part of the Portland State University educational information system for off-campus study.

Project Director:

Name Robert A. Niceker

Title

Department Division of Con. Educ.

Address P.O. Box 1491
Portland, OR 97207

Institution Portland State University

Telephone

697

OREGON

Title I HEA State Administrator: Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Marylhurst Learning Alternatives
Project

Project Duration: One year

Participants: Geographically isolated Adult non-traditional learners

Number Served: 178

Project Summary:

The content of the project was determined by Marylhurst's goal of offering educational opportunities for adult non-traditional learners who are geographically isolated from four-year colleges and universities. To provide these educational opportunities, Marylhurst offered Coos Bay area residents:

1. Individualized Baccalaureate Degrees.
2. Designed degrees in management development.
3. Regularly scheduled junior and senior level classes.
4. Independent study courses, internships, and course challenges.

Methods & Resources:

The method for delivering these services was to first hire staff in Coos Bay to coordinate the program on a local level. Another aspect of delivering services was coordinating efforts with other local educational institutions. The project method also included scheduling classes that were attractive to potential students and were in response to their stated needs.

Institutionalization, Spin Offs, Future Plans:

Marylhurst South Coast Center is having an effect on the attractiveness of the two-year associate of arts degree that Southwestern Oregon Community College offers. By providing junior and senior courses, and credit for experiential learning, Marylhurst allows students to finish a baccalaureate degree in Coos Bay.

Materials Developed:

Project Director:

Name Ludmilla S. Monson

Title Vice President for Academic Affairs

Department

Address Marylhurst, OR 97036

Institution Marylhurst Education Center

Telephone

OREGON

Title I HEA State Administrator : Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Education Planning

Project Title: Continuing Education Project for Nurses in Southeastern Oregon **Project Duration:** One year

Participants: Licensed practical nurses and registered nurses who have not practiced nursing for 5 years and want to re-enter nursing. **Number Served:** 242

Project Summary:

A re-entry curriculum for licensed practical nurses was developed, submitted to the Oregon State Board of Nurses and approved for a five-year period at the monthly board meeting March 15, 1979. This curriculum uses an individualized, modular approach to facilitate re-entry in isolated areas where regular classes are not available.

Methods & Resources:

Participants begin the program with a one-day orientation class at the OIT campus taught by Mrs. Pearl Juris. They return to their local hospitals, spending three eight-hour days per week under supervision of their preceptors while completing the study modules at home. The preceptor administers unit tests and provides necessary individual instruction. During their experiences, the participants assume the role of students and are not used for routine staffing.

Institutionalization, Spin Offs, Future Plans:

In conclusion, the coordinator feels that the grant year was very productive. It allowed C.E. to extend to new areas of need, and it opened doors for further exploration and service which will keep this department well occupied during the 1979-80 year. The project was continued with additional funding.

Materials Developed:

1. Registered Nurse Re-entry Curriculum.
 2. Licensed Practical Nurse Re-Entry Curriculum.
- Both programs are available and have been disseminated to community colleges listed in the report.
3. Video taped "Integrated Treatment" program.

Project Director:

Name Pamela Harris

Title

Department Nursing

Address Klamath Falls, Oregon

Institution: Oregon Institute of Technology

Telephone (503) 882-6321

699

OREGON

Title I HEA State Administrator : Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Education Planning

Project Title: Elderhostel Consortium

Project Duration: One year

Participants: Faculty at 16 Pennsylvania institutions and older residents of Pennsylvania and other states.

Number Served: 705

Project Summary:

The principal objectives of this project were:

- 1) To provide the elderly with residential college-level courses -- over a period of two months -- which are comparable in intellectual content and quality to those regularly offered by the participating institutions for credit.
- 2) To demonstrate how elderly college graduates and non-college graduates can learn together while residing in a college or university setting that is stimulating, interesting, and non-threatening in nature.

Methods & Resources:

Briefly stated, the essential element of the Pennsylvania Elderhostel Program was as follows:

Each participating Hosteler had the opportunity of choosing from three college-level courses each week. They were taught for non-credit by individuals holding faculty status at each of the ten participating institutions.

Institutionalization, Spin Offs, Future Plans:

It is expected that Elderhostel will continue beyond the period of Title I HEA funding. The Elderhostel Program will function as part of a network of campuses across the United States which operate under the direction of ELDERSHOTEL, Inc. The support for Elderhostel will come largely from fees.

Materials Developed:

The project materials developed were largely of a promotional nature. A tabloid was developed which included all of the information about courses, costs, accommodations, and registration procedures. This tabloid was disseminated to over 2,200 people who inquired about the program. In addition, each institution developed its own promotional materials and articles for newspaper publication.

Project Director:

Name	Dr. Michael A. Ciavarella	
Title	Regional Director	Department
Address	Shippensburg, PA 17257	Institution Shippensburg State College
Telephone	(717) 783-3117 (Harry Reimer)	

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director

700

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: A project to provide a comprehensive continuing education program for Hunt County and Northeast Texas. **Project Duration:** One Year

Participants: The Project served local citizens, students, and northeast Texas educators. **Number Served:** 1172

Project Summary:

A continuing education program for Hunt County and Northeast Texas was developed which presented the following programs: A training program for under-educated adults in the form of a GED program and language and math assessment. There were also programs for counseling for the handicapped, reading and early childhood conference, voice disorder evaluation, estate planning, and basic law enforcement and emergency medical technicians certification training. These programs included a broad spectrum of participants ranging from health care administrators to senior citizens.

Methods & Resources:

A series of credit-free courses were offered for the area residents and several conferences in the following areas: Language and Mathematics Assessment Conference for mid-life adults, early childhood, voice disorders, estate planning and law enforcement.

Institutionalization, Spin Offs, Future Plans:

One good spin-off from the EMT Course is the possibility of being able to develop and operate a complete para-medical program through the facilities at East Texas State University. We are in the process of applying for a Title I HEA grant to help supplement our plans for the para-medical program.

Materials Developed:

A few tapes were produced from the principal speakers for the following conferences: Reading and Early Childhood, Counseling the Handicapped and the Speech and Hearing Conference.

Project Director:

Name	Dr. Bill Hopkins	Department	Division of Continuing Education
Title	Assistant to the Dean	Institution	East Texas State University
Address	Commerce, Texas 75428		
Telephone	(214) 886-5063		

701

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: A Cooperative Community Education
Program for Adults

Project Duration: 4 Months

Participants: Low income, Minority, Aged

Number Served: 500+

Project Summary: Courses were offered to adults at five different community locations. Courses were planned especially to meet the needs and schedules of the adults desiring a particular course. Many of these adults had never before been involved in college activities. Several courses were taught in Spanish.

Methods & Resources: Directors and coordinators at each community organization worked with Project Director to plan courses to meet the specific needs of their participants. Courses varied at each of five locations to best serve the participants involved.

Institutionalization, Spin Offs, Future Plans: Courses will continue to be offered when resources are available. Several teachers have continued to volunteer their services.

Materials Developed: Materials for each course designed especially for the participants by the individual teacher.

Project Director:

Name Jan Reed

Title Director of Senior Services

Department Senior Services

Address 3600 N. Garfield

Institution Midland College

Telephone 684-7851

Title I HEA State Administrator WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Cooperative Continuing Education
Program

Project Duration: 10 months

Participants: Residents of the Edgewood Independent
School District, a community among which are found
some of the lowest-income census tracts in the country.

Number Served: 302 total; 113 males
and 189 females.

Project Summary: A total of fifty (50) workshops, seminars, and short courses were
offered throughout the school year 1978-79. Topics chosen were in an effort to
assist citizens to function more effectively as workers, parents, neighbors, and
citizens. Only 26% of the 50 classes which were scheduled were actually held.
The audience chosen seems not to have been receptive at all to the offerings of
the Cooperative Continuing Education Program. Even when civic organizations,
churches, etc., within the Edgewood Independent School District were contacted
personally and offered any kind of workshop or seminar that addressed its
specific needs, there was no response.

Methods & Resources: Fifty workshops were planned during the 1978-79 school year.
The workshops were offered at times and places convenient to adults residents of
the Edgewood Independent School District.
Personnel from the Office of Continuing Education at Our Lady of the Lake University
and from the Edgewood Community Education Project were involved in the planning,
publicizing, and arranging of the educational offerings. Teaching staff was drawn
from the faculty and staff of Our Lady of the Lake University and the Edgewood
Independent School District.

Institutionalization, Spin Offs, Future Plans:

Edgewood Independent School District decided to continue to try to provide its
residents with continuing education activities similar to those which were
offered under this project. The personnel of the Edgewood Community Education
Project realize that it may take a number of years before the community will
accept the offerings and before it will become conscious of the fact that in
today's society education must be a life-long endeavor.

Materials Developed: A variety of press releases and two brochures which were distributed
to the Edgewood Independent School District community.

Project Director:

Name Dr. Antonio Rigual

Title Assistant Academic Dean

Department Office of Special Programs

Address Our Lady of the Lake University

Institution Our Lady of the Lake

411 S. W. 24th Street, San Antonio, Tx., 78285

University of San Antonio

Telephone

(512) 434-6711, ext. 287

703

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
AND UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Continuing Education and Community Service Continuation and Expansion in Southeastern Utah

Project Duration: 7/1/77--9/30/78

Participants: Emery County citizens

Number Served: 150

Project Summary:

Ferron, Utah is located 45 miles from the College of Eastern Utah Campus. Rather than have those students travel to CEU campus for classes -- an expanded program was delivered to these people. A total of 6 evening classes were offered and all of them were held without cancellation.

Methods & Resources:

Use of local instructors, Cooperation with local school districts, newspaper advertising, and flyers.

Institutionalization, Spin Offs, Future Plans:

A broadened curriculum is planned. A better image of the college and its delivery system and more people will be served in the future.

Materials Developed:

Evening class schedule (winter quarter), flyers, and newspaper advertising.

Project Director:

Name Leonard Miller

Title Dean, Continuing Education

Address Price, UT 84501

Telephone (801) 637-2120, Ext. 255

Department Cont. Ed./ Comm. Svcs.

Institution College of Eastern Utah

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Service & Continuing Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Community Service: Development of Capacity to Assist in the Solution of Community Problems.

Project Duration: 6/76 - 9/79

Participants: Local, state and federal government representatives; older Americans, Native American & Indochinese minorities; many other agencies and individuals.
Project Summary:

Number Served: 9,000 (estimate)

Over the three years, Title I funding has assisted in the development of staff capacity that has allowed aid to a wide variety of public agencies and individuals. Activities have included the following and many unlisted examples: Design and conduct of major research study for State; continuous support of older Americans through training of workers in Aging Programs and provision of VISTA Volunteers in the region; conduct of an English training program for Indochinese refugees, two major training programs for Paiute Indians, conduct of two statewide training programs for disadvantaged youth; training of emergency ambulance technicians for all regional ambulance units, consulting assistance to a group of cities seeking answers to problems of solid-waste disposal, cooperation with state in training counselors for rural women seeking employment; and many other projects.

Methods & Resources:

Title I money has helped to provide staff time to plan and develop a wide variety of projects, each with its own peculiarities and problems. Office personnel has, in most instances, also administered and conducted the training on service projects.

Institutionalization, Spin Offs, Future Plans:

A major benefit of the development of community-service capacity has been the progressive orientation of the public to the College. People are becoming convinced that the College represents a repository of resources of which they are not aware. Thus, more problems are being solved. The Office of Community services is planning for a system that will provide "front-end" or pre-funding support of planning activities so that community agencies might receive planning assistance and help with the development of project funding.

Materials Developed:

Many reports, planning guides, etc.

Project Director:

Name Dr. Garth R. Beacham

Title Director, Community Services & Continuing Education

Department Comm. Svcs./ Cont. Ed.

Address 157 East Center, Ephraim, UT 84627

Institution Snow College

Telephone (801) 283-4025, Ext. 202

705

UTAH

Title I HEA State Administrator : T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Expansion of Continuing Education Services to Neglected and Underserved Citizens of Region

Project Duration: 6/1/78 - 9/30/79

Participants: Community Education Directors and Superintendents in six rural school districts.

Number Served: 2,000 (estimate)

Project Summary: This project was intended to expand the educational services of Snow College and cooperating school districts to neglected and underserved citizens of a six county rural region which contains no other institution of higher education and rudimentary community education programs in only four of the seven school districts.

The region is also characterized by the State's lowest average incomes, highest proportion of citizens over sixty years, among the highest unemployment rates, and some of the very lowest population densities.

Methods & Resources: Project objectives have been pursued through the negotiation of cooperative and mutually supportive arrangements between the College and the school districts. A system of cooperative advertising and non-competitive offerings of educational opportunity has led to a first-time availability of college courses in several communities and major expansions of opportunity in two others.

Institutionalization, Spin Offs, Future Plans: The cooperative agreements have been solidly established and the College and cooperating school districts are planning for more extensive recruitment campaigns and for the eventual development in key locations of:

1. A permanent, locally-based college extension office in major communities, or
2. Shared financial support of a community education professional in other communities.

Materials Developed:

Course-offering schedules
Cooperative protocols and procedural materials

Project Director:

Name Dr. Garth R. Beacham

Title Director

Department Comm. Svcs./Cont. Educ.

Address 157 East Center, Ephraim, UT 84627

Institution Snow College

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UTAH

706

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Community Education Resources Project

Project Duration: 2 Years

Participants: Adult learners in Addison County, a predominately rural region with a total population of 26,300. Participants were 14% male and 86% female; 6% under age 21, 64% 21-35, 24% 36-55

Number Served: 500 in first year

Project Summary: and 6% over 55

While formal adult educational opportunities exist in the county, there are problems of informed accessibility, and service delivery which is responsive to the personal, economic, and geographic needs of the community. The project's goals are to both assess the postsecondary educational needs of the target community, and to improve and enhance access to educational opportunities through development of an information base, and coordination of existing resources.

Methods & Resources:

A needs assessment questionnaire was administered both in workshops and with individuals. Information sessions were held to provide a general overview of existing educational possibilities. Information resources were developed which catalogue service providers in the county. A small library of information was collected.

Institutionalization, Spin Offs, Future Plans:

This project has contributed to the efforts of four major postsecondary education institutions in the county in the direction of meeting learner needs through better coordination of existing services and the development of curriculum and community service programs. One spin-off has been the development of an information center on energy and natural resources.

Materials Developed:

"An Interim Report of Findings and Recommendations" is a 29 page narrative, which describes and details many of the project findings and experiences during its first year. In addition to a worksheet and questionnaire, five "Fact Sheets" were designed and distributed: "A Self Study and Resource Guide," "Financial Aid," "Getting College credit for What You Learned Outside the Classroom," "Apprenticeships and Internships,"

Project Director: and "Vermont Schools and Colleges."

Name	Louis M. Colasanti	
Title	Project Director	Department
	Community Education Resources Project	
Address	2 Lawrence Lane	Institution
	Bristol, VT 05443	
Telephone	(802) 453-4277	

707

Community Continuing Service & Education

26-665

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Windham Postsecondary Education
Project

Project Duration: 6 Months

Participants: Residents of the Windham region and
Southern Windsor County; public and private post-
secondary institutions within Southeastern Vermont, SW N.H., Franklin County & the
Project Summary: remainder of Vermont.

Number Served:

Goals were: 1) to do an overview survey of the postsecondary educational needs in the Windham region and Southern Windsor County; 2) to compile and analyze available data and information on the resources and interests of public and private postsecondary educational institutions; and 3) to form a Continuing Education Committee with representatives from all institutions and agencies providing continuing education services in the region for the purpose of coordinated program planning.

Methods & Resources: Questionnaires were developed and administered to 1) regional community service groups and a random sample of the population to assess educational needs, and 2) educational institutions and agencies to solicit a description of their continuing education programs. A conference open to continuing education providers was held to explore curriculum planning, the existence of duplication of effort in academic areas, and the formation of the Continuing Education Committee.

Institutionalization, Spin Offs, Future Plans: Information generated by this project has been a component in the planning for a new graduate program in community services administration. The formation of the Continuing Committee is an on-going, self supporting effort to improve service delivery.

Materials Developed:

Project Director:

Name Gregory G. Brown, Ph.D.
Title RD 1, Box 161 G
Newfane, Vermont 05345

Department

Address

Institution School for International
Training

Telephone

Title I HEA State Administrator

THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Planning

Project Title: Planning for Resource Sharing

Project Duration: One Year

Participants: Bureau of Public Administration/
Government of the V.I./College of the V.I.

Number Served: 5,000

Project Summary:

To provide basic information and services to territorial government including resource library, manual of government "Blue Book", booklets on government programs (with Department of Libraries), Government Directory, Data Book, plan for Improving Management Skills of Government Employees (service of CVI to local government), Land Use Conference with League of Women Voters, Youth Services Conference, and other activities.

Methods & Resources:

Consultants, Project Manager, two project assistants and cooperation with community agencies: i.e., libraries and League of Women Voters (\$60,000 total of which 1979 was \$27,250 federal, 1980 is \$17,000 federal - Title I(A)).

Institutionalization, Spin Offs, Future Plans:

Certificate programs, AA level, BA and MPA in government management. On site teaching and training, bi-annual prelegislative conference, Virgin Islands statistics manual, expanded "Blue Book" Conference on U.S. Territorial Relations.

Materials Developed:

Newsletter, manual, directory, data book, conference reports, and internal reports and planning.

Project Director: Dr. Peter E. Pflaum
Director, Bureau of Public Administration

Name

Title

Director, Title I(A)

Department

Bureau of Public Admin.
Quarters "B"

Address

St. Thomas, U.S. Virgin Islands 00801

Institution

College of the Virgin
Islands

Telephone

(809) 774-1252, EXT 258

VIRGIN ISLANDS

DR. PETER E. PFLAUM, COLLEGE OF THE VIRGIN ISLANDS

Title I HEA State Administrator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Project Title:

Planning for Resource Sharing

Participants:

Bureau of Public Administration

Education Planning

Project Duration:

1 Year

Number Served:

5,000

Project Summary:

To provide basic information and services to territorial government including: resource library, manual of government "Blue Book", booklets on government programs (with Department of Libraries), Government Directory, Data Book, Plan for Improving Management Skills of Government Employees (service of College to local government), Land Use Conference with League of Women Voters, Youth Services Conference, and other activities.

Methods & Resources:

Consultants, project manager, two project assistants and cooperation with community agencies: i.e., libraries and League of Women Voters (\$60,000 total of which 1979 was \$27,250 federal, 1980 is \$17,000 federal Title I(A)).

Institutionalization, Spin Offs, Future Plans:

Certificate programs, A.A. level, B.A. and M.P.A. in government management. On site teaching and training, biannual pre-legislative conference, Virgin Islands statistics manual, expanded "Blue Book" conference on U.S. Territorial Relations.

Materials Developed:

Newsletter, manual, director, data book, conference reports, and internal reports and planning

Project Director:

Name Dr. Peter E. Pflaum

Title Director, Bureau of Public Administration
Director, Title I(A)

Address Quarters "B"
St. Thomas, U.S. Virgin Islands 00801

Telephone 809-774-1252, ext. 258

Department Bureau of Public Admin.

Institution College of the Virgin
Islands

VIRGIN ISLANDS

Title I HEA State Administrator DR. PETER E. PFLAUM, COLLEGE OF THE VIRGIN ISLANDS



27-668
**Community & Continuing
Service Education**

A Higher Education Act, Title I Program Abstract

Ed. Media / Community Health

Project Title: Otitis Media Awareness Project

Project Duration: One year

Participants: population of 10 Bethel area villages

Number Served: 1500

Project Summary:

The goal of this project was to design and implement various means of educating rural communities about otitis-media, a middle ear infection and major health concern in rural Alaska.

The project utilized an inter-Agency approach to conduct four educational components: a media program; a health education aide program; a school health program; and a community health aide program.

Methods & Resources:

Health educators were trained in the detection of otitis media. Target villages were screened to detect ear problems. A school health curriculum was developed directed at all school children in the target villages. Clinical instruction in the care of ear problems for 17 community health aides was conducted and on-the-job training will be offered as a follow-up activity.

Institutionalization, Spin Offs, Future Plans:

Educational processes found most effective will be extended to other areas of the state to be applied toward otitis media and other health concerns.

Materials Developed:

A videotape production, slide presentation, and supplemental pamphlets were developed for a public information campaign about otitis media. A school health curriculum is in the process of being completed. A self-instructional microrecord learning unit on "Conditions of the Ear" was produced.

Project Director:

Name Betty Shimanek

Title Division Head

Department Health Sciences

Address P.O. Box 368
Bethel, Alaska 99559

Institution Kuskokwim Community
College

Telephone (907) 543-2621

ALASKA

Title I HEA State Administrator JANE BYERS MAYNARD, ALASKA COMMISSION ON POSTSECONDARY
EDUCATION, JUNEAU, ALASKA

Community Continuing Service & Education

27-669

A Higher Education Act, Title I Program Abstract

Ed. Media / Business

Project Title: Business and Resource Management Training

Project Duration: One year

Participants: 77 field test participants from 6 villages; **Number Served:** 214
87 institution and agency personnel received Business Management Curriculum; over 50
field-test participants from regional and village corporations in village decision-
Project Summary: making process.

A 16-volume Business Management Curriculum was completed, field-tested, and disseminated
and a village decision-making process related to land and resource management issues
was developed.

All postsecondary institutions and Native corporations in the state received one set of
Business Management curriculum materials to promote business management training
through a variety of training opportunities. Evaluation materials were developed to
provide for on-going evaluation and update of the curriculum. A statewide Native
Land and Resource Management Education Task Force was established for input in the
development of related educational and decision-making materials.

Methods & Resources:

Business Management materials were field-tested statewide involving participants in
both learning and evaluation exercises. An on-site study of regional and village
corporation decision-making activities was conducted. A corporate decision-making
meeting was videotaped as part of the training materials to be completed after
the project period.

Institutionalization, Spin Offs, Future Plans:

Decision-making training materials will continue to be developed and evaluated
during the coming year with support from the Kellogg Project. Follow-up activities
to evaluate the effectiveness of training materials will be conducted over a
two-year period.

Materials Developed:

16 rural Business Management textbooks including case studies and instructors
manuals are available at cost through the Cooperative Extension Service of the
University of Alaska.

Project Director:

Name William T. Haw

Title Director

Address 411 Fourth Avenue

Telephone Anchorage, Alaska 99501
(907) 278-3141

Department Alaska Native Human
Institution Resource Development Program
University of Alaska

ALASKA

Title I HEA State Administrator JANE BYERS MAYNARD, ALASKA COMMISSION ON POSTSECONDARY
EDUCATION, JUNEAU, ALASKA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Ed. Media / Govt. Official Training

Project Title: Municipal (City) Elections Film

Project Duration: One Year

Film viewers will include local officials,

Participants: rural schools, other institutions and

Number Served:

agency personnel. Producers included staff of cooperative Extension, Division of Elections, Department of Community & Regional Affairs &

Project Summary: KYUK Television

The project produced a 16 mm color film on Municipal elections laws & practices. Primarily for rural viewing, film content includes: duties of the clerk; voter qualifications and registration; how to file for office; election day affairs; runoff elections; post-election procedures.

Methods & Resources:

The script was written by Cooperative Extension Service staff and reviewed by Division of Elections, and the Department of Community & Regional Affairs. Actors were volunteers from the City of Bethel. The film was evaluated by the Commissioner of Community and Regional Affairs, and the Division of Elections staff.

Institutionalization, Spin Offs, Future Plans:

The film was shown via satellite television in the rural areas of the state prior to the October 1979 municipal elections. Supplementary workbooks will be produced under Title I grant in 1979-80 to accompany the film as an educational tool. The film will be used in training local officials in all local government workshops conducted statewide by Cooperative Extension.

Materials Developed:

A 36 minute, 16 mm color film on municipal elections was developed. 10 copies are available free of charge for use by officials of second class cities, rural schools, etc.

Project Director:

Name Peter M. Probasco

Title Associate Director

Department Cooperative Extension Service

Address 2651 Providence Avenue
Anchorage, Alaska 99054

Institution University of Alaska

Telephone (907) 263-1866

ALASKA

Title I HEA State Administrator JANE BYERS MAYNARD, COMMISSION ON POSTSECONDARY EDUCATION

Community Continuing Service & Education

27-671

A Higher Education Act, Title I Program Abstract
Citizen Participation/Education Media

Project Title: Community Education Through
Planning Technical Assistance

Project Duration: One year

Participants:

Number Served: 63 directly; several
thousand indirectly

Project Summary:

Goal: To develop a Citizen's Handbook for Evaluating Community Impacts which will help both expanding and declining communities to better assess their situation and to plan for the future development of their communities. This project based the Handbook development on direct consultations with community leaders in two expanding, growing cities, as well as in two which were experiencing declines. In each case, the city was selected because its problems were applicable to other cities which face similar situations.

Methods & Resources:

In each city, a series of three to five workshops were held for the local leaders and participants. These people were led by the director through a series of logical questions designed to help them assess their community situation. From the responses and knowledge gained from these contacts, the project team developed a 65-page Handbook.

Institutionalization, Spin Offs, Future Plans:

This project completed its basic objective and further work will be continued using another source of funding.

Materials Developed:

A 65-page Citizen's Handbook for Evaluating Community Impacts, a guided study/workbook designed to acquaint lay citizens through a series of structured questions, with the specific impacts of either growth or decline.

Project Director:

Name Dr. Lay James Gibson

Title Assistant Professor of Geography

Department Geography

Address Tucson, Arizona 85721

Institution University of Arizona

Telephone (602) 626-1652

ARIZONA

Title I HEA State Administrator DR. R. R. ERBSCHLOE, EXECUTIVE DIRECTOR
ARIZONA COMMISSION FOR POSTSECONDARY EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Public Access Cabletelevision for
Elders; PACE

Project Duration: October 1, 1978 -
September 30, 1979

Participants: PACE targeted older adult populations
with special emphases on ethnic minorities, women,
the disabled, and the economically disadvantaged.

Number Served: 141

Project Summary:

PACE taught free video production courses to senior adults in San Diego County to satisfy learning, informational, and social service needs and to move the seniors toward economic self-sufficiency. The project produced more than 40 half-hour television programs which are cablecast regularly in San Diego and are available to other communities in the nation. The program was accomplished through the combined efforts of institutions of higher education, social service agencies, and community groups in the San Diego area.

Methods & Resources:

PACE taught television production classes free to anyone over 55. The six-week courses covered camera operating, scripting, directing, lighting, editing, and production values. The trained seniors were then grouped with others to produce programming. The Center on Aging of the School of Social Work at San Diego State University provided gerontological expertise. The non-project community Video Center provided media expertise and involvement in the cable television systems of San Diego County. The Communications Program at U.C. San Diego provided communication expertise. The University extension at UCSD provided educational expertise.

Institutionalization, Spin Offs, Future Plans:

During its third year, PACE is being partially integrated into a grant from the Fund for the Improvement of Postsecondary Education through San Diego State University. Local Savings and Loans are expected to increase their funding of individual PACE programs. There is also a possibility of making aspects of PACE financially self-supporting by franchising the cablecasting of PACE programs.

Materials Developed:

In its first two years, this project developed and maintained three PACE production/viewing centers. More than 40 half-hour quality video programs were produced. The range of topics included subjects of social and informational interest to seniors. In addition, a monthly newsletter was published.

Project Director:

Name Dr. Michael R. Real

Title Assistant Professor of Communications
University of California at San Diego

Address La Jolla, CA 92093

Telephone

Department

Institution University of California at
San Diego

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Northern California Community
Colleges Learning Consortium

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The participants of this program were the disabled women, the incarcerated, ethnic minorities, older adults, and the economically disadvantaged.

Number Served: approximately 2,000

Project Summary:

The Consortium designed, developed, and distributed two audio-radio courses, two newspaper courses, two individualized travel courses, and two mixed media learning-based courses.

Methods & Resources:

A minimum of eight credit courses were developed by community college faculty from consortium members and were produced for dissemination during 12 months of the project. Courses offered by the Consortium were presented through audio cassettes, slides, individualized travel and computers.

Institutionalization, Spin Offs, Future Plans:

As a result of this project, three more colleges will participate in the Consortium. Two of the three colleges have acquired courses previously developed. The project has also stimulated some colleges to do more in the area of individualized study courses. Many colleges have initiated additional individualized courses on their campuses. These innovations will allow opportunities for continuing education to expand in Northern California.

Materials Developed:

Each instructor developed materials appropriate to their course.

Project Director:

Name Dr. George A. Willey

Title Project Director

Department

Address 12345 El Monte Road
Los Altos, CA 94022

Institution Foothill Community College

Telephone

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media / Handicapped

Project Title: Television Services Brokering
Facility for the Disabled - "Bob and Dennis Run
the Stanislaus"

Project Duration: October 1, 1978 -
September 30, 1979

Participants: This project targeted disabled people
in the San Francisco Bay Area.

Number Served: 20,740

Project Summary:

The objectives of this project were to produce a half-hour videotape about two disabled University of California, Berkeley, graduate students who work together to raft white water rivers, and to show this tape to 1,000 people.

Methods & Resources:

This project produced a Super-8 film and videotape about the two students rafting the Stanislaus River, and a videotape about one of them, who is blind, mountain climbing at the Pinnacles National Monument. The film has been shown in theaters and the videotapes were shown on television.

Institutionalization, Spin Offs, Future Plans:

The success of this project influenced the college district board to invest in a cable television station at Laney College. Also, a new expanded program involving television services for the disabled in Berkeley, funded through Title I-A, is researching and scripting new video projects. A disabled publicist took a copy of the Super-8 film on tour and as a result, the two disabled rafters were featured on a local CBS news program and were given a three minute time slot on Walter Cronkite's news show.

Materials Developed:

The project produced a Super-8 film and two videotapes.

Project Director:

Name Gerald Long

Title

Department

Address Vista College
2020 Milvia Street

Institution Vista College
Peralta Community
College District

Telephone Berkeley, CA 94704

CALIFORNIA

Title I HEA State Administrator: Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media / Older Adult

Project Title: Valley Video Forum

Project Duration: One year

Participants: Elderly Poor, handicapped

Number Served: 800
Media : 19,950

Project Summary:

The objective of this project was to increase the awareness and communication skills of 2,000 elderly poor and handicapped citizens living in the Lower Naugatuck Valley so they would have the ability to identify and communicate their needs to appropriate assisting agencies in the areas of health, law, and crime resistance.

Methods & Resources:

- Phase 1 Development of Multi-media Presentations
- Phase 2 Recruitment, Organization and Orientation of Student Volunteers
- Phase 3 Presentation of Video Tapes via Cable Television
- Phase 4 Evaluation and Technical Assistance

Institutionalization, Spin Offs, Future Plans:

Based on the results of this project, it is our hope to incorporate the resulting television program in the regular Human Services curriculum and in special community service programs continued for agencies in the Greater Bridgeport Area.

Another very beneficial outcome of the project was the collaborative work of the three cooperating institutions of higher education: Housatonic Community College, University of Bridgeport, and Sacred Heart University.

Materials Developed:

The television programs are available on video tape for additional replication by Valley agencies at any time. In addition to TV, the project also disseminated brochures describing project activities and press releases concerning our program.

Project Director:

Name Edward C. Keane, Ph.D.

Title Chairman

Department Human Services

Address 510 Barnum Ave., Bridgeport, CT

Institution Housatonic Community College

Telephone

CONNECTICUT

Title I HEA State Administrator : Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Consumer Issues / Education Media

Project Title: Community Consumer Education

Project Duration: 15 months

Participants: Consumers of Dade County

Number Served: 750,000

Project Summary:

The Community Consumer Education Program was designed to increase the public's understanding of consumerism and provide specific educational information to the public, media, and consumer professionals. A Tel-Consumer system, developed under a previous Title I, HEA grant, was implemented and was operational from 9 a.m. to 9 p.m. weekdays and 9 a.m. to 6 p.m. on Saturday, 180 messages, in English and Spanish, were revised to reflect economic and legal changes. Two lines serve Dade County and two lines, WATS, cover the rest of Florida. Media personnel and government personnel in consumer areas were specifically trained and given resource materials in consumer education.

Methods & Resources:

Resources were shared concerning consumer education with other Title I projects in the state and in the nation. Tel-Consumer programs served as both reliable resources and strong bases for programs at various level of community education. Training was provided, as well as resource materials for consumer professionals and media personnel.

Institutionalization, Spin Offs, Future Plans:

The Department of Politics and Public Affairs has begun developing a minor track in consumer affairs within their Masters degree in Politics and Public Affairs. Department of Business Law is pursuing the possibility of extensive studies on layman's understanding of the law and on the interdependence of consumer law, government agencies and the sunset concept. Seven states are actively seeking to develop similar systems based on this mode.

Materials Developed: The top tapes of the System are: "Automatic Transmissions", "Trouble After an Auto Repair", "Security Damage Deposits", "Landlord Responsibilities", "Tenant Responsibilities", "Raising Rent", "Ending a Tenancy Without a Lease", "Security Deposit Return", "Withholding Rent", "Eviction for Non-payment of Rent", "How to Buy a Home for 5% Down", "Legal Assistance", and "Lemon-Aid".

Project Director:

Name Diana L. Walworth / Walter T. Dartland

Title Director of Consumer Ed/ Consumer Advocate **Department** School of Continuing Studies
Metropolitan, Dade County

Address P.O. Box 248005 / 140 W. Flagler St. **Institution** University of Miami
Miami, FL 33130 Miami, FL 33130

Telephone

729

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation / Education Media

Project Title: Leadership Training Project
(78-013-005)

Project Duration: 2 years

Participants: Community organization leaders
and members; general citizenry

Number Served: 262

Project Summary:

The purpose of this project was to provide leadership and organizational-related training for members of community organizations in Leeward Oahu. The goal was to develop more capable leaders who can utilize their skills and work to improve their own communities.

Another primary project activity was the identification, production, and dissemination of resources. A number of products were developed from this effort for distribution purposes (see Materials Developed).

Methods & Resources:

Nineteen instructional workshops on leadership training were offered during the 2 years of the project. Some of the workshop topics were: Program Planning, Membership Building, Newsletter Writing, Parliamentary Procedures, etc. Personnel used included faculty as well as community resource persons.

Materials/methods employed included handouts, film, group exercises, lectures, panel discussions.

Institutionalization, Spin Offs, Future Plans:

Today the College has more information and materials with which to respond to requests from community organizations for leadership training assistance. The College has established contact with more trainers with the capability of leading workshops in leadership skills development; has become familiar with existing resource materials that can be used as handout materials. (College has collection of over 200 booklets and pamphlets on a wide variety of leadership skill topics as a result of this project.)

Materials Developed:

A Guide to Resource People at Leeward Community College listing faculty/staff and their area of expertise and indicating their availability to serve as resource persons.

Leadership Skills: A Catalog of Selected Publications - describing resource booklets and pamphlets acquired by the project. Each entry is described in detail.

Project Director:

Name John Moriyama

Title Project Coordinator

Address 96-045 Ala Ike Street
Pearl City, Hawaii 96782

Telephone (808) 455-0394

Department Office of Special Programs
and Community Service
Institution Leeward Community College

721

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Library Resource Sharing Project

Project Duration: 7/79 - 6/80

Participants: Local librarians in the state of
Illinois

Number Served: 500

Project Summary:

As the country's largest, state-supported, academic library, the University of Illinois Library is committed to continued education and to meeting information needs by actively sharing its resources with Illinois residents. One major development toward improving resource sharing is the introduction of an online circulation system, LCS. LCS provides automated means for anyone using a local library to identify instantly what is available at the University of Illinois.

Methods & Resources:

Specific titles requested through LCS by ILLINET libraries are retrieved and brought back to the IRRC where they are prepared for delivery. Cooperative arrangements among ILLINET systems and university couriers provide special delivery to many of the system headquarters. The US mail is used to ship items to other systems.

The items are then distributed locally to member libraries where the library user may pick up items requested.

Institutionalization, Spin Offs, Future Plans:

Use of LCS reduces the time previously required to search cumbersome catalogs, type citations, mail requests and wait for responses. Now librarians throughout the state can find and request an item from the UIUC library within seconds, and receive it within a few days. It simplifies the librarian's efforts to link quickly Illinois residents and needed information.

Materials Developed:

Project Director:

Name Hugh C. Atkinson

Title

Department University of Illinois
Library

Address Urbana, IL 61801

Institution University of Illinois

Telephone (217) 333-0791

ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health/Educational Media

Project Title: Service, Information & You

Project Duration: 7/79 - 6/80

Participants: Nurses, business people, clergy,
broadcasters, farmers, homemakers & public health officials

Number Served: Approximately 2 Million
through mass media

Project Summary:

Through the Southern Illinois University School of Medicine's Office of Health Systems Research, the Service, Information and You (S.I. & U.) project endeavors to raise the level of awareness and knowledge of health care and the local health care system among the citizens of central and southern Illinois. Increased awareness improves access to and provides for the efficient utilization of health care services. It helps people help themselves in meeting their own health care needs.

Methods & Resources:

Radio programming includes public service announcements of short length for optimum use by local station managers. These are balanced with talk shows where medical school faculty visit the station and program listeners can call in to the physician, seeking specific answers about everything from colds to health care cost.

All broadcast messages are reinforced by written material.

Institutionalization, Spin Offs, Future Plans:

Title IA funds provide needed impetus to expand health information efforts of SIU School of Medicine to the entire central and southern Illinois community, many areas of which are designated medically underserved.

Materials Developed:

A series of 90 second Health Fact messages, produced by project staff, is a package made to fit the production format of local TV stations news programming.

Project Director:

Name Scott H. Denham

Title

Department Office of Health Systems
Research

Address

P.O. Box 3926
Springfield, IL 62708

Institution

Southern Illinois Univ.
School of Medicine

Telephone

(217) 782-5770

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Human Resources Education/Ed. Media

Project Title: Iowa Network for Personnel and Organizational Development (INPOD) (78-004-010)

Project Duration: 5/15/78 - 4/30/79

Participants: Personnel from post-secondary educational institutions

150 resource requests
Number Served: 260 material contributions received

Project Summary: The purpose of the INPOD project is to plan, establish, demonstrate and evaluate a centralized data bank of existing educational information and resources pertaining to personnel and organizational development. While the Area Schools would be the initial level of project application, the ultimate goal is to offer a rapid-response reference and referral service that all persons, agencies, organizations, and institutions in the state should be able to utilize and benefit from such a service. Since there is no prototype for this project, the first year of operation (Phase I), INPOD has been involved in building itself. Resources were and are being collected. Promotional activities were and are being undertaken. Initial information suggest that the participating institutions are coming closer in cooperation and resource sharing, which is hoped will lead to better programming for the communities they serve.

Methods & Resources: The project has collected data on extent material and existing human resources in personnel and organizational development. These resources include: human, print, audiovisual, simulations/exercises, packaged modules, instruments and information on conferences, workshops, and seminars. The computer program "RIQS" (Remote Information Query System) has been selected for the project. Staff have been in the process of developing a list of descriptors for easy and efficient storage and retrieval of hard materials on file with INPOD.

Institutionalization, Spin Offs, Future Plans: The second year of the project (Phase II) will be funded under the FY 1979 Title IA program. Although the project is in the developmental process, it is anticipated that through the project, resource sharing between the participating institutions of higher education would increase, leading to better programs being offered.

Materials Developed: Monthly newsletter "KERNELS"
Monthly "KERNELS' CALENDAR" - information on workshops, conferences, and seminars
Slide/tape presentation on the project being developed

Project Director:

Name Dr. Duane D. Anderson

Title Director

Department Office of Community College Affairs

Address Iowa City, Iowa 52242

Institution The University of Iowa

Telephone (319) 353-4285

Title I HEA State Administrator DR. ROBERT F. RAY THE UNIVERSITY OF IOWA IOWA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Planning for Resource Materials
Sharing

Project Duration: Two years

Participants: Directors and Deans of Continuing
Education and each parish School Board

Number Served: 100

Project Summary:

To develop statewide data base on non-credit continuing education and community education resources offered at institutions of higher learning and at local public school districts. A questionnaire was sent to each institution and to school boards to find out who offered what programs.

Methods & Resources:

Several steering committee meetings were held and a questionnaire was developed and approved by the committee. A letter of introduction to the project was sent to each group by the Board of Regents to pave the way for the questionnaire.

Institutionalization, Spin Offs, Future Plans:

After the data has been gathered, a computer system will be devised to disseminate the information to interested parties (i.e., Directors and Deans of Continuing Education, Civic groups, school boards, and school counselors). The project director requested funds for the next year for the project. It is planned to be an on-going project.

Materials Developed:

A directory of continuing education programs has been gathered and will be available for the public in the future.

Project Director:

Name Hoyt Reed

Title Project Director

Address Northwestern State University
Natchitoches, LA 71456

Telephone (318) 357-6011

Department Department of Continuing
Education
Institution Northwestern State
University

LOUISIANA

Title I HEA State Administrator: Dale Thorn, Louisiana Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: In-service Training in Economic
Education Using Public Television

Project Duration: One year

Participants: High School teachers who teach in the
"Free Enterprise" curriculum would be the
target audience.

Number Served: 450

Project Summary:

To produce two one half hour television programs dealing with teaching techniques for economic education.

A script was completed for the first thirty minute program and another was begun for the second program.

Methods & Resources:

This was a unique project in that it involved producing a television program. A script was written, a program produced and the second script was being worked on.

Institutionalization, Spin Offs, Future Plans:

These films will be shown to all high school students in "Free Enterprise" classes as well as on public television stations.

Materials Developed:

Two 30-minute programs were developed.

Project Director:

Name Dr. Robert Smith

Title Professor

Department Department of Economics

Address Himes 237-B, LSU
Baton Rouge, LA 70803

Institution Louisiana State
University

Telephone (504) 388-5211

LOUISIANA

Title I HEA State Administrator: Dale Thorn, Louisiana Board of Regents

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Development of Resource Materials
Sharing Networks for Community Services
& Continuing Ed. in the state of Maryland.

Project Duration: 8/78 - 8/79

Participants: Higher Education officials and community
organization leaders.

Number Served: N/A

Project Summary:

This project was designed to provide information about the variety, scope, location, and sponsorship of community service and continuing education activities delivered by the 54 institutions of higher education in the State of Maryland. The target population, in one sense, was all of the public and private colleges and universities in the state. In another sense, the target population was all of the adults in Maryland who participate in non-credit adult education offered by those institutions.

Methods & Resources:

The course-by-course data was prepared for computerization and was printed out in an appropriate format. Narrative data was converted into numerical estimates of number of activities and number of participants and added to the course-by-course data. Finally, numerical summaries of all the data, were made for the State as a whole and for five regional groupings of institutions within the State.

Institutionalization, Spin Offs, Future Plans:

The completed project attained its major goals, the collection of descriptive information on non-credit community service efforts of Maryland colleges and universities.

Materials Developed:

No publications or articles are currently available. However, extensive documentation of the studeis of this research have been forwarded to the State Board for Higher Education for their future use.

Project Director:

Name	Dr. Robert F. Carbone	Department	College of Education
Title	Professor	Institution	University of Maryland
Address	College Par, MD		
Telephone	(301) 454-5766		

MARYLAND

Title I HEA State Administrator: Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Energy / Education Media

Project Title: Energy: Aesthetics and Conservation**Project Duration:** 8/78 - 9/79**Participants:** Interested citizens, local builders, educators, architects and designers.**Number Served:** N/A**Project Summary:**

The project achieved a better awareness among Maryland citizens of the role which the public and business sectors of the community could play in planning and implementing effective solutions to the energy problem. The program used the media to bring about public awareness of passive energy control measures involving a combination of building design, construction and siting and landscape planning.

Methods & Resources:

Representatives of the building industry, legal, engineering and academic sectors were involved in the utilization of passive energy control through a non-credit public workshop on the subject held at Hood College. A model house and energy conserving landscaping were established. Information regarding relevant passive energy control was collected and disseminated to interested citizens and the media.

Institutionalization, Spin Offs, Future Plans:

The program achieved its basic objectives and information about the program was widely disseminated via the news media, and is available to the public.

Materials Developed:

A display booth was developed for use at various Fairs and Garden Shows, two surveys were conducted regarding the impact the program had in disseminating knowledge to the public. In addition, an instructional passive energy display model was developed.

Project Director:

Name Dr. Barbara N. Dillard and
Mrs. Margaret M. Kline

Title

Department

Address Frederick, MD 21701

Institution Hood College

Telephone (301) 663-3966

723

MARYLAND

Title I HEA State Administrator : Tom Basil, Federal/State Programs Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Media

Project Title: The Community Video Project

Project Duration: One year

Participants: Residents of their respective communities and interested and active residents concerned with neighborhood affairs

Number Served: 16

Project Summary:

Inner-city groups, agencies and individuals traditionally have had minimal access to non-print (video) technology and its potential application to community education and development. Training and access in video equipment was given to community groups in order to improve communication among community residents and various human service agencies.

Methods & Resources:

Training programs were established at three community schools: The Aygassiz in Jamaica Plain, the Cleveland-Marshall in Dorchester, and the Quincy in Chinatown. Video production training was made available to community school staff, residents and council members: educational planning, portable video procedures, workshop/seminar models, printed materials and articles.

Institutionalization, Spin Offs, Future Plans:

The three participating inner city communities are using video for school problems and local events.

Materials Developed:

Samples of the tapes produced by the project are available -- pilot TV tapes and model instructional workshop.

Project Director:

Name Robert N. Downey, Jr.

Title Director of Continuing Education

Department

Address 145 Beacon St., Boston, MA 02116

Institution Emerson College

Telephone (617) 262-2010

MASSACHUSETTS

Title I HEA State Administrator : Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult / Education Media

Project Title: Senior Citizens Radio Project

Project Duration: One year

Participants: Duluth area senior citizens

Number Served:

Project Summary:

Providing opportunities for involvement in radio production by Duluth area senior citizens. Radio programs produced will feature discussions on subjects of interest to the senior citizen population in particular.

Methods & Resources:

Development of a production center at the Senior Citizens Coalition offices. Training of volunteers to produce the program to be aired one half hour weekly on the university based radio station.

Institutionalization, Spin Offs, Future Plans:

Materials Developed:

Project Director:

Name	Thomas Livingston	Department	WDTH Radio
Title	Station Manager	Institution	University of Minnesota, Duluth
Address	130 Humanities Bldg., U of M, Duluth Duluth, MN 55812		
Telephone	(218) 726-7181		

MINNESOTA

730

Title I HEA State Administrator: Mr. Leslie Westin, Director, Comm. Svcs. & Contin. Ed.

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation / Education Media

Project Title: Materials on Neighborhood Councils
of Independence, Missouri

Project Duration: Two Years

Participants: Urban and Suburban populations of Missouri **Number Served:** Unknown

Project Summary:

Materials were researched, developed and produced that detail the proven community building concepts of the Neighborhood Councils in Independence, Missouri.

The central problem addressed was the growing alienation of people both from their neighbors and from the governmental and social agencies designed to help them. The materials that were developed are designed to foster community betterment efforts throughout Missouri and, hopefully, beyond. The materials not only "tell the story" but also provide a model for other cities to follow.

Methods & Resources:

An understanding of the total Neighborhood Council concept, which has evolved during a seven year period into a very far reaching and widespread program, had to be gained in order to explain the intricate organization in simple and straight forward terms that would both inform and motivate people unfamiliar with the concepts. Archival research of news clippings and Neighborhood Council publications along with interviews and consultation with Council staff and volunteers provided the basis for the materials that have been developed.

Institutionalization, Spin Offs, Future Plans:

Several public viewings of each slide tape presentation have been held with favorable results. The slide tape presentations and printed materials listed below are in the process of being duplicated for dissemination to interested cities throughout the state. It is anticipated that with distribution this model will provide the motivation and information necessary for other cities to begin building their own betterment efforts.

Materials Developed:

A 13 minute motivational slide tape presentation entitled "Imagine A Place" and a 26 minute how-to slide tape presentation entitled "Spelling it Out" were produced. In addition, a 72 page booklet and a 4-color brochure with a reply card documenting the Independence Neighborhood Councils have been developed.

Project Director:

Name James Hannah

Title Public Relations Director

Department

Address Park College
Parkville, Missouri 64152

Institution Park College

Telephone
816/741-2000 Ext. 205

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Energy/Education Media

Project Title: Citizens Energy Information Center

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: Skilled and Service skilled Trades Persons,
Teachers of Adult Education Solar Energy
Courses, Private Citizens

Number Served: 363 plus an estimate of
20,000 reached through
mass media programs.

Project Summary:

To provide hands on workshops, training sessions, and information on alternative energy resources and their use in the conservation of energy.

Methods & Resources: The resources of three institutions were employed in developing a curriculum that can be used by institutions in the areas of alternative energy resources and uses. A non-profit agency, Midwest Energy Alternatives created the information and energy materials center. The information in part was provided through the use of a mobile trailer taken to a variety of sites by the Midwest Energy Alternative organization and demonstrations were given and material distributed from the trailer.

Institutionalization, Spin Offs, Future Plans: Cooperation between a private 4-year, public 4-year, and public 2-year institutions of higher education and a voluntary organization concerned with the alternatives available in the energy area was a direct spin off. Much of the activity is being continued by the participating institutions and Midwest Energy Alternatives.

Materials Developed: Curricular materials for courses and workshops. A reference library was assembled and demonstration projects prepared. A Midwest Energy Alternatives bulletin was started.

Project Director:

Name David Osterhout

Title Vice President for Finance

Department

Address Crete, Nebraska 68333

Institution Doane College

Telephone (402) 826-2161

732

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Counseling/Education Media

Project Title: A Continuing Education Resources
Information Referral System

Project Duration: 6 months
(1/1/79 - 6/30/79)

Participants: Adults

Number Served: Not available, potentially
the residents of metropoli-
tan Omaha Area

Project Summary: Adult and Continuing Education courses, programs, and services provided by institutions, organizations, and agencies in the metropolitan Omaha, Nebraska area were collected through a survey, and distributed through a directory developed for this purpose and through the Midlands Information and Referral Agency.

Methods & Resources: The material was assembled with a survey instrument designed for this purpose. Activity was coded as to whether it was (a) open to the general public, (b) closed to the general public but available to employees and selected clientele, (c) offered on a regular or recurring basis, and (4) offered only on an intermittent basis. The activity of 97 institutions, organizations and agencies was prepared for a hard copy directory and committed to microfiche for the Midlands Information and Referral Agency.

Institutionalization, Spin Offs, Future Plans: The Midlands Information and Referral Agency plans to continue the project in-so-far as funds can be obtained to sustain the continuation of the project.

Materials Developed: A survey instrument for collecting the information was developed in addition to the Directory of Postsecondary Education Opportunities in the Omaha Metropolitan area.

Project Director:

Name John Kretzschmar

Title Program Development Specialist

Department College of Continuing Studies

Address Omaha, Nebraska 68101

Institution University of Nebraska at
Omaha

Telephone (402) 554-2755

NEBRASKA

Title I HEA State Administrator John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Family / Education Media

Project Title: A Child Abuse and Neglect Information Center for Nebraska School Personnel

Project Duration: One year
(7/1/78 - 6/30/79)

Participants: School Teachers, Counselors and Administrators

Number Served: 989 plus an estimate of 1500 reached through mass media

Project Summary: A Child Abuse and Neglect Information Center was established for the purpose of providing services and information to school personnel who come into contact with cases of child abuse and neglect. In addition, a directory of agencies and institutions providing assistance in this area was prepared and workshops were conducted to help school personnel become familiar with the identification of problems related to, and resources available for instances of child abuse and neglect.

Methods & Resources: Superintendents and principals of Nebraska schools were surveyed to determine their needs for information regarding child abuse and neglect; an informational center was established at the University of Nebraska Medical Center, workshops and consultative services were offered for those school personnel who need information and assistance regarding cases of child abuse and neglect.

Institutionalization, Spin Offs, Future Plans: The Resource Information Center will continue to respond to requests for materials and referrals. Additional workshops are planned.

Materials Developed: A number of materials were assembled for the Resource Information Center for Child Abuse and Neglect. Specifically prepared for the Project were: "Child Abuse & Neglect Resource Manual", "Child Abuse & Neglect: A Manual for School Personnel", "Child Abuse & Neglect Instructors Manual".

Project Director:

Name Susan Ogborn

Title Staff Psychologist

Address Omaha, Nebraska 68105

Telephone (402) 541-4452

Department Department of Pediatrics

Institution University of Nebraska
Medical Center

734

NEBRASKA

Title I HEA State Administrator

John R. Wittstruck
Nebraska Coordinating Commission for Postsecondary Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Media / Community Health

Project Title: Self-Instructional Learning Units in Nuclear Medicine-Phase I

Project Duration: 1978-79

Participants: Health professionals throughout the state of New Mexico

Number Served: 454

Project Summary:

Health professionals have a conspicuous lack of knowledge about nuclear medicine, diagnostic procedures, and drugs. This project produced a series of self-instructional slide tape learning units for continuing education in nuclear medicine for nurses, pharmacists, physicians, technologists, and students. The programs are designed around 35 millimeter slide with accompanying scripts and can be used by individuals or groups. Phase I of this project included four programs, brain studies and the radiopharmaceutical dose, the bone scan, heart studies using nuclear medicine, and lung studies.

Methods & Resources:

See above

Institutionalization, Spin Offs, Future Plans:

Title I funding is continuing during 1979-80. An additional four programs will be produced.

Materials Developed:

Slide tape packages as described above.

Project Director:

Name	Blair Friedman	Department	Radiopharmacy
Title	Biocommunications Specialist	Institution	University of New Mexico
Address	Albuquerque, NM 87131		
Telephone			

NEW MEXICO

735

Title I HEA State Administrator : Thomas Wilson, Assistant Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Education Media

Project Title: Medical Care & Related Health Services

Project Duration: 1978 - 79

Participants: General population of the state

Number Served: 100,000 mass media

Project Summary:

This project produced a one-half hour broadcast quality video tape entitled "Pop Pop Fiz Fiz" to address the problem of lack of effective consumer health education about pharmaceuticals. The video tape reviews the scope of the problem of over-the-counter and prescription drugs and defines, through the mechanism of a pharmacy tour, the major classes of medications. Specific information is given about drug side effects, interactions, cause, and benefits. Consumers are shown how television and radio advertising can substantially affect drug misuse.

Methods & Resources:

Video tape.

Institutionalization, Spin Offs, Future Plans:

This is the third in a series of thirty-minute tapes on consumer health education. The University of New Mexico, Medical School, Department of Family, Community, and Emergency Medicine plans to continue to develop such tapes using funds from various other sources.

Materials Developed:

The following thirty-minute tapes were produced by this project in one previous Title I project "Which Doctor," "Help," and "Pop Pop Fiz Fiz." One additional thirty-minute tape is being completed using other funds entitled "Roly-Poly Blues."

Project Director:

Name Dr. Benson R. Daitz

Title Assistant Professor, Family, Community,
and Emergency Medicine

Department UNM, School of Medicine

Address

Institution University of New Mexico

Telephone

736

NEW MEXICO

Title I HEA State Administrator : Thomas Wilson, Assistant Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Broad Scale Cooperation and Resource
Sharing in Television

Project Duration: '79 - '80

Participants: College faculty and continuing educa-
tion personnel, public Television personnel,
students.

Number Served:

Project Summary:

Public television offers one more important means to reach and attract, as students, the public outside the traditional school and college cohorts: the disabled, the disadvantaged, the elderly, the housebound, etc. This project has as its major purpose the improvement in relationships between groups of colleges and universities, on the one hand, and the public television stations that serve their regions on the other. At the same time we strengthened intercollege cooperation for the benefits in cost effectiveness thus realized.

Methods & Resources: We have offered and promoted college level "telecourses" on three different public television stations in the first year, 1978-79, of this project. Hundreds of students have been involved, extensive interrelationships have been developed between college personnel and the public network and stations. Public television officials and college continuing education directors are brought together; courses are studied, chosen, and promoted, and numbers of students are served. This effort is being extended, in 1979-80, to seven different groups of colleges and the public television station serving each.

Institutionalization, Spin Offs, Future Plans:

We have already realized substantial cost savings where several stations offer the same telecourse and several colleges in a region incorporate it into a program of study. This program will be continued and expanded to a larger group of institutions, stations and potential students.

As we proceed we make increasingly effective use of the resource in higher education that public television represents.

Materials Developed:

We have developed substantially increased understanding of the complexities and opportunities inherent in use of the public television network at the college and university level. In so doing we have served numbers of students with education they wouldn't otherwise have received.

Project Director:

Name Robert M. Briber

Title Executive Director

Department

Address 849 New London Road
Latham, NY 12110

Institution Hudson-Mohawk Association
of Colleges & Universities

Telephone (518) 785-3219

737

NEW YORK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Government Official Training/Ed. Media

Project Title: Contracting for Municipal Services

Project Duration: Aug. 1, 1978-July 30, 1979

Participants: municipal officials from over the
state; ages 28-59; 10 percent women

Number Served: 20 (directly)

Project Summary:

The project was designed to provide technical assistance and advice to city officials interested in expanding the use of contracting municipal services either to the public or private sector.

The project included: (1) a survey of existing contracting among cities of 10,000 and over population in Arkansas, Louisiana, Oklahoma, and Texas; (2) a one-day conference on contracting for local officials; (3) a published training manual for municipalities to guide them in any contracting effort they might undertake.

Methods & Resources:

The conference, co-sponsored by the Oklahoma Municipal League and the City Managers' Association of Oklahoma, included presentations by Donald Fisk, author of a number of books on local government and currently with the U.S. Department of Commerce; Lynn Hyatt, assistant municipal counselor for Oklahoma City; and David Tees, specialist on interlocal contracting with the Institute of Urban Studies, University of Texas, Arlington. A response of 85 percent was received from the mail questionnaire. The manual contains examples of real contracts negotiated by several communities.

Institutionalization, Spin Offs, Future Plans:

The training manual will be available in quantity for municipal officials and other interested parties who may wish to acquire copies. The data gathered will also form the basis for a proposal to be sent to the American Society for Public Administration for a paper to be presented at their annual meeting in the spring of 1980.

Materials Developed:

Contracting for Municipal Services: A Handbook for Local Officials

Project Director:

Name David R. Morgan

Title Director

Department Bureau of Government Research

Address Norman, Oklahoma

Institution University of Oklahoma

Telephone (405) 325-6621

738

OKLAHOMA

Title I HEA State Administrator JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION,
OKLAHOMA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Business/Education Media

Project Title: Small Business Computer Systems

Project Duration: 8/1/78 - 6/30/79

Participants: Individuals owning or employed by
small business throughout Oklahoma.

Number Served: 1050 (20% women; ages
ranged from 21-75)

Project Summary:

Individuals in the small business environment were given an opportunity to enhance their understanding of small computer systems.

Specifically, three state-wide talkback T.V. conferences were conducted, during which fundamental computer terminology was explained and guidelines for selecting and implementing small business computers were presented. Also, a 100 page book was written on this subject and distributed to participants. In addition, a workshop was conducted where three small computer systems were demonstrated.

Methods & Resources:

The T.V. conferences on computer systems for small business were accessible to people throughout the state, as the conference was transmitted to approximately 30 viewing studios. In addition, 500 copies were printed of a book entitled, "Guidelines for Selecting and Implementing a Small Business Computer System". A one day workshop was held in Oklahoma City. In the morning a panel discussion was conducted composed of vendors and consultants. During the afternoon three small business computer systems were demonstrated.

Institutionalization, Spin Offs, Future Plans:

Inquiries have been received from several other states interested in using the material developed for this project. Next year, there are plans, using this material, to conduct some conferences in Oklahoma on the same subject for people who missed the past conferences. Dr. Wolfe has received an invitation to participate in a similar conference in Iowa in 1980. In addition, Dr. Wolfe was invited to present the results of the project at the 1979 National Computer Conference in New York.

Materials Developed:

A 100 page book, "Guidelines for Selecting and Implementing a Small Business Computer System".

Project Director:

Name Philip M. Wolfe

Title Associate Professor

Department School of Industrial
Engineering

Address School of Industrial Engineering &
Management

Institution Oklahoma State University

Telephone Oklahoma State University, Stillwater, OK
(405) 624-6055

OKLAHOMA

Title I HEA State Administrator MR. JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Using Video Tape to Extend College Courses to Remote Learners

Project Duration: One year

Participants:

Number Served: 211

Project Summary: This project had the following objectives:

1. To provide regular college coursework to remotely located students.
2. To demonstrate the feasibility of videotaped courses as a means for improving access.
3. To determine resource requirements to support this form of extended instruction.
4. To assess student reactions to this form of course delivery.

Methods & Resources:

The 1978-79, OCE demonstration used video tapes of conventional classroom activities, made on campus at regularly scheduled meeting times. By linking two or more tape recorders to the television cameras, multiple copies are made simultaneously while classroom activities are being recorded, and are immediately available for distribution by mail or courier to off-campus viewing sites. Playback equipment is available at each viewing site, usually one player per 10 students. The video tapes are held at each site for one week only, then they are returned to campus to be erased and used again.

Institutionalization, Spin Offs, Future Plans:

During 1978-79, OCE successfully developed and demonstrated its instant replay system. The OCE application is the first known effort by a liberal arts college to extend a broad range of courses to a widely dispersed, mixed student population -- using the particular video taping system described above. During the spring quarter of 1979, for example, 150 students were enrolled in seven courses in music, history, science, speech, and education.

Materials Developed:

Project Director:

Name A. Kirsh

Title Professor of Education

Department Education

Address

Institution Oregon College of Education

Telephone

740

OREGON

Title I HEA State Administrator : Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Human Services Agencies Key Informant
Training for Rural Areas

Project Duration: One year

Participants: 320 "Key Informants" in Indiana County,
Pennsylvania

Number Served: Residents of rural
Indiana County

Project Summary:

The objective of this project is to bring to persons in rural Indiana County knowledge of the availability of the range of services offered by the County's human services agencies (public and private, federal, state, and local).

Methods & Resources:

This was accomplished by identifying persons who reside and work in these areas and who daily are likely to come in contact with persons and families having problems which possibly can be met if put in contact with the appropriate agency; having identified these "Key Informants," the objective was to increase their knowledge of agency services through "traveling workshops" of agency representatives going into rural communication for evening meetings.

Institutionalization, Spin Off, Future Plans:

Social service agencies in other counties could replicate this project.

Materials Developed:

Survey of Key Informants -- copies available.

Summary Report on Project -- copies available (Paper prepared for 1979 June Conference of PA Community Development Society, Bucknell University -- copies available).

Project Director:

Name	Dr. Richard F. Heighes		
Title	Chairman, Dept. of Political Science	Department	Political Science
Address	Indiana, PA 15705	Institution	Indiana University of Pennsylvania
Telephone	(717) 783-3117 (Harry Reimer)		

PENNSYLVANIA

Title I HEA State Administrator: Harry Reimer, Director 741

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Media

Project Title: Justice in the Neighborhood**Project Duration:** One year**Participants:** Professionals/Para-professionals
in Criminal Justice System**Number Served:** Unable to determine
at this time.**Project Summary:**

The Rhode Island Bail Fund, in conjunction with Brown University, co-sponsored the production of a movie entitled "Peacework" for the purposes of organizing a pilot mediation program. A Conference brought together experts (in the field of mediation) and community members...to discuss the role of mediation in civil disputes.

Methods & Resources:

Standard documentary and narrative film production used to document film presentation.

Institutionalization, Spin Off, Future Plans:

Distribution of film via seminars, community presentations, workshops, etc. A winter conference on mediation is planned.

Materials Developed:

Video Film titled: "Peacework"

Project Director:**Name** Victor A. Laruccia (no longer resides in RI)**Title** Professor**Department****Address** c/o Brown University**Institution** Brown University**Telephone**

Contact: Wes Stinson
RI Bail Fund, 2 Stimson Ave.
Providence, RI
(401) 521-3109

742

RHODE ISLAND

Title I HEA State Administrator : Paulette M. Anjorin, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

COMMUNITY HEALTH / ED. MEDIA

Project Title: In-Service Training Program Development and Implementation for Hospital Cost Containment.

Project Duration:

4/1/78 -12/31/79

Participants:

Hospital Department Heads and Supervisors

Number Served:

118

Project Summary:

This project had as its major objectives the development of (1) a course of instruction for supervisors and department heads in the hospital environment for the purpose of disseminating techniques for hospital-operation cost reduction, and (2) appropriate media for course delivery to the field. Based on the premise that most department heads in the hospital are well trained in their professional specialty such as pharmacy, nutrition, physical therapy, etc., but that their managerial skills are usually developed on-the-job, and often are significantly lacking, this project focused on the need for managerial training.

Methods & Resources:

Working with hospital department heads and supervisors, the project staff developed a series of four instructional slide/audio tape units with the specific headings: (1) Introduction and the Problem-solving Process, (2) The Computer as a Management Tool, (3) Activity Sampling, and (4) Working with the Management Engineer.

Institutionalization, Spin Offs, Future Plans:

The instructional tape "activity Sampling" was entered into a national film competition sponsored each year by the Industrial Management Society (IMS). This unit, both in slide/tape and video cassette format, won first place in its category (Hospital and Hotel Operations). A video cassette of this film has also been placed in the IMS' Film Library for national purchase and rental distribution. Seminars are being planned for hospital administrators and management engineers for the purpose of developing "facilitators" for implementing the training units in their respective hospitals.

Materials Developed:

Four (4) slide/audio tape units.

Project Director:

Name Dr. Carl R. Lindenmeyer

Associate Professor of Engineering Technology

Title

136 Freeman Hall

Address Clemson University

Telephone (803) 656-2228

Department

Engineering Technology

Institution

Clemson University

Title I HEA State Administrator

John J. Powers, University of South Carolina - SOUTH CAROLINA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

COMMUNITY HEALTH / ED. MEDIA

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Number Served:

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Project Director:

Name Dr. Carl R. Lindenmeyer

Associate Professor of Engineering Technology

Title

136 Freeman Hall

Address Clemson University

Telephone (803) 656-2228

Department

Engineering Technology

Institution

Clemson University

711

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Government Official Training/ Educ. Media

Project Title: Information Systems in Local Government:
Management Strategies and Technical
Assistance for Obtaining Low Cost Data

Participants: Processing Services.

Project Duration:
4/1/77 - 9/30/79

Number Served: 300

Local Government Elected Officials and Administrators.

Project Summary: This project, originally funded during the FY 1977 funding cycle, and provided with a continuation grant for FY 1978, had as its central objective the establishment and expansion of a pilot program of training and technical support services in the area of information systems and data processing for city and county governments in South Carolina. The underlying goal has been to help cities and counties take appropriate advantage of data processing technology to improve the management and operation of their government organizations so as to improve service delivery functions to the citizens of the community.

Methods & Resources:

Acting as an intermediary between the provider of information systems and data processing services and the representatives of local governments, the project staff provided for an impartial brokerage program, designed to assist local government decision-makers in assessing their respective information systems and data processing needs. Needs assessment studies were conducted throughout various city and county governments in South Carolina, and results were published in separate report formats. Workshop training sessions were conducted for local government decision-makers and several professional papers and a training guide **Institutionalization, Spin Offs, Future Plans:** were completed.

A permanent Referral Service has been established within the University of South Carolina's Bureau of Governmental Research and Service to which cities and counties in South Carolina can turn for impartial assistance and direction in seeking and using information technology. The close working relationship which has been fostered by this project between the University of South Carolina, local governments, public organizations and associations and the private sector concerned with information technology has warranted the continuation of this service through the University's own resources.

Materials Developed:

Data Processing Feasibility Studies and Guides for various local Governments.
Professional Papers on Data Processing usage and Reporting Requirements.
Study Guide to be used in the Workshops

Project Director: R. Douglas Jefferson &
Donald A. Marchand

Name

Title Dr. Donald A. Marchand
Associate Director

Address Bureau of Governmental Research & Service
Gambrell Hall

Telephone University of South Carolina
Columbia, South Carolina 29208
(803) 777-8156

Department Bureau of Governmental
Research and Service

Institution

University of South
Carolina

715

Title I HEA State Administrator

John J. Powers, University of South Carolina- SOUTH CAROLINA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Educational Media

Project Title: Public Works Resource Center

Project Duration: May, 1976 -

Participants: Municipal & Public Works Administrators

Number Served: 2,000

Project Summary:

The Resource Center is a focal point for public works related technology in Texas as well as the nation. As such, the Resource Center collects documents, cross-references, and disseminates information on public works technology to public works professionals. As a centralized source of information, the Center serves to reduce significantly the unnecessary duplication of research efforts and the inevitable time lost through exploration of different information sources.

Methods & Resources:

Since the Resource Center is a data bank, it consists of documented and cross-referenced public works information. When the Center Director receives a request, he quickly locates the needed materials and forwards them to the municipality. If he does not have at hand the specific information needed, he and/or his staff researches the topic until sources have been exhausted. The Director also consults with knowledgeable leaders from the practicing profession to insure that all possible sources of information are included.

Institutionalization, Spin Offs, Future Plans:

The Center serves municipal administrators, public works directors, city engineers, and functional division heads in municipal public works operations. On occasion, the Center also serves consulting engineers, university researchers, and staff assistants to government executives. With proper promotional development, the Center could serve the facilities' superintendents in the state's 1600 (+) school/special districts and state agencies, helping improve their technological knowledge and bring the advances in technology to bear upon their operations.

Materials Developed:

The Resource Center is a data bank of materials that represent the broad spectrum of public works activities. Through responding to affiliated agency requests the Center's files contain technical bulletins, reports on research, proceedings of major technical conferences, product information, books, articles from technical journals.

Project Director:

Name	Lawrence Burnside		
Title	Coordinator	Department	Public Works Training Division
Address	F. E. Drawer K College Station, TX 77843	Institution	Texas Engineering Extension Service
Telephone	(713) 845-2911		Texas A&M University

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
& University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Skill Building for Advisory Committee Volunteers & Staff
Project Duration: One Year

Participants: Fifteen Advisory Committee appointees & 20 staff members from a community service organization
Number Served: 35

Project Summary: in Tarrant County known as Senior Citizen Centers, Inc. All of the community appointees and about half of the staff members were over 60 years of age.

Skill building program for advisory committee appointees to test a new AV assisted learning package, and a separate program for committee staff members developed with the aid of a unique VTR needs assessment procedure.

Methods & Resources:

Experience-based methods were used to conduct both workshops. Emphasis placed on interpersonal skills improvement (i.e., listening, leveling and group dynamics) & group problem solving. Special emphasis in the program was given to the recognition and appreciation of the unique ability and accomplishments of each participant. Educators and professional trainers from several state institutions participated in the program for committee appointees to observe and offer advice on improved content and methods of delivery.

Institutionalization, Spin Offs, Future Plans:

Program participants have made personal commitments to apply new learnings to the improvement of their respective assignments as committee appointees or staff members. Advisory committee training materials are being prepared in kit form for sale nationally, and several pre-publication requests have been received.

Materials Developed:

A two volume, slide-tape supplemented training kit called, Beyond Good Intentions: A Program for Encouraging Effective Human Action in Advisory Committee Work will be available around December 1st. A VIR called Insider's Views of Advisory Committee Staff Development has been prepared from the original collection of audio and visual data on committee staff development needs.

Project Director:

Name	David W. Tees	Department	Institute of Urban Studies
Title	Training Coordinator	Institution	The University of Texas at Arlington
Address	P.O. Box 19588, Arlington, TX 76019		
Telephone	(817) 273-3071		

Title I HEA State Administrator

WILBUR W. HURT, COORDINATING BOARD, TEXAS COLLEGE
& UNIVERSITY SYSTEM, TEXAS

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Media

Project Title: Local Government Data Analysis**Project Duration:** 1976-79

Participants: Institute of Government, State Auditor's Office, Municipal and County Governments.

Number Served: 200,000

Project Summary: This project provided financial data from municipal and county audit reports for a period of five years in a format useful for city administrators and budget preparation officials in preparing budgets. It is especially useful to the small and medium sized cities which do not have the resources to employ budgeting specialists on their staffs. It provides adjustments for cost-of-living changes and for community growth, so that officials can identify revenue and expenditure items which have increased more rapidly than inflation and growth might warrant. This allows better identification of long-term trends and better control of local government expenditures.

Methods & Resources: Data from audit reports are coded according to the system authorized by the State Auditor's Office for use by local governments, and are stored on computer tapes. Then the data for desired city for as many as five years are aggregated into whatever categories are desired, and are printed out, along with percentage change information. Further pages show the same items deflated to 1972 dollars, and show revenues and costs per dwelling units, chosen by the unit in question, to see strengths and weaknesses by comparison with units of smaller size of "personality."

Institutionalization, Spin Offs, Future Plans: The initial presentation period requires more analysis by us and the city in question; in future years, more cities can be added, and counties as well. It is also expected that further analysis of the data will be added -- more statistical analysis, as well as projections of future trends in revenue and spending. Currently, graphic displays are being programmed.

Materials Developed: A computer print-out for each unit, computer tapes or raw data. A two to three page text will accompany the computer print-outs.

Project Director:

Name	Robert P. Huefner	
Title	Director	Department Bureau of Community Devel.
Address	1141 Annex Bldg., University of Utah S.L.C. Utah 84112	Institution University of Utah
Telephone	(801) 581-6491	

UTAH

715

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use / Education Media

Project Title: Visual Preference as a Tool for Citizen Participation: A Case Study of Urban Waterfront Revitalization in Burlington, Vermont

Project Duration: 16 months

Participants: A photo questionnaire was distributed to a representative sample of 2000 residents who live or work in the waterfront area.

Number Served: 40,000

Project Summary: Project objectives were: 1) to provide better understanding of land use planning processes in Vermont through a case-study relating to revitalization of the Burlington Waterfront, 2) to increase citizen participation in decision making in the planning process, 3) to help create more cooperative relationships between citizens and government officials, and 4) to test the validity of environmental preference assessment as a tool for enhancing citizen participation in environmental decision making.

Methods & Resources: Forty photos were selected of the Burlington waterfront area and other urban waterfronts undergoing revitalization for the development of a photo-questionnaire. Two thousand questionnaires were distributed to the sample population, which included business interests, professionals (architects and designers), governmental bodies, and citizen groups. The results were analyzed, interpreted, and written up in the final project report and disseminated for use in the Burlington Revitalization planning process.

Institutionalization, Spin Offs, Future Plans: Spin offs included improved cross-disciplinary communication among faculty interested in environmental planning, improvement of town-university relationships through application of University expertise to real problems facing the city of Burlington, and increased capability of agencies and organizations to seek and utilize citizen involvement in environmental decision-making issues. Future plans include dissemination to other states and universities interested in topics of citizen participation, urban waterfront revitalization, and environmental preference assessment.

Materials Developed: Photo Questionnaire
Final Project Report: Visual Preference as a Tool for Citizen Participation: A Case Study of Urban Waterfront Revitalization in Burlington, Vermont

Project Director: Thomas R. Hudspeth
Assistant Director
Name University of Vermont Environmental Program
153 South Prospect Street
Title Burlington, Vermont 05405 **Department**
Address (802) 656-4055 **Institution**
Telephone

VERMONT

Title I HEA State Administrator

THEA FROLING, UNIVERSITY OF VERMONT

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Media

Project Title: Spokane Consortium for
Educational Television

Project Duration: June 1978 - June 1979

Participants: Cable TV subscribers in Spokane

Number Served: 100,000

Project Summary:

Spokane, upon giving a franchise for cable television service, made a stipulation in the agreement that five channels would be set aside for educational use.

The Spokane Consortium for Educational Television was established consisting of the prospective users of the five educational channels. It established plans to share the channels, program libraries, and program production facilities to expand learning opportunities for adults. Eastern WA University acted as the fiscal agent for the consortium. Other members included: Spokane City School District 81, WA Community College District 17, the Catholic Diocesan School System of Spokane, Gonzaga Preparatory School, Gonzaga University, Sacred Heart Medical Center, St. George's School, Whitworth College, Ft. Wright College, The Spokane Public Library, and KSPS, Channel 7. These

Methods & Resources: were soon joined by Washington State University and North Idaho College. Activities carried out by the Consortium included maintaining itself as the central committee for establishing program criteria, setting policy, establishing costs for operating the system, surveying resources, and planning. Information and training services were organized to identify the adult audiences, to tell the agencies about the programs available, introduce them to the concepts of televised instruction, assist them in estimating the extent of their individual participation, and to allow modest experimentation with program production. The activities led to a completion of a plan for sharing the cable channels & the program acquisition & production resources of the educational agencies

Institutionalization, Spin Offs, Future Plans: in the area.

Spokane's allocation of five channels is unique and the project, consequently established a national model for shared utilization of the resources, interest has been expressed from throughout the country regarding the plan for shared use of this media for educational purposes. The consortium is now providing daily programming from 4:30 to 9:30 p.m. for adult users and fully supported by the participating institutions.

Materials Developed:

Several video tapes have been produced to explain the utilization of the project.

Programming schedules are available to interested persons.

Project Director:

Name Jerome S. Donen

Title Director, Instructional Media Center

Department Media Center

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Institution Eastern Washington
University

Telephone (509) 624-2265

750

DORIS COATES, OFFICE OF COMMUNITY DEVELOPMENT

WASHINGTON

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Community Program for Energy Conservation

Project Duration: One year

Participants: Citizens of Logan County West Virginia

Number Served: 15,000 by mass media

Project Summary:

The project produced four thirty minute video tape programs on Energy Conservation and fifteen thirty minute video tape programs that covered President Carter's Coal Commission hearings that were chaired by Governor Rockefeller of West Virginia. These programs were shown at least four times on Logan's Cable Television Station. One show was shown two times to a group of SWVCC students and faculty and once to a civic organization.

Methods & Resources:

A multipart series of video tape and slide-tape programs amplified by written material was prepared.

Copies of the video tape and slide-tape programs along with the supportive written material has been prepared for the West Virginia University Extension Service.

Institutionalization, Spin Offs, Future Plans:

Several community agencies have been made aware of the existence of the energy conservation programs and many here expressed a desire to use them soon. PRIDE in Logan County has a weatherization program and may use parts of the video tape program to make their employees aware of the benefits of their jobs.

Materials Developed:

Copies of the programs are now available to be distributed and used to regional, civic, business and social groups.

Project Director:

Name Randall Carpenter

Title Associate Professor of Chemistry

Department Chemistry

Address Logan, West Virginia 25601

Institution Southern West Virginia
Community College

Telephone

WEST VIRGINIA

Title I HEA State Administrator: Board of Regents

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Education Media

Project Title: Public School Faculty & Staff
In-Service Training, Using an
Inter-Active Communications System

Participants: Public School Faculty & Staff

Project Duration: 7/1/79 - 9/30/79

Number Served: 70

Project Summary: Teachers, administrators and support staff in CESA 11 have never had a CESA 11 interactive communications system available to them for the purpose of in-service training. The purpose of this project was to show that in-service training is possible through the principles of "distance learning" employed in an interactive communications system. This project is to lend grass-roots support from teachers and administrators to the feasibility study CESA 11 is presently conducting with its ESEA Title IV grant, which ultimately would create an interactive communications system between the 24 school districts in CESA 11.

Methods & Resources:

Demonstration programs were developed for administrators and teachers using the principles of "distance learning" for in-service training. The administrators involved were responsible for the leadership of 24 public school districts in Southwestern Wisconsin covering approximately 6,000 square miles.

Institutionalization, Spin Offs, Future Plans:

This demonstration program shows that an interactive aural communications system has great potential for administrators, teachers, and support staff (business managers, food service, clerical, health transportation, maintenance personnel) and their in-service training as well as potential relationships for adult education once the system is installed in these communities. This project was a short-term pilot effort to test the feasibility for statewide implementation.

Materials Developed: N.A.

Project Director:

Name Lorne A. Parker

Title Director

Address Old Radio Hall

Telephone Madison, WI 53706

Department Instructional
Communications Systems

Institution UW-Extension

WISCONSIN

752

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Environment / Ed. Media

Project Title: Upper Midwest Growth
Strategy Conference

Project Duration: 3/1/79 - 8/30/79

Participants: Citizens, Professionals &
Government Officials

Number Served: 360 - Direct
80,700 - Indirect

Project Summary:

This project was designed to create an awareness among the general public of the integrated regional phenomenon of metropolitan growth. The conference was cooperatively sponsored and conducted by the University of Wisconsin, the University of Minnesota, and the Minnesota Science Center. Nationally recognized authorities in the disciplines of architecture, landscape architecture, and planning discussed growth patterns and growth management principles in a series of presentations and workshops. The conference presentations were augmented by an exhibit, over 300' in length, which described the year long community and regional studies conducted jointly by the University of Wisconsin and the University of Minnesota.

Methods & Resources:

The University of Minnesota was primarily responsible for local conference coordination, conference administration, and poster and brochure development and distribution. The Minnesota Science Center was primarily responsible for donating and coordinating conference space, and media coordination. The University of Wisconsin was primarily responsible for exhibit development, multi-media presentation development and contacting many of the speakers.

Institutionalization, Spin Offs, Future Plans:

This project demonstrated the benefits of inter-institutional cooperation at the professional and student level. This Conference represents the first time that these two major universities have worked together on mutual land and resource issues affecting Minnesota and Wisconsin. Perhaps the greatest long-term benefit for the Environmental Awareness Center has been the greatly increased ability for continuing education provided by the exhibit materials developed by the project.

Materials Developed:

Exhibit - This exhibit, consisting of 240' of 4' x 8' panels, was developed to communicate growth strategy options in the upper midwest. Multi-media presentation: "It's Up To You" - This presentation was designed as a primary element of the Conference and involved a state presentation using slide projectors, sound track, stage set, lights and an actor.

Project Director:

Name Philip H. Lewis, Sr.

Title Professor

Department Environmental Awareness
Center

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Madison, WI 53706

Institution UW-Madison

Telephone (608) 263-2808

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Citizen Participation/Education Media

Project Title: Citizen Advisory Committees: How
to Make Them Work

Project Duration: 3 months

Participants: Local, regional, and state agencies with
citizen committees and potential members
of such committees.

Number Served: 5,000

Project Summary:
Produced a practical handbook explaining the functioning of Citizen
Advisory Committees and distributed it to agencies and citizens.

The booklet describes the following problems of Citizen Advisory Committees from both agency and citizen perspectives: purposes of citizen advisory committees; membership; structure; impact; respective roles of members, staff, decisionmakers; agency feedback; evaluation of committees; and relationship of committees to public participation in general.

Methods & Resources:

Interviewed members, staff, and decisionmakers of recent citizen advisory committees and public participation consultants. Reviewed the public participation literature and other public participation handbooks. Draft of handbook was reviewed by a committee of agency personnel, citizen activists, and public participation consultants.

Institutionalization, Spin Offs, Future Plans:

"How to Save a Citizen Committee from Failure" appeared in the October, 1979 special public participation edition of the Great Lakes Basin Commission's newsletter, The Communicator. A workshop on citizen advisory committees was conducted for the Interstate Water Quality Training Program, "Decisions for Lake Michigan" sponsored by Purdue University and Lake Michigan Federation, October 26-27, 1979 in Chicago.

Materials Developed:

Citizen Advisory Committees: How to Make Them Work
A 50-page handbook for agency staff and citizen committee members.

Project Director:

Name Dorothy Lagerroos/Lowell Klessig

Title Ad Hoc Instructor/Chairman

Department Environmental Resources Unit

Address 1815 University Avenue
Madison, WI 53706

Institution University of Wisconsin-
Extension
in cooperation with the
State of Wisconsin Citizens Environmental
Council

Telephone (608) 262-0020

WISCONSIN

Title I HEA State Administrator LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Minority Issues/Education Media

Project Title: Indian/White Relations and the Education Process in Northern Wisconsin

Project Duration: 7/79 - 6/81

Participants: Teachers, students and other residents of seven northern Wisconsin municipalities and three Indian reservations.

Number Served: 5,000 directly, 10,000 indirectly through educational television

Project Summary: This program attempts to improve understanding and relationships between Native American and white communities through a multifaceted effort focusing on Indian history and culture and current issues in Indian/White relations. Native Americans and whites will be provided opportunities to interact and discuss these topics in workshops and at Educational Television and public film sessions. Native Americans will be trained to inform others of their traditions and will be assisted in taking a more active interest in their children's education.

Methods & Resources: In service training will be provided to public school teachers to explore faculty/staff concerns for better understanding of Indian students and to discuss the goals of Indian education. Training sessions will be held for Native Americans interested in developing an outreach program in Indian Affairs and in becoming more involved in their children's education. Statewide monthly ETN programming and a Native American film festival will better educate whites and Indians on current issues affecting their relationships and provide opportunities for interaction and discussion.

Institutionalization, Spin Offs, Future Plans: This must be a continuous program if more positive inter-racial understanding is to be achieved. Foundations and business organizations will be approached for additional funding.

Materials Developed: A monthly (five session) Educational Television Network program entitled Indian Affairs: Update.

Project Director:

Name	Mrs. Veda Stone	Department	American Indian Program
Title	Assistant to the President for Indian Affairs	Institution	Mount Senario College
Address	Ladysmith, WI 54848		
Telephone			

WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator:

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Land Use/Education Media

Project Title: Local Resource Identification & Planning Assistance

Project Duration: One Year

Participants: Rural Citizens & Public Officials

Number Served: 350
Mass Media - 30,000

Project Summary:

This project was designed to develop the capability of Wisconsin town officials and citizens to accept an effective role in local agricultural and environmental preservation planning programs. In order to fulfill this purpose the project developed and documented model open space preservation strategy, documented land use principles and practices in the area, and provided a mechanism for the effective use of students as community problem solving resources.

Methods & Resources:

The Town of Dunn Open Space Committee consisted of eight town residents appointed by the Town Plan Commission to direct the project. This committee served to provide data to the project, define and debate town open space issues, and served as a forum for the presentation of project findings throughout the course of the project. As one committee member stated, "This was just like taking a year-long University course on the Town of Dunn".

Institutionalization, Spin Offs, Future Plans:

This project has helped reinforce the Center's integrated research/instruction community service approach by allowing us to demonstrate again the results that can be achieved through interdepartmental student/staff field projects. By allowing us the resources to document our applied research findings, this project has helped equip us with the communication tools needed to effectively relate our approach to others.

Materials Developed:

The Land User's Handbook for the Ridge & Valley Lands of Southwest Wisconsin, 44 pp., by W. Thomas Lamm & Brian Vanderwalle, Jan. 1979, available from UWEX Agricultural Bulletin Building, Cost \$1.00 (also available at County Extension Offices). The Town of Dunn Open Space Preservation Handbook, 151 pp., principle author, W. Thomas Lamm, June 1979, available from Extension Bookstore, Lake Street, Room B-7, Cost \$9.50

Project Director:

Name	W. Thomas Lamm	Department	Environmental Awareness Center
Title	Extension Specialist	Institution	University of Wisconsin
Address	Environmental Awareness Center B-105 Steenbock Library		
Telephone	UW-Madison, Madison, WI 53706 (608) 263-2808		WISCONSIN

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Water / Education Media

Project Title: The Impact of Environmental Quality
Decisions on Fox Valley Communities

Project Duration: One Year

Participants: Community & Industry leaders and
citizens in the Fox River Valley. Participants ages
ranged from 22-66.

Number Served: 279

Project Summary:

A program to guide community decision makers in the Fox River Valley (population 560,000) on environmental issues was completed. The project is a response to needs created by water quality management plans initiated in the last four years as part of an area wide, Environmental Protection Agency directed, 208 effort.

The output of the project includes a series of future growth planning maps in a publication titled, "The Fox River Valley: Evolution from Lakes to Cities." This document graphically describes the potential impact of growth patterns resulting from water quality management of industrial growth, expanded agriculture, and potential stimulants of accelerated population growth. Another publication designed for extended workshop settings, Decision Making for Fox River Valley Communities: The Environmental Perspective, contains more technical reports.

Methods & Resources:

These publications were used successfully in a unique setting by placing participants on the 20-passenger University boat, while traversing the Fox River through the impacted area. This implementation has met with an enthusiastic response from community leaders and area industry.

Faculty from the University of Wisconsin-Oshkosh, Lawrence University, and Ripon College participated in the project.

Institutionalization, Spin Offs, Future Plans:

The response was so encouraging that an expanded education effort will be implemented in the following year. A workshop will be conducted specifically for elected officials, both state and congressional.

Materials Developed: Pamphlets on Toxic Chemicals, Hydrogeology, and Solid Waste Disposal.

Planning Maps: "The Fox River Valley, Evolution from Lakes to Cities."

Book: Decision Making for Fox River Valley Communities: The Environmental Perspective.

This book contains technical reports dealing with government regulations, toxic chemicals, hydrogeology, biota and water quality, regional geology, air quality, demographic profiles, and economics as related to environmental management decisions.

Project Director:

Name James I. Hoffman

Title Associate Dean

Department College of Letters & Science

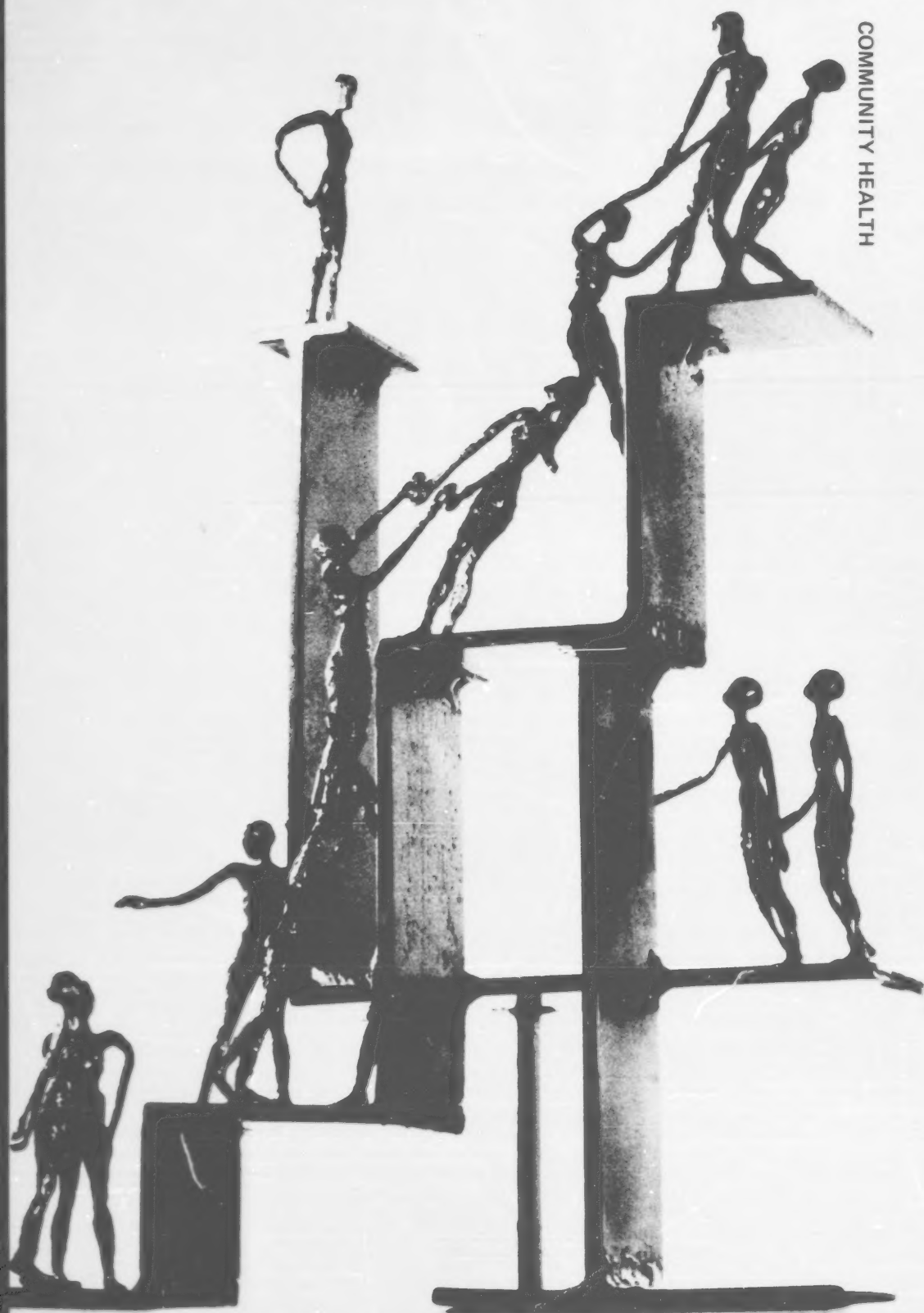
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Oshkosh, WI 54901

Institution University of Wisconsin-
Oshkosh

Telephone (414)424-1217

WISCONSIN

Title I HEA State Administrator: LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION



Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Continuing Education for Health Workers**Project Duration:** 1977-79**Participants:** Pharmacists and other health care providers**Number Served:** 1,500 (projected)

Project Summary: Participants were given current therapeutic information as well as other information on changing modes of health care delivery to better enable them to assume and perform more skilled levels of professional practice. Particular emphasis has been placed on the recognition and ultimate resolution of drug-related therapeutic problems such as patient compliance, recognition and avoidance of potential drug interactions, and adverse drug reactions, monitoring drug therapy, and general patient education.

Methods: Seminars, conferences, and personal interactions

Institutionalization, Spin Offs, Future Plans: We are in the process of expanding our offerings in the area of continuing education for health workers. We are attempting to make use of different types of delivery systems to increase learning while at the same time controlling costs.

Materials Developed: Several presentations have or are being developed for use in these continuing education activities. Supplementary materials are being identified and obtained. These are used to expand on the concepts discussed in the presentation of various speakers.

Project Director: David S. Newton, Ph.D.**Title** Director**Department** Division of Continuing Education and Extension Services**Address** School of Pharmacy
Auburn University, Auburn,
AL 36830**Institution** Auburn University
ALABAMA**Title I HEA State Administrator** WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community & Continuing Service Education

28-715

A Higher Education Act, Title I Program Abstract

Community Health

Human Resource Education

Project Duration: 1977-79

Project Title: Dietary Responsibilities in Small Hospitals and Nursing Homes

Participants: Nonskilled, skilled, and professional food service workers in hospitals and nursing homes

Number Served: 167

Project Summary: The program was designed to upgrade food service and nutritional care in hospitals, nursing homes, and extended health care facilities. Specific objectives of the project were: (1) providing an opportunity to evaluate the planning, preparation, and serving of menus for regular and modified diets served to elderly individuals; (2) providing experience, training, and information in personnel organization and management for persons working in nursing homes and hospitals; (3) providing information for food service administration as it relates to purchasing, receiving, storing, and cost-controlling food; (4) providing information, skills, and techniques for selecting, purchasing, and maintaining food service equipment and supplies; (5) providing through observation and demonstration sanitary techniques for food handling and personal grooming; (6) providing food acceptance through aesthetic means (use of edible garnishes, or tray and table decorations). Forty-one counties participated in this project and ultimately more than 800 persons responsible for diets were involved.

Methods:

- (1) A three-day training institute was held at Tuskegee Institute.
- (2) In-service training sessions were conducted at nursing homes and hospitals.
- (3) A consultant service relating to nutritional care was operated.
- (4) Bimonthly news notes about food service problems and solutions were sent out.
- (5) Students enrolled in dietetics had a laboratory experience in nutrition planning.
- (6) An advisory committee was convened to review, assess, and approve a 24-hour program that will serve people from designated areas and meet professional approval. (cont'd under Materials Developed below)

Institutionalization, Spin Offs, Future Plans: In 1977, this project was the first to offer CEU's (continuing education units) at Tuskegee Institute. In 1978 Tuskegee awarded 2 CEU's to participants who attended the three-day training institute program. There's a marked increase in the number of participants who are now members of Hospital, Institution, and Educational Food Service Society. These subprofessionals also use attendance in the program to meet continuing education requirements. Future plans: a three-day training institute, in-service training, bimonthly newsletters, and planned demonstrations.

Materials Developed:

1. Lectures for both workshop and in-service training
2. Workshop programs
3. Diet manual
4. Bimonthly newsletters
- (7) Professionals in the food service industry gave volunteer services.
- (8) Instruction was given in the following areas: quantity food preparation, food purchasing, menu planning, diet therapy, sanitation, and personnel management.

Project Director: Mrs. Selma C. McDonald, R.D.

Title	Director	Department	Hospital Dietetics
Address	John A. Andrew Memorial Hospital Tuskegee Institute, AL 36088	Institution	Tuskegee Institute ALABAMA

Title I HEA State Administrator WILLIAM R. JONES, THE UNIVERSITY OF ALABAMA

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Ed. Media / Community Health

Project Title: Otitis Media Awareness Project**Project Duration:** One year**Participants:** population of 10 Bethel area villages**Number Served:** 1500**Project Summary:**

The goal of this project was to design and implement various means of educating rural communities about otitis-media, a middle ear infection and major health concern in rural Alaska.

The project utilized an inter-agency approach to conduct four educational components: a media program; a health education aide program; a school health program; and a community health aide program.

Methods & Resources:

Health educators were trained in the detection of otitis media. Target villages were screened to detect ear problems. A school health curriculum was developed directed at all school children in the target villages. Clinical instruction in the care of ear problems for 17 community health aides was conducted and on-the-job training will be offered as a follow-up activity.

Institutionalization, Spin Offs, Future Plans:

Educational processes found most effective will be extended to other areas of the state to be applied toward otitis media and other health concerns.

Materials Developed:

A videotape production, slide presentation, and supplemental pamphlets were developed for a public information campaign about otitis media. A school health curriculum is in the process of being completed. A self-instructional microrecord learning unit on "Conditions of the Ear" was produced.

Project Director:**Name** Betty Shimanek**Title** Division Head**Department** Health Sciences**Address** P.O. Box 368
Bethel, Alaska 99559**Institution** Kuskokwim Community
College**Telephone** (907) 543-2621

ALASKA

Title I HEA State Administrator JANE BYERS MAYNARD, ALASKA COMMISSION ON POSTSECONDARY
EDUCATION, JUNEAU, ALASKA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Regional Workshops on the
Recruitment & Retention of Physicians

Community Health
Project Duration: 13 Months

Participants: 81 males, 36 females. Attendees in- **Number Served:** 117

cluded hospital administrators & health personnel, community leaders, government officials, civic groups, Cooperative Extension personnel & others concerned with rural health programs
Project Summary: The goals of the project were essentially two-fold; to provide a basis of understanding about the rural physician maldistribution phenomenon through use of research findings, and to promote community interest in adapting coordinative strategies within the community structure relating to recruitment assistance resources in order to deal with the problem more efficiently.

The primary project activity, a series of seven workshops, was expressly intended to disseminate information relating to physician recruitment and retention in rural areas. The material presented in each workshop represented a compilation of research data gathered by the Office of Research in Medical Practice, and an aggregate of community related action-orientated information assembled by the Office of Community Medical Affairs.

Structurally, the one-day workshops consisted of a morning session
Methods & Resources: devoted to discussion of those research findings which exhibited casual influence on rural recruitment and retention of doctors. The afternoon was devoted to the organizing of recruitment committees and planning visits by physician prospects, coupled with an enumeration of the resources available to the community in assisting with recruitment efforts. Instruction was conveyed verbally and with the assistance of acetate transparencies, overhead projectors, and screen. Representatives from the Office of Research in Medical Practice and the Office of Community Medical Affairs were responsible for delivery of the instructional material. In addition to visual aids, written hand-outs were distributed to reinforce major points.

Institutionalization, Spin Offs, Future Plans:

Receptivity to the workshop content added support to the on-going plan to create a written compendium of rural practice problems by the College of Medicine for distribution to rural Arkansas communities, and re-emphasized the need for increased student-community interaction, a phase of coordination which the office of Community Medical Affairs is continuously expanding.

Materials Developed:

A slide-tape presentation containing the essential points of the workshop, was produced to serve as an on-going resource in rural physician distribution and will be distributed to any community desiring such information. UAMS will be responsible for monitoring the applicability of the material to ensure that all of the information is current and reliable. Due to the flexibility of the medium, additions and deletions can be made with relative ease.

Project Director:

Name Richard Norton

Title Director

Address 4301 W. Markham

Slot 606, Little Rock, AR 72205
Telephone (501) 661-5620

Department Office of Research in
Medical Practice

Institution University of Arkansas
Medical Services

ARKANSAS

Roberta Carter, University of Arkansas

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Minority Issues

Project Title: Togawa Cultural Center

Project Duration: October 1, 1978 -
September 30, 1979

Participants: The project focuses on ethnic
minorities and the economically disadvantaged.

Number Served: 341

Project Summary:

The project was designed to recruit Native American and Hispanic students to Mendocino College and to retain these students through intensive counseling.

Methods & Resources:

Courses were offered in the following areas: Covelo, Mendocino College Lakeport Center and the main campus in Ukiah. The courses were offered in the fall and spring semesters.

Institutionalization, Spin Offs, Future Plans:

A spin-off of the project was the Rural Health Aide Program at Mendocino College. This program was designed to give Native Americans, Mexican Americans, and re-entry women an opportunity to receive a nationally recognized Health Aide Certificate after completing an 18-month course in the Rural Health Aide Program. Other programs that are directly related to the Title I grant were the Native American Language courses offered at the Covela Indian Career Center. These two courses were extremely important in keeping the traditional languages of this area alive. The Bilingual Auto Mechanics **Materials Developed:** course offered at Lake Port Center was another spin-off.

The project produced the college curriculum consisting of Native American Studies, Mexican American study courses, and all pertinent information concerning the college in terms of services. Courses were also translated into Spanish. The project also produced the American Book of Poetry and the Rural Health Aid Book.

Project Director:

Name	Teresa Caldera	
	Director	
Title	Financial Aid/EOPS	Department
	P.O. Box 3000	
Address	Ukiah, CA 95482	Institution Mendocino College
Telephone		

CALIFORNIA

Title I HEA State Administrator : Linda White, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health

Project Title: Enhancement of Health Opportunities for Citizen & Community Development in rural Colorado
Project Duration: Four Months
Participants: Season & migrant farmworkers. Most were Hispanic, 95% with less than high school education.
Number Served: 12,568
54% were female.

Project Summary:

The basic purposes of the project in which Title I assisted were to provide health services to rural seasonal and migrant agricultural workers, but also to identify and recruit persons from this population into health-related positions to support and continue the effort.

Methods & Resources:

Health services were provided by 112 students from medical, dental, nursing, nutrition, child health, and health education specialties. Also 35 paraprofessional workers and 44 local physicians and dentists worked on the project. Classes and counseling sessions were provided as well as 25,600 patient encounters.

Participating staff received a four-day training course concerning project goals, community and cultural understanding, and the team approach to health delivery. Pamphlets & posters were used locally to publicize the program.

Institutionalization, Spin Offs, Future Plans:

The Colorado Department of Health, the Colorado Migrant Council, and the University of Colorado Health Sciences Center provided funds to continue the project in 1979, but at a reduced level. Foundation support is being sought.

Materials Developed:

A training manual was developed for all health care team members. Video tapes were also developed for use in training. Lesson plans were devised. Posters and pamphlets were developed.

Project Director:

Name Stephen Barnett, M.D.

Title Assistant Professor

Department Pediatrics and Preventive Medicine

Address P.O. Box 10070

Institution University of Colorado
Health Sciences Center

Telephone Aspen, Colorado 81611

COLORADO

Title I HEA State Administrator DR. TIMOTHY M. GRIEDER, Colorado Commission on
Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: The Community Blood Program**Project Duration:** One year**Participants:** primarily hispanics in Meriden , CT**Number Served:** 100**Project Summary:**

This project was designed to educate a minority population to the need for blood services in the community, and to provide an outreach to the Hispanic population to recruit blood donors through the cooperative efforts of the University of Connecticut School of Medicine, and the Connecticut Red Cross Blood Services.

Methods & Resources:

An outreach worker, Gloria Perez, a former Hispanic hospital nutrition assistant, was employed 10/15/78 to 9/30/79. She was oriented and trained in Red Cross techniques and was highly active in educating the Hispanic community in the Meriden Chapter area, and in personally recruiting blood donors for several blood mobiles. She was also involved in attempts to organize the Hispanic business and social community in blood program activities and helped develop a new educational approach to age minority individuals.

Institutionalization, Spin Offs, Future Plans:

The project was very successful in the initial approaches to individuals and blood donors. Many volunteers were recruited to the program from the Hispanic community. Organizing industrial leadership and social leadership was partially successful because of individual efforts on the part of Ms. Perez and some members of the community. Developing a self sustaining community effort proved to be more difficult. A new approach was taken in the last few months in an attempt to develop an educational approach to the young people in the school system.

Materials Developed:

Not available.

Project Director:**Name** Edward E. Mores, M.D.**Title****Department** Health Center**Address** Meriden, CT**Institution** University of Connecticut**Telephone**

CONNECTICUT

Title I HEA State Administrator : Clifford De Baptiste, Associate for Federal Programs

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: The Heart Saver Program**Project Duration:** '79 - '80**Participants:** Adult population of the District of
Columbia**Number Served:** 2,550**Project Summary:**

The overall objective was to teach Cardiopulmonary Resuscitation (CPR - external heart compression and mouth-to-mouth resuscitation) to the adult population of the District of Columbia. Because there was a greater risk of heart attack in the population of sixty-five years of age or older, the elderly were the primary beneficiaries of the training program.

Methods & Resources: The program consisted of 2 1/2 to 4 hours of instruction geared to learning one-person rescue. Classes were taught to groups of fifteen persons to one instructor. Lecture, film, discussion, demonstration and actual practice on a manikin were the methods used to cover course material. Also included was background on heart disease, risk factors, signals and actions for survival should a heart attack occur, and entry into the Emergency Medical System. Trained fire department instructors taught the techniques of rescue breathing, external cardiac compression, and what to do for choking, to persons from all over Washington, D.C.

Institutionalization, Spin Offs, Future Plans:

This program assisted the University in providing an additional community education service program for the residents and persons working in the city. The D.C. American Heart Association, who was a joint participant in this project, will be increasing their instructor training sessions.

Materials Developed:

Instructional materials.

Project Director:**Name** Mrs. Lillian Ruffin**Title** Project Director**Department** Continuing Education**Address** 824 - 9th Street, N.W., Suite 821
Washington, D.C. 20004**Institution** University of the District
of Columbia**Telephone** (202) 727-2315

DISTRICT OF COLUMBIA

Title I HEA State Administrator: Dr. Lawrence E. Graves, Educational Planner

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Education Planning

Project Title: Resource and Material Sharing Project
in Continuing Education for Nurses

Project Duration: 12 months

Participants: Licensed Nurses of an eleven county
area

Number Served: Nurses for population
of 250,000

Project Summary:

A consortium for sharing ideas, resources and materials was formed. Assessment of continuing education needs of nurses in an eleven county area was made and these needs were made known to neighboring colleges and universities. University of Florida, Sante Fe Community College, Lake City Community College and Central Florida Community College provided members to the consortium and were able to get feed-back before and during program planning for the next year.

Methods & Resources:

Experienced nursing educators from each participating institution composed the consortium and from those members, a smaller task force was chosen. By each member having knowledge of available resources at his/her institution, an over all picture was seen as knowledge was shared. This enabled resources to be catalogued and limited the duplication of efforts and programs.

Institutionalization, Spin Offs, Future Plans:

Members of the task force shared with their institutions the known needs and resources of nurses. By working through the consortium institutions planned more effectively for nurses. At the end of the project Sante Fe Community College has eight programs planned, University of Florida has six, and Lake City Community College had four.

Materials Developed:

A monograph explaining project activities, inventory of existing educational resources of consortium members, continuing education calendar and offering flyers, and agenda, minutes of task force meeting, and summary of activities of project director were developed.

Project Director:

Name Nancy Teague

Title Nursing Instructor

Department Nursing

Address Sante Fe Community College

Institution Sante Fe Community College

Telephone Sante Fe, FL 32602

707

FLORIDA

Title I HEA State Administrator: John Scott Dailey, State Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Project Title: Operation Outreach

Community Health

Project Duration: 9**Participants:** Registered Nurses, LPN's,
Emergency Medical Technicians**Number Served:** 390**Project Summary:**

To provide on-site continuing education courses for allied health professionals in two community hospitals.

This project is specifically designed to meet the continuing education needs of professionals and paraprofessionals in allied health at two community hospitals. A needs survey assisted in preparing a curriculum of instruction which includes:

(1) principles of sterile techniques, (2) diabetes management, (3) basic principles of fluid and electrolyte therapy, (4) emergency management of fractures, (5) principles of intermittent B positive pressure breathing, (6) cardiopulmonary resuscitation, (7) care of the cardiovascular patient, and (8) legal aspects of charting.

Methods & Resources:

The instruction is being presented in a series of 2-hour short-courses for a total of 38 hours of instruction. Instructors for the project come from the sponsoring institution and nearby hospitals.

Institutionalization, Spin Offs, Future Plans:

It is intended that this project will provide the impetus for similar Continuing Education programs at other nearby health-care institutions.

Materials Developed:**Project Director:****Name** Mrs. Rose S. Smith**Title** Coordinator Health Care Program**Department** Community Services**Address** Columbus, GA 31907**Institution** Columbus College**Telephone** (404) 561-5134

GEORGIA

Title I HEA State AdministratorED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION,
ATHENS, GEORGIA

Community Continuing Service & Education

28-724

A Higher Education Act, Title I Program Abstract
Community Health

Project Title: Diet, Health, and Food Management
Workshop

Project Duration: 2 Months

Participants: Homemakers, Aged, Young Mothers
(Disadvantaged Group), Social Service
Professionals

Number Served: 150

Project Summary:

This project is intended to provide training in nutrition and health to homemakers, the aged, mothers (especially from disadvantaged groups), and social service professionals residing or working in a five county area. Topics relating to food preparation, diets, consumer education (to include food purchasing and energy saving techniques in the kitchen), and health related concerns are to be presented. It is expected that the participants, in general, will be able to improve the general health of their families through these workshops.

Methods & Resources:

The instructional component of the project will extend over an eight (8) week period during which ten (10) workshops, each of approximately two (2) hour duration, will be presented. Lectures, demonstration, practical application, and films will be utilized in the training.

Institutionalization, Spin Offs, Future Plans:

It is expected that social service professionals will be able to coordinate or otherwise provide for similar workshops in their respective service areas.

Materials Developed:

Materials already available are to be utilized in the training sessions.

Project Director:

Name	Ms. Sharon Kaye Hunt	Department	Foods and Nutrition
Title	Instructor, Foods and Nutrition	Institution	Ft. Valley State College
Address	Ft. Valley, Georgia 31030		
Telephone	(912) 825-6211		

789

GEORGIA

Community Continuing Service & Education

28-725

A Higher Education Act, Title I Program Abstract

Human Service Education/Community Health

Project Title: Instructional Workshops for Hospital Inservice Educators

Project Duration: 12 Months

Participants: Hospital Inservice Educators

Number Served: 30 - 35

Project Summary:

In-service education of hospital nursing personnel is gaining in importance as both hospital management and nursing associations realize the need to provide training to professional nursing staff. Hospital inservice educators are generally, professionals from the health field with little or no background in educational theory or practice. This project is designed to train hospital inservice educators in educational theory and methods to develop their competencies as inservice educators in the field of health.

Methods & Resources:

Five workshops-conferences, offering a total of 72 hours of instruction, are to be presented over a forty (40) week period. Topics to be covered include: (1) Roles and Functions of the Hospital Inservice Educator; (2) Instructional Planning for Hospital Education Programs; (3) Teaching Adults in Hospital Education Programs; (4) Evaluation Strategies for Hospital Education Programs; and (5) Communication in the Hospital: Implications for Developing Hospital Education Programs.

Institutionalization, Spin Offs, Future Plans:

This project is part of an on-going program conducted by the institution to assist professionals in the health fields.

Materials Developed:

Instructional and Resource materials are to be prepared by project staff.

Project Director:

Name Dr. Stephen Wilson

Title Associate Professor and Assistant Dean

Address Atlanta, Georgia 30303

Telephone (404) 658-2000

Department College of Allied Health Sciences

Institution Georgia State

GEORGIA

Title I HEA State Administrator ED WEEKS, UNIVERSITY OF GEORGIA CENTER FOR CONTINUING EDUCATION;
ATHENS, GEORGIA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health

Project Title: Sports Medicine

Project Duration: 7/79 - 6/80

Participants: Representatives of Community

Number Served: 300 directly &
approximately
1,000 indirectly

Project Summary:

The Sports Medicine Project as a part of the Institute for Urban Athletics and Education, housed at Malcolm X College is working to increase knowledge of sports medicine through retraining elementary, high school, and community coaches. Community agency representatives from the Chicago Park District, Big Buddies Youth Services, Inc. The Chicago Housing Authority and local Parents and Teachers Associations have attended workshops and have requested clinics for their respective constituencies. In response to these demands, workshops are available at the community level to serve the needs of the coaches and lay-persons who are responsible for local teams.

Methods & Resources:

Each participant is involved in sixty hours of classroom instruction through the office of extension at Chicago Circle Campus. Selected trainers, clinical therapists, coaches, specialists and physicians introduce information and techniques to program participants.

Institutionalization, Spin Offs, Future Plans:

The coaches in turn form a cadre and serve as resource centers for other coaches, parents interested persons and community groups. During the retraining programs each coach develops a thorough understanding of some aspect of sports medicine in order to share with other schools and community groups. In addition, the coach develops a position paper complete with bibliography for their presentation. All participants have agreed to produce a community oriented workshop.

Materials Developed:

Each coach participating in the program develops a position paper on sports medicine complete with bibliography.

Project Director:

Name Bennie Martin
Title
Address 1900 W. Van Buren
Chicago, IL 60612
Telephone (312) 942-3110

Department Institute for
Institution Urban Athletics
Malcolm X College

771

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Community Education Drug-Alcohol Project **Project Duration:** 7/79 - 6/80

Participants: health care providers, social workers, educators, law enforcement officials, and the general public **Number Served:** 1,500

Project Summary:

The Community Education Drug-Alcohol Project (CEDAP) of Richland Community College serves as a catalyst to link community and personal resources together to form an effective chain of preventions, intervention, and treatment.

CEDAP coordinated an educational program to identify resources; to create recognition, understanding and awareness; and to provide courses, workshops, seminars and programs giving our community better skills in prevention and intervention of alcohol/drug abuse and addiction.

Methods & Resources:

Treatment, education, and information, self-help groups and occupational programs are represented in audio visual format for community use. This message shows quickly and clearly all sources of help. Community agencies use it for in-service workshops. Teachers use it in health, psychology, and related classes. Students use it for research. Individual citizens wanting more information view it. Many more rely on it as a key resource.

Institutionalization, Spin Offs, Future Plans:

Cooperative workshops with the Dangerous Drug Commission provide specialized sessions for the health care providers, educators, students, and the general public. General workshops are provided for clergy, social service agencies, educators, court and law enforcement officials, and employers.

Materials Developed:

A resource directory listing books, magazines, films, resource people, and programs within the college district concerned with chemical dependency. This directory is available for use within the district as a community service.

Project Director:

Name Richard L. Dechert

Title **Department** Office of Public Services

Address 2425 Federal Dr., Decatur, IL 62526 **Institution** Richland Community College

Telephone (217) 875-7215

ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Training Model for Community Board
Drug Personnel**Project Duration:** 7/79 - 6/80**Participants:****Number Served:** 500**Project Summary:**

The quality of drug abuse treatment in the community can be improved by Roosevelt University and the University of Illinois Medical Center sharing resources with the West Side Organization Health Services Corporation to develop a training model for drug abuse training staff.

Methods & Resources: An inter-institutional training model has been devised to improve the delivery of treatment services at the WSO drug abuse clinic. It draws upon the resources of three participating institutions: West Side Organization Health Services Corporation; Roosevelt University; and the University of Illinois Medical Center.

In successive phases of the project, the educational needs of the clinic staff are identified, a site-specific training program is designed and provided, and evaluation conducted, and a model developed to provide for on-going staff development.

Institutionalization, Spin Offs, Future Plans:

Training is conducted at the WSO clinic, and allows staff members to earn college credit. The training is designed to be on-going and members of the clinic staff are trained to continue staff development activities.

Materials Developed:**Project Director:****Name** Samuel C. Davis**Title****Department****Address** Chicago, IL 60605**Institution** Roosevelt University**Telephone**

773

ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community Continuing & Education Service

A Higher Education Act, Title I Program Abstract

Community Health/Educational Media

Project Title: Service, Information & You

Project Duration: 7/79 - 6/80

Participants: Nurses, business people, clergy, broadcasters, farmers, homemakers & public health officials

Number Served: Approximately 2 Million through mass media

Project Summary:

Through the Southern Illinois University School of Medicine's Office of Health Systems Research, the Service, Information and You (S.I. & U.) project endeavors to raise the level of awareness and knowledge of health care and the local health care system among the citizens of central and southern Illinois. Increased awareness improves access to and provides for the efficient utilization of health care services. It helps people help themselves in meeting their own health care needs.

Methods & Resources:

Radio programming includes public service announcements of short length for optimum use by local station managers. These are balanced with talk shows where medical school faculty visit the station and program listeners can call in to the physician, seeking specific answers about everything from colds to health care cost.

All broadcast messages are reinforced by written material.

Institutionalization, Spin Offs, Future Plans:

Title IA funds provide needed impetus to expand health information efforts of SIU School of Medicine to the entire central and southern Illinois community, many areas of which are designated medically underserved.

Materials Developed:

A series of 90 second Health Fact messages, produced by project staff, is a package made to fit the production format of local TV stations news programming.

Project Director:

Name Scott H. Denham

Title

Department

Office of Health Systems
Research

Address

P.O. Box 3926
Springfield, IL 62708

Institution

Southern Illinois Univ.
School of Medicine

Telephone

(217) 782-5770

ILLINOIS

JACOB JENNINGS, JR. - ILLINOIS BOARD OF HIGHER EDUCATION

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Human Resource Educ.

Project Title: Workshop on Alcoholism

Project Duration: 7/79 - 6/80

Participants: Counselors and clergy who work with alcoholics

Number Served: 150

Project Summary:

North Park College, in cooperation with North Park Theological Seminary, Swedish Covenant Hospital, and the North River Commission undertook to organize a program in assisting clergymen to upgrade their skills in alcohol related counseling and give them access to a wider range of resources to call upon.

Methods & Resources:

The most important phase of this program was the holding of a workshop for community clergymen at the North Park College Campus Center on Monday, April 30 and Tuesday, May 1, 1979. The Monday morning session presented a panel on basic information: about Alcohol; about treatment; and about community. The Monday afternoon and Tuesday morning sessions were devoted to workshop sessions on two topics: Family and Community, led by William Southwick, and John Starrs of Northwest Youth Outreach; and Exploring Ways to Intervene, led by Paul Hewitt, and Roger Nelson, Pastoral Care Department, Swedish Covenant Hospital.

Institutionalization, Spin Offs, Future Plans:

The current stage of this program is the followup. Participants in the workshop are supplied with additional material not available earlier, and invited to return for follow-up sessions. Efforts are being made to make use of the mailing list developed for the survey and the first workshop to broaden the participation in the program, and to develop a network of clergy, community, and serving institutions for bringing the maximum of informed help to problems related to alcohol.

Materials Developed:

Panel presentations about alcohol and treatment were video taped and are available for other workshops.

Project Director:

Name Dr. William Frederickson

Title **Department**

Address 5125 N. Spaulding, Chicago, IL 60625 **Institution** North Park College

Telephone (312) 583-2700

775

ILLINOIS

Title I HEA State Administrator : Jacob Jennings, Jr., Illinois Board of Higher Education

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract
Community Health

Project Title: Kansas Rural Health Initiative
Seminar Series

Project Duration: One year

Participants: Health Care personnel, citizens, community agency personnel and volunteers

Number Served: 283

Project Summary: Many rural Kansas communities face serious problems in providing health services for their citizens. They need physicians, nurses, and a wide variety of health care professionals. The necessity for a broad scale community effort in addressing those needs is becoming more evident. The advances in medical science and medical practice techniques have irrevocably changed Family Practice medicine. No longer is it likely that the sole practitioner in a small office will be able to meet the medical care needs of adults and children. A small town medical practice used to be a simple matter. The new community health care delivery systems now require total community support and involvement. The seminar series addressed the problem of developing new community health care delivery systems (that will become more complex in the next ten years) and provided community leaders with skills and techniques which will be helpful in addressing their future health care needs.

Methods & Resources:

Eleven one-day seminars were held in eleven communities throughout the state involving community citizens, agency personnel and local medical resources to accomplish the following objectives: 1) to develop an understanding of the changing nature of rural family practice medicine; 2) to state rural health care needs as definable problems; 3) to explore strategies for financing rural health care delivery systems; and 4) to develop skills for participants to use in various organizations and as committee members.

Institutionalization, Spin Offs, Future Plans: The seminars provided communities with the opportunity to join together and accept responsibility for addressing community health needs to 1) surmount difficult problems posed by maldistribution of health manpower 2) develop innovative solutions to complex problems and 3) meet immediate and long-term health needs of rural communities.

Information developed in conjunction with the seminars will be used in future presentations as needed.

Materials Developed:

The materials developed consist of: a) slide show contrasting characteristics of new and old health care delivery system; b) packets of available materials -- 1) describing programs of University of Kansas School of Medicine and 2) discussing rural health care delivery issues. None of the materials are available for dissemination.

Project Director:

Name Dr. Bert Biles

Title Coordinator of Development

Department Department of Continuing Education

Address Manhattan, Kansas 66506

Institution Kansas State University

Telephone (913) 532-5560

KANSAS

Title I HEA State Administrator: Extension Officer, Board of Regents, Topeka, KS 66612

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Older Adult / Community Health

Project Title: Multidisciplinary Continuing Education in Applied Gerontology for Health Personnel

Project Duration: One Year

Participants: All health personnel providing care to the elderly in south central and western Kentucky.

Number Served: 150 on campus --
Unlimited off campus

Project Summary:

The overall goal of the project was to attempt to improve health care provided the elderly through a comprehensive, multidisciplinary program of continuing education in applied gerontology for all health personnel. Three full-day workshops were conducted on the following topics: Psychological and Sociological Aspects of Aging; Physical Activity, Leisure, Education and the Elderly, and Therapeutic Relationships and Aging. All proceedings were taped for later distribution to health care personnel in the field who could not attend the one-day workshops.

Methods & Resources: Each workshop was conducted by an individual or individuals who specialized or were well trained in the topic. The full day experiences included a variety of activities: lecture, discussion, small group work, films, slides, participant involvement, role playing and panel discussions. Each workshop was audio-taped or video-taped. A large amount of prepared materials were distributed to participants which were designed to facilitate application of the contents of the workshops. In addition, the distributed materials could be shared with colleagues who were unable to attend the full-day workshops. The taped materials were edited and each workshop leader developed a work-study guide to distribute with the tapes.

Institutionalization, Spin Offs, Future Plans:

Duplication of the audio- and video-tapes and work-study guides will enable health care personnel who work with the elderly to obtain ongoing training and continuing education credit in the areas covered by the three workshops. The tapes and study guides will also be available for loan to health care facilities or agencies for use as training materials for personnel who will work with the elderly.

Materials Developed:

Audio and video-tapes on the identified topics, as well as work-study guides will be available for use as a unit or comprehensive training and educational program for individuals who work with the elderly.

Project Director:

Name Louella Fong

Title Coordinator, Family Studies Center
Western Kentucky University

Department

Address Bowling Green, KY 42101

Institution Western Kentucky
University

Telephone (502) 745-4351

777

KENTUCKY

Title I HEA State Administrator: DALE F. CHAPMAN, COUNCIL ON HIGHER EDUCATION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Minority Issues

Project Title: Community Homecare

Project Duration: One year

Participants: Disadvantaged unemployed minorities
from inner city area all under 40

Number Served: 50

Project Summary:

The need for homecare as an alternative to institutional care had been identified by International Sitting and Homemaking Services. Curry College offered two twelve-week training programs. This enabled families with physical and emotional needs to remain together and provided community based employment opportunities.

Methods & Resources:

The college provided two twelve-week multidimensional training programs to prepare qualified individuals for positions as certified homecare workers. International Homemakers provided supervised and paid work situations in Dorchester and Mattapan during the training program.

Institutionalization, Spin Offs, Future Plans:

Development of health care continuing education programs, continued linkage with the community based neighborhood health center, continued employment for trained individuals.

Materials Developed:

Training Manual for Home Health Aides, available through the Educational Research Information Clearinghouse and through nursing homes and community organizations.

Project Director:

Name Dr. Phyllis A. Caldwell

Title Director

Address Milton, MA 02186

Telephone (617) 333-0870

Department Center for Lifelong Learning
Institution Curry College

MASSACHUSETTS

Title I HEA State Administrator: Robert N. Feldman, Postsecondary Education Commission

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health

Project Title: Expansion of the Medical
Laboratory Travelling Workshop

Participants: Laboratory personnel working
in hospitals and medical offices

Project Duration: 12 months

Number Served: 334

Project Summary:

Developing a network of contributing hospitals to support an ongoing program of travelling workshops in medical technology.

The objective was to expand knowledge about the usefulness of a travelling workshop to the development of the abilities of laboratory technologists and to gain acceptance of the program among hospital laboratories.

Methods & Resources:

Site visits and meetings with hospital administrators and chief technologists and a formal survey instrument to them to define their commitment to the program. Of 32 hospitals, 28 technologists and 17 administrators responded. Through the year 14 technology workshops were held around the State.

Institutionalization, Spin Offs, Future Plans:

Four colleges in New Hampshire in addition to the University of New Hampshire participated and held workshops. They have used the workshops in curriculum building. Hospital administrators have made firm commitment to support the travelling workshops as a resource sharing program.

Materials Developed:

Prepared handbooks in the following subjects: Quality Control in Microbiology, Resolving Crises in the Blood Bank-Case Studies, Laboratory Studies in Assessment of Coronary Heart Disease Risks, Federal Regulations and Your Laboratory, The Optical Microscope: Its Care and Use, Hemostasis, and Blood Components.

Project Director:

Name Karol A. LaCroix

Title Chairman

Department Medical Technology Program

Address Hewitt Hall, Durham, New Hampshire 03824

Institution University of New Hampshire

Telephone 603-862-1376

779

NEW HAMPSHIRE

Title I HEA State Administrator William F. Henry, Director

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Development of Health Education and Public Health Information Systems in Quay, Harding, and Curry Counties

Project Duration: 1978-79

Participants: General population of rural area concentrated on older persons, young adults, and isolated ranch families

Number Served: 56

Project Summary:

The general goal of this project was to increase self-awareness among the population of these three rural counties in the surrounding area of northeastern New Mexico. The basic focus of the health awareness and information classes and articles was self-care and self-responsibility for health. Workshops and training sessions were held throughout the year and included such things as CPR training for city light and power employees and physical fitness training for patients returning from the hospital. In addition, newspaper articles appeared monthly on subjects such as "What is a Low Sodium Diet," "Smoking and Pregnancy" and "Sun Screens and Their Use." Also, 60 radio spots were developed and used during the year.

Methods & Resources:

Covered in project summary.

Institutionalization, Spin Offs, Future Plans:

Most of the activities developed in the program are being continued with local funding. There are no plans for future Title I funding.

Materials Developed:

Most of the materials used in this project were obtained from other sources such as Arthritis Foundation, Heart Association, and New Mexico Lung Association. However, some educational materials were developed by the project. Contact the project director for more information about project materials.

Project Director:

Name	Mr. L. E. Roberts	Department	Institute for Applied Research Services
Title	Associate Director	Institution	University of New Mexico
Address	1920 Lomas, NE Albuquerque, NM 87131		
Telephone			

NEW MEXICO

Title I HEA State Administrator: Thomas Wilson, Asst. Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Education Media / Community Health

Project Title: Self-Instructional Learning Units in Nuclear Medicine-Phase I

Project Duration: 1978-79

Participants: Health professionals throughout the state of New Mexico

Number Served: 454

Project Summary:

Health professionals have a conspicuous lack of knowledge about nuclear medicine, diagnostic procedures, and drugs. This project produced a series of self-instructional slide tape learning units for continuing education in nuclear medicine for nurses, pharmacists, physicians, technologists, and students. The programs are designed around 35 millimeter slide with accompanying scripts and can be used by individuals or groups. Phase I of this project included four programs, brain studies and the radiopharmaceutical dose, the bone scan, heart studies using nuclear medicine, and lung studies.

Methods & Resources:

See above

Institutionalization, Spin Offs, Future Plans:

Title I funding is continuing during 1979-80. An additional four programs will be produced.

Materials Developed:

Slide tape packages as described above.

Project Director:

Name Blair Friedman

Title Biocommunications Specialist

Department Radiopharmacy

Address Albuquerque, NM 87131

Institution University of New Mexico

Telephone

781

NEW MEXICO

Title I HEA State Administrator: Thomas Wilson, Assistant Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Education Media

Project Title: Medical Care & Related Health Services**Project Duration:** 1978 - 79**Participants:** General population of the state**Number Served:** 100,000 mass media**Project Summary:**

This project produced a one-half hour broadcast quality video tape entitled "Pop Pop Fiz Fiz" to address the problem of lack of effective consumer health education about pharmaceuticals. The video tape reviews the scope of the problem of over-the-counter and prescription drugs and defines, through the mechanism of a pharmacy tour, the major classes of medications. Specific information is given about drug side effects, interactions, cause, and benefits. Consumers are shown how television and radio advertising can substantially affect drug misuse.

Methods & Resources:

Video tape.

Institutionalization, Spin Offs, Future Plans:

This is the third in a series of thirty-minute tapes on consumer health education. The University of New Mexico, Medical School, Department of Family, Community, and Emergency Medicine plans to continue to develop such tapes using funds from various other sources.

Materials Developed:

The following thirty-minute tapes were produced by this project in one previous Title I project: "Which Doctor," "Help," and "Pop Pop Fiz Fiz." One additional thirty-minute tape is being completed using other funds entitled "Roly-Poly Blues."

Project Director:**Name** Dr. Benson R. Daitz**Title** Assistant Professor, Family, Community,
and Emergency Medicine**Department** UNM, School of Medicine**Address****Institution** University of New Mexico**Telephone**

NEW MEXICO

Title I HEA State Administrator: Thomas Wilson, Assistant Postsecondary Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Continuing Health Education for Suburban and Rural Health Workers in Southwest New Mexico

Project Duration: 1978 - 79

Participants: Health professionals in southwestern New Mexico.

Number Served: 523

Project Summary:

This project planned and conducted three continuing education programs in Las Cruces, Alamogordo, Truth or Consequences, Silver City, and Deming. Content was determined by the needs expressed by an advisory committee composed of representatives in each of the communities. The programs included consultants who were experts in the area of knowledge to be covered. Actual subjects covered included Burn Management, Teaching Techniques for Health Professionals, and Health Systems Agencies.

Methods & Resources:

Video tapes, films, filmstrips, and transparencies as well as standard lecture.

Institutionalization, Spin Offs, Future Plans:

This project was refunded for a second year under Title I and will operate through 1980.

Materials Developed:

Video tapes, filmstrips, films, and transparencies as well as some printed materials are available. Contact project director for more information.

Project Director:

Name Margaret J. Scarborough

Title Coordinator of Continuing Health Education

Address Box 3185
Las Cruces, NM 88003

Telephone

Department College of Human and Community Services

Institution New Mexico State University

753

NEW MEXICO

Title I HEA State Administrator : Thomas Wilson, Assistant Postsecondary Coordinator

Community & Continuing Service Education

A Higher Education Act, Title I Program Abstract

Community Health / Human Service Educ.

Project Title: BHRAGS -- Program for Homemaker Home Health Aides: Training and Continuing Education

Project Duration: '79 - '80

Participants: Low-Income Women in Brownsville-East New York

Number Served: 220

Project Summary: The BHRAGS Training Program for homemaker home health aides has trained 120 women during the 1979-80 year. The program is 120 hours long and includes physiology and anatomy, basic nursing skills, homemangement and nutrition. It trains women to work in the homes of those who need a support system to remain independent.

A Continuing Education program to supplement the training program has been presented on an occasional basis for the past two years. This program has been very helpful in keeping in touch with the aides who are now working and providing them with information on topics that could not be covered during the course. Programs will now be held regularly on a monthly basis.

Methods & Resources: The basic information related to the training program is presented through lectures, films and supplementary materials. All skills are demonstrated, then practiced under supervision. To apply the skills and information, the students spend 20 hours in a hospital and 20 hours in the homes working with aides from the BHRAGS Agency. Each student is given counseling and tutoring to help them with problems related to studying.

Continuing Education is based on lectures and demonstrations by consultants who are invited to speak on specific topics.

Institutionalization, Spin Offs, Future Plans: The training program is seen as a long term project serving the Brownsville - East New York area of Brooklyn. However, after the 1979-80 year funding will be sought elsewhere. Since agencies are now required to hire certified aides, it is felt that these agencies may form a future source of funding.

Continuing Education is also seen as a long term commitment since those aides who are working will continue to need support and new information that is related to the field. Plans are now underway to train specialized aides in areas such as kidney dialysis and respiratory therapy for a need has been identified in these fields. Aides who have performed particularly well and who indicate the motivation and interest will be included in the first class.

Materials Developed:

A curriculum guide has been developed during the past year that is currently being tested and will soon go through a final revision. A newsletter is going to be put out to the graduates in the fall. This will be used as a means of communication and general information for the aides who are working in the field. Photographs have been taken over the past year that are being used to document the program. They have already served a very

Project Director: useful means of showing others about the program. A complete set is being made showing all the activities.

Name Ruth E. Norman

Title Assistant Professor

Department Home Economics and Consumer Sciences

Address Brooklyn, NY 11210

Institution Brooklyn College

Telephone (212) 780-5446

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Labor

Project Title: Training Trade Union and Community Leaders to Contain Health Costs and Improve Workplace Health in New York City, Albany, Buffalo and Long Island.

Project Duration: '79 - '80

Participants:

Number Served: 325

Trade Union and Community Health leaders

Project Summary:

The project will train trade union and community leaders in New York City, Albany, Buffalo and Long Island to recognize health hazards at the worksite, to improve worker health and to work toward the containment of health care costs. In addition to training, it will provide technical assistance to individuals and organizations seeking to achieve these ends. Finally, it will work toward developing similar programs throughout New York State, using the Cornell University Extension network.

Methods & Resources:

A series of nine college credit courses have been developed, modified and adapted to the particular area in which they were offered. In addition, conferences, seminars and other methods for health education and training have been conducted in areas of particular need and interest. Finally, a library/resource center is being developed for the use of health care consumers.

Institutionalization, Spin Offs, Future Plans:

This is the third and final year of the project. The program in New York City will be institutionalized during this year. At the same time, the project courses, will be offered in other District Offices of Cornell University -- New York State School of Industrial and Labor Relations in Albany, Buffalo and Long Island. The Project will serve to assist other organizations and institutions desirous of replicating the program.

Materials Developed:

Materials are being developed for each of the nine project courses, which will be assembled in the form of course manuals. In addition, course materials will be developed by project staff, as the need arises.

Project Director:

	1. Cynthia K. Hosay, M.A.	
Name	2. George G. Reader, M.D.	
	1. Director, Health Studies/ Research Associate	Metropolitan District Office
Title	2. Livingston Farrand Professor and Chairman	NYSSILR
		Department of Public Health
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785

NEW YORK

Title I HEA State Administrator: Charles F. Graber, Grants Administration Unit

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Community Based Health Education Program

Project Duration: 10 Months

Participants: Senior Citizen or low-income parents groups; PA student

Number Served: 82 Participants
25 PA students

Project Summary:

This community based health education project was targeted for senior citizens or parents in five geographical areas within the confines of Oklahoma County with the purpose of helping ensure that they are able to utilize the health system to their maximum benefit. Despite governmental assistance programs, such seemingly simple tasks as deciding when to go to the doctor, making an appointment, getting to the doctor's office, or getting a prescription filled can be highly problematic to the elderly or poor. Five courses here conducted in 10 2 hour sessions held in community facilities. Course content utilized the guidelines of Dr. Keith Sehner, MD in How to Be Your Own Doctor--Sometimes. This project evaluated the feasibility of continued use of PA students in community service related instructions.

Methods & Resources:

Project coordination was provided by the Department of Family Practice, Community Medicine and Dentistry of the University of Oklahoma Health Sciences Center, an Assistant Professor of this Department was Program Director. Instruction and topic leaders were provided through graduate faculty PAs and PA students on clinical rotation. Instructional activities were conducted through the use of "medical kits" and printed materials. Instructional methods included total group and small group discussions, guest speakers, lecture inquiry and role-playing where appropriate. Participants utilized their own health needs, medical histories, and health care experiences to learn how to read their own signs

Institutionalization, Spin Offs, Future Plans: & symptoms & facilitate maximum care. Evaluations were conducted by participants & project staff after each class.

Course participants were effective in helping their families & friends deal more efficiently with health care problems; PA students became better socialized to the value of community service in medical practice & to the importance of counseling toward preventive health care awareness; the program proved successful in answering a community need and aiding PA socialization, consequently the Department of Community Medicine will continue it indefinitely as a part of their community medicine service-teaching program; University ties & accessibility to Oklahoma City agencies will be strengthened.

Materials Developed:

Classroom tools and techniques for delivering self care information through community based classes were refined. However, actual materials developed for dissemination will be prepared during the coming year.

Project Director:

Name Robert F. Hill, Ph.D.

Title Assistant Professor

Department Community Medicine

Address P.O. Box #26901
Oklahoma City, Oklahoma 73190

Institution University of Oklahoma
Health Sciences Center

Telephone (405) 271-2081

OKLAHOMA

Title I HEA State Administrator JERRY L. HARGIS, OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Oklahoma City, OK

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Education Planning

Project Title: Continuing Education Project for Nurses in Southeastern Oregon **Project Duration:** One year

Participants: Licensed practical nurses and registered nurses who have not practiced nursing for 5 years and want to re-enter nursing. **Number Served:** 242

Project Summary:

A re-entry curriculum for licensed practical nurses was developed, submitted to the Oregon State Board of Nurses and approved for a five-year period at the monthly board meeting March 15, 1979. This curriculum uses an individualized, modular approach to facilitate re-entry in isolated areas where regular classes are not available.

Methods & Resources:

Participants begin the program with a one-day orientation class at the OIT campus taught by Mrs. Pearl Juris. They return to their local hospitals, spending three eight-hour days per week under supervision of their preceptors while completing the study modules at home. The preceptor administers unit tests and provides necessary individual instruction. During their experiences, the participants assume the role of students and are not used for routine staffing.

Institutionalization, Spin Offs, Future Plans:

In conclusion, the coordinator feels that the grant year was very productive. It allowed C.E. to extend to new areas of need, and it opened doors for further exploration and service which will keep this department well occupied during the 1979-80 year. The project was continued with additional funding.

Materials Developed:

1. Registered Nurse Re-entry Curriculum.
2. Licensed Practical Nurse Re-Entry Curriculum.

Both programs are available and have been disseminated to community colleges listed in the report.

3. Video taped "Integrated Treatment" program.

Project Director:

Name Pamela Harris

Title **Department** Nursing

Address Klamath Falls, Oregon **Institution** Oregon Institute of Technology

Telephone (503) 882-6321

OREGON

787

Title I HEA State Administrator : Douglas L. Collins, Program Coordinator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

COMMUNITY HEALTH

Project Title:

New Thrusts in Mental Health

Project Duration:

4/1/78 - 9/30/79

Participants:

Paraprofessionals in Health Field

Number Served:

774

Project Summary:

This project had as its central purpose the provision of continuing education programs for approximately 760 paraprofessional participants working with developmentally disabled persons living within a seven-county area. The training provided focused on the positive treatment and behavior modification treatment needed by the disabled person in the community setting, as opposed to the institutional setting. The major objectives of this project were to (1) conduct courses on the "Care, Training, and Positive Treatment of the Developmentally Disabled," (2) conduct workshops on "Behavior Modification and its application to developmentally disabled populations," (3) conduct courses on "Interviewing and Counseling Techniques", (4) conduct courses on "How to plan and conduct a training course," and (5) develop and publish copies of training manuals for each of the preceding courses.

Methods & Resources:

Residential management personnel from a local institution for the mentally disabled, public school teachers, institutional teachers, principals, emergency medical personnel, vocational rehabilitation personnel and others all worked together in the courses and workshops. The success of this project was ensured through a strong outreach approach as well as extensive coordination efforts between government agency personnel, private and public organizations concerned with health care, and the project staff.

Institutionalization, Spin Offs, Future Plans:

The most significant spin off of this project resulted from the training of selected in-service personnel as trainers. This phase of the instruction has provided for future continuing education of new paraprofessionals in the field.

Materials Developed:

Training Manuals

Project Director:

Name Ann E. Smith

Title Teacher, Greenwood School District # 50

Department

Address Brewer Intermediate School
Greenwood, South Carolina 29646

Institution Piedmont Technical College

Telephone (803) 223-8357

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

788

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
COMMUNITY HEALTH

Project Title:

Midlands Area Cardiopulmonary Resuscitation Training Program.

Participants:

Civic Clubs, church and PTA groups, professional organizations, medical personnel.

Project Duration:

4/1/78 - 9/30/79

Number Served:

1,213

Project Summary:

This project was developed and implemented in order to aid in decreasing the death rate from heart attack in the Midlands area of South Carolina. Two specific objectives were addressed: (1) to offer approved emergency Cardiopulmonary Resuscitation training (American National Red Cross or American Heart Association standards) to approximately 1,000 lay persons, and (2) to provide the citizens of Richland and Lexington Counties with at least nine-hundred persons certified to offer assistance to cardiac arrest victims, within the first crucial minutes following the arrest.

Methods & Resources:

104 CPR courses were conducted throughout the two-county area, the course sites being selected on the basis of community or group interest, availability of space and the availability of instructors. All CPR courses were taught using Red Cross printed materials and Laerdal Recording Annes and Resuscitators. A pamphlet was also developed by the project staff giving all the details of the background, course outline, course sites, cost, and where to apply. This pamphlet was mailed to area industries and churches. A CPR Advisory Committee was established, consisting of the Project Staff, representatives from the Red Cross, Heart

Institutionalization, Spin Offs, Future Plans:

Association, local hospital staff, and government agency officials.

None

Materials Developed:

Instructional pamphlet

Project Director:

Name Perry C. Hopkins

Title Director of Continuing Education

Address Midlands Technical College
P.O. Drawer Q

Telephone Columbia, South Carolina 29250
(803) 796-8401

Department
Continuing Education Division
Institution
Midlands Technical College

789

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

COMMUNITY HEALTH / ED. MEDIA

Project Title: In-Service Training Program Development and Implementation for Hospital Cost Containment.

Project Duration:

4/1/78 -12/31/79

Participants:

Number Served:

Hospital Department Heads and Supervisors

118

Project Summary: This project had as its major objectives the development of (1) a course of instruction for supervisors and department heads in the hospital environment for the purpose of disseminating techniques for hospital-operation cost reduction, and (2) appropriate media for course delivery to the field. Based on the premise that most department heads in the hospital are well trained in their professional specialty such as pharmacy, nutrition, physical therapy, etc., but that their managerial skills are usually developed on-the-job, and often are significantly lacking, this project focused on the need for managerial training.

Methods & Resources: Working with hospital department heads and supervisors, the project staff developed a series of four instructional slide/audio tape units with the specific headings: (1) Introduction and the Problem-solving Process, (2) The Computer as a Management Tool, (3) Activity Sampling, and (4) Working with the Management Engineer.

Institutionalization, Spin Offs, Future Plans:

The instructional tape "activity Sampling" was entered into a national film competition sponsored each year by the Industrial Management Society (IMS). This unit, both in slide/tape and video cassette format, won first place in its category (Hospital and Hotel Operations). A video cassette of this film has also been placed in the IMS' Film Library for national purchase and rental distribution. Seminars are being planned for hospital administrators and management engineers for the purpose of developing "facilitators" for implementing the training units in their respective hospitals.

Materials Developed:

Four (4) slide/audio tape units.

Project Director:

Name Dr. Carl R. Lindenmeyer
Associate Professor of Engineering Technology

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136 Freeman Hall
Address Clemson University

Department
Engineering Technology
Institution
Clemson University

Telephone (803) 656-2228

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

COMMUNITY HEALTH / ED. MEDIA

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Project Duration:

4/1/78 -12/31/79

Participants:

Number Served:

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Project Director:

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Title Associate Professor of Engineering Technology

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791

John J. Powers, University of South Carolina - SOUTH CAROLINA

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Outreach Education for Nurses

Project Duration: one year

Participants: Registered nurses, licensed practical nurses, public health nurses, nurses in doctors' offices and clinics, and nursing assistants

Number Served: 100

Project Summary:

The project was designed to supply rural nurses with vital health information enabling them to attain added proficiency in health care delivery.

The project helped alleviate the inaccessibility of education and professional personnel in rural areas through the establishment of a cost efficient, on-going regionalized educational delivery system. It also helped instill a feeling of responsibility for acquisition of continuing health education by nurses and health care facilities.

Methods & Resources:

A nurse consultant/instructor traveled to five rural communities in the state of South Dakota and presented a three-hour program each month. The topics covered were divided into four areas with a total of nine hours of instruction offered on each topic. The methods of instruction included lectures, guest speakers, group participation, role-playing, and case studies.

Institutionalization, Spin Offs, Future Plans:

The project is still being conducted and future plans cannot be determined as of yet.

Materials Developed:

The project is still going on and materials to be developed are as of yet unknown.

Project Director:

Name Linda Rosand

Title Director, Eastern Community Health Education System (CHES)

Department

Address 1600 South Minnesota Avenue
Sioux Falls, S.D. 57105

Institution Augustana College

Telephone (605) 336-5555

792

Title I HEA State Administrator LARRY KUCKER - DECA - SOUTH DAKOTA

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health

Project Title: Community Emergency Responder
Continuing Education Program

Project Duration: One Year

Participants: Emergency first responders, emergency medical technicians, general members of the community
Number Served: 200

Project Summary:

The project trained approximately 200 responders by the end of the 12 month training period. The community was organized in such a fashion that the program is continuing to function after the grant is over. A new announcement is attached. In addition, skills manuals were developed. One of these manuals is attached.

Methods & Resources:

The method of instruction was lecture/discussion with the use of appropriate audio-visual materials. Skill sessions were devised to permit the student time to practice all psychomotor skills appropriate at the ECA level. Materials used were splints, bandages, resuscitantes, resuscitables, oxygen and suction devices, syngnomanometers and stethoscopes, films, hope II bags, stretchers and backboards and other miscellaneous devices.

Institutionalization, Spin Offs, Future Plans:

The University of Texas has now taken the program and made it a part of its regular continuing education for the people of this immediate area. We are currently developing a regional emergency medical training program to take a student from the ECA level to the paramedic plan.

Materials Developed:

Announcements of the program, lesson outlines and skills manuals.

Project Director: Dr. T. Demetri Vacalis, Ph.D.
Assoc. Prof. & Director of Health Education

Name

Title

Department

Physical & Health Ed.

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Institution

University of Texas
at Austin

Telephone

(512) 471-4405

793

WILBUR W. HURT, TEXAS COORDINATING BOARD

TEXAS

Title I HEA State Administrator

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Older Adult

Project Title: Health Information for Senior Citizens (HISC) **Project Duration:** One Year

Participants: Senior Citizens throughout the state of Texas **Number Served:** 10,000

Project Summary:

A series of eleven two hour specially designed health information seminars for senior citizens regarding their health and changes with age was broadcast live from San Antonio to 100 hospital locations throughout Texas. Two-way interchange was provided. The faculty for each of the programs included physicians and nurses from the community.

Methods & Resources:

Through the University of Texas Health Science Center at San Antonio, a Teleconference Network connects over 80 institutions in the State of Texas for providing continuing health education. This built-in system allows us to develop a delivery system of medical information capable of responding to identified needs of senior citizens in Texas which is affordable and effective. The academic resources of the University of Texas Health Science Center at San Antonio and those practicing in the community were involved in the project which demonstrated that a Health Science Center can play a supportive role in providing a reliable and regular source of medical information at **Institutionalization, Spin Offs, Future Plans:** low cost, to lay public.

The program was received so well that continuation is expected.

Materials Developed:

Audio tapes of each of the programs was made and could be available on demand.

Project Director:

Name George B. Vaughan, Ph.D.

Title Director

Address 7703 Floyd Curl Drive
San Antonio, TX 78284

Telephone (512) 691-7291

Department Continuing Education
Services

Institution The University of Texas
Health Science Center
at San Antonio

Title I HEA State Administrator

WILBUR W. HURT, Coordinating Board, Texas College
& University System, Texas

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Older Adult / Community Health

Project Title: Washington County Nutrition Project
For Older Americans (Washington County, Utah)

Project Duration: 1975 - (4/79)

Participants: Senior Citizens, age 60 or over

Number Served: 200 per day (M thru F)

Project Summary: The Washington County Nutrition Project for Older Americans began in the fall, 1975 and continued to the present time (4/79). The purpose of the project was to provide a warm nutritious meal at mid-day, Monday through Friday throughout the year for older Americans, age 60 or older. The project is especially planned to serve those older Americans who 1) Prefer to eat with others rather than alone, 2) do not have kitchen facilities or do not know how to prepare balanced meals, 3 have difficulty getting around to shop or cook, and 4) cannot afford to eat well. Meals were served from 1975 through 1978 at the Dixie College cafeteria but when the Senior Citizen Center was opened in May 1978 meals have been served there up to the present (4/79). Senior Citizen Center is located at 245 North 200 West St. George, Utah 84770.

Methods & Resources: A sample meal served is as follows: roast beef, mashed potatoe and gravy, mixed vegetables, tossed green salad, choices of drink (milk, soft drinks, fruit punch, coffee or tea), and cherry cobbler. Each Senior Citizen receiving a meal will have an opportunity to make a donation, but there is no required payment. A small envelope is provided and all participants may donate whatever they can afford. Donations are placed in a box on the sign-in table and no one knows what is contributed. Most participants are able to drive or walk but for those who need assistance, escort service or transportation is provided with a mini-bus picking up participants by making pre-arrangements via the telephone. All participants who receive meals must pre-register and call.

Institutionalization, Spin Offs, Future Plans: This Nutrition Project started at Dixie College with a grant of \$5,150 of Title I funding plus the local match of \$2,575. All meals were provided the Senior citizens at the Dixie College cafeteria until May 1978 when the change was made to the newly remodeled Senior Citizen Center, in St. George, Utah. Since 1978 meals have been prepared by the Dixie College cafeteria "in bulk" and kept in large insulated food containers and transported to the Senior Citizen Center in St. George, Hurricane and Enterprise, Utah. Title III funds for hot nutritious meals were applied for through the Utah Division of Aging and have been about \$65,000 per year. This "spin-off" of additional funds from Title III came as a direct result of the Title I funding.

Materials Developed: Publications and curriculum materials documenting the methodologies used in organizing and handling these senior citizens meals have been developed. They include the following: "Advance Menu Planning", "Mini Bus Schedule", "Tele-Care Calls", "Pre-Call for Nutritious Meal", "Title III Budget Forms", "Senior Citizen News Letter", "Volunteers for Senior Citizen Projects", "Senior Citizen Bus Tour Program", and "Senior Citizen Educational Programs."

Project Director:

Name Beth A. Cottam

Title Senior Citizen & Nutrition Specialist

Department Family Life Services
Dept. of Social Services
Institution Utah State Government and
Dixie College

Address 551 South 300 East, St. George, Utah
84770

Telephone (801) 673-9691

795

UTAH

Title I HEA State Administrator: T. M. Williams, Utah System of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract

Community Health / Older Adult

Project Duration: 12 months

Project Title: Program Model for Recreational Sports and Health Education for Senior Citizens

Participants: Older Adults aged 50 and above within a 45 mile radius of the project institution and professionals and para-professionals employed by State and Local Offices on Aging, community recreation departments, nursing homes and senior citizen centers. **Number Served:** 150 Directly 20,000 Mass Media

Project Summary:

Through this project, designed as action research to develop a model program of recreational sports and health education for senior citizens, health education and instruction and supervision in individualized exercise and recreational sports activities was provided to older adult participants within a 60 mile radius of Charlottesville, VA. In addition, a statewide two-day seminar/workshop was held for professionals and para-professionals working with senior citizens to provide them with information and limited instruction on concepts and techniques implemented and refined in the program. A manual to assist individuals and groups in organizing and providing similar programs for older adults was also developed in the course of the project. Older adults had to have a doctor's certification before engaging in physical activities of the project.

Methods & Resources: Individualized and group instruction in various physical activities, included flexibility exercises, tennis, jogging, swimming and other recreational sports. Supervised physical activity was given 3 hours on Saturday's and 1-2 hours on other days of the week. Seminars provided instruction in emergency medical care, stress management techniques, and nutrition. Personal diet counseling was also available. Sites and equipment resources were provided by the local community and UVA. Instruction/supervision were by three faculty members and six graduate students of the Department of Health and Physical Education and School of Nursing. Staff also participated on radio and television talk shows which reached an estimated 20,000 adults.

Institutionalization, Spin Offs, Future Plans: The Department of Health and Physical Education of the University is supporting continuation of the program on a modified basis. The University, through the Division of Continuing Education and the Department of Health and Physical Education, has also established a Center for Physical Fitness which affords other adults of the community an opportunity to participate in an organized physical fitness program for a nominal fee. Project staff have been invited to lead or participate in workshops on aging in relation to health and recreational sports activities and to report on the program at conferences of health and physical education professionals. Plans are to continue the older adult program at least in its modified form.

Materials Developed: (1) A set of slides was developed for use by staff of the project in making presentations in workshops and meetings. (2) A 269 page manual was developed to assist individuals and groups in organizing and providing similar programs for older adults. It is entitled "Providing for the Physical Needs of Older Adults: The Why and How of a Recreational Sports Program for Pre-retirement and Retirement Aged Adults." Xeroxed copies are available, at cost plus shipping (\$13.00), from the Dept. of Health and Physical Education, University of Virginia.

Project Director:

Name	Robert J. Rotella	Department	Health and Physical Ed.
Title	Assistant Professor	Institution	University of Virginia
Address	201 Memorial Gymnasium		Charlottesville, VA
Telephone	804-924-3167/3187		22903

VIRGINIA

796

Title I HEA State Administrator : Dr. M. Howard Bryant, Prog. Dir., State Council of Higher Education

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Community Health / Family

Project Title: Advocacy for Chronic Mentally Ill
Persons: Building a Nationwide Network

Project Duration: 2/15/79 - 9/30/79

Participants: Friends, relatives and family members
of persons with long-term forms of mental illness

Number Served: 500

Project Summary:

The conference was intended for members of mutual help/advocacy groups who were interested in creating a national citizens' movement related to chronic mental illness. Its primary goals were: 1) to foster learning about federal legislation, current research and recent developments in the treatment of chronic mental illness, 2) to stimulate sharing what citizens can do through mutual help/advocacy groups to improve the situation of chronic mentally ill persons and their families, and 3) to explore the need for a federation or coalition of advocacy groups at the national level. A secondary goal was that of sensitizing professionals -- through the conference and follow-up proceedings -- to the unique problems faced by chronic mentally ill persons and their families.

Methods & Resources:

The major thrust of the project was a three day conference held September 7-9, 1979 at the Wisconsin Center in Madison, Wisconsin. There were two separate, yet related thrusts to the conference. The first was educational and involved several topics and resource persons. The second thrust was organizational in nature. It involved two periods where program participants met in workgroups to discuss some of the major issues involved in forming a nationwide coalition of advocacy groups. Received NUEA innovative programming award.

Institutionalization, Spin Offs, Future Plans:

The Conference served as a catalyst for the organization of the National Alliance for the Mentally Ill.

It is expected that University of Wisconsin-Extension, Mental Health will continue to have a programming interest related to "chronic mental illness" and "advocacy" for various disability groups in the mental health arena.

Materials Developed:

The essence of the conference is captured in a 120 page set of conference proceedings. Included are presentations of all the major speakers, summaries of conference workshops, and minutes of the Landmark organizational meeting aimed at forming a national coalition of advocacy groups. The proceedings are being made available to conference participants and to other interested citizens and professionals.

Project Director:

Name	Roger T. Williams		
Title	Assistant Professor	Department	UW-Extension Mental Health
Address	UW-Ext. Mental Health 414 Lowell Hall, 610 Langdon St., Madison, WI	Institution	University of Wisconsin
Telephone	(608) 263-4432		

WISCONSIN

797

Title I HEA State Administrator : LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Community Continuing Service & Education

A Higher Education Act, Title I Program Abstract
Older Adult/Community Health

Project Title: Food for Folks Over 55

Project Duration: Three Months

Participants:

Number Served:

Project Summary:

Teaching materials related to food and nutrition subjects of most concern to older persons were developed in this project. The teaching materials are designed for use in short, informal group settings, with supplemental materials for newspaper and radio use. The Title I part of the project covered only the materials development, but other institutional funds supported the use of the project materials in 47 Wisconsin counties during 1979.

Methods & Resources:

Teaching materials were developed by an integration of nutritional science, food science and agricultural journalism disciplines to prepare multi-media "packages" for each subject.

Institutionalization, Spin Offs, Future Plans:

Materials will continue to be used throughout Wisconsin in teaching elderly persons and in several other states.

Materials Developed:

Ten sets of teaching materials focusing on nutritional information sources, special diets, food misinformation, vitamin and mineral supplements, meals for one or two, cooking with less effort, supermarket strategies, overcoming handicaps in the kitchen and safe food storage. Each has a printed fact sheet, sample talk, cartoon, newspaper and radio spot scripts.

Project Director:

Name	Mrs. Mary E. Mennes	Department	Family Living Education
Title	Professor, Food Science	Institution	Univ. of Wisconsin-Extension
Address	42 Agriculture Hall, 1450 Linden Dr. Madison, WI 53706		WISCONSIN
Telephone	(608) 263-1965		

LORNA M. MILLER, UNIVERSITY OF WISCONSIN-EXTENSION

Title I HEA State Administrator

DEPARTMENT OF EDUCATION
COMMUNITY SERVICE AND CONTINUING EDUCATION PROGRAM

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